

TOWN MEETING AND ELECTION CALENDAR for FY21
(Annual Town Meeting May 4, 2020 & Annual Town Election May 11, 2020)

- Thur, October 24, 2019 **BUDGET PACKETS DISTRIBUTED TO DEPARTMENTS**
(By Town Administrator, Town Accountant and Town Treasurer)
- Wed, November 20, 2019 **CAPITAL REQUESTS - DUE to TOWN ADMINISTRATOR**
- Wed, November 20, 2019 **BUDGETS & ARTICLES - DUE to TOWN ADMINISTRATOR**
Forwarded to Town Accountant and Town Treasurer
- Wed, November 27, 2019 **BUDGETS AND ARTICLES SUBMITTED To Board of Selectmen**
and Advisory Committee **(Town Administrator)**
- Wed, February 12, 2020 **LAST day to HOLD ALL HEARINGS related to ALL ARTICLES**
On ATM WARRANT (Planning Board)
- Thur, February 13, 2020 **CALL the CAUCUS - sign Public Notice**
(Board of Selectmen)
- Thur, February 13, 2020 **LAST day to have FINAL (no changes) ARTICLES to**
Board of Selectmen and Advisory Committee
- Thur, February 20, 2019 **POST Public Notice of Caucus (at least 7 days before caucus)**
(Board of Selectmen)
- Mon, March 2, 2019 **CAUCUS (at least 38 days before ATM/no later than March 27, 2020)**
7:30 PM **(Town Clerk)**
- Thur, March 5, 2020 **LAST day to FILE CAUCUS NOMINATION CERTIFICATES**
2:30 pm **OR NOMINATION PAPERS**
(Within 72 hours after caucus and at least 35 days before Town Meeting) **(Town Clerk)**
- Thur, March 12, 2020 **WARRANT TO BE REVIEWED WITH TOWN COUNSEL**
(Board of Selectmen's meeting)
- Mon, March 9, 2020 **LAST day to FILE OBJECTIONS OR WITHDRAWAL**
2:30 p.m. (Within 48 hours after caucus nomination certificate filing deadline and at least 33 days before Town Meeting) **(Town Clerk)**
- Wed, March 11, 2020 **LAST day to FILL VACANCY caused by withdrawal (within 48**
hours after withdrawal deadline and at least 31 days before Town Meeting.
****Moderator, Town Clerk, Board of Selectmen chairman meet week before the ballot goes to printer.)**
(Town Clerk)

Wed, March 18, 2020 **LAST day to FILE CITIZEN'S PETITION**
For certification of signatures by the Town Clerk's office.
(Town Clerk)

Thur, March 26, 2020 **WARRANT TO BE CLOSED AND SIGNED**
(Board of Selectmen's meeting prior to the warrant going to Printer)

Fri, March 27, 2020 **WARRANT to PRINTER (21 days before posting)**
(Board of Selectmen)

Mon, March 30, 2020 **BALLOT to the PRINTER (at least 35 before the Election)**
(Town Clerk)

Monday, April 6th, 2020 **Solicitation for slides for ATM presentations to Board of Selectmen (Town Secretary)**

Monday, April 13th, 2020 **LAST DAY TO REGISTER VOTERS for town meeting and election.**
9:00 a.m.-5:00 p.m. **(20 days before ATM) (Town Clerk)**

Mon, April 20, 2020 **FINAL Slides Submitted (Town Secretary)**

Mond, April 27th, 2020 **Approval of ATM Slides (Town Moderator)**

Mon, May 4, 2020 **ANNUAL TOWN MEETING**

Mon, May 11, 2020 **ANNUAL TOWN ELECTION**