

TOWN ROADS STRATEGIC PLANNING COMMITTEE

Date: November 13, 2017

Time: 7:00 PM

Place: 2nd Floor, Town Hall, 663 Main Street, Bolton, MA

MINUTES

Motion to open the meeting by C. Little, seconded by C. Lineberry.

MEETING OPENED

Attendance – D. Neuschafer (Chairman), M. Ayotte, C. Lineberry, C. Little, P. Mahoney, J. Lynch (DPW) (ex officio); Chief W. Nelson (Police) (ex officio)

Meeting minutes handout out and approved 1st M. Ayotte 2nd C. Lineberry, vote to accept unanimous.

P. Mahoney Website update we have access will be setup in a few days . C. Lineberry how the EDC uses it. M. Ayotte Dropbox setup needs to send to Chief Nelson the link.

Chief Nelson Review traffic box data Manor Road. 4 days the battery lasted. Will have it deployed some other areas. Chief describe the use and data we can get. Speed, Traffic Count, Peak hour.

J. Lynch discuss safety zone and has new information on enacting the necessary language for the safety zone. Want to put on the warrant for the spring town meeting. Will bring it up to the selectmen as a possibility for warrant and sponsorship. Mary Ciummo Public Safety had been working on this and got major push back. Chief Nelson and Mary Ciummo recall Barry Lorion saying it would never happen. New information now says we need to adopt the Municipal Modernization Act. Will we decrease traffic by doing this. M. Ayotte at least 10 minutes needs to be added to the trip for GPS systems like Waze to stop recommending RT117 as a cut through and it may be more. Mary Ciummo says we may discourage some and that we may want to investigate Signs recommended by an engineer to discourage cut through. Also by using the GPS apps and misreporting traffic issues you can pollute the application data. Chief Nelson says we probably cannot discourage it but we will be able to make it safer and calm it. J. Lynch 25 to 30 items in Municipal Modernization and we only need to adopt certain acts that we plan to use. Need to consult town counsel for ones to adopt. J. Lynch meeting with DOT in next few days to get more definitive answers on the safety zone.

Mary Ciummo and Holly Lauer Public Ways on Safety changes to Main Street. Focus on some cross walks for main street. Looking at adding the lights to Mechanics Street crossing. Cost about \$8500 for the lights. \$3000 for the foundations. ADA compliance work is about \$4000. Asking for money less what is in the sidewalk fund. Capital Planning is looking at items. Discussion of who works on what articles. J. Lynch line painting and moving to 6 inch lines. Upcharge of several thousand dollars to extend them only. Push them 2 inches into the lane.

Discussion of the two committees and overlap. We do have significant overlap and need to partner together. Complete streets completion is being done by Town Planner Erica Uriarte. Our focus is more

Main Street and feeder roads. Public Ways is all the roads. They want the crosswalks before the complete streets is in place.

M. Ayotte update on design and research for charrette process. Handouts of Michelle Cicollo and other public charrette processes. Recommendation for town buy in verses just go it on our own. Mary Ciummo update on grants and tip money. J. Lynch looking at it in pieces verses and entire corridor. TIP money very hard to get, 3-4 year to get on the list and then 10 years after that. Very hard to get and super long process. C. Lineberry RFI discussion of how we will get to monetary amount for the corridor study and design concepts. Get professionals to look at it. J. Lynch will look to his contacts. M. Ayotte publish on Commbuys will get it out to firms and get them in to a meeting. To publish and get firms responding to the RFI will take 2 months. Start to build the RFI.

D. Neuschafer cannot make the selectmen meeting and asked that M. Ayotte give the update to them on not having a number for January 15th date. More accurate and better data if we take our time. Inform them of the warrant articles that we may bring forward.

Motion to Adjourn M. Ayotte, 2nd C. Lineberry vote Unanimous.

Two handwritten signatures in black ink. The first signature on the left is 'M. Ayotte' and the second signature on the right is 'C. Lineberry'.