

# TOWN OF BOLTON



## ANNUAL TOWN MEETING WARRANT

MONDAY, JUNE 22, 2020

## ANNUAL TOWN ELECTION

MONDAY, JUNE 29, 2020

**Annual Town Meeting**  
**Monday, June 22, 2020**  
**7:00 p.m.**  
**Nashoba Regional High School Auditorium**

**Annual Town Election**  
**Monday, June 29, 2020**  
**Noon to 4:00 p.m.**  
**Nashoba Regional High School Auditorium**

\*\*\*\* PLEASE BRING THIS WARRANT TO TOWN MEETING \*\*\*\*

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## BOARD OF SELECTMEN'S STATEMENT

2019 was a relatively quiet year for the Town of Bolton from the perspective of events in general. The budget presented at the 2019 Annual Town Meeting was challenging in a number of areas including the need to draw down Free Cash more heavily in order to balance the budget. It was also a watershed budget year in that the portion of the overall town budget that represents Bolton's total assessment to the Nashoba Regional School District (NRSD) reached an all-time high of 63%.

There are a number of positive events that occurred in 2019.

Standard & Poor's (S&P) has continued to assign its AAA credit rating and a stable outlook to the Town of Bolton. The rating of AAA is the highest credit rating that S&P can give to any municipality. This continues to be a tremendous win for the Town and it is a credit to all that have been involved in the management of the Town's finances over these many years. At a very practical and tangible level, it will allow the Town to re-finance a number of bonds that will result in interest savings of over \$550,000 over the next ten years.

This is proof-positive that the Town has been managing its finances in a fiscally conservative and prudent manner. The Town's long-term fiscal management has paid off significantly with this continued S&P rating. The Advisory Committee should be congratulated as well.

The long-awaited repairs to the Town Hall portico were completed in 2019. The work was done with great care and allowed for the original columns to be repaired rather than replaced.

The Meals Tax was implemented after approval at the 2018 Annual Town Meeting. The 2019 revenue from this tax is \$56,576.76. After approval at the 2019 Annual Town Meeting the increase to the hotel Occupancy Tax was implemented.

This past year saw the merger of the Fire Department and Bolton's Ambulance/EMS. We expect to realize greater efficiencies as a result. Chief Legendre is also working closely with the Selectmen on providing more direct Advanced Life Support (ALS) services within Town. More on this important and exciting work will be discussed in the coming months.

Bolton continues to manage its finances and budget well. For FY21 the budget again avoids an override request. Maintaining a reasonable level of free cash, along with not requiring any overrides, are indications that the Town continues to carefully manage its finances. The Town continues to reap the benefits of prudent, long-term actions from previous years. We are continuing to fund the Other Post-Employment Benefits Liability Trust Fund (OPEB) to help reduce our unfunded long-term liability.

Balancing the budget continues to be a challenge. Both the Board of Selectmen and the Advisory Committee are taking a much longer-term view of Town expenses and capital requirements to better anticipate needs. With the NRSD portion of our budget consuming 63% of the budget and upcoming expenses for the high school feasibility study and the potential renovation or building of a new high school, the Town needs to focus on prudent spending and careful budgeting. The permanent closure of the International Golf Club, which was Bolton's largest taxpayer, will now put further strain on the Town's operating budget with the loss of that tax revenue.

For FY21, Town departments again had the mandate to keep to level funding in each of their budgets and to bring substantial justification if an increase was being requested. The remainder of the budget and spending articles this year are focused on maintenance to our infrastructure and capital needs of our police, DPW and other town departments. The proposed articles represent the highest priority purchases and repairs of the many that have been identified.

The Board of Selectmen wants to thank everyone involved for the enormous effort it took to bring this warrant to Town Meeting:

- Town employees and department heads who have spent a great deal of time identifying needs, preparing their budgets, and assisting in the budgeting process;
- Our volunteer boards for the considerable time they spent in detailed reviews of their budget requests and working with the Advisory Committee in crafting the Town budget to maximize the value provided to the town;
- The Advisory Committee for pulling all of the information together and scrutinizing each line of the budget to make the proposed budget as tight as possible;
- Our Town Treasurer Kristin Noel and our Town Accountant Ninotchka Rogers for their insights and assistance throughout the budget cycle.

Finally, Town Administrator Don Lowe and Town Secretary Jenny Jacobsen deserve special thanks for the countless hours spent preparing and revising the warrant, and for the assistance they provide to the Board of Selectmen, and the people of Bolton, throughout the year.

The Board of Selectmen would like to thank all Town employees and departments for the work they do to support the Town of Bolton. Many of these individuals work behind the scenes and do not often get the recognition they so deserve. We thank each and every one for their service to the Town.

And finally, a big note of thanks to our fellow Bolton residents who year in and year out support the Town financially and in so many other ways making the town what it is and why it continues to be a desirable place to live and grow.

Signed,

**Board of Selectmen**

Stanley M. Wysocki, Chairman  
Jonathan D. Keep  
Robert B. Czekanski

## ADVISORY COMMITTEE'S STATEMENT

### Introduction

This was a challenging budget season. Although we had completed most of our budget review meetings by mid-March, the final weeks were carried out in the midst of the COVID-19 pandemic. For FY21, we are presenting a workable and fiscally conservative budget. But to be frank, we anticipate that the economic effects of this pandemic will cause hardships that will be felt for quite some time. To get through this uncertain and still-unfolding situation, the town's finance team will need to be thoughtful, strategic, and creative. We will also need your support and understanding.

The following statement summarizes Bolton's FY21 budget and provides data in comparison to FY20. The proposed FY21 budget was developed collaboratively by the department heads, Town Administrator, Board of Selectmen, Town Accountant, Town Treasurer, and Advisory Committee. As always, we want to thank Don Lowe (Town Administrator), Jenny Jacobsen (Town Secretary), Ninotchka Rogers (Town Accountant), Kristen Noel (Town Treasurer), and the department heads for their year-round support.

REVENUE TABLE					
Revenue	FY20	FY21 (Advisory)	% of Total Revenue	\$ change from FY20	% change from FY20
Levy limit (prior FY)	\$20,694,442	\$21,577,386	80.68%	\$882,944	4.27%
Prop 2-1/2 allowable growth	\$517,361	\$539,435	2.02%	\$22,074	4.27%
New growth	\$225,000	\$200,000	0.75%	-\$25,000	-11.11%
Debt excluded from Prop 2-1/2	\$1,279,621	\$1,243,037	4.65%	-\$36,584	-2.86%
<b>Taxable levy limit (sum of above)</b>	<b>\$22,716,424</b>	<b>\$23,559,857</b>	<b>88.10%</b>	<b>\$843,433</b>	<b>3.71%</b>
Abatement & exemption allowance	-\$160,000	-\$160,000	-0.60%	\$0	0.00%
State revenues	\$269,158	\$293,866	1.10%	\$24,708	9.18%
Local receipts	\$1,457,660	\$1,514,382	5.66%	\$56,722	3.89%
Other available funds & released Articles	\$363,624	\$614,067	2.30%	\$250,443	68.87%
Free Cash (for operating budget)	\$287,413	\$0	0.00%	-\$287,413	-100.00%
Free Cash (for warrant articles)	\$407,568	\$371,036	1.39%	-\$36,532	-8.96%
Borrowing	\$246,576	\$550,000	2.06%	\$303,424	123.05%
<b>TOTAL REVENUE</b>	<b>\$25,588,424</b>	<b>\$26,743,208</b>	<b>100.00%</b>	<b>\$1,154,784</b>	<b>4.51%</b>

### Revenues

- The FY21 Warrant will raise an estimated additional \$843,433 of revenue by taxation, which is a 3.71% increase over FY20.
- Each year, the Massachusetts Department of Revenue reviews the town's finances and certifies the amount of unrestricted free cash. The town uses Certified Free Cash to fund capital projects and, if absolutely necessary, to balance the operating budget.

Bolton's Certified Free Cash on July 1, 2019 was \$841,423 (up slightly from \$829,631 last year). This year, we do not need to use any Free Cash to finance the operating budget.

EXPENDITURES TABLE					
Expenditures	FY20	FY21 (Advisory)	% of Oper. Exp.	\$ change from FY20	% change from FY20
General Government	\$1,384,037	\$1,396,325	5.51%	\$12,288	0.89%
Public Safety	\$2,390,499	\$2,525,023	9.96%	\$134,524	5.63%
Education	\$16,218,395	\$16,459,965	64.95%	\$241,570	1.49%
Public Works	\$1,444,564	\$1,477,835	5.83%	\$33,271	2.30%
Human Services	\$188,065	\$187,612	0.74%	-\$453	-0.24%
Culture & Recreation	\$495,789	\$500,100	1.97%	\$4,311	0.87%
Debt Service	\$1,325,708	\$1,305,285	5.15%	-\$20,423	-1.54%
Employee Benefits	\$1,318,733	\$1,373,477	5.42%	\$54,744	4.15%
Other Insurance	\$140,125	\$116,022	0.46%	-\$24,103	-17.20%
<b>Total Operating Expenditures</b>	<b>\$24,905,916</b>	<b>\$25,341,643</b>	<b>100.00%</b>	<b>\$435,727</b>	<b>1.75%</b>
<b>Total Oper. Exp. w/o Education</b>	<b>\$8,687,521</b>	<b>\$8,881,678</b>	<b>35.05%</b>	<b>\$194,157</b>	<b>2.23%</b>
State & County	\$9,739	\$71,871		\$62,132	637.97%
Warrant Articles (cash & other funds)	\$426,192	\$750,103		\$323,911	76.00%
Warrant Articles (borrowing)	\$246,576	\$550,000		\$303,424	123.05%
<b>TOTAL EXPENDITURES</b>	<b>\$25,588,423</b>	<b>\$26,713,617</b>		<b>\$1,125,194</b>	<b>4.40%</b>

### Expenditures

- Total projected FY21 expenditures will increase by \$1,125,194, which is 4.40% above the FY20 budget.
- Education, which represents nearly 65% of the operating budget, is increasing \$241,570 (1.49%) over last year. We would like to thank both Nashoba and Minuteman for helping to contain the growth in Education costs this year.
- Debt Service is down \$20,423 (1.54%).
- Employee and retiree benefit costs (including pensions) are up \$54,744 (4.15%) for FY21.
- Other Insurance is down \$24,103 (17.20%), due in part to a change in insurance carriers last year.

### Other Budget Highlights

The FY21 Warrant includes a number of capital articles to fund needed investments in our buildings and public infrastructure. We are recommending that Free Cash be used for all capital items, except for the Forbush Mill Property Acquisition project (for which \$550,000 would be borrowed).

Our debt has decreased for another consecutive year. As illustrated in the following table, we are now well within our target of using only 5-7% of general fund revenues for debt service payments.

We continue to use specific “best practice” targets when evaluating the budget. Although these targets are not legally mandated, they are based on budgeting practices that have been effective over the long-term in other municipalities, and they are among the factors considered by investor service companies in assigning our bond rating. Our results are shown in the following table:

<b>Target</b>	<b>Result</b>
Achieve Certified Free Cash of <b>3-5%</b> of total budgeted expenditures in the prior fiscal year.	<b>3.29%</b>
Maintain a Free Cash balance of at least <b>\$350,000</b> heading into FY21.	<b>\$470,387</b>
Maintain overall Reserves (Free Cash + Stabilization funds + Overlay Reserve) of <b>6-10%</b> of the operating budget (net of debt).	<b>8.79%</b>
Maintain Debt Service payments at no more than <b>5-7%</b> of general fund revenues.	<b>5.15%</b>
Fund <b>100%</b> of Other Post-Employment Benefits (OPEB) actuarially determined contribution.	<b>100%</b>

Thank you for participating in this Annual Town Meeting. If you have questions or comments about the work we do throughout the year, please contact us.

Signed,

**Advisory Committee**

Brian Boyle – Chair

Connie Benjamin – Vice Chair

Jessica Colangelo

Ann Hurd

Craig Lauer

Joe Myerson

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF BOLTON  
WORCESTER, ss  
ANNUAL TOWN MEETING  
Monday, June 22, 2020  
Nashoba Regional High School Auditorium  
7:00 p.m.**

To any of the Constables of the Town of Bolton, in the County aforesaid:

GREETINGS - In the name of the Commonwealth of Massachusetts, pursuant to Chapter 39, Section 9, of the General Laws, the Annual Town Meeting usually scheduled for the first Monday in May (May 4, 2020) has been delayed, and you are directed to notify and warn the inhabitants of the Town of Bolton aforesaid, qualified to vote in elections and town affairs, to meet at Nashoba Regional High School Auditorium in said Bolton, on the 22<sup>nd</sup> day of June, 2020 at 7:00 p.m., then and there to act on the following articles:

**Article 1: Accept Annual Reports**

To see if the Town will vote to accept the reports of the Board of Selectmen and Advisory Committee, or any other Town officers, boards, or committees for the calendar year 2019; or do or act relating thereto.

**Sponsor:** Board of Selectmen

**Note:** Annual Reports are available at the Town Hall, Library and on our website at [www.townofbolton.com](http://www.townofbolton.com).

**Board of Selectmen Recommendation:** Approved (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Approved (4 in favor, 0 opposed)

**Vote Required:** Majority

**Article 2: Unpaid Bills for Fiscal Year 2019**

To see if the Town will vote to transfer from available funds the sum of \$880.50 (eight hundred eighty dollars and fifty cents) for the purpose of paying the following unpaid Fiscal Year 2019 bills, pursuant to Massachusetts General Laws Chapter 44, Section 64, or vote to transfer sums to pay any other unpaid bills from prior fiscal years; or do or act relating thereto.

\$713.00 MHQ (Invoice 156584)

\$87.00 MHQ (Invoice 156899)

\$80.50 MHQ (Invoice 156923)

**Sponsor:** Board of Selectmen

**Summary:** These are unpaid bills from the previous fiscal year for services that have been rendered.

**Board of Selectmen Recommendation:** Approved (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Approved (4 in favor, 0 opposed)

**Vote Required:** 4/5 Majority

**Article 3: Fiscal Year 2021 Operating Budget**

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$25,341,643.01 or any other amount, as set forth in the budget for the purposes of operating and maintaining the various departments of the Town, and to meet such appropriation:

- a. The sum of \$ 50,000.00 be transferred from the Cell Tower Fund;
- b. The sum of \$75,000.00 be transferred from the Ambulance Receipts Reserved for Appropriation to be applied to the Ambulance Department budget;
- c. The sum of \$110,000.00 or any other amount, be transferred from the Overlay Reserve Account;
- d. The sum of \$ 25,119,643.01 to be raised by taxation;
- e. or do or act relating thereto.

**Sponsor:** Board of Selectmen

**Board of Selectmen Recommendation:** Approved (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Approved (4 in favor, 0 opposed)

**Vote Required:** Majority

**Article 4: New Revolving Funds**

To see if the town will vote pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 53E ½, to establish new revolving funds as follows, or do or act relating thereto:

- 1. By amending Section 24-3. E of the Code of the Town of Bolton, Table of Authorized Revolving Funds, as follows, with deleted text in strikethrough and new text underlined:

<b>Revolving Fund</b>	<b>Department, Board, Committee, Agency or Officer Authorized to Spend from Fund</b>	<b>Fees, Charges or Other Receipts Credited to Fund</b>	<b>Program or Activity Expenses Payable from Fund</b>	<b>Restrictions or Conditions on Expenses Payable from Fund</b>	<b>Other Requirements/ Reports</b>	<b>Fiscal Years</b>
<u>Senior Van</u>	<u>Council on Aging Director</u>	<u>Fares and reimbursement from Montachusett Regional Transit Authority (MART)</u>	<u>Operations of the Town's senior van service</u>	<u>None, other than as set forth in this bylaw and by Town Meeting vote</u>	<u>None, other than as set forth in this bylaw and by Town Meeting vote</u>	<u>Fiscal Year 2021 and subsequent years</u>
<u>Parks and Recreation</u>	<u>Parks and Recreation Commission</u>	<u>Field and Park Usage and Program Fees</u>	<u>Field and Park Repairs and Improvements</u>	<u>None, other than as set forth in this bylaw and by Town Meeting vote</u>	<u>None, other than as set forth in this bylaw and by Town Meeting vote</u>	<u>Fiscal Year 2021 and subsequent years</u>
<u>Advanced Life Support</u>	<u>Fire Chief</u>	<u>Fees and reimbursements for the Town's Advanced Life Support service</u>	<u>Operations of the Town's Advanced Life Support service</u>	<u>None, other than as set forth in this bylaw and by Town Meeting vote</u>	<u>None, other than as set forth in this bylaw and by Town Meeting vote</u>	<u>Fiscal Year 2021 and subsequent years</u>

2. By setting the limits on the total amounts that may be expended from the new revolving funds established under Section 24-3 of the Code of the Town of Bolton for Fiscal Year 2021 as follows:

<b>Fund:</b>	<b>Maximum Amount Expendable:</b>
Senior Van	\$16,000
Parks and Recreation	\$8,000
Advanced Life Support	\$250,000

**Sponsor:** Council on Aging, Parks and Recreation Commission, and Fire Department

**Summary:** This article would establish a revolving fund for the Town’s MART fees. Currently these fees are reimbursed by MART and go back into the General fund. Presently the amounts are included on the COA budget. By not including these amounts in the budget, it reduces the amount to be raised and appropriated by the town by \$16,000. This article would also establish a revolving fund for the Town’s field and park usage fees. Finally, this article would establish a revolving fund for the Town’s Advanced Life Support (ALS) service.

**Board of Selectmen Recommendation:** Approved (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Approved (4 in favor, 0 opposed)

**Vote Required:** Majority

Article 5: Spending Limits of Revolving Fund Accounts

To see if the Town will vote pursuant to Massachusetts General Laws Chapter 44, Section 53E ½, to set the limits on the total amounts that may be expended from each of the Town’s existing revolving funds established by Section 24-3 of the Code of the Town of Bolton for Fiscal Year 2021; or do or act relating thereto.

<b>Fund:</b>	<b>Maximum Amount Expendable:</b>
Web-based Municipal Software Services	\$30,000
Nashoba Cadet EMT Program	\$ 5,000
Tax Title	\$ 5,000

**Sponsor:** Board of Selectmen

**Summary:** Under the amended M.G.L. Chapter 44, Section 53E ½, the Town must vote each year to set the total amounts that may be expended from each of the Town’s revolving funds, established by a bylaw adopted last year.

**Board of Selectmen Recommendation:** Approved (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Approved (4 in favor, 0 opposed)

**Vote Required:** Majority

Article 6: Transfer to Advanced Life Support Program

To see if the Town will vote to transfer from Ambulance Receipts Reserved for Appropriation the sum of \$177,000 (One hundred seventy-seven thousand dollars) to the Advanced Life Support program budget for Fiscal Year 2021; or do or act relating thereto.

**Sponsor:** Fire Department

**Summary:** This transfer is necessary to fund the first year of Advanced Life Support (ALS) services to the Town of Bolton. This is a new service which is projected to be self-funding after the first year. Revenues from the first year of this service will also be used to replenish the \$177,000 being appropriated from the Ambulance Receipts.

**Board of Selectmen Recommendation:** Approved (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Approved (4 in favor, 0 opposed)

**Vote Required:** Majority

**Article 7: Culvert Replacement-Long Hill Road at West Pond**

To see if the Town will vote to raise and appropriate, transfer from available sums, borrow, or otherwise provide the sum of \$250,000 (Two hundred fifty thousand dollars) to replace the failed culvert at Long Hill Road at the discharge from West Pond; and to meet this appropriation transfer \$36,000 from unexpended funds from the Fyfeshire Dam Repair project authorized under Article 20 at the May 2015 Annual Town Meeting which amount shall be rescinded from said Article 20, transfer \$24,530 from unexpended funds from the Still River Lights project authorized under Article 26 at the June 2015 Special Town Meeting which amount shall be rescinded from said Article 26, transfer \$36,850 from unexpended funds from the Wilder Road Culvert Repair project authorized under Article 11 at the May 2016 Annual Town Meeting which amount shall be rescinded from said Article 11; and authorize the Treasurer with the approval of the Board of Selectmen to borrow \$152,620 under Chapter 44, Section 7(1), of the Massachusetts General Laws or any other enabling authority, with any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, to be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20, of the Massachusetts General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; and to authorize the Board of Selectmen to take any other action necessary to carry out this project; or do or act relating thereto.

**Sponsor:** Treasurer

**Summary:** This article was originally approved at the May 7, 2018 Annual Town Meeting. On the advice of our new Bond Counsel, due to the fact that the specific amount of money to be borrowed wasn't stated in the original article, we have been advised to revote it. This action will allow us to roll over any remaining debt from the original article if we have an opportunity to refinance as part of any future new borrowing. This article DOES NOT create any new debt. It is merely a housekeeping article which will afford us greater flexibility in the future.

**Board of Selectmen Recommendation:** Approved (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Approved (4 in favor, 0 opposed)

**Vote Required:** 2/3 Majority

**Article 8: Drainage/Flood Control Improvements, South Bolton and Spectacle Hill Roads Trust**

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$250,000 (Two hundred fifty thousand dollars) for drainage and flood control improvements at South Bolton and Spectacle Hill Roads; and to meet this appropriation transfer \$3,421.65 from unexpended funds from the Replacement of Fire Apparatus project authorized under Article 26 at the May 2014 Annual Town Meeting which amount shall be rescinded from said Article 26, transfer \$2.68 from unexpended funds from the New Tractor/Loader Backhoe project authorized under Article 17 at the May 2016 Special Town Meeting which amount shall be rescinded from said Article 17; and to authorize the Treasurer with the approval of the Board of Selectmen to borrow \$246,576 under Chapter 44, Section 7(1), of the Massachusetts General Laws or any other enabling authority, with any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, to be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20, of the Massachusetts General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; and to authorize the Board of Selectmen to acquire by gift, purchase, or taking any interests in real property necessary to complete the project authorized under this article; and to authorize the Board of Selectmen to take any other action necessary to carry out this project; or do or act relating thereto.

**Sponsor:** Treasurer

**Summary:** This article was originally approved at the May 6, 2019 Annual Town Meeting. On the advice of our new Bond Counsel, due to the fact that the specific amount of money to be borrowed wasn't stated in the original article, we have been advised to revote it. This action will allow us to roll over any remaining debt from the original article if we have an opportunity to refinance as part of any future new borrowing. This article DOES NOT create any new debt. It is merely a housekeeping article which will afford us greater flexibility in the future.

**Board of Selectmen Recommendation:** Approved (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Approved (4 in favor, 0 opposed)

**Vote Required:** 2/3 Majority

**Article 9: OPEB Trust Revision**

To see if the Town will vote to accept or reaccept the provisions of Massachusetts General Laws Chapter 32B, Section 20, as amended by Section 15 of Chapter 218 of the Acts of 2016, establishing an Other Post-Employment Benefits Liability Trust Fund; to authorize the Board of Selectmen and Treasurer to execute a declaration of trust creating an expendable trust for the purpose of holding monies appropriated to such fund; to designate the Treasurer as the trustee of such trust; to authorize the transfer of any and all monies currently held for the purpose of paying retiree health and life benefits to such trust; and to authorize the trustee to invest and reinvest the monies in such fund in accordance with the Prudent Investor Rule established under Massachusetts General Laws Chapter 203C; or do or act relating thereto.

**Sponsor:** Treasurer

**Summary:** This article addresses the municipal finance provisions of the Other Post-employment Benefits Liability Trust Fund (OPEB Fund) under M.G.L. c. 32B, § 20 and 20A, as amended by Sections 15 and 238 of the Municipal Modernization Act (Act), Chapter 218 of the Acts of 2016.

The Act amended local acceptance M.G.L. c. 32B, § 20 to address a number of issues about the nature of the fund. These included whether the statute authorized local governmental units to create a trust fund for monies reserved for retiree health insurance and other post-employment benefits that comply with legal requirements for trusts and with Governmental Accounting Standards Board (GASB) standards. Under the amendments, the statute:

1. Establishes the OPEB Fund as a trust fund with a trustee and declaration of trust;
2. Requires that assets of the OPEB Fund be held solely to meet the current and future liabilities of the governmental unit for group health insurance benefits for retirees and their dependents;
3. Establishes procedures for the appointment of a trustee, adoption of a declaration of trust and appropriations of funds into and out of the OPEB Fund;
4. Defines housing authorities, redevelopment authorities, regional councils of government, regional school districts and educational collaboratives as political subdivisions and governmental entities able to establish OPEB trust funds; and
5. Allows a governmental unit to participate in the OPEB fund of another governmental unit.

**Board of Selectmen Recommendation:** Approved (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Approved (4 in favor, 0 opposed)

**Vote Required:** Majority

**Article 10: Amendment to the Code of the Town of Bolton, Division I, Part III. Zoning Bylaw, Chapter 250. Zoning, to Section 250-21.F. Bed and Breakfast Establishments and Homes as well as Add Bed and Breakfast Establishments and Homes to Section 250.12. Schedule of Permitted Uses, Section 250-28. Terms defined, and Section 250-17.C (7) (c) Schedule of Minimum Parking**

To see if the Town will vote as follows:

1. To add to the Code of the Town of Bolton, Division I, Part III. Zoning Bylaw, Article V. Special Regulations, Section 250-21.F. Bed and Breakfast Establishments and Homes, as follows (deletions in parentheses and italics) and additions underlined):

Section 250-21.F Bed and Breakfast Establishments and Homes

The Planning Board, acting as the Special Permit Granting Authority (SPGA), may grant a special permit for the renting of rooms as a Bed and Breakfast Establishment or Bed and Breakfast Home in the Residential District. An owner-occupied and operated dwelling of residential character may be used as a Bed and Breakfast for the lodging of overnight guests provided such dwelling and the operation thereof meets all of the following conditions:

- A. The Bed and Breakfast use shall appear incidental to the primary residential use of the dwelling.
- B. The Bed and Breakfast use shall not be substantially detrimental or offensive to the neighborhood or destructive of property values therein.
- C. Guest rooms shall contain no individual cooking facilities.
- D. Breakfasts shall be made available to guests from a central kitchen and shall be limited to those who are permanent residents and paying overnight guests.
- E. Visibility of parking and service areas from public streets shall be minimized through site arrangement, and such areas shall be screened from abutting properties.
- F. Domestic scale shall be maintained in the building's architectural design through massing devices, such as breaks in wall and roof planes and through the design of architectural features.
- G. Pedestrian and vehicular movement to, from and within the site shall be safe and convenient and arranged so as not to disturb abutting properties.
- H. The Bed and Breakfast shall meet all building code requirements and shall have properly installed and maintained fire safety devices for the protection of all occupants. The Bed and Breakfast shall be subject to compliance with state and local Board of Health requirements and state and local wetland bylaws and regulations.
- I. Any other conditions, safeguards and limitations on time or use as may be imposed by the SPGA according to MGL c. 40A or regulations pursuant thereto.

2. To amend the Code of the Town of Bolton, Division I, Part III. Zoning Bylaw, Article III. Zoning District Regulations, Section 250-12. Schedule of permitted uses, as follows (deletions in *parentheses and italics*) and additions underlined):

<b>Types of Uses</b>	<b>Residential</b>	<b>Business</b>	<b>Limited Business</b>	<b>Industrial</b>	<b>Limited Creation Business</b>
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Accessory

<u>Bed and Breakfast Establishment</u>	<u>SP</u>	<u>No</u>	<u>No</u>	<u>No</u>	<u>No</u>
<u>Bed and Breakfast Home</u>	<u>SP</u>	<u>No</u>	<u>No</u>	<u>No</u>	<u>No</u>

3. To amend the Code of the Town of Bolton, Division I, Part III. Zoning Bylaw, Chapter 250. Zoning, Article VI. Definitions, Section 250-28. Terms defined, by adding the definitions of Bed and Breakfast Establishment and Bed and Breakfast Home, as follows (deletions in *parentheses and italics*) and additions underlined):

**BED AND BREAFAST ESTABLISHMENT**

A private owner-occupied dwelling where four (4) to ten (10) rooms are let, a breakfast is included in the rent and all accommodations are reserved in advance.

**BED AND BREAKFAST HOME**

A private owner-occupied dwelling where not more than three (3) rooms are let, a breakfast is included in the rent and all accommodations are reserved in advance.

- 4. To amend the Code of the Town of Bolton, Division I, Part III. Zoning Bylaw, Chapter 250. Zoning, Article IV. General Regulations, Section 250-17.C (7) (c) Schedule of Minimum Parking, by adding Bed and Breakfast Establishment or Home as follows (deletions in *parentheses and italics*) and additions underlined):

Schedule of Minimum Parking

Use	Minimum Parking Requirement
Bed and Breakfast Establishment or Home	Off-street, on premises, with one (1) space per room rented and one (1) space per owner

and further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Code of Bolton; or take any other action relating thereto.

**Sponsor:** Planning Board

**Summary:** This bylaw amendment adds Bed and Breakfast as an allowed use in the Residential Zoning District by Special Permit granted by the Planning Board. Bed and Breakfast Establishments and Homes are to appear incidental to the primary residence and not to be offensive or detrimental to the neighborhood. The allowance of Bed and Breakfast Establishments provides opportunity for the Town to receive local room tax of up to 6% while maintaining the rural and residential character of Bolton.

**Board of Selectmen Recommendation:** Approved (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Approved (4 in favor, 0 opposed)

**Vote Required:** 2/3 Majority

**Article 11: Fees-In-Lieu-Of-Units Pursuant to the Inclusionary Housing Section of the Zoning Bylaw**

To see if the Town will vote pursuant to Massachusetts General Laws Chapter 40, Section 58, to impose a municipal charges lien on real property for the following unpaid charges and fees: Fees-In-Lieu-Of-Units pursuant to the Inclusionary Housing section of the Zoning Bylaw; or do or act relating thereto.

**Sponsor:** Planning Board

**Summary:** This General Bylaw allows the town to impose a municipal charges lien on real property for Fees-In-Lieu-Of-Units required under the Inclusionary Housing Bylaw, Section 250-27, of the Zoning Bylaw.

**Board of Selectmen Recommendation:** Approved (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Approved (4 in favor, 0 opposed)

**Vote Required:** Majority

Article 12: Amendment to the Code of the Town of Bolton, Division I, Part III. Zoning Bylaw, Chapter 250. Zoning, Article V. Special Regulations, Section 250-27. Inclusionary Housing - to Amend Subsection L. (1)(a)

To see if the Town will vote to amend the Code of the Town of Bolton, Division I, Part III. Zoning Bylaw, Chapter 250. Zoning, Article V. Special Regulations, Section 250-27. Inclusionary housing, by amending Subsection L. (1)(a), as follows (deletions in *parentheses and italics*) and additions underlined):

L. Donation of land and/or fees-in-lieu-of-affordable-housing-unit provision. As an alternative to the requirements of Subsection E, and as allowed by law, an applicant may contribute a fee or land to the Bolton Affordable Housing Trust Fund or other 501(c)(3) fund as designated by the SPGA to be used for the development of affordable housing in lieu of constructing and offering affordable units within the locus of the proposed development or off-site.

Fees-In-Lieu-Of-Units.

Calculation of Fees-In-Lieu-Of-Units. The applicant for development subject to this bylaw may pay fees in lieu of the construction or provision of affordable units to the Town. The fees shall be paid in increments prior to the issuance of a building permit for each and every unit, or otherwise at the sole discretion of the SPGA, based on the sales price of an affordable unit as calculated each year when Income Limits are published by the U.S. Dept. of Housing and Urban Development (HUD). The sales price of an affordable unit shall be based on the Department of Housing and Community Development's (DHCD) LIP Price Calculator (using median income of a family of four (4) at 70% of the median, as reported by HUD).

Fee Schedule. The Fees-In-Lieu-Of-Units for each unit shall be equal to: Sales Price of Affordable Unit x Total Number of Affordable Units subject to Fees-In-Lieu-Of-Units / Total Number of units in the subject development.

Fees-In-Lieu-Of-Units may be secured through a municipal charges lien on the property, pursuant to M.G.L. c. 40, § 58.

and further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Code of Bolton; or take any other action relating thereto.

**Sponsor:** Planning Board

**Summary:** This article provides a level of surety that Fees-In-Lieu-Of-Units will be paid to the Town in the event that an applicant sells off all of the lots within a development or chooses to walk away from a project under construction.

**Board of Selectmen Recommendation:** Approved (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Approved (4 in favor, 0 opposed)

**Vote Required:** 2/3 Majority

Article 13: Replace Failed Culvert on Wattaquaddock Hill Road @ Manor

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$363,000.00 (Three hundred sixty-three thousand dollars) to replace the failed culvert on Wattaquaddock Hill Road at Manor Road and implement drainage and flood control improvements along Wattaquaddock Hill Road; and to meet this appropriation transfer the sum of \$18,950.00 (Eighteen thousand nine hundred fifty dollars) of unexpended funds from Wattaquaddock Culvert Engineering as previously appropriated under Article 19 at the May 5, 2019 Annual Town Meeting, transfer the sum of

\$20,000.00 (Twenty thousand dollars) of unexpended funds from Wattaquodock Culvert Emergency as previously appropriated under Article 20 at the May 5, 2019 Annual Town Meeting, transfer the sum of \$53,650.00 (Fifty-three thousand six hundred fifty dollars) of unexpended funds from Long Hill Road Culvert Replacement as previously appropriated under Article 25 at the May 7, 2018 Annual Town Meeting, transfer the sum of \$13,156.40 (thirteen thousand one hundred fifty-six dollars and forty cents) of unexpended funds from the Culvert Replacement, Meadow Road, Long Hill Road, Randall as previously appropriated under Article 24 at the May 5, 2014 Annual Town meeting; transfer the sum of \$75,900.23 (Seventy-five thousand nine hundred dollars and twenty-three cents) from the premium of bond sales, transfer from Free Cash the sum of \$161,343.37 (One hundred sixty- one thousand three hundred forty-three dollars and thirty-seven cents), and appropriate the sum of \$20,000 (Twenty thousand dollars) from the Fiscal Year 2020 Earmark from the General Appropriations Act, per MassDOT Agreement No. 110773; or do or act relating thereto.

**Sponsor:** Department of Public Works

**Summary:** A capital request for \$500,000 was made for FY2020. However, \$420,000 in construction funding was deferred to FY2021 to allow further investigation, exploration, engineering, design, and bidding to be completed. The structural integrity of the culvert, and the flow through it, are highly compromised. Water levels in the culvert at Wattaquodock Hill Road (between Manor Road and Berlin Road) have continually risen over the past few years. The rate of rising greatly accelerated last fall. DPW and BFD have made several attempts to lower flooding levels. These include localized dredging and pumping with fire apparatus. Both have been only marginally effective and temporary. Daily dredging was necessary for most of last winter and spring. Dry summer weather allowed the DPW to install several stop-gap measures. These measures have hastened water flow during minor storm events. Water still backs up during larger storm events but does not flood the abutting property.

**Board of Selectmen Recommendation:** Approved (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Approved (4 in favor, 0 opposed)

**Vote Required:** Majority

Article 14: Diesel Exhaust Particulate Filter on Public Safety Building Generator

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$57,000.00 (Fifty-seven thousand dollars) to install a diesel exhaust particulate filter on the Public Safety Building generator; and to meet this appropriation transfer the sum of \$11,143.46 (Eleven thousand one hundred forty-three dollars and forty-six cents) of unexpended funds from Recoat on Roof of Public Safety Building as previously appropriated under Article 15 at the May 6, 2019 Annual Town Meeting, transfer the sum of \$721.97 (Seven hundred twenty-one dollars and ninety-seven cents) of unexpended funds from Retroactive Pay - Fire Union Contract as previously appropriated under Article 19 at the May 7, 2018 Annual Town Meeting, and transfer the sum of \$1,502.59 (One thousand five hundred two dollars and fifty-nine cents) of unexpended funds from New Ambulance as previously appropriated under Article 27 at the May 5, 2014 Annual Town Meeting; or do or act relating thereto.

**Sponsor:** Department of Public Works

**Summary:** Air Quality on the interior of the PSB has been an ongoing problem. The HVAC air intakes are within close proximity to the exhaust stack of the generator. As a result, whenever the generator is running, diesel exhaust is sucked into the HVAC system and distributed throughout the building.

**Board of Selectmen Recommendation:** Approved (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Approved (4 in favor, 0 opposed)

**Vote Required:** Majority

**Article 15: Turf Management Mower/Tractors**

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$39,600.00 (Thirty-nine thousand six hundred dollars) to purchase 4 (four) new turf management mower/tractors; and to meet this appropriation transfer the sum of \$1,594.71 (One thousand five hundred ninety-four dollars and seventy-one cents) of unexpended funds from Purchase of New 4WD 19,500 Gross Vehicle Weight Truck as previously appropriated under Article 26 at the May 1, 2017 Annual Town Meeting, and transfer the sum of \$352.40 (Three hundred fifty-two dollars and forty cents) of unexpended funds from Replacement of DPW Maintenance SUV with a ½ Ton Van as previously appropriated under Article 17 at the May 5, 2018 Annual Town Meeting; or do or act relating thereto.

**Sponsor:** Department of Public Works

**Summary:** The four (4) machines to be replaced are far beyond their useful life. These pieces of equipment are necessary for maintaining the town fields and the grounds of town buildings. The current tractors lack roll-over-protection (ROPS), and are not compliant with new OSHA requirements.

**Board of Selectmen Recommendation:** Approved (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Approved (4 in favor, 0 opposed)

**Vote Required:** Majority

**Article 16: Painting the Library**

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$50,000.00 (Fifty thousand dollars) to prepare and paint exterior trim on the Library building; or do or act relating thereto.

**Sponsor:** Library Trustees

**Summary:** Paint on the wood trim of the entire library building has deteriorated. Where paint has flaked and fallen off, unfinished wood is exposed. If paint continues to deteriorate, the unprotected wood will continue to be exposed to the elements and in time will rot, necessitating the further expense of both replacement and painting.

**Board of Selectmen Recommendation:** Approved (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Approved (4 in favor, 0 opposed)

**Vote Required:** Majority

**Article 17: DPW Garage Overhead Doors**

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$28,000.00 (Twenty-eight thousand dollars) to replace all four (4) overhead doors at the Department of Public Works Garage; or do or act relating thereto.

**Sponsor:** Department of Public Works

**Summary:** The door panels to all four (4) overhead doors are deteriorated by corrosion. The spring lifting mechanisms and tracks are in poor condition and need frequent repair.

**Board of Selectmen Recommendation:** Approved (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Approved (4 in favor, 0 opposed)

**Vote Required:** Majority

**Article 18: Sawyer School Domestic Water Booster Pump and Controls**

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$40,287.00 (Forty thousand two hundred eighty-seven dollars) to replace the domestic water booster pump and controls at the Sawyer School; and to meet this appropriation transfer the sum of \$2,325.00 (Two thousand three hundred twenty-five dollars) of unexpended funds from Carpet Replacement as previously appropriated under Article 31 May 1, 2017 Annual Town Meeting, and transfer the sum of \$2,770.00 (two thousand seven hundred seventy dollars) from Interior Painting as previously appropriated under Article 32 at the May 1, 2017 Annual Town Meeting; or do or act relating thereto.

**Sponsor:** Nashoba Regional School District

**Summary:** The Sawyer domestic water booster pump and controls pressurize the water for the Sawyer and Emerson buildings, along with the waste water treatment plant. The pumps and controls are at the end of their useful life expectancy and need replacement.

**Board of Selectmen Recommendation:** Approved (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Approved (4 in favor, 0 opposed)

**Vote Required:** Majority

**Article 19: Sawyer School Window Repair**

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$14,335.00 (Fourteen thousand three hundred thirty-five dollars) for the replacement and repair of window balances at the Sawyer School; or do or act relating thereto.

**Sponsor:** Nashoba Regional School District

**Summary:** The window balances at the Sawyer School Building have failed and are in need of replacement or repair for proper operation. This presents a safety issue due to the weight of the windows, along with the need for the ability to provide additional ventilation in the warmer months.

**Board of Selectmen Recommendation:** Approved (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Approved (4 in favor, 0 opposed)

**Vote Required:** Majority

**Article 20: Persons Park Land Easement**

To see if the Town will vote to (i) authorize the Board of Selectmen to grant a utility and access easement in, on, and under a portion of Town property abutting Little Pond, known as Persons Park, which is described in a deed from Duncan W. Persons to the Town of Bolton dated June 3, 1996 recorded with the Worcester Registry of Deeds at Book 18103, Page 212, said easement being shown on a sketch plan dated February 7, 2019 filed with the office of the Town Clerk entitled "Easement Sketch Plan Bolton, Massachusetts Prepared For Mayflower Council, Boy Scouts of America by Ducharme & Dillis, Civil Design Group, Inc.," and (ii) authorize the Board of Selectmen to file a petition with the General Court for enactment of special legislation to authorize said easement notwithstanding the provisions of Chapter 30B of the General Laws and in accordance with Article 97 of the Constitution of the Commonwealth of Massachusetts, provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments thereto before enactment by the General Court, which amendments shall be within the public purposes of said petition; or do or act relating thereto.

**Sponsor:** Board of Selectmen

**Summary:** The Boy Scouts of America have requested an easement from the Town of Bolton to run a utility line across Persons Park. This utility line would allow the Boy Scouts to install a sewer treatment system on their property so that they

can upgrade from their current latrines. This article would grant the Bolton Board of Selectmen the authority to negotiate the terms and conditions of this easement.

**Board of Selectmen Recommendation:** Approved (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Approved (4 in favor, 0 opposed)

**Vote Required:** 2/3 Majority

Article 21: School District Feasibility Study

To see if the Town will approve an amount not to exceed One Million, Five Hundred Thousand dollars (\$1,500,000) borrowing authorized by the Nashoba Regional School District, for the purpose of paying costs of a design and feasibility study for the purpose of a building/modernization project of Nashoba Regional High School, 12 Green Road, Bolton, MA 01740, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended at the direction of the Nashoba Regional High School Building Committee. The MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Study costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities. Any grant that the District may receive from the MSBA for the Study shall be as set forth in the Feasibility Study Agreement that may be executed between the District and the MSBA.

**Sponsor:** Nashoba Regional School District

**Summary:** In the spring of 2018, and again in 2019, the school district submitted a Statement of Interest (SOI) to the Massachusetts School Building Authority requesting state funds to address building conditions at Nashoba Regional High School. These SOIs outlined conditions at the school which needed to be corrected: an aged facility and infrastructure, and inadequate classroom space for current, required educational programming were itemized in detail. In December 2019, the NRSD was notified that the SOI was invited into a 270-day Eligibility Period. During this Eligibility Period, the district must meet deadlines for submitting additional documentation and obtain funding for a feasibility study, in order to qualify for the next step – project funding for design and construction. It is anticipated that the towns will ultimately be eligible for reimbursement for partial costs of the feasibility study and the design and construction. The feasibility study will review in detail the conditions of Nashoba Regional High School, explore in detail the feasibility and cost of renovation or combined new/renovation, or new construction at the present location or another location, and present options and plans for the communities to review and discuss, before moving into the design/construction phase. The school district is asking for funding for the feasibility study not to exceed 2 million dollars.

**Board of Selectmen Recommendation:** Approved (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Approved (4 in favor, 0 opposed)

**Vote Required:** Majority

Article 22: Community Choice Aggregation

To see if the Town will vote to initiate the process to aggregate electrical load pursuant to M.G.L. c. 164, §134 and, further, to authorize the Board of Selectmen, or its designee, to research, develop, and participate in a contract or contracts to aggregate the electricity load of the residents and businesses in the Town, independently or in joint action with other municipalities, and to enter into agreements with consultants, experts, and attorneys in connection with the establishment and operation of an electricity aggregation plan, and to reestablish such plan if its operation is suspended, retaining the right of individual residents and businesses to opt out of the aggregation; or do or act relating thereto.

**Sponsor:** Board of Selectmen

**Summary:** This article would authorize the Town to bulk-purchase electricity on behalf of its citizens and small businesses. A Community Choice Aggregation (CCA) program allows local government to combine the purchasing power of its residents to achieve savings on electricity costs. In doing so, it creates competition among competitive suppliers which helps ensure aggressive rates. Consumers are no longer “stuck” with the cost and fluctuation of basic service rates because the Program offers another option, but consumers can opt-out if they choose. Many communities in the area have

implemented the CCA program which has produced individual savings to their citizens and has also allowed them to green-up their energy choices. If approved, the Town will need to work with a local broker to develop the program conditions. There is no cost to the Town nor does the program affect the Town's capacity to purchase electricity.

**Board of Selectmen Recommendation:** Approved (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Approved (4 in favor, 0 opposed)

**Vote Required:** Majority

Article 23: Taggart Property

To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase, eminent domain or otherwise, the 43+/- acres located off of Forbush Mill Road and identified on Assessor's Map 5.A as Parcel 14; and further to raise and appropriate, borrow or transfer from available funds, a sum of money not to exceed \$550,000.00 (Five hundred fifty thousand dollars), for the acquisition of said parcel, including the payment of all costs incidental and related thereto; and to meet this appropriation, authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said amount under and pursuant to Chapter 44, Section 7(1), of the Massachusetts General Laws or any other enabling authority, and to issue bonds or notes of the Town therefor, provided that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20, of the Massachusetts General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; and further, to authorize the Board of Selectmen or the Conservation Commission to file on behalf of the Town any and all applications deemed necessary for grants and/or reimbursements from the Commonwealth of Massachusetts and/or any other entities to carry out the purposes of this article; and further to authorize the Board of Selectmen or the Conservation Commission to enter into any agreements and execute any and all instruments as may be necessary on behalf of the Town to effect said acquisition; provided, however, that this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by Chapter 59, Section 21C, of the Massachusetts General Laws (Proposition 2½) the amounts required to pay the principal of and interest on the borrowing authorized by this vote; or do any act relating thereto.

**Sponsor:** Conservation Commission

**Summary:** This 43-acre parcel located along Forbush Mill Road (Assessor's Map 5.A, Parcel 14) is a key parcel to conserve in a 114-acre wildlife corridor (consisting of Chapter 61, conservation, Forbush soccer fields and state owned properties) and meets the goals established by the community and listed in the Open Space and Recreation Plan; Preserve Rural and Historic Character of Bolton, Protect Water Resources, Preserve and Encourage Agriculture, Responsibly Protect Wildlife Habitat and Natural Resources, Conserve open Space Areas For Public Use, and Provide Active Recreation Opportunities to Bolton Citizens. This property contains a 1,000' segment of the Lancaster Railbed, two vernal pools, three bordering vegetated wetlands, and borders Still River (perennial stream). The goal of this acquisition would be to acquire the property for municipal purposes and to conserve much of the property for the above goals and resources while continuing the forest management through a community forest opportunity in addition to allowing passive recreation. This property is currently not protected and privately owned at this time.

**Board of Selectmen Recommendation:** Approved (2 in favor, 1 opposed)

**Advisory Committee Recommendation:** Approved (3 in favor, 1 opposed)

**Vote Required:** 2/3 Majority

Article 24: Central Massachusetts Mosquito Control Project

To see if the Town will vote, pursuant to M.G.L. Chapter 252, Section 5A, to become a member of the Central Massachusetts Mosquito Control Project, and to raise and appropriate or transfer from available funds the sum of \$58,000 (fifty-eight thousand dollars) for the annual expense associated with the program; or do or act relating thereto.

**Sponsor:** Board of Selectmen

**Summary:** The Central Massachusetts Mosquito Control Project (CMMCP) is a state agency that operates under a voluntary assessment and provides a year-round program of mosquito control in 43 cities and towns in both Middlesex and Worcester counties. Services offered include larval and adult mosquito surveillance, larval and adult mosquito control, public education, ditch cleaning and maintenance and research/efficacy. CMMCP also conducts a tire recycling program to reduce mosquito larval habitat. Their goal is to reduce mosquito exposure to the public, and the potential for disease transmission by mosquitoes, utilizing proven, sound mosquito control techniques.

**Board of Selectmen Recommendation:** Approved (2 in favor, 1 opposed)

**Advisory Committee Recommendation:** Approved (4 in favor, 0 opposed)

**Conservation Commission Recommendation:** Approved (6 in favor, 0 opposed)

**Board of Health Recommendation:** Approved (2 in favor, 0 opposed)

**Parks & Recreation Recommendation:** Approved (4 in favor, 0 opposed)

**Vote Required:** Majority

Article 25: Authorize Town Election

To see if the Town will vote to meet at the Nashoba Regional High School Auditorium in Bolton, on Monday, June 29, 2020, between the hours of noon and 4 p.m. to elect by ballot the following officers and to vote on the following questions, said election having been postponed by vote of the Board of Selectmen from the original date of May 11, 2020 in accordance with Chapter 45 of the Acts of 2020; or do or act relating thereto.

**ONE YEAR:** One Moderator, One Town Clerk, One member of the Parks/Recreation Commission

**THREE YEARS:** One member of the Board of Assessors, One member of the Cemetery Committee, Five Constables, One member of the Board of Health, One Library Trustee, One member of the Nashoba Regional School District Committee, Two members of the Parks/Recreation Commission, One member of the Board of Selectmen

**FIVE YEARS:** One member of the Housing Authority Trustees, One member of the Planning Board

**Ballot Question:**

Shall the Town of Bolton be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds to be issued in order to acquire by purchase, eminent domain or otherwise, the 43+/- acres located off of Forbush Mill Road and identified on Assessor's Map 5.A as Parcel 14, including the payment of all costs incidental and related thereto?

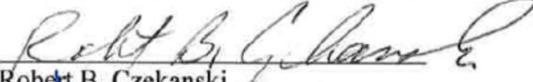
**Vote Required:** Majority

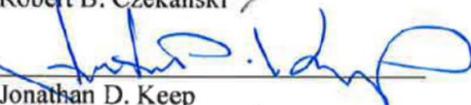
And you are directed to serve this warrant by posting up attested copies thereof at the U.S. Post Office, Town Library, Town Hall and Police Station at least seven (7) days before the time for holding said meeting.

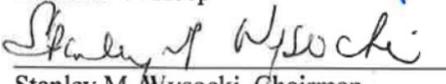
Hereof fail not, and make due return of this warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting as aforesaid;

Given under our hands and seal, this 16<sup>th</sup> day of April in the year of our Lord, Two thousand twenty.

BOLTON BOARD OF SELECTMEN

  
Robert B. Czekanski

  
Jonathan D. Keep

  
Stanley M. Wysocki, Chairman

A true copy. Attest: \_\_\_\_\_ Constable of Bolton \_\_\_\_\_ Date

Worcester, ss.

Pursuant to the within Warrant, I have notified and warned the inhabitants of the Town of Bolton by posting up attested copies of the same at the U.S. Post Office, Town Library, Town Hall and Police Station at least seven (7) days before the date of the meeting, as within directed.

Constable of Bolton: \_\_\_\_\_ Date: \_\_\_\_\_

**FY2021 BUDGET**

			Approved FY2020	Requested FY2021	Approved FY2021
<b>GENERAL GOVERNMENT</b>					
114	Moderator				
	5700	Other Charges	50	50	50
<b>Total Moderator</b>			<b>50</b>	<b>50</b>	<b>50</b>
122	Selectmen				
	5101	Salary	900	900	900
	5200	Purchase of Services	10,000	10,000	10,000
	5342	Advertising	250	250	250
	5380	WHEAT	7,000	7,000	7,000
	5420	Supplies	150	150	150
	5730	Dues	1,220	1,220	1,220
	5781	Meetings	100	100	100
<b>Total Selectmen</b>			<b>18,720</b>	<b>18,720</b>	<b>18,720</b>
123	Town Administrator				
	5101	Salary	135,699	138,403	138,403
	5102	Hearing Officer	2,500	2,500	2,500
	5114	Wages	66,276	59,296	59,296
	5170	Deferred Compensation	8,000	8,000	8,000
	5176	Disability/Life Insurance	2,347	2,347	2,347
			<b>214,822</b>	<b>210,546</b>	<b>210,546</b>
	5190	Compensation Reserve	60,000	60,000	60,000
	5201	Training	1,000	1,000	1,000
	5340	Phone Reimbursment	1,200	1,200	1,200
	5400	Supplies	500	500	500
	5710	In-state Travel	950	950	950
	5730	Dues	150	150	150
	5781	Meetings	300	300	300
<b>Total Town Administrator</b>			<b>278,922</b>	<b>274,646</b>	<b>274,646</b>
131	Advisory Committee				
	5400	Supplies	20	20	20
	5730	Dues	160	165	165
<b>Total Advisory Committee</b>			<b>180</b>	<b>185</b>	<b>185</b>
132	Reserve Fund		100,000	100,000	100,000
<b>Total Reserved Fund</b>			<b>100,000</b>	<b>100,000</b>	<b>100,000</b>
135	Town Accountant				
	5101	Salary	63,698	66,909	66,909
	5102	Stipend	1,000	1,000	1,000
			<b>64,698</b>	<b>67,909</b>	<b>67,909</b>
	5200	Purchase of Services	0	2,000	2,000
	5243	Software Support	6,605	6,605	6,605
	5303	Audit	16,000	16,500	16,500
	5400	Supplies	800	800	400
	5781	Meetings	1,400	1,400	1,800
			<b>24,805</b>	<b>27,305</b>	<b>27,305</b>
<b>Total Town Accountant</b>			<b>89,503</b>	<b>95,214</b>	<b>95,214</b>

**FY2021 BUDGET**

			Approved FY2020	Requested FY2021	Approved FY2021
141	Board of Assessors				
	5102	Stipend	3,917	1,000	1,000
	5114	Wages	58,995	47,527	47,527
			<hr/> 62,911	<hr/> 48,527	<hr/> 48,527
	5200	Purchase of Services	81,050	97,270	97,270
	5201	Training	665	860	860
	5243	Software Support	1,274	6,249	6,249
	5302	Registry of Deeds	195	0	0
	5400	Supplies	600	600	600
	5710	In-state Travel	600	600	600
	5730	Dues	280	280	280
	5781	Meetings	150	150	150
	5782	GIS	3,000	4,500	4,500
			<hr/> 87,814	<hr/> 110,509	<hr/> 110,509
	Total Board of Assessors		150,725	159,036	159,036
145	Treasurer				
	5101	Salary	79,622	83,637	83,637
	5102	Stipend	1,500	1,000	1,000
	5114	Wages	42,276	0	0
			<hr/> 123,398	<hr/> 84,637	<hr/> 84,637
	5145	Longevity	8,700	8,700	8,700
	5243	Software Support	20,000	8,100	8,100
	5341	Postage	9,500	750	750
	5344	Tax Taking Expense	3,000	1,000	1,000
	5420	Office Supplies	2,100	1,050	1,050
	5422	Bank Charges	4,300	4,300	4,300
	5709	Educational Assistance	800	800	800
	5710	In-state Travel	1,000	500	500
	5730	Dues	420	210	210
	5781	Meetings	500	250	250
			<hr/> 50,320	<hr/> 25,660	<hr/> 25,660
	Total Treasurer		173,718	110,297	110,297
145	Tax Collector				
	5101	Salary		46,190	46,190
	5102	Stipend		1,000	1,000
				<hr/> 47,190	<hr/> 47,190
	5243	Software Support		11,900	11,900
	5341	Postage		8,750	8,750
	5344	Tax Taking Expense		2,000	2,000
	5420	Office Supplies		1,050	1,050
	5710	In-state Travel		500	500
	5730	Dues		210	210
	5781	Meetings		250	250
				<hr/> 24,660	<hr/> 24,660
	Total Tax Collector			71,850	71,850

**FY2021 BUDGET**

			Approved FY2020	Requested FY2021	Approved FY2021
147	Human Resources				
	5114	Wages	18,734	9,180	9,180
			<u>18,734</u>	<u>9,180</u>	<u>9,180</u>
	5200	Purchase of Services	500	500	500
	5400	Supplies	200	200	200
	5710	In-state Travel	200	200	200
	5730	Dues	250	250	250
	5781	Meetings	200	200	200
			<u>1,350</u>	<u>1,350</u>	<u>1,350</u>
	Total Human Resources		20,084	10,530	10,530
151	Legal Services				
	5200	Purchase of Services	50,000	50,000	50,000
	Total Legal Services		50,000	50,000	50,000
155	MIS				
	5200	Purchase of Services	27,800	27,800	27,800
	5241	Repairs	600	600	600
	5243	Software Support	1,800	2,600	2,600
	5251	Web Services	15,013	17,177	17,177
	5850	Equipment	13,078	11,860	11,860
	Total MIS		58,291	60,037	60,037
161	Town Clerk				
	5101	Salary	69,233	70,616	70,616
	5102	Stipend	1,000	1,000	1,000
	5114	Wages	29,463	31,121	31,121
			<u>99,696</u>	<u>102,737</u>	<u>102,737</u>
	5200	Purchase of Services	175	175	175
	5243	Software Support	1,600	1,650	1,650
	5251	Web Services	1,200	1,200	1,200
	5400	Supplies	350	850	850
	5730	Dues	150	150	150
	5781	Meetings	2,200	2,300	2,300
			<u>5,675</u>	<u>6,325</u>	<u>6,325</u>
	Total Town Clerk		105,371	109,062	109,062
162	Elections				
	5114	Wages	2,195	5,220	5,220
	5200	Purchase of Services	3,025	5,610	4,710
	5400	Supplies	400	800	800
	5800	Capital Outlay	5,500	0	0
			<u>8,925</u>	<u>6,410</u>	<u>5,510</u>
	Total Elections		11,120	11,630	10,730
163	Street Listing/Registrars				
	5114	Wages	200	200	200
	5200	Purchase of Services	1,800	2,400	2,400
	5400	Supplies	355	350	350
			<u>2,155</u>	<u>2,750</u>	<u>2,750</u>
	Total Street Listing/Registrars		2,355	2,950	2,950

**FY2021 BUDGET**

			Approved FY2020	Requested FY2021	Approved FY2021
171	Conservation Commission				
	5114	Wages	56,010	58,858	58,858
			<hr/> 56,010	<hr/> 58,858	<hr/> 58,858
	5200	Purchase of Services	7,000	7,000	7,000
	5240	Land Maintenance	12,000	7,000	7,000
	5301	Training	800	800	800
	5305	Vernal Pool Study	150	150	150
	5342	Advertising	100	100	100
	5400	Supplies	400	400	400
	5710	In-state Travel	200	200	200
	5730	Dues	750	750	750
	5800	Land-Capital Improve.	1,000	1,000	1,000
	5850	Equipment	1,600	500	500
	5963	Conservation Fund	100	500	500
			<hr/> 24,100	<hr/> 18,400	<hr/> 18,400
	Total Conservation Commission		80,110	77,258	77,258
175	Planning Board				
	5114	Wages	60,245	63,286	63,286
	5200	Purchase of Services	1,300	1,200	1,200
	5342	Advertising	270	250	250
	5400	Supplies	200	200	200
	5710	In-state Travel	300	400	400
	5730	Dues	1,650	1,800	1,800
	5781	Meetings	300	400	400
			<hr/> 4,020	<hr/> 4,250	<hr/> 4,250
	Total Planning Board		64,265	67,536	67,536
176	Appeals Board				
	5205	40B Permitting	100	100	100
	5342	Advertising	100	100	100
	Total Appeals Board		200	200	200
179	Agricultural Commission				
	5780	Miscellaneous	1,746	1,746	1,746
	Total Agricultural Commission		1,746	1,746	1,746
182	Economic Development				
	5200	Purchase of Services	1,000	1,000	1,000
	Total Economic Development		1,000	1,000	1,000
190	Town Buildings				
	5210	Heating	2,800	2,800	2,800
	5211	Houghton Electric	7,300	7,300	7,300
	5240	Repairs and Maintenance	115,392	115,392	116,992
	5242	Grounds Maintenance	17,000	17,000	13,000
	5281	Trash Hauler	950	950	950
	5480	Propane	500	500	500
	Total Town Buildings		143,942	143,942	141,542

**FY2021 BUDGET**

			Approved FY2020	Requested FY2021	Approved FY2021
192	Town Hall				
	5200	Purchase of Services	10	10	10
	5210	Heating	5,000	5,000	5,000
	5211	Electric	7,100	7,100	7,100
	5241	Repairs	10	10	10
	5340	Telephone	5,015	5,015	5,015
	5341	Postage	4,000	4,000	4,000
	5400	Supplies	3,500	3,500	3,500
	5800	Capital Outlay	4,500	4,500	4,500
<hr/>					
Total Town Hall			29,135	29,135	29,135
194	Building Insurance				
	5740	Commercial Package	49,999	INCLUDED IN	
	5743	Commercial Umbrella	5,961	DEPT 945	
<hr/>					
Total Building Insurance			55,960	0	
195	Town Reports				
	5200	Purchase of Services	3,000	3,000	3,000
	5341	Postage	700	700	700
<hr/>					
Total Town Reports			3,700	3,700	3,700
<hr/>					
TOTAL GENERAL GOVERNMENT			1,439,997	1,399,625	1,396,325
<b>PUBLIC SAFETY</b>					
200	Public Safety Building				
	5200	Purchase of Services	75,920	75,360	75,360
	5210	Heating	10,500	10,500	10,500
	5211	Electric	42,000	42,000	42,000
	5240	Maintenance	36,075	36,075	36,075
	5243	Software Support	12,400	6,555	6,555
	5280	Trash Disposal	5,375	6,420	6,420
	5340	Telephone	12,792	16,956	16,956
	5400	Supplies	2,500	2,500	2,500
	5486	Diesel	2,025	2,025	2,025
<hr/>					
Total Public Safety Building			199,587	198,391	198,391
210	Police Department				
	5102	Salary	118,498	124,488	124,488
	5133	Wages	923,263	1,011,838	1,011,838
	5140	Wages - Overtime	137,623	143,362	143,362
	5176	Disability Insurance	663	663	663
<hr/>					
			1,180,046	1,280,351	1,280,351
	5201	Hired Services	7,000	3,000	3,000
	5301	Training	3,000	3,000	3,000
	5380	Lockup	1,960	1,960	1,960
	5420	Office Supplies	5,250	5,250	5,250
	5460	Firearms/Supplies	14,965	14,965	14,965
	5580	Uniforms	24,000	23,000	23,000
	5720	Out-of-State Travel	500	500	500
	5730	Dues & Subscriptions	3,500	3,500	3,500
	5851	Bulletproof vest	1,900	1,900	1,900
<hr/>					
			62,075	57,075	57,075

**FY2021 BUDGET**

		Approved FY2020	Requested FY2021	Approved FY2021
5240	Repairs - Cruiser	25,000	25,000	25,000
5400	Supplies - Cruiser	7,500	7,500	7,500
5480	Gas - Cruiser	14,200	14,200	14,200
5482	Tires - Cruiser	5,000	5,000	5,000
		<hr/>	<hr/>	<hr/>
		51,700	51,700	51,700
5850	Equipment/ Cruiser	7,000	7,000	7,000
5870	Cruiser Purchase	40,822	53,750	53,750
		<hr/>	<hr/>	<hr/>
		47,822	60,750	60,750
<hr/>				
Total Police Department		1,341,643	1,449,877	1,449,877
230	FIRE/EMS			
5101	Fire Chief	105,757	109,395	109,395
5112	Wages - Inspections	750	750	750
5113	Wages - Perm Firefighter	68,827	70,200	70,200
5115	Wages - Firefighters	174,167	191,025	191,025
5120	EMT Cadet Program	19,372	19,372	19,372
		<hr/>	<hr/>	<hr/>
		368,873	390,742	390,742
5200	Purchase of Services	15,100	15,100	15,100
5201	ALS Services	30,000	30,000	30,000
5202	Coastal Medical Billing	6,500	6,500	6,500
5211	Electric	700	700	700
5241	Repairs	18,675	21,000	21,000
5301	Training	8,600	8,600	8,600
5400	Supplies	4,500	4,500	4,500
5460	Operating Supplies	5,620	5,620	5,620
5480	Gasoline	43	5,100	5,100
5486	Diesel	5,000	6,000	6,000
5487	Automotive	2,000	2,000	2,000
5580	Uniforms	14,026	16,026	16,026
5730	Dues/Memberships	1,345	1,345	1,345
5780	Fire Ponds	20,000	20,000	20,000
5782	Recognition Expense	1,000	1,000	1,000
5850	Equipment	7,500	7,500	7,500
		<hr/>	<hr/>	<hr/>
		140,609	150,991	150,991
<hr/>				
Total Fire/EMS Department		509,482	541,733	541,733
241	Building Inspector			
5112	Wages - Inspector	29,671	30,264	30,264
5113	Wages - Asst. Inspector	1,000	1,020	1,020
		<hr/>	<hr/>	<hr/>
		30,672	31,284	31,284
5240	Vehicle Maintenance	2,080	2,080	2,080
5301	Training	250	250	250
5400	Supplies	450	450	450
		<hr/>	<hr/>	<hr/>
		2,780	2,780	2,780
<hr/>				
Total Building Inspector		33,452	34,064	34,064
243	Plumbing & Gas Inspector			
5200	Purchase of Services	18,105	18,467	18,467
<hr/>				
Total Plumbing & Gas Inspector		18,105	18,467	18,467

**FY2021 BUDGET**

			Approved FY2020	Requested FY2021	Approved FY2021
244	Wiring Inspector				
	5200	Purchase of Services	20,988	21,408	21,408
Total Wiring Inspector			<u>20,988</u>	<u>21,408</u>	<u>21,408</u>
291	Emergency Management				
	5200	Town-wide Emergency Notification	3,900	3,900	3,900
Total Emergency Management			<u>3,900</u>	<u>3,900</u>	<u>3,900</u>
292	Animal Control Officer				
	5112	Wages	16,465	16,794	16,794
	5113	Wages	2,509	2,559	2,559
			<u>18,974</u>	<u>19,353</u>	<u>19,353</u>
	5200	Purchase of Services	350	350	350
	5400	Supplies	400	400	400
	5710	In-state Travel	1,000	1,000	1,000
			<u>1,750</u>	<u>1,750</u>	<u>1,750</u>
Total Animal Control Officer			<u>20,724</u>	<u>21,103</u>	<u>21,103</u>
293	Traffic Lights				
	5211	Electric	700	1,000	1,000
	5241	Repairs	800	800	800
Total Traffic Lights			<u>1,500</u>	<u>1,800</u>	<u>1,800</u>
294	Tree Warden				
	5102	Salary	3,542	3,613	3,613
	5137	Police Details	2,500	2,500	2,500
			<u>6,042</u>	<u>6,113</u>	<u>6,113</u>
	5253	Tree Trimming	37,000	37,000	37,000
	5700	Disposal	9,000	9,000	9,000
			<u>46,000</u>	<u>46,000</u>	<u>46,000</u>
Total Tree Warden			<u>52,042</u>	<u>52,113</u>	<u>52,113</u>
299	Dispatchers				
	5300	Regional Dispatch	189,076	182,167	182,167
Total Communications			<u>189,076</u>	<u>182,167</u>	<u>182,167</u>
<b>TOTAL PUBLIC SAFETY</b>			<u>2,390,499</u>	<u>2,525,023</u>	<u>2,525,023</u>

**FY2021 BUDGET**

			Approved FY2020	Requested FY2021	Approved FY2021
<b>EDUCATION</b>					
301	Nashoba Regional School District				
	5691	Bolton Assessment - Operating Exp.	15,388,593	15,646,318	15,646,318
		FSS Boiler Software reimbursement	22,825	0	0
		Track & Field Debt	17,941	49,677	49,677
		Leach Field Debt	0	20,268	20,268
	5915	NRHS - Excluded Debt	141,635	134,742	134,742
<b>Total Nashoba Regional School District</b>			<b>15,570,994</b>	<b>15,851,005</b>	<b>15,851,005</b>
302	Minuteman Regional Voc Tech				
		Bolton Assessment	630,937	591,917	591,917
<b>Total Minuteman Regional Voc Tech</b>			<b>630,937</b>	<b>591,917</b>	<b>591,917</b>
303	Post Secondary Voc Ed				
	5200	Post Secondary Voc Ed	16,464	17,043	17,043
<b>Total Post Secondary Voc Ed</b>			<b>16,464</b>	<b>17,043</b>	<b>17,043</b>
<b>TOTAL EDUCATION</b>			<b>16,218,395</b>	<b>16,459,965</b>	<b>16,459,965</b>
<b>PUBLIC WORKS</b>					
421	Highway				
	5110	Salary	103,376	108,576	108,576
	5137	Wages	552,448	561,679	561,679
	5140	Wages - Overtime	20,000	20,000	20,000
			<b>675,824</b>	<b>690,255</b>	<b>690,255</b>
	5200	Purchase of Services	3,500	3,500	3,500
	5210	Heating	3,185	3,185	3,185
	5211	Electric	5,000	5,000	6,500
	5241	Repairs	57,190	57,190	54,690
	5340	Telephone	5,000	5,000	5,000
	5400	Supplies	11,600	11,600	10,100
	5480	Gasoline	13,000	13,000	13,000
	5480	Stickers	810	1,400	1,400
	5481	Oil/Lube	2,000	2,000	2,000
	5482	Tires	4,000	4,000	4,000
	5486	Diesel	5,500	5,500	8,000
	5487	Parts/Supplies	10,120	10,120	10,120
	5488	Equipment	6,000	6,000	6,000
	5580	Clothing Allowance	7,650	7,650	7,650
	5781	Training	800	800	800
			<b>135,355</b>	<b>135,945</b>	<b>135,945</b>
<b>Total Highway</b>			<b>811,179</b>	<b>826,200</b>	<b>826,200</b>
422	Construction and Maintenance				
	5137	Police Details	8,000	8,000	6,000
	5290	Public Ways Safety	9,100	9,100	9,100
	5842	Local Improvements	194,000	194,000	194,000
			<b>203,100</b>	<b>203,100</b>	<b>203,100</b>
<b>Total Construction and Maintenance</b>			<b>211,100</b>	<b>211,100</b>	<b>209,100</b>

**FY2021 BUDGET**

			Approved FY2020	Requested FY2021	Approved FY2021
423	Snow & Ice				
	5137	Wages	11,000	11,000	11,000
	5140	Wages - Overtime	27,000	27,000	27,000
			<hr/> 38,000	<hr/> 38,000	<hr/> 38,000
	5241	Repairs	20,000	20,000	20,000
	5290	Snow Removal	30,000	30,000	30,000
	5400	Supplies	10,000	10,000	10,000
	5480	Gas	3,000	3,000	3,000
	5486	Diesel	9,000	9,000	9,000
	5488	Equipment	7,000	7,000	7,000
	5530	Road Salt	41,000	41,000	41,000
	5531	Sand	22,000	22,000	22,000
			<hr/> 142,000	<hr/> 142,000	<hr/> 142,000
	Total Snow & Sand		180,000	180,000	180,000
424	Street Lighting				
	5211	Electric	7,200	7,200	7,200
	5241	Repairs	750	900	900
	Total Street Lighting		<hr/> 7,950	<hr/> 8,100	<hr/> 8,100
433	Transfer Station				
	5137	Wages	40,535	40,535	40,535
	5140	Wages - Overtime	5,000	5,000	5,000
			<hr/> 45,535	<hr/> 45,535	<hr/> 45,535
	5211	Electric	2,000	2,000	2,000
	5280	Trash Disposal	84,000	90,000	90,000
	5281	Trash Hauling	14,000	14,500	14,500
	5282	Recycling Hauling	35,000	42,000	42,000
	5282-01	Recycling Processing	12,500	17,600	17,600
	5283	Trash Container Lease	1,500	1,500	1,500
	5284	Recyclable Container Lease	2,000	2,000	2,000
	5487	Maintenance	7,000	8,000	8,000
	5488	Equipment	3,000	3,000	3,000
			<hr/> 161,000	<hr/> 180,600	<hr/> 180,600
	Total Transfer Station		206,535	226,135	226,135
439	Landfill				
	5250	Well Monitoring	6,100	6,100	6,100
	Total Landfill		<hr/> 6,100	<hr/> 6,100	<hr/> 6,100
440	Sewer				
	5200	Purchase of Services	8,700	8,700	8,700
	Total Sewer		<hr/> 8,700	<hr/> 8,700	<hr/> 8,700
450	Water				
	5201	SWDA Assessment	5,000	5,500	5,500
	Total Water		<hr/> 5,000	<hr/> 5,500	<hr/> 5,500
491	Cemetery				
	5200	Purchase of Services	3,000	3,000	3,000
	5242	Grounds Maintenance	5,000	5,000	5,000
	Total Cemetery		<hr/> 8,000	<hr/> 8,000	<hr/> 8,000
	<b>TOTAL PUBLIC WORKS</b>		<hr/> 1,444,564	<hr/> 1,479,835	<hr/> 1,477,835

**FY2021 BUDGET**

			Approved FY2020	Requested FY2021	Approved FY2021
<b>HUMAN SERVICES</b>					
510	Board of Health				
	5112	Wages - Animal Inspector	1,422	1,451	1,451
	5114	Wages	34,209	34,891	34,891
			<hr/> 35,631	<hr/> 36,341	<hr/> 36,341
	5302	Rabies Testing	345	345	345
	5304	Nashoba Associated Boards of Health	13,226	13,887	13,887
	5342	Advertising	100	100	100
	5400	Supplies	1,040	1,040	1,040
	5710	Travel	831	831	831
	5730	Dues/Membership	150	150	150
			<hr/> 15,692	<hr/> 16,353	<hr/> 16,353
	Total Board of Health		51,323	52,695	52,695
522	Nursing				
	5200	Purchase of Services	6,036	6,338	6,338
	Total Nursing		<hr/> 6,036	<hr/> 6,338	<hr/> 6,338
541	Council on Aging				
	5101	Salary	38,666	41,783	41,783
	5114	Van Drivers	9,000	0	0
	5137	Wages	22,272	29,219	29,219
			<hr/> 69,938	<hr/> 71,002	<hr/> 71,002
	5200	Purchase of Services	8,000	8,050	8,050
	5243	Software Support	790	790	790
	5271	Building Lease	4,269	4,482	4,482
	5340	Telephone	485	485	485
	5346	Cable/DSL	1,175	1,293	1,293
	5400	Supplies	2,150	2,150	2,150
	5480	Gasoline	2,000	0	0
			<hr/> 18,869	<hr/> 17,250	<hr/> 17,250
	Total Council of Aging		88,807	88,252	88,252
543	Veterans Services				
	5114	Wages	5,174	5,278	5,278
	5342	Advertising	100	0	0
	5400	Office Supplies	75	0	0
	5730	Dues	50	50	50
	5770	Veterans Benefits	36,000	36,000	33,000
	5781	Meetings	500	1,500	2,000
			<hr/> 36,725	<hr/> 37,550	<hr/> 35,050
	Total Veterans Services		41,899	42,828	40,328
<b>TOTAL HUMAN SERVICES</b>			<hr/> 188,065	<hr/> 190,112	<hr/> 187,612

**FY2021 BUDGET**

			Approved FY2020	Requested FY2021	Approved FY2021
<b>CULTURE &amp; RECREATION</b>					
610	Library				
	5102	Salary	92,290	94,141	94,141
	5114	Wages	203,008	203,429	203,429
			<u>295,298</u>	<u>297,570</u>	<u>297,570</u>
	5200	Purchase of Services	12,100	12,450	12,450
	5201	Professional Development	750	750	750
	5210	Heat	18,500	18,500	18,500
	5211	Electric	19,700	19,700	19,700
	5241	Repairs	2,828	2,700	2,700
	5242	Repairs & Maintenance Bldg	200	200	200
	5243	Software Support	2,650	2,650	2,650
	5251	Web Services	150	150	150
	5340	Telephone	2,800	2,800	2,800
	5341	Postage	75	75	75
	5400	Supplies	8,500	8,500	8,500
	5580	Books	77,965	78,494	78,494
	5780	Miscellaneous/Programs	3,000	3,000	3,000
	5781	Travel & Meeting	1,000	1,000	1,000
	5800	Capital Outlay			
			<u>150,218</u>	<u>150,969</u>	<u>150,969</u>
	<b>Total Library</b>		<b>445,516</b>	<b>448,539</b>	<b>448,539</b>
630	Parks and Recreation				
	5113	Parks and Rec Coordinator	12,095	12,854	12,854
	5113	Wages - Swimming	17,718	17,922	17,922
			<u>29,813</u>	<u>30,776</u>	<u>30,776</u>
	5200	Purchase of Services	4,920	7,920	5,345
	5270	Equipment	2,600	2,600	2,600
	5400	Supplies	3,890	3,890	3,890
			<u>11,410</u>	<u>14,410</u>	<u>11,835</u>
	<b>Total Recreation</b>		<b>41,223</b>	<b>45,186</b>	<b>42,611</b>
691	Historical Commission				
	5200	Purchase of Services	3,400	3,400	3,400
	5341	Postage	50	50	0
	5400	Supplies	2,500	2,500	2,500
	5580	Books	50	50	0
	5730	Dues	250	250	250
	<b>Total Historical Commission</b>		<b>6,250</b>	<b>6,250</b>	<b>6,150</b>
692	Celebration/Memorial Day				
	5400	Supplies	2,800	2,800	2,800
	<b>Total Celebration/Memorial Day</b>		<b>2,800</b>	<b>2,800</b>	<b>2,800</b>
	<b>TOTAL CULTURE &amp; RECREATION</b>		<b>495,789</b>	<b>502,775</b>	<b>500,100</b>

**FY2021 BUDGET**

	Approved FY2020	Requested FY2021	Approved FY2021
<b>DEBT SERVICE</b>			
710/752 Debt Principal & Interest			
* <i>Sawyer Repairs (2021)</i>			
5910 Principal	3,000	3,000	3,000
5920 Interest	299	101	101
* <i>Emerson School (2021)</i>			
5910-0040 Principal	92,000	92,000	92,000
5920-0040 Interest	7,159	2,440	2,440
* <i>Transfer Station (2010/2021)</i>			
5911 Principal	39,000	39,000	39,000
5921 Interest	3,062	1,043	1,043
* <i>Barretts Hill Land (2020)</i>			
5916-BAR Principal	10,000	0	0
5926-BAR Interest	269	0	0
* <i>Nashoba Valley Land (2020)</i>			
5916-NAS Principal	35,000	0	0
5926-NAS Interest	966	0	0
* <i>Savignano Land (2021)</i>			
5916-SAV Principal	6,000	6,000	6,000
5926-SAV Interest	361	161	161
* <i>Public Safety Center (debt excluded portion)</i>			
5920-0100 Principal	205,000	0	0
5930-0100 Interest	82,525	0	0
* <i>Refunding JAN 2019</i>			
59100-REFD Principal	450,000	475,000	475,000
59250-REFD Interest	179,217	130,750	130,750
* <i>Refunding AUG 2019 - Debt Excluded Portion</i>			
59100-REF2 Principal	0	200,000	200,000
59250-REF2 Interest	0	87,300	87,300
* <i>Refunding AUG 2019</i>			
59100-REF2 Principal	0	120,000	120,000
59250-REF2 Interest	0	26,750	26,750
* <i>Berlin Road Culvert ATM 5/16 Art 10</i>			
5950-0140 Principal	26,800	0	0
5925-0140 Interest	5,628	0	0
* <i>Wilder Road Culvert ATM 5/16 Art 11</i>			
5950-0150 Principal	18,600	0	0
5925-0150 Interest	3,906	0	0
* <i>Town Hall Repairs ATM 5/16 Art 12</i>			
5950-0160 Principal	32,470	0	0
5925-0160 Interest	6,819	0	0
* <i>DPW Truck 2017 ATM 5/16 Art 15</i>			
5950-0170 Principal	14,857	0	0
5925-0170 Interest	1,783	0	0
* <i>DPW Backhoe ATM 5/16 Art 18</i>			
5950-0180 Principal	13,366	0	0
5925-0180 Interest	1,604	0	0
* <i>Sander Body ATM 5/16 Art 19</i>			
5950-0190 Principal	9,286	0	0
5925-0190 Interest	1,114	0	0
* <i>Town Common ATM 5/17 Art 35</i>			
Principal	19,500	0	0
Interest	4,680	0	0
* <i>Long Hill Road Culvert ATM 5/18 Art 25</i>			
Principal	15,262	15,262	15,262
Interest	4,121	3,663	3,663

**FY2021 BUDGET**

	Approved FY2020	Requested FY2021	Approved FY2021
* <i>Flood Control / Improvements ATM 5/19 Art 18</i>			
Principal	24,658	24,658	24,658
Interest	7,397	6,658	6,658
* <i>Forbush Mill Land</i>			
Principal	0	65,000	55,000
Interest	0	19,500	16,500
Total Principal	1,014,799	1,039,920	1,029,920
Total Interest	310,909	278,365	275,365
<hr/>			
<b>TOTAL DEBT SERVICE</b>	<b>1,325,708</b>	<b>1,318,285</b>	<b>1,305,285</b>
<b>EMPLOYEE BENEFITS</b>			
911 Worcester Regional Retirement Assessment			
5170 WCRS Assessment	472,043	520,648	520,648
912 Workers Compensation			
5171 Workers Comp	31,549	37,649	37,649
913 Unemployment Compensation			
5172 Unemployment	0	0	0
914 Health Insurance			
5173 Group Health	545,000	570,000	570,000
5174 OPEB	219,741	189,380	189,380
	<hr/>	<hr/>	<hr/>
	764,741	759,380	759,380
915 Life Insurance			
5175 Life Insurance	1,400	1,400	1,400
916 Medicare Tax			
5175 Medicare 1.45%	49,000	54,400	54,400
<hr/>			
<b>TOTAL EMPLOYEE BENEFITS</b>	<b>1,318,733</b>	<b>1,373,477</b>	<b>1,373,477</b>
<b>OTHER INSURANCE</b>			
945 Other Insurance			
5740 General Insurance	0	70,531	70,531
5741 Police Professional Liability	8,779	0	0
5742 Bonding (employee)	732	900	900
5744 Police & Fire Accident	43,098	42,591	42,591
5745 Motor Vehicle	23,279	0	0
5746 Deductible	2,000	2,000	2,000
5747 Public Official Liability	6,277	0	0
<hr/>			
<b>TOTAL OTHER INSURANCE</b>	<b>84,165</b>	<b>116,022</b>	<b>116,022</b>
<hr/>			
<b>TOTAL BUDGET</b>	<b>24,905,916</b>	<b>25,365,118</b>	<b>25,341,643</b>

**ANNUAL TOWN ELECTION POSTPONED TO**

**MONDAY, JUNE 29, 2020, noon to 4 pm**

DUE TO COVID-19 **ALL** BOLTON VOTERS ARE ENCOURAGED TO



COMPLETE AN ABSENTEE BALLOT APPLICATION TO HAVE A BALLOT  
MAILED DIRECTLY TO YOU

How to get an Application:

- 1) Go to [www.townofbolton.com](http://www.townofbolton.com) click on 'Town Clerk'; 'Absentee Ballot Application' top of the left column. Return to Town Clerk either by:
  - Email to: [townclerk@townofbolton.com](mailto:townclerk@townofbolton.com) OR
  - Mail/Drop off: 663 Main Street, Bolton, MA 01740
- 2) Contact the Town Clerk's office: email [townclerk@townofbolton.com](mailto:townclerk@townofbolton.com) or call 978-779-2771 to request an application be emailed or mailed to you.

The goal is for everyone to stay safe!

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Voter Registration Deadline is June 11th

Register online: <https://www.sec.state.ma.us/ovr/>

**\*\*PLEASE BRING THIS WARRANT TO TOWN MEETING\*\***