



Town of Bolton

Bolton, Massachusetts

Town Meeting will be held Monday, June 22, 2020. We have established the following procedures which will be explicitly adhered to for the safety of all.

(Revision Date: June 17th, 2020)

1. No one allowed in the meeting who is currently sick, has been sick or has been exposed to active Covid-19, in the last 14 days.
2. Social distancing of 6' minimum to be maintained while in line to check in.
3. Everyone must wear a face covering over their mouth and nose in line and during meeting. (This Order does not apply to those under 2 or those with health conditions that prevent them from safely wearing a cloth face covering.)
4. Anyone not wearing a face covering, must sit in the designated location in the left rear of the gym on the bleachers near the open doors.
5. Three locations for viewing and participating in meeting – Auditorium, Gymnasium, Outdoors at entrance to Auditorium. Assistant Moderators have been appointed– Ken Troup will be in the Gym and John Karlon will be outdoors
6. Socially distant seating is required - these will be marked in green SIT HERE in the auditorium – a minimum of 6 feet apart. Only family members who live together, can sit together. Caution tape will cover the seats that are closed off.
7. Gym will be open as second seating location with video, mics, and assistant Moderator - especially for anyone wanting additional distancing, Gym will have portable chairs to be spaced as desired, but not less than 6 feet apart from other residents.
8. Outdoor will be BYOC – Bring Your Own Chair, with a video feed under the entrance overhang and a microphone. Touching the microphone is prohibited. Please maintain social distancing of 6' between families. Parking lot will be closed off to vehicles.
9. Presentations are limited to 1-3 minutes and approved in advance by Moderator.
10. We will have a Consent Agenda which allows us to vote multiple articles at once – articles 4.5.6.7.8.9.13.14.15.16.17.18.19.20.22. Any one voter can request any article not be in the consent agenda by asking for a HOLD. That article will then be voted in the normal order and procedure. The three Planning Board Articles (10.11.12) will be in a second consent agenda.
11. We will limit speakers to one minute and one time per article, we will allow speaking from seating location if person can be heard but also will have mics in locations in rows. Those in gym will use a microphone. A 6-foot radius will be marked off to keep residents distant from the apparatus.
12. Speaking from your seat is encouraged in the auditorium. If you cannot be heard we will have a runner bring a microphone closer to your seat. Touching the microphone is prohibited.
13. Votes will be done individually by room in order – 1) Auditorium, 2) Gym, 3) Outdoors

14. Leaving the meeting will be done by section – 1) Outdoors 1st, 2) Gymnasium 2nd and auditorium 3rd - to maintain social distancing while you exit. All exit doors may be used.

15. Our goal is to shorten the meeting in the interest of safety so we encourage all to support this goal as best you can.

Thank you for your help! Be Safe. Doug Storey Moderator Town of Bolton