

TOWN MEETING AND ELECTION CALENDAR for FY21
(Annual Town Meeting Rescheduled to June 22, 2020 & Annual Town Election Rescheduled to June 29, 2020)

- Thur, October 24, 2019 **BUDGET PACKETS DISTRIBUTED TO DEPARTMENTS**
(By Town Administrator, Town Accountant and Town Treasurer)
- Wed, November 20, 2019 **CAPITAL REQUESTS - DUE to TOWN ADMINISTRATOR**
- Wed, November 20, 2019 **BUDGETS & ARTICLES - DUE to TOWN ADMINISTRATOR**
Forwarded to Town Accountant and Town Treasurer
- Wed, November 27, 2019 **BUDGETS AND ARTICLES SUBMITTED** To Board of Selectmen
and Advisory Committee **(Town Administrator)**
- Wed, February 5, 2020 **LAST day to HOLD ALL HEARINGS related to ALL ARTICLES**
On ATM WARRANT (Planning Board)
- Thur, February 6, 2020 **CALL the CAUCUS - sign Public Notice**
(Board of Selectmen)
- Thur, February 6, 2020 **LAST day to have FINAL (no changes) ARTICLES to**
Board of Selectmen and Advisory Committee
- Thur, February 20, 2019 **POST Public Notice of Caucus (at least 7 days before caucus)**
(Board of Selectmen)
- Mon, March 2, 2019 **CAUCUS (at least 38 days before ATM/no later than March 27, 2020)**
7:30 PM **(Town Clerk)**
- Thur, March 5, 2020 **LAST day to FILE CAUCUS NOMINATION CERTIFICATES**
2:30 pm **OR NOMINATION PAPERS**
(Within 72 hours after caucus and at least 35 days before Town
Meeting) **(Town Clerk)**
- Thur, March 5, 2020 **WARRANT TO BE REVIEWED WITH TOWN COUNSEL**
(Board of Selectmen's meeting)
- Mon, March 9, 2020 **LAST day to FILE OBJECTIONS OR WITHDRAWAL**
2:30 p.m. (Within 48 hours after caucus nomination certificate filing deadline
and at least 33 days before Town Meeting) **(Town Clerk)**
- Wed, March 11, 2020 **LAST day to FILL VACANCY** caused by withdrawal (within 48
hours after withdrawal deadline and at least 31 days before Town
Meeting.
**Moderator, Town Clerk, Board of Selectmen chairman meet week
before the ballot goes to printer.)
(Town Clerk)

Wed, March 18, 2020	LAST day to FILE CITIZEN'S PETITION For certification of signatures by the Town Clerk's office. (Town Clerk)
Wed, March 18, 2020	BALLOT QUESTION MEMO sent to Town Clerk & TA Admin (if applicable)
Thur, April 16, 2020	WARRANT TO BE CLOSED AND SIGNED (Board of Selectmen's meeting prior to the warrant going to Printer)
Fri, May 22, 2020	WARRANT to PRINTER (21 days before posting) (Board of Selectmen)
Mon, May 25, 2020	BALLOT to the PRINTER (at least 35 before the Election) (Town Clerk)
Monday, June 1, 2020	Solicitation for slides for ATM presentations to Board of Selectmen (Town Secretary)
Thursday June 11, 2020 9:00 a.m.-5:00 p.m.	LAST DAY TO REGISTER VOTERS for town meeting and election. (10 days before ATM based on the new legislation) (Town Clerk)
Mon, June 8, 2020	LAST DAY to POST Town Meeting (14 days before Meeting) AND FINAL Slides Submitted (Town Secretary)
Mon, June 15, 2020	Approval of ATM Slides (Town Moderator)
Mon, June 22, 2020	ANNUAL TOWN MEETING
Mon, June 29, 2020	ANNUAL TOWN ELECTION