

## HISTORICAL COMMISSION

|                            |      |
|----------------------------|------|
| Robert Busch               | 2019 |
| Jeannemarie Padovano       | 2019 |
| William Nickles            | 2020 |
| Martha Remington, Chairman | 2020 |
| Open Seat                  | 2020 |
| Alice Coggeshall           | 2021 |
| Stacy Haponik              | 2021 |

The Bolton Historical Commission was established in 1992 by Article 14 on the Annual Town Meeting warrant. The Commission is charged by the Town of Bolton and the Massachusetts Historical Commission to identify, evaluate, document and where possible, protect and preserve the historical, cultural and architectural resources of the town.

### Demolition Permits

- 670 Main St. – Utility structure, (Bol.393) ‘Widow Powers’ house. Later, chicken coop/ side-gabled, drop-sided 2-car garage - not ‘historically significant’
- 258 Hudson Rd. – House (Bol.145); garage (Bol.240); hay barn foundation (Bol.239)  
House – preserved for 2 affordable units in Keyes Farm FOSPRD  
Garage – not ‘historically significant’  
Hay Barn debris – not ‘historically significant’

### Pan Historic District

In August, final approval by the Department of the Interior created the Bolton Pan Historic District. New signage was installed in September. The scope of the district extends up Long Hill from Main Street to 186 Long Hill Road; Hudson Road from Main Street to Persons Park at 149 Hudson Road; all of Burnham Road; and Main Street from the Pan Burying Ground east including 392 Main Street and the Benjamin Sawyer grist mill site. Contributing resources (fifty years and older) are now listed on the National Register of Historic Places.



### **Pan Cemetery**

New damage to some of the bollards as well as the retaining wall of Pan Cemetery has been documented in Police reports. These incidents are all the result of several separate hit-and-run accidents over the past year. One of the young elm trees was lost due to harsh winter conditions.

### **Old South Cemetery**

Substantial restoration work was completed by Fannin Lehner preservation consultants.

### **Participation with other groups**

DPW: Town Hall portico restoration project planning

DPW/Town Planner/Public Ways & Safety: Complete Streets Program

Planning Board/Board of Appeals/Conservation Commission Hearings:

- Proposed garage at 777 Main Street.
- Still River Commons 40B – Provided information regarding archaeological sensitivity of the proposed site based upon the 2001 *Archaeological Reconnaissance Survey*. Also supported concern for endangered species at site location.
- 21 Century Mill Road – Provided comments regarding the proposed new lots.

### **Administration & Membership**

Robert Busch was voted Co-Chairman of the Commission in June. The Commission formalized its Rules and Regulations which are on file with the Town Clerk. An amended schedule of one meeting per month on the first Wednesday of each month has been in effect since September. If workload dictates additional meetings are scheduled as required. Meeting minutes are on file at the Town Clerk's office and online accessibility is in progress. The Commission's webpage includes documents such as the *Archaeological Reconnaissance Survey* (2001), the *Heritage Landscape Reconnaissance Report* (2006) and Bolton's *Preservation Plan* (1998). There is one OPEN SEAT remaining on the Commission.

### **Financial Statement July 1, 2017 to June 30, 2018**

#### **Expenses**

|   |                      |           |                   |
|---|----------------------|-----------|-------------------|
| Appropriated                                |                      |           | \$6,250.00        |
| Expended                                    | Purchase of Services | \$2260.00 |                   |
|   | Supplies             | 3531.68   |                   |
|   | Dues and Memberships | 220.00    | <u>\$6,011.98</u> |
| Unexpended balance returned to general fund |                      |           | <u>\$ 238.02</u>  |

## **BOLTON ACCESS TELEVISION CORPORATION**

**Kenneth Troup, President**

Citizens of Bolton continued to value and access recording of government meetings. After a number of months of discussion, Bolton Access TV took over responsibility for cablecasting and distribution of Nashoba Regional School Committee meetings, with our sister stations in Stow and Lancaster funding 2/3 of the cost of equipment and operations. We continued our efforts to put more and more Bolton and Nashoba meetings on You Tube. Our Comcast revenues declined slightly each quarter and this potentially has implications in future years.

### **Public Programming.**

Bolton Access TV continued our important community presence by recording local group meetings and events. While our studio is available for community use, it is underutilized at this point although we hope to increase interviews with local officials and community personalities. We continued to work with local non-profit groups and town departments to increase community awareness of what they do. We continued to work with local Scouts with badges and promotional videos. We continued to run bulletin boards of community events and government meeting schedules. We assisted the Bolton Lions Club's Legends of Music Concert Series, creating a historic interview with John Sabastian of the Lovin' Spoonfuls and promoting the concert. We continued to support the Historical Society in working toward original programing highlighting their organization. We broadcast local church services several times a week.

We continue to receive a lot of ideas for other programs and field recording equipment and the studio to facilitate citizens and groups in doing original programming in the future. We are here to help and assist in getting more local programming on Channel 8.

### **Education Programming**

Bolton Access TV continued to work closely with both Florence Sawyer School and Nashoba Regional High School, recording and broadcasting numerous high school concerts, airing a number of shows produced by Florence Sawyer TV (FSTV), and the high school graduation. We are collaborating with an 8<sup>th</sup> grade teacher at Florence Sawyer who is trying to get a Future Filmmakers club organized. We continued to sell DVDs of the Nashoba Regional HS graduation ceremony to graduates and their families with net proceeds intended for a future scholarship, and worked with teachers at the high school to increase student interest and participation in video production, including airing of athletic events, although no new programs have yet been produced.

### **Government Programming**

Our cablecasters continue to broadcast all Selectmen, Advisory Committee, and now the Nashoba Regional School Committee meetings from our control room at the station in the Houghton Building. These are aired live. Through August 2018, we broadcast Planning Board, Conservation Commission, Zoning Board of Appeals, and Economic Development Committee meetings live. In September we began recording these meetings with a single HD camera activated by a board or committee representative. All meetings are then aired on Channel 99, and continue to be available to residents via the video on demand service we provide on YouTube, with the link on our website. We record Town Meetings for broadcast the day after

the meeting. If Tri-Town meetings are held, we broadcast them live when in Bolton; we distribute them to both Stow TV and SLCT and later air Tri-Town meetings when provided to us from Lancaster or Stow. There was only one Tri-Town meeting in 2018. All of these government meetings are aired on Channel 99. We distribute the Nashoba-related programs via Google Drive to both StowTV and SLCT.

#### **Administrative Update.**

Executive Director Teresa Sauer oversees all aspects of day-to-day operations and manages the cablecasters, and the part time staff members Zach Pierce, Melissa Jellie, and Shannon McInerny who handle the scheduling of programs for Channels 8 and 99 and the conversion and upload of programs to the internet and creating bulletins. Treasurer Herb Cabral and part time local bookkeeper, Amie Alzapiedi work with Teresa on budget and data-to-day financial management. The new process worked very well during 2018. Teresa also trains volunteers in using equipment and in producing and editing local programs, helping turn their ideas into productions. She also continued working with Florence Sawyer School and local groups to identifying and organizing local programs of interest. Bob Johnson and Ed Sterling continue to provide invaluable technical help with the various audio, video, and computer systems within our station.

#### **Cooperation with other stations.**

We had numerous meetings and coordination with Sterling Lancaster Community Television (SCLT) and Stow TV to define a workable solution to the requirement to take over responsibility for Nashoba Regional School Committee broadcasts. Not only do the other two stations contribute their third of operation and equipment costs for Nashoba broadcast, but each provided expertise and excess equipment to the new Nashoba system. We continue to work with both stations on sharing of equipment, volunteers, and original programming.

### **CABLE ADVISORY COMMITTEE**

Kenneth F. Troup .....2020  
Robert Johnson .....2020  
Danielle Cochrane .....2020

The Cable Advisory Committee is charged with overseeing the town's contract for cable services with Comcast. The Committee acts as the town's principal point of contact with the Comcast government representative and assists Bolton residents with complaints and inquiries with Comcast. This includes providing information to eligible senior citizens about cable bill discounts that were negotiated as part of the contract renewal in 2013. Although the Committee cannot promise resolution, we are happy to provide assistance wherever appropriate. During 2018, in cooperation with Erik Neyland, residents were encouraged to document issues or complaints involving Comcast service. The town's contract with Comcast has a provision for an annual meeting between the selectmen and Comcast to discuss contract performance and such complaints can be discussed at such a future meeting if appropriate. Feel free to email or telephone Ken Troup with any Comcast concerns. Please visit our website at [www.townofbolton.com](http://www.townofbolton.com) for contact information for Ken Troup.

## **AFFORDABLE HOUSING PARTNERSHIP TRUST FUND**

Kevin O'Brien.....2021  
Jacob Steinmann .....2019  
Herb Cabral.....2020  
And Board of Selectmen

Bolton established the Housing Trust Fund in 2006. The Partnership has six members, three of whom are the current members of the Board of Selectmen and three others who are appointed by the Selectmen. The Partnership decides how and when to use the resources of the Housing Trust Fund to further affordable housing in Bolton. The Partnership meets on an as needed basis.

Money is contributed to the fund in a variety of ways, chiefly by contributions from developers in compliance with Bolton's inclusionary housing bylaw. In some cases the bylaw allows a developer to contribute land instead of cash and the Partnership may receive such property from two projects, Houghton Farm and Century Mills Estates. The Partnership may expend the funds to create or preserve affordable housing in Bolton. The fund currently has \$279,345.43.

## **BUILDING DEPARTMENT**

### **BUILDING INSPECTOR**

Michael Sauvageau..... 2019

### **ASSISTANT BUILDING INSPECTOR**

David Drugge..... 2019

### **ADMINISTRATIVE ASSISTANT**

Jenny Jacobsen

The Building Department made great strides in preparing for the upcoming move from Geo TMS to ViewPoint Cloud which is scheduled to happen in early 2019. The new cloud-based software program will allow for a smoother and faster application and inspection process with improved record keeping. It will also bring wiring, plumbing and gas permits online to increase communication between the inspectors on the status of projects. The Department was the beneficiary of The Community Compact IT Grant Award which paid for the data conversion, equipment and training. The Building Department is very optimistic for a smooth conversion.

The Building Department is located on the lower level of the Town Hall. The Building Department Administrative Assistant, Jenny Jacobsen, is located in the Town Hall on the upper level.

The building official will continue to assist the public in meeting compliance as a "Stretch Code Community." The new codes became in full effect as of January 1, 2018. Contractors are expected to meet the new codes with Massachusetts Amendments including:

- 2015 International Residential Code
- 2015 International Building Code
- 2015 Mechanical Code
- 2015 Existing Building Code
- 2015 Fire Code
- 2015 Pool & Spa Code

Please be advised that the code requires a building permit for swimming pools. This requirement includes both in-ground and above-ground pools. While many conventional above-ground pools can easily meet the required code for construction, several code requirements such as fencing, gates and safety ladders need to meet specific requirements as well. This can only be determined by an inspection in conjunction with the issuance of a building permit. The blue inflatable pools as well as smaller erectable pools do not meet the code requirements for installation. While you are not prohibited from erecting one of these types of pools, certain protective barriers need to be in place as well as the installation of gates, fencing and other requirements need to be met as well. In addition, electrical code requirements must also be met. Anyone who has any question that their pool may or may not comply with these requirements can call my office for assistance.

All homes, regardless of their age, are required by law to have carbon monoxide detectors installed. Please contact the Fire Department for the location and type of detectors required.  
The Building Department issued 306 permit in 2018:

|                     |                           |                            |
|---------------------|---------------------------|----------------------------|
| Additions.....13    | Barns .....0              | Cell Tower Antennas .....3 |
| Decks.....9         | Demolition .....3         | Driveways .....15          |
| Dwellings .....36   | Garages .....2            | Fire Sprinklers.....3      |
| Foundations.....7   | Insulation .....27        | Remodeling.....46          |
| Repairs .....10     | Roofing .....45           | Sheds..... 4               |
| Sheet Metal .....11 | Siding .....8             | Signs.....5                |
| Solar Panels.....13 | Swimming Pools..... 8     | Tents.....8                |
| Windows .....16     | Wood/Pellet Stoves ....14 |                            |

**Financial Statement**  
**July 1, 2017 to June 30, 2018**

**Wages**

|   |                 |             |                    |
|---|-----------------|-------------|--------------------|
| Appropriated                                |                 |             | \$29,450.80        |
| Expended                                    | Department Head | \$28,617.34 |                    |
|   | Assistant       | 672.84      | <u>\$29,290.18</u> |
| Unexpended balance returned to general fund |                 |             | \$ 160.62          |

**Expenses**

|   |                     |            |                    |
|---|---------------------|------------|--------------------|
| Appropriated                                |                     |            | \$ 2,780.00        |
| Expended                                    | Vehicle Maintenance | \$2,080.00 |                    |
|   | Training            | 270.00     |                    |
|   | Supplies permits    | 405.78     | <u>\$ 2,755.78</u> |
| Unexpended balance returned to general fund |                     |            | \$ 24.22           |

**PLUMBING AND GAS INSPECTOR**

Robert Janda.....2019

**ASSISTANT PLUMBING AND GAS INSPECTOR**

Jeremy Pierce.....2019

There were **94** plumbing permits and **113** gas permits issued in 2018.

**Financial Statement**

**July 1, 2017 to June 30, 2018**

**Expenses**

|   |             |
|---|-------------|
| Appropriated                                | \$17,401.73 |
| Expended                                    | \$17,401.68 |
| Unexpended balance returned to general fund | \$ 0.05     |

**WIRING INSPECTOR**

James Boodry.....2019

**ASSISTANT WIRING INSPECTOR**

Peter Casello..... 2019

There were 223 electrical permits issued and approximately 363 inspections done in 2018.

In addition to scheduled inspections, the inspector responds to calls from residents seeking guidance and expertise pertaining to electrical projects. The inspector responded to 42 calls in 2018.

An electrical permit is required for all electrical work being conducted for the protection of homeowners. Licensed electricians should have knowledge of the current electrical code.

The wiring inspector logged into the ViewPoint Cloud system in the fall to prepare for the anticipated launch set for early 2019 which will automate the wiring permits and inspections processes.

**Financial Statement**

**July 1, 2017 to June 30, 2018**

**Expenses**

|   |             |
|---|-------------|
| Appropriated                                    | \$20,173.36 |
| Expended  | \$20,173.32 |
| Unexpended balance returned to the general fund | \$ .04      |



## PUBLIC LIBRARY

Tricia Neron .....2019  
Pamela Czekanski .....2020  
Robert C. Zak, Jr., Chairman .....2021

Staff: Kelly Collins (Director), Cailin Chenelle, Johanna Graber, Nick Hannon, Jean LaPlante, Denise LaRoche, Linda McGeehan, Susan Polansky, Karen Reed

This is the Library Trustees' 114<sup>th</sup> annual report to the Town. 2018 saw achievement of several goals set during our most recent long range planning activities, namely in clearer, more frequent, broader communication with the community we serve.

- Our website is now mobile-friendly.
- We adopted new software that allows residents to register for events and programs, book meeting spaces, and reserve museum passes online.
- Our website now includes a link to the Boston Public Library's e-card, which allows all Massachusetts residents to borrow e-books, music, and videos online at no charge.
- Several staff members are active on various social media platforms including the Bolton Community Facebook group.
- The Trustees sponsored a new roadside sign with LED lights and movable letters that allows us to post events and news to the 25,000+ drivers who pass our building every day.

In addition, the Library maintains effective working relationships with the local schools, Police and Fire Departments, DPW, Town Hall offices and boards, Council on Aging, Bolton Local, and Lions Club.

In FY18 (the last full year for which statistics were available), the library's resources were very well-used, including the following--all of which were enjoyed at no cost to the reader, viewer, listener, and/or participant:

- 50,401 traditional books borrowed—a 2.2% increase over FY17
- 9,054 audios borrowed
- 10,330 items downloaded
- 7,845 items borrowed from other libraries
- 14,487 items provided on loan to other libraries
- 131 programs for children attended by 3,035 people
- 55 programs for teens, attended by 300
- 50 programs for adults, attended by 602
- 2,103 wireless sessions used
- 298 uses of the Program Room by community groups, boards, and committees

For many years, all Town departments, boards, and committees received instructions to level-fund, and FY19 was no exception. Late in the budget process, when the Town's budget was found to be unbalanced, the Board of Selectmen asked all departments to revisit their requests and find additional savings. The Library volunteered a \$5,000 cut, which was taken from the staff wage line. In midyear, new Town auditors brought about several changes to certain cash-handling practices. The Library complied with all requirements.

The Friends of the Bolton Public Library continue to support the basic operating budget that the Town provides. The Friends provide critical support for the summer reading programs for all ages, pay for all of our museum passes, fund out movie license and Wowbrary (our weekly e-newsletter), and many special programs and events throughout the year. Other special friends and supports include Roger Breeze, who leads our genealogy and local history discussion groups; Shirley Sefton, who organizes the Senior Book Group, and all of the artists who show their work in our gallery space.

2018 was unfortunately marked by a bomb threat made in June. After the threat was discovered, the building and grounds were quickly evacuated. Thanks to the presence of security cameras and the diligence of first responders, a suspect was identified and apprehended later the same day. Soon after, the Police Chief commended the Library staff's assistance with the evacuation and investigation.

The staff roster was stable except for the departure of shelver Conor Toland. The Library Board of Trustees continued their support of continuing education for all staff, including attendance at BookExpo America (Karen Reed), American Library Association annual conference (Kelly Collins), and Massachusetts Library Association conference (Kelly Collins). Director Kelly Collins marked 20 years of service to the Town on January 4, 2018. All staff members continued to support Maker programming, outreach efforts, and advice to our readers and viewers about their next choices.

The Library received memorials from three families this year: the Hamakers and Winklers, the Crispens, and the Lauritses. Even as we share the losses that inspired memorial gifts, we are also deeply grateful for these families for sharing their loved ones through their financial gifts to the Library.

**Financial Statement  
July 1, 2017 to June 30, 2018**

|   |                   |
|---|-------------------|
| <b>Salary</b>   |                   |
| Appropriated and Expended                                 | \$88,712.00       |
| <b>Wages</b>  |                   |
| Appropriated  | \$188,741.00      |
| Expended  | \$185,682.48      |
| Unexpended balance returned to general fund               | \$ 3,058.52       |
| <b>Operations</b>   |                   |
| Appropriated  | \$142,035.48      |
| Expended  | \$141,839.77      |
| Unexpended balance returned to general fund               | \$ 195.71         |
| <b>Turnovers to General Fund</b>                          | <b>\$4,495.05</b> |
| (fines, fees, reimbursement for lost items, copier, etc.) |                   |

## COUNCIL ON AGING

|                                    |      |
|------------------------------------|------|
| Margaret Nangle, Secretary .....   | 2019 |
| Emma Herbison .....                | 2019 |
| Carol O’Laughlin .....             | 2019 |
| Shirley Sefton, Vice Chairman..... | 2020 |
| Barbara Brown .....                | 2020 |
| Thomas Byron .....                 | 2020 |
| Panny Gerken, Chairman .....       | 2021 |
| Flora Wilson .....                 | 2021 |
| Doris Ettinger .....               | 2021 |

Sheila Chmielowski, Director

The Council on Aging (COA) is a department of the municipal government established for the purpose of coordinating and carrying out programs that meet the needs of the aging. The council meets at Bolton Country Manor on the first Tuesday of every month at 10:00 a.m. All meetings are open to the public. Observers and prospective new members are invited to any and all of the COA meetings. The members of the council are made up entirely of volunteer workers. All members are appointed by the Board of Selectmen.

The Bolton COA is committed to the continued growth and well-being of our senior citizens of Bolton. Our mission is to enhance the quality of life for seniors by providing multi-purpose community-based services and programs to enhance the educational, recreational, outreach and transportation needs of our seniors in a safe, friendly and comfortable environment. We attempt to strengthen and support the integration of older senior citizens into the life of our community.

The COA’s Office and Senior Center are located at the Bolton Country Manor housing facility, 600 Main Street. The Council on Aging office can be reached at (978) 779-3313 or [coa@townofbolton.com](mailto:coa@townofbolton.com). Senior Center hours are Tuesdays, Wednesdays and Thursdays from 9:00 a.m. to 2:00 p.m.

This has been a wonderful year for Bolton Seniors. With support of the Selectmen, Town Administrator, Town Secretary, Friends of the Bolton Seniors (FOBS), townspeople, an active Council, and many volunteers, we have established a vital Senior Center.

The Outreach Program is critical to enhance the quality of life and independence of the seniors in Bolton and in educating the community to the needs of its seniors. Outreach Coordinator, Lisa D’Eon assesses the needs and interests of the senior community in Bolton. She follows through with ideas and referrals, and identifies needs that are not being met. She also serves those who are isolated or homebound. In addition to making home visits, Lisa is available to all on Tuesdays from 10:00 a.m. to 2:00 p.m. at our center. She can be reached at 978-779-3314, or email at [outreach@townofbolton.com](mailto:outreach@townofbolton.com) for appointments, questions, assistance or just to say hello.

Well Adult Clinics are held at the senior center monthly on the third Thursday from 9:30 a.m. to 11:30 a.m. There is also a “Keep Well Elder Health Clinic sponsored by the VNA Care Network held the fourth Thursday of the month from 12:00 p.m. to 2:00 p.m. Services offered include blood pressure checks, blood glucose testing, checking heart rate and lungs, and individualized attention rendered by a registered nurse.

Heather Goodsell, Program Coordinator, has created meaningful programs this year which have lent themselves to increased involvement, and fostered personal connections throughout the Bolton Senior Community. She coordinates trips and activities for our seniors, and offers interesting classes, trips, programs, and events. Heather can be reached at the Senior Center at 78-779-3314 or via email at [coaprograms@townofbolton.com](mailto:coaprograms@townofbolton.com). This program is going on its fourth year, and is funded by the COA's town budget, and subsidized by the Executive Office of Elder Affairs State Grant.

The COA plans and provides for six to seven bus outings during the year. Bus transportation is subsidized through the COA budget. Interesting visits to educational or historical sites invariably include a stop at a restaurant for lunch and entertainment. A ten passenger Montachusett Regional Transit Authority (MART) van provides additional transportation for Bolton seniors and is available for appointments on Monday through Friday from 9:00 a.m. to 4:00 p.m. for medical appointments, shopping, meals, etc. For reservations, call 978-779-3313 at least 24 hours in advance of the requested trip.

Many continuing programs and services have been offered to the seniors this year. One being "Reflexology and Nail Services. This program has been well received and is offered twice monthly at a minimal charge of \$10.00 for a half hour session. You have a choice of either a manicure, pedicure or reflexology of the hands or feet with a licensed reflexologist. This program is funded by the COA's town budget, and a State Grant. Also, "Relax with Reiki" is offered. A system of hands-on healing that allows seniors to feel relaxed, calm, and peaceful. Linda Crabtree, Reiki practitioner, focuses on the head and shoulders only. Sessions are held on the first Wednesday of every month. This is a free class. Fitness Classes take place at the senior center every Wednesday mornings from 9:30 to 10:15. All fitness levels and abilities are welcome, and accommodations are made for those who need to sit while exercising. The cost for each class is \$3.00. TaijiFit classes were initiated this year and are well received. The classes are held at the Bolton Public Library on Thursdays for 10am to 10:45. The cost for each class is \$3.00.

A much anticipated and needed program, Snow Angels, continued this year with the help of Town of Bolton, COA, Bolton Lions Club, Rotary Club of Nashoba Valley and Friends of Bolton Seniors (FOBS). Its goal is to minimize the hardships of winter for those who may not have the ability or resources to remove snow themselves. The program includes the delivery of sand at the beginning of the winter season, pairing of volunteers with elderly or disabled residents to assist with snow removal, and clearing driveway entrances after street widening. To be matched with a Snow Angel and receive assistance, residents must have a physical disability or be age 60 or older. In addition residents must lack alternative snow removal resources and reside within Bolton.

Meals on Wheels provides nutritious meals to the frail, the homebound, and all seniors throughout the year. Hot or frozen meals are Prepared on Tuesdays and Thursdays and delivered by volunteers with the help of Nashoba Regional School District. Volunteers from Soup Makers Anonymous make weekly soup deliveries to home-bound seniors.

The FOBS sponsors "Tuesday Connections" program/lunch. Each third Tuesday of the month, FOBS provides interesting programs followed by a delicious lunch served by the members of the Friends.

The Annual Senior Picnic was held this year at the First Parish Church of Bolton in August and once again was sponsored by the FOBS. Thanks again to FOBS, Reverend Richard Jones for offering his place of worship for our annual get together, the Lions Club for their great hamburgers, hot dogs and kielbasa, and all those who donated food.

The Town of Bolton is assuming financial oversight for the Fuel Assistance Plan that was previously operated by FOBS. The program is funded by volunteer contributions and is now overseen by the COA. Every effort will be made to provide approved applications with 100 gallons of oil or other energy source during the heating season. All funds granted to applicants are paid directly to the energy source provider. Donations should be payable to the Town of Bolton and mailed to Ninotchka Rogers, c/o Town Treasurer, 663 Main Street, Bolton, MA 01740. For further information, please contact Lisa D'Eon, Council on Aging Outreach Coordinator, at 978-779-3314.

Once again, the council would like to thank the Rotary Club, Lion's Club, Bolton Police, Fire and Ambulance departments, Friends of the Bolton Seniors, Local Parishes, and all those who volunteered their services and time to our seniors this year. The council is fortunate to be able to work with such a wonderful group of people dedicated to the same mission in serving the seniors in Bolton.

In an effort to save postage, the monthly senior newsletter is no longer being mailed to our seniors unless specifically requested. There is a \$5.00 yearly fee charged if you would like to receive your newsletter by mail. Newsletters will be forwarded to email recipients at no charge. Copies of the newsletter can be picked up at the Town Hall, Senior Center, Bolton Orchards, and the Bolton Library. The newsletter keeps the senior population up to date on all the services and activities of the COA each month.

The Council on Aging speaks not only for the current population of senior citizens, but also for generations of seniors to come.

### **Financial Statement July 1, 2017 to June 30, 2018**

#### **Salary and Wages (includes MART van drivers)**

|   |                      |            |                    |
|---|----------------------|------------|--------------------|
| Appropriated                                |                      |            | \$59,757.00        |
| Expended                                    |                      |            | <u>\$57,506.00</u> |
| Unexpended balance returned to general fund |                      |            | \$ 2,251.00        |
| Expenses                                    |                      |            |                    |
| Appropriated                                |                      |            | \$15,290.00        |
| Expended                                    | Purchase of Services | \$5,578.00 |                    |
|   | Software Support     | 790.00     |                    |
|   | Building Lease       | 2,657.00   |                    |
|   | Cable DSL            | 1,077.00   |                    |
|   | Supplies             | 1,577.00   |                    |
|   | Gasoline (MART)      | 2,194.00   | <u>\$13,873.00</u> |
| Unexpended balance returned to general fund |                      |            | \$ 1,417.00        |

## **TREE WARDEN**

**Mark E. Caisse**

The Tree Warden works with National Grid, other utility companies and subcontractors to remove dead and diseased trees that endanger the traveling public and power lines. In addition, the department, in conjunction with the Historical Commission, is working to maintain the rural character of Bolton through the ongoing tree replacement program.

Brush cutting and road-side cleanup will continue with the help of the Department of Public Works. If residents have a tree issue they would like addressed, they should contact the Bolton Department of Public Works at 978-779-6402 or via e-mail at [dpw@townofbolton.com](mailto:dpw@townofbolton.com).

### **Financial Statement July 1, 2017 to June 30, 2018**

#### **294 - Forestry**

##### **Salary**

|   |                   |
|---|-------------------|
| Appropriated                                | \$3,404.19        |
| Expended                                    | <u>\$3,404.19</u> |
| Unexpended balance returned to general fund | \$ 0.00           |

##### **Wages**

|   |                  |
|---|------------------|
| Appropriated                                | \$2,500.00       |
| Expended                                    | <u>\$ 640.00</u> |
| Unexpended balance returned to general fund | \$1,860.00       |

##### **Expenses & Services**

|              |                |                    |
|--------------|----------------|--------------------|
| Appropriated |                | \$ 41,700.00       |
| Encumbered   |                | (\$34,195.00)      |
| Expended     | Tree Trimming  | \$1,505.00         |
|              | Other Expenses | \$9,365.00         |
|              |                | <u>\$49,109.19</u> |
|              |                | (\$ 3,365.00)      |

**DEPARTMENT OF PUBLIC WORKS**  
**Joseph Lynch, Director of Public Works**

**The Department of Public Works responsibilities include:**

- Maintenance and repair of public roadways and associated storm drainage systems, street signs, traffic signs, traffic signals, public parking lots and guard rails
- Removes roadside litter and brush
- Maintains traffic markings
- Maintains road and sidewalk safety in the winter by plowing and sanding
- Maintenance and repair of all public buildings
- Maintenance of public grounds
- Assisting Cemetery Department with burials
- Assisting the Tree Warden with tree removal and pruning
- Overseeing the operations of the Town Transfer Station and Recycling Center
- Applying for state and federal funding
- Working with various boards and committees on projects that benefit the Town of Bolton

The Department is committed to maintaining safe roads, buildings, and grounds while preserving the rural character of Bolton. We encourage calls from the public to make us aware of issues of public safety.

**The following specific work has been done by the department during 2018:**

**Town Hall Portico** - ARTICLE 12 OF THE 2016 ATM authorized capital expenditure to address the deteriorated condition of the ornate and historic portico of the Bolton Town Hall. Red Hawk Studios was hired as the professional architect for the preservation and restoration project. The preservation project was granted approval from both Historical Commission and Design Review. The project first went out to bid in April. No bids were submitted by the May 30th deadline. The project was reviewed and a re-bid invitation was issued. Re-bids were opened in late July. Only one bid received, Cenaxo, LLC to whom the contract was awarded. The contractor mobilized and commenced construction in November. Construction continues and will be completed by June 30th 2019.

**Water Supply** - The DPW completed a forensic investigation as to the Town's responsibility/liability for continued operation of water treatment systems at a private property on Main Street. The Town had previously been responsible for water quality at this private property for nearly two decades. At the conclusion of the investigation MassDEP notified the Town that it was no longer responsible for the Public Water Supply at that location. The consulting services contract with the Town's PWS Operator was terminated by the Town.

**Line Painting** - The DPW purchased a line painting machine which was used to paint all symbols, crosswalks, stop bars, and warning words. In the past all of this work was done by hand, with rollers, which was extremely inefficient in both use of manpower and paint. Hand-rolling also produced an inferior paint job finish. By the DPW crews use of the machine, the entire effort was completed in 1/3rd of the time (seven days instead of three weeks), and used

only 20% of the paint ((3) 5-gallon buckets instead of 15). Also the painting crew size was reduced from 4 to 3. All centerlines and fog lines were repainted in the fall. The width of all centerlines and fog lines along the full length of Main Street were increased from 4 inches to 6 inches. This was done as a traffic-calming measure and to enhance safety along the Main Street Corridor.

**Roadway Provisions of Gov. Baker's Municipal Modernization Act** – The DPW coordinated with MassDOT District 3 in supporting documents for Bolton to adopt MGL Ch90 Section 17C to allow home rule in adopting 25 MPH speed limits. Similarly, the DPW presented supporting documents to MassDOT for Bolton to adopt MGL Ch90 Section 18B to allow home rule in adopting SEFETY ZONES and 20 MPH speed limits. These provisions were approved as ARTICLE 20 and ARTICLE 21 at the 2018 ATM.

**Disaster Declaration** - Massachusetts Emergency Management Agency (MEMA) and Federal Emergency Management Agency (FEMA) issued an Emergency Declaration relative to the March 13, 2018 Severe Winter Storm. The initial damage assessment (IDA) for the Town of Bolton was \$82,300. By FEMA determination of eligibility, Bolton is likely to see a reimbursement of 75% of that cost, or approximately \$60,000. Note – this is a very lengthy process and any expectation for any reimbursement will likely happen in the spring of 2019.

**Culvert Collapse Forbush Mill Road** - In mid-April heavy rains that fell over the Patriots' Day weekend contributed to serious damage at the second culvert (nearest Transfer Station gate) beneath Forbush Mill Road. The damage was caused by heavy turbulence on the upstream side of the culvert which eroded the shoulder and undermined half the width of the roadway. The Bolton Conservation Commission was notified and the DPW requested an Emergency Certification. Approval to make emergency repairs was granted and an Emergency Certification was issued. Further investigation determined that the culvert had not failed, only the upstream revetment. That area was restored, and the washed-out roadway rebuilt and returned to service. Important to note; the repair method used restored service to the roadway in the most expedient way, at minimal cost (less than \$5,000). This was only possible and permissible given that the culvert had not failed, only the headway and road fill failed. Watershed hydraulic analysis is necessary to determine adequacy of the culvert. If analysis indicates that the culvert is inadequate, then the culvert would need to be replaced with one that fully meets Stream Crossing Standards. This would be a lengthy process, which could easily exceed \$250,000.

**Roadway Flooding – Spectacle Hill Road** – ARTICLE 23 of the May, 2018 ATM approved and appropriated \$43,700 for the conduct of a drainage study, design, preparation of plans and specifications to address the drainage problems in the vicinity of Spectacle Hill Road and South Bolton Road. The drainage problem at this location has often been considered to be attributed to the ongoing development of Century Mill Estates. An important part of the drainage study was to determine what factors, exactly, are contributing to the flooding problem. That distinction was very important so as not to unnecessarily burden the Town with any cost that may have been attributed to the development.



The drainage design and analysis for the Century Mill subdivision, itself, appears to be generally appropriate. However, the design creates two point-source discharges directly into the problem area and have no storm water mitigation devices, whatsoever. The added Peak Flow from these two discharges were addressed by increasing the storage volume to the retention pond, located higher up within the subdivision. That retention pond serves nearly all of the front area of the subdivision and serves to control all of the volume heading towards Spectacle Hill Road and South Bolton Road. This detention pond has been neglected throughout the construction project's progress. And as such, it appears to be full of mud, infiltrates no water into the ground, and discharges 100% of the water into the trouble area without any mitigation whatsoever. This is the single largest contributing factor to flooding on Spectacle Hill and South Bolton Road. The Planning Department and DPW are coordinating with the Century Mill developer in reestablishing proper function in the retention pond. The developer began dredging vegetation and muck out of the non-functional pond. Their effort has only been marginally effective thus far. More dredging is necessary and must return the pond's bottom condition to that where infiltration can occur. The developer also established a plan for frequent and continual dewatering through an existing relief valve located in the pond. Releasing water on a continual and gradual basis ought to provide additional storage capacity to lessen impacts at Spectacle Hill Road.

All that said; there is, in fact, several drainage conditions at this location which are attributed to inadequate municipal infrastructure. The small-town culvert beneath Spectacle Hill Road is highly inadequate and also compromised. The layout and construction of the roadway systems trap water, rather than drain it away. Trapped water is also partially attributed to the accumulation (decades worth) of sand along the roadway shoulders which exasperates the problem.

A professional engineers' agreement was executed with Ducharme and Dillis. The agreement is to conduct survey, provide analysis and design for drainage improvements at this location. The scope is limited to only those conditions that the Town is responsible for. No effort or cost will be borne by the Town for those impacts caused by, or attributed to the CME development. Survey commenced in December. Expect to have design evolution and an engineered estimate in Mid-March, 2019. Will go out to bid in the mid-spring with bid results available before Town Meeting, 2019.

**Culvert Blockage** – Wattaquodock Hill Road (between Manor Road and Berlin Road) – Water levels in the brook (Mill Brook) rose continually over the past few years. The rate of rising greatly accelerated during the fall, 2018. Flooding in the yard of #4 Manor Road had been mostly attributed to the marginal nature of the land for the lot. However, rising brook levels now encroach into the private property (making what was a private concern now a municipal concern). Evaluation of the area determined that flow in the culvert beneath Wattaquodock is greatly compromised. It is not known what the culvert condition is, as both the inlet and outlet are inaccessible. There are reports that (large) rock rubble was dumped into the roadway shoulder several years ago to avert a concern for collapse and roadway failure. Physical observation supports those reports. There are large rocks all along this shoulder and there is no

culvert entry visible. DPW and BFD have made several attempts to lower flooding levels. These included localized dredging, and pumping with fire apparatus. Both were marginally effective and only temporary. Repeated dredging was necessary on a nearly daily basis. DPW devised a plan to marginally expose the culvert opening, which required great care as to not cause total failure. Flow of water through the stopgap repair continued to gradually diminish throughout the month of December. Water levels on the upstream side rose 10 inches (15 inches after rain events). Flooding in the area continued, but to a lesser degree with less-frequency. Capital Plan request was made for \$500,000 to replace culvert in FY20.

**Waterway Collapse Century Mill Road** - On April 27th 2018, a truck making a delivery to a property on Century Mill Road collapsed a section of roadway exposing an active waterway. Research of this facility reveals that there are a great many questions as to the ownership and responsibility for this underground structure. As a matter of public necessity for safety, the Town coordinated plans to make repairs (regardless of ownership question). The Conservation Commission issued an Emergency Certification, which allowed repair work to proceed with expedience. The structure was repaired by the middle of September. Noted is that given the current condition of the waterway, there is substantial potential for future and larger failures. These areas are all on private property. If the entire waterway was needed to be replace, the estimated cost could approach \$1,000,000 (in 2018). Responsibility of this waterway needs to be definitively determined.

**Solid Waste** - Out of concern that citizen separation and disposal of material to inappropriate containers may result in waste ban issues and/or financial impacts associated with disposal costs/recycling rebates and proceeds, the DPW increased its monitoring of public disposal practices. The initial evaluation seems to indicate that there is a prevalence of non-compliance by citizens using the Transfer Station. Disposal rates seem to be increasing as well. The DPW stepped-up public education as a way to improve compliance. Town officials (DPW, Town Admin., BOS, Town Clerk and Police Dept.) began to formalize means by which to "tighten-up" disposal practices at the Transfer Station. Some means under consideration are to:

- Add illegal disposal language and penalties to Town Bylaws and Regulations.
- Develop some means of identifying local (Bolton) residence.
- Understand the pressures on employee attendants to carry out all of the services expected of them. (verify residency, assess and collect fees for disposed products, assist non-abled patrons, and maintain safety).

**Grants** – The DPW submitted several grant applications...

- **Long Hill Road Culvert** - The DPW submitted a Grant Application to Mass Dept. of Fish & Game – Division of Ecological Restoration under the Culvert Replacement Municipal Assistance Grant Program. The application was for the replacement of the culvert in Long Hill Road. Bolton made a similar application under the FY18 grant program but was unsuccessful in that application. The application that was submitted in April 2018 placed more emphasis on ecological restoration, in the hope that it would place Bolton in a more competitive position compared to the prior application. The Town

was notified in September that Bolton's grant application was not successful. The grant program was very, very competitive. Far more project requests were submitted than what state funding could support. In fact, grant applications exceeded the grant allocation by tenfold.

- **MassWORKS Grant** - The Town has long been concerned with the intersection of Main Street (Rt.117) and Wattaquaddock Hill Road. With approval of the Board of Selectmen, the DPW selected this location as a priority project location for the most competitive local MassWORKS application based principally upon the following factors.
  - An increase in emergency response time due to congestion on Main Street, Route 117, and the inability for Bolton's Police and Fire Department to exit the Public Safety Building on Wattaquaddock Hill Road and travel through the intersection of Wattaquaddock Hill Road and Main Street (the proposed safety improvement project location).
  - An increased number of vehicle crashes along Route 117 (as documented by MassDOT's High Crash Location Listing) at each of the major intersections, including Main Street at Wattaquaddock Hill Road.
  - Long traffic queue lengths that at times extend from Wattaquaddock Hill Road to the intersection of Route 495 (approximately 3,800 feet or 0.72 miles) and approximately 1,000 feet along Wattaquaddock Hill Road, blocking access/egress to the Bolton Public Safety Building.
  - Inability for pedestrians to cross Main Street, Route 117, to access Town Hall, the Library and the newly constructed Town Common. These 3 major destinations are 1,700 feet (0.33 miles) of each other but there is no safe crossing to connect them. The proposed intersection safety project would solve this issue.
- The DPW filed a MassWORKS Grant application file on August 10th 2018 in the amount of \$975,000. In October, the Town was notified that it was awarded a grant in the full amount requested. The Town and the BETA Group entered into a professional services agreement for engineering, design, and preparation of bid/contract plans and specifications. Engineering work will begin in early 2019 and continue through the spring. Bids will be opened in summer 2019, with start of construction in fall of 2019, proceeding through late-2020.
- **Housing Choice Grant** - The DPW acted as staff liaison to Bolton's Town Roads Strategic Planning Committee. In this capacity, the DPW developed an RFI and conducted an Open House Forum for consultants to provide input so the Committee could develop a Scope of Services and a range of costs estimates to conduct a comprehensive Corridor Study of all of Main Street. (The intent was to use such a corridor study as the basis from which to embark upon the Towns' Complete Streets Prioritization Plan). Based on that work, the Committee briefed the BOS and submitted a Capital Request of \$150,000 for consideration. The Capital funding request did not make the cut for funding in FY19 as Town officials held some hope that Bolton might be successful in pursuing a new grant under Housing Initiative. In August 2018 the Town

submitted a grant application to undertake and complete the Main Street Corridor Study under the Small Communities criteria under the Housing Choice Program. Bolton was notified in November that a grant was not approved. Having completed the committee's charge, and without any project to carry out, the Town Roads Strategic Planning Committee disbanded.

- **MassDOT - Complete Street Tier II (Prioritization Plan)** – DPW submitted a Tier 2 Grant application for Complete Street Prioritization Plan. The Complete Street Tier 2 Grant application completed and submitted to MassDOT 6/8/18. The Town was notified shortly thereafter that we were awarded a \$38,746.75 grant to have the Prioritization Plan prepared. The Town of Bolton and MassDOT entered into the grant contract which allowed the Town to consult with Howard-Stein-Hudson (HSH) to carry out the Prioritization Plan. The project kick-off in October. Public input and data were gathered through the end of December. The Prioritization Plan will be complete by mid-spring 2019.
- **FEMA Hazard Mitigation Planning Grant** – In 2017 the DPW applied for, and received, a \$13,500 grant from the Federal Emergency Management Agency (FEMA). The grant was regionally administered by the Massachusetts Emergency Management Agency (MEMA). The Metropolitan Area Planning Council was the lead consulting agency assisting Bolton in preparing the periodic update to our Hazard Mitigation Plan. An up-to-date Plan is a baseline requirement for eligibility for application for all FEMA grants. The project began in the spring of 2018 and included public participation from a broad spectrum of stakeholders including, in addition to the DPW, the Fire and Police Departments, ambulance service, Planning and Conservation Departments, Board of Health, NRSD, Council on Aging, and Board of Selectmen. Several stakeholder meetings were held through the year. Two public presentations were made at meetings of the Board of Selectmen. Both the existing and DRAFT Hazard Mitigation Plans were published for public comment. The final (and updated) Hazard Mitigation Plan was approved and adopted and certified by the Board of Selectmen on November 15th. The Certified Plan was submitted to MEMA at that time. MEMA approved the local plan and submitted it to FEMA in December. FEMA is expected to approve the plan in early January.

#### **Capital Planning –**

ARTICLE 26 of the 2017 ATM approved the purchase of a small dump truck. The DPW procured and accepted delivery in April, 2018 of a Ford F550 19,500 GVW dump truck with plow equipment.

ARTICLE 27 of the 2017 ATM approved \$20,000 for implementing traffic calming measures along Main Street near Forbush Mill Road and Green Road.

School Zone - The DPW installed two flashing speed warning signs along Main Street, on either side of the Nashoba Regional High School. These beacons advise drivers of the likely presence of pedestrian during school hours as to slow speeds to 20 MPH. The beacons were fully operational all of the 2018 calendar year.

ARTICLE 22 of the 2018 ATM approved pedestrian safety improvements.

Rapid Flash Pedestrian Beacons - Support Public Ways Safety Committee in their efforts to request capital funding for pedestrian warning signals Main/117 @ Mechanic. DPW prepared and submitted design to both the Bolton Board of Selectmen and MassDOT which were accepted and approved by both. As part of this project, the DPW coordinated with BPD to relocate the radar speed sign (western speed zone area, near Manor) to a new location where the system will not be solar starved by trees. Installation work for the signals began in late-August. DPW completed all work (signals, H/C Ramps, and sidewalk modifications) by the end of September. These improvements have been fully functional and haven proven to be an effective warning device to vehicles and an enhancement to pedestrian safety.

ARTICLE 24 of the 2018 ATM approved the purchase of a 36 – 46 GVW Plow Dump Truck. The DPW procured this purchase and ordered a 2019 International MV Snow-Fighter with all-season combination body. Delivery of the new truck is expected in March, 2019.

ARTICLE 25 of the 2018 ATM approved funding to replace the failed culvert under Long Hill Road at West Pond. Survey, Design, and Construction Plans and Specifications were undertaken throughout the year. Final Plans and Specifications were completed in December. Bid documents are expected in February, 2019. The project will go out to bid in the spring, 2019.

The Transfer Station and Recycling Center had a very successful 2018. The facility continues to serve all residents and businesses of Bolton. Trash stickers are available for sale at the Transfer Station as well as the Town Hall. Please remember that the Transfer Station has permanent collections for books, clothing, electronics and furniture recycling in addition to the traditional recycled items. Please refer to our website

[https://www.townofbolton.com/sites/boltonma/files/uploads/ts\\_accepted\\_items\\_-\\_bolton.pdf](https://www.townofbolton.com/sites/boltonma/files/uploads/ts_accepted_items_-_bolton.pdf) for up to date information on accepted items and fees.

The Transfer Station and Bolton Local teamed up again to hold two extremely successful Styrofoam Recycling events in January and June of 2018. The January event collected over 500 pounds in Styrofoam -way to go Bolton!!!



Bolton Local and the DPW will continue to host and expand upon recycling events in the future.

The Town of Bolton is currently in our seventh year as a member of the Devens Regional Household Hazardous Products Collection Center. This facility operates ten months per year. This allows residents twenty opportunities per year to safely and properly dispose of hazardous products at the regional facility located on the Devens campus. Please visit [www.devenshhw.com](http://www.devenshhw.com) for dates and additional information.

The residents of the Town of Bolton should be very proud of their recycling efforts as you helped to achieve an outstanding recycling rate averaging less than 1000lbs/year of trash per household! The state average is over 2000lbs/year. The Town of Bolton urges all residents to utilize the Recycling Center and to purchase products that contain recycled content. Please refer to our website <https://www.townofbolton.com/transfer-station-recycling-center> for up to date information on accepted items and fees as well as recycling news and events.

### **Financial Statements July 1, 2017 to June 30, 2018**

#### **190 – Buildings - Expenses & Services**

|   |                     |           |                     |
|---|---------------------|-----------|---------------------|
| Appropriated                                |                     |           | \$128,761.00        |
| Expended                                    | Heating             | \$2108.65 |                     |
|   | Maintenance         | 91,161.55 |                     |
|   | Electric            | 6,714.62  |                     |
|   | Repairs             | 18,504.16 |                     |
|   | Grounds Maintenance | 7,866.18  |                     |
|   | Trash Hauling       | 572.00    |                     |
|   | Propane             | 26.28     |                     |
|   | Other Charges       | 108.83    |                     |
|   |                     |           | <u>\$127,062.27</u> |
| Unexpended balance returned to general fund |                     |           | \$ 1,698.73         |

**293 – Traffic Lights - Expenses & Services**

|   |          |          |                  |
|---|----------|----------|------------------|
| Appropriated                                |          |          | \$3,200.00       |
| Expended                                    | Electric | \$614.74 | <u>\$ 614.74</u> |
| Unexpended balance returned to general fund |          |          | \$2,585.26       |

**421 – Highways - Salary**

|   |  |  |                     |
|---|--|--|---------------------|
| Appropriated                                |  |  | \$107,473.60        |
| Expended                                    |  |  | <u>\$109,623.02</u> |
| Unexpended balance returned to general fund |  |  | (\$2,149.42)        |

**Wages & Overtime**

|   |          |              |                     |
|---|----------|--------------|---------------------|
| Appropriated                                |          |              | \$598,101.31        |
| Expended                                    | Wages    | \$480,436.92 |                     |
|   | Overtime | 13,710.34    | <u>\$494,147.26</u> |
| Unexpended balance returned to general fund |          |              | \$103,954.05        |

**Expenses & Services**

|   |                     |           |                     |
|---|---------------------|-----------|---------------------|
| Appropriated                                |                     |           | \$128,705.00        |
| Expended                                    | Purchase of Service | 3,257.54  |                     |
|   | Heating             | 1,869.36  |                     |
|   | Electric            | 8,062.78  |                     |
|   | Repairs             | 37,681.00 |                     |
|   | Telephone           | 6,714.53  |                     |
|   | Supplies            | 11,675.25 |                     |
|   | Gasoline            | 10,810.31 |                     |
|   | Stickers            | 750.00    |                     |
|   | Oil/Lube            | 2,857.86  |                     |
|   | Tires               | 3,691.00  |                     |
|   | Diesel              | 4,387.46  |                     |
|   | Parts / Supplies    | 8,894.36  |                     |
|   | Clothing Allowance  | 7,000.00  |                     |
|   | Training            | 1,144.00  | <u>\$108,795.45</u> |
| Unexpended balance returned to general fund |                     |           | \$ 19,909.55        |

**422 – Highway Improvement - Wages**

|              |  |                   |
|--------------|--|-------------------|
| Appropriated |  | \$8,000.00        |
| Expended     |  | <u>\$8,000.00</u> |

**Expenses & Services**

|   |                    |                     |
|---|--------------------|---------------------|
| Appropriated                                |                    | \$202,100.00        |
| Advisory Transfer                           |                    | \$15,300.00         |
| Expended                                    | Public Ways Safety | \$ 6,000.00         |
|   | Local Improvements | 196,905.22          |
| Unexpended balance returned to general fund |                    | <u>\$202,905.22</u> |
|   |                    | \$ 14,494.78        |

**423 – Snow & Ice - Wages & Overtime**

|              |          |             |                     |
|--------------|----------|-------------|---------------------|
| Appropriated |          |             | \$ 38,000.00        |
| Expended     | Wages    | \$ 8,021.35 |                     |
|              | Overtime | 51,446.46   | <u>\$ 59,467.81</u> |
|              |          |             | (\$21,467.81)       |

**Expenses & Services**

|              |              |              |                     |
|--------------|--------------|--------------|---------------------|
| Appropriated |              |              | \$180,000.00        |
| Transfer     |              |              | \$316,287.66        |
| Expended     | Repairs      | \$ 50,892.96 |                     |
|              | Snow Removal | 189,007.52   |                     |
|              | Supplies     | 35,115.66    |                     |
|              | Gasoline     | 6,511.99     |                     |
|              | Diesel       | 12,453.74    |                     |
|              | Equipment    | 481.93       |                     |
|              | Road Salt    | 142,356.05   | <u>\$436,819.85</u> |
|              |              |              | \$ 0.00             |

**424 – Street Lights - Expenses & Services**

|   |          |            |                   |
|---|----------|------------|-------------------|
| Appropriated                                |          |            | \$6,750.00        |
| Expended                                    | Electric | \$6,507.56 | <u>\$6,507.56</u> |
| Unexpended balance returned to general fund |          |            | \$ 242.44         |

**433 – Transfer Station - Wages & Overtime**

|   |          |             |                    |
|---|----------|-------------|--------------------|
| Appropriated                                |          |             | \$43,086.96        |
| Expended                                    | Wages    | \$41,534.31 |                    |
|   | Overtime | \$2,273.48  | <u>\$43,807.79</u> |
| Unexpended balance returned to general fund |          |             | (\$720.83)         |

**Expenses & Services**

|   |                   |             |                     |
|---|-------------------|-------------|---------------------|
| Appropriated                                |                   |             | \$117,004.00        |
| Expended                                    | Electric Service  | \$ 1,624.84 |                     |
|   | Trash Disposal    | 61,544.62   |                     |
|   | Trash Hauling     | 9,620.00    |                     |
|   | Recycling Hauling | 26,493.08   |                     |
|   | Trash Container   | 1,150.00    |                     |
|   | Recycle Container | 1,630.00    |                     |
|   | Maintenance       | 5,754.23    | <u>\$107,816.77</u> |
| Unexpended balance returned to general fund |                   |             | \$ 9,187.23         |

**450 – Well Monitoring - Expenses & Services**

|   |       |            |                   |
|---|-------|------------|-------------------|
| Appropriated                                |       |            | \$5,000.00        |
| Expended                                    | Water | \$4,801.07 | <u>\$4,801.07</u> |
| Unexpended balance returned to general fund |       |            | \$ 198.93         |

**692 – Memorial Celebration - Expenses & Services**

|              |          |            |                   |
|--------------|----------|------------|-------------------|
| Appropriated |          |            | \$1,300.00        |
| Expended     | Supplies | \$1,300.00 | <u>\$1,300.00</u> |



## CEMETERY COMMITTEE

|                    |      |
|--------------------|------|
| Harold Brown ..... | 2019 |
| Roger Breeze.....  | 2020 |
| Brenda Baum .....  | 2021 |

The Cemetery Committee works with the Department of Public Works to continue the maintenance and landscaping of all cemeteries in Town and assisting with burials.

If residents wish to reserve a cemetery plot, or would like to have a printed certificate for their records, they should contact the Town of Bolton Department of Public Works at 978-779-6402 or [dpw@townofbolton.com](mailto:dpw@townofbolton.com).

## Financial Statement

**July 1, 2017 to June 30, 2018**

## 491 - Cemetery

## Expenses & Services

Appropriated

Expended

### Purchase of Service

\$2,160.00

\$8,000.00

## Grounds Maintenance

\$4,440.99

Unexpended balance returned to general fund

\$6,600.99

\$1,399.01

## HUMAN SERVICES AND SAFETY COMMITTEE

|                               |      |
|-------------------------------|------|
| Laura Roberts, Chairman ..... | 2020 |
| Fred Edling .....             | 2020 |
| Pat Bensetler .....           | 2020 |
| Open Seat .....               | 2020 |
| Open Seat .....               | 2020 |

The Human Services and Safety uses forums, printed documents, BATCO programming, social media, the committee's website and the local news media to bring health and safety information to the residents.

Projects included the Opioid and Heroin Forum; Alzheimer Programs; Lyme disease in Bolton; Fire Department Open House and the Kids Fair.

## Financial Statement

**July 1, 2017 to June 30, 2018**

## Expenses & Services

Appropriated

Expended

## Miscellaneous

\$851.33

\$1,225.00

Unexpended balance returned to general fund

\$ 373.67

## PARKS & RECREATION COMMISSION

|                       |      |
|-----------------------|------|
| Joyce Sidopoulos..... | 2018 |
| Laura Roberts .....   | 2019 |
| Karen Regan .....     | 2019 |
| Linda Herbison .....  | 2020 |
| Open Seat .....       | 2020 |

### OVERVIEW

The Bolton Parks & Recreation Commission holds a critical role in promoting the health and wellness of the community through the maintenance of our parks and provision of quality recreational facilities, programming, and supportive services. Our aim is to meet the culturally diverse and intergenerational needs of Bolton's residents with opportunities that facilitate community interaction while leveraging our beautiful natural surroundings.

The Commission is overseen by five elected members. This year marked the first year with Laura Roberts serving as Chair. New members Lauren Cilley and Tammy Ballard joined the Commission. Bolstered by new members and leadership, along with guidance from veteran members Linda Herbison and Karen Regan, the Commission was able to expand the depth of its offerings, deepen its partnership with community organizations, and begin to plan for future endeavors.

### 2018 HIGHLIGHTS

*Signature Events* - The Commission is widely recognized for two flagship events - the long-standing Easter Egg Hunt and Halloween Parade. Both events were hugely successful in 2018, despite Mother Nature's best efforts to divert the Halloween festivities. The Annual Easter Egg Hunt drew approximately 300 children with their accompanying grownups. In October, we were forced to call off the Halloween Parade due to high winds and heavy rain but managed to have a sizeable party with Trick or Treating inside the halls of the Emerson School. The Halloween event draws over 100 community volunteers from businesses, organizations, politicians and the general public to hand out candy to the 300+ children who braved the weather. We were also able to provide entertainment from children's performer Professor Paddy-Whack (with support from the Friends of Bolton Public Library) and the Nashoba Jazz Ensemble.

Pictured are members of the Nashoba Regional High School Soccer team who volunteered to assist with set up for the Halloween Party.

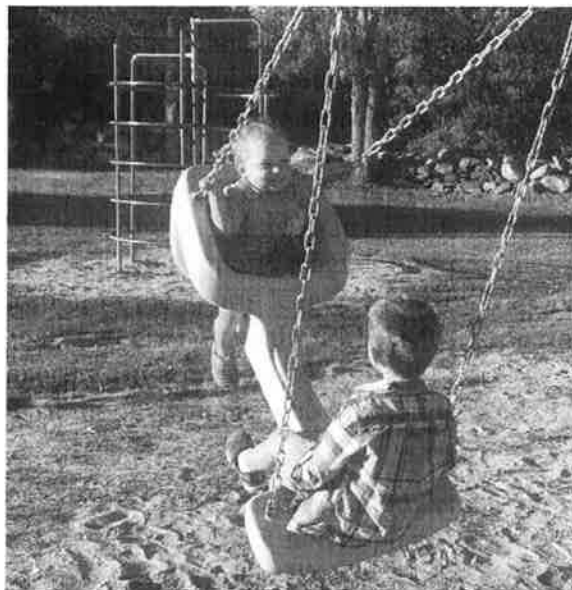


In 2018, the Parks & Recreation Commission also launched a free Summer Series on the Town Common. Four performances and one outdoor movie were held on select late Sunday afternoons over July and August and featured a diverse line-up of local musicians, as well as an ice cream and/or food truck. The Summer Series was made possible through generous support from Murphy Insurance and the Bolton Conservation Trust. The Commission also participated in the Memorial Day observance that takes place at Memorial Field House annually.

*Town Beach* – Once again, the Parks & Recreation Commission leased the Town Beach at Little Pond from the Boy Scouts, allowing residents a safe place to swim on hot summer days. The Beach is leased Memorial Day through Labor Day annually. The Commission provides two port-a-potties at the property and staffs the beach with lifeguards daily from the last day of school in June through the start of school in August. Red Cross certified swim lessons are available at the Town Beach and this summer 65 Bolton children participated.

*Property Management* – The Parks & Recreation Commission oversees Persons Park, Pond Park, and Forbush, Memorial, Tower, Derby and Horse Ring Fields. The Commission continues to see heavy use of Town fields by local youth sports leagues and provides port-a-potties in season for these organizations. In addition to the sports leagues, our town fields were used for the annual Cub Scout Campout, Baseball Opening Day, the PMC Kids Ride, the Burmese Mountain Dog Association's Draft Test, and the Bolton Beast 5K. In addition, the Commission was delighted to be able to replace the deteriorating swings at the Memorial Field Playground.

Pictured are two young Boltonites enjoying the town's new "double swing" that quickly became a playground favorite.



Management of the Town Common transitioned from the Bolton Conservation Trust to the Parks & Recreation Commission in 2018. The addition of this park in the heart of Bolton's historic center has spurred increased events and programming in town. The Commission was delighted to approve many new events that took place on the Town Common in 2018 including Shakespeare on the Common, the Town Wide Yard Sale, the Council on Aging's Shredding

Day, Story Walks, a Water Investigation, several family picnics, the Democratic Town Committee Picnic, seven Pilates classes, a Town Wide Picnic, Backyard Bolton Farmers Markets, the Bolton Harvard Open Artists Studios, an Animal Blessing, a Halloween Boo Bash, and the annual Tree and Menorah lighting.

Several upgrades to the Town Common were completed including the addition of three musical instruments installed by an Eagle Scout and the completion of the large (24x44) picnic pavilion by the Bolton Conservation Trust. The Commission is already fielding requests for use of the Town Common in 2019 and anticipates continued high usage of this property.

### **SUMMARY**

These highlights offer notable examples of the Parks & Recreation Commission's response to growing community demand for park facilities and recreational activities. Annual community and special events draw exceptional attendance. Significant participation increases in a variety of overlapping youth athletics, seasonal and nontraditional sports programs has heightened the need for our multi-purpose athletic fields. The suite of recreational resources, events and facilities provided by the Town requires significant coordination. In 2019, the Commission will request the additional of a part time Parks & Recreation Coordinator in order to transition the administrative work to a town employee and enable the Commissioners to more proactively plan for long-range field improvement needs, engage in grant and donation seeking activities, and to reduce liability with regard to field use, events, program procedures and part-time beach employees. This critical focus ultimately allows us to protect, sustain and improve upon the important investments we have made in our park programs and to properly execute and grow these programs in response to resident needs in 2019 and beyond.

### **Financial Statement July 1, 2017 to June 30, 2018**

#### **Recreation – Wages**

|   |                    |
|---|--------------------|
| Appropriated                                | \$17,780.00        |
| Expended                                    | <u>\$15,509.00</u> |
| Unexpended balance returned to general fund | \$ 2,271.00        |

#### **Recreation – Appropriated**

|                      |                    |
|----------------------|--------------------|
| Parks – Appropriated | \$ 7,790.00        |
| Total Appropriated   | <u>\$ 3,620.00</u> |
|                      | \$11,410.00        |

#### **Recreation – Expended**

|                      |            |          |
|----------------------|------------|----------|
| Purchase of Services | \$5,276.00 |          |
| Supplies             | 2,716.43   | 7,992.43 |

#### **Parks - Expended**

|   |            |                    |
|---|------------|--------------------|
| Purchase of Services                        | \$3,368.00 | \$ <u>3,368.00</u> |
| Total Expended                              |            | \$11,360.43        |
| Unexpended balance returned to general fund |            | \$ 49.57           |

## AGRICULTURAL COMMISSION

Teresa Sauer, Chairman.....2019  
Conor Nagle .....2019  
Open Seat .....2020  
Open Seat .....2021  
Gentry Ferrell .....2021

The Agriculture Commission continued to address its mission to promote agriculture and its benefits to Bolton, to create awareness through education, encourage good will and understanding between farmers and non-farming residents, advise and respond to other town boards on agricultural issues, and promote local farms and agricultural in Town.

In 2018 we,

- Met with and continued to support the Bolton Fair's agricultural exhibits.
- Had a presence in all three weekends of Backyard Bolton on the Town Common supplying information to participants and the community,
- Donated seeds to support Earth Day activities at Nashoba Regional High School and explored further measures to increase engagement with students and faculty.
- Facilitated educating interested parties in the details of the changes in MA State Law regarding growing marijuana.
- Updated our brochures "Apples to Zinnias", "Fences Make Good Neighbors", and the Farm stand Map brochures for inclusion in the town welcome packet to encourage new residents to support local farms.
- Continued to interact with other Agricultural Commissions, State agricultural departments, and Town Boards and Committees on matters pertaining to agriculture in Bolton.

### Financial Statement July 1, 2017 to June 30, 2018

|   |                   |
|---|-------------------|
| <b>Expenses</b>                             |                   |
| Appropriated                                | \$1,745.00        |
| Expended                                    | <u>\$1,717.37</u> |
| Unexpended balance returned to general fund | \$ 27.63          |

## DEPARTMENT OF VETERANS' SERVICES

James Cabral, Veteran's Agent .....2019

The Veteran Services office is located at 23 Linden Street, Berlin. Office hours are Monday through Thursday, 10:00 a.m. - 1:00 p.m. and by appointment if needed. To arrange an appointment please call 978-838-2560. You may also e-mail me at [vetservices@townofbolton.com](mailto:vetservices@townofbolton.com) or at [veteranservices@townofberlin.com](mailto:veteranservices@townofberlin.com).

The purpose of the Veterans' Services Department is to assist eligible veterans and their dependents in procuring financial assistance information along with benefits to which they may be entitled.

This year the Town of Bolton held its Veterans Day Luncheon on November 11<sup>th</sup> for all Veterans. I would like to thank the many volunteers for their help and most of all the Nashoba Valley Winery.

This year the Veterans office and the Town of Bolton assisted local veterans and dependents with financial assistance. We are able to provide assistance through the Massachusetts Department of Veterans Affairs Chapter 115 program.

Sadly during the year the Town of Bolton lost five Veterans:

John Moffitt US Navy WWII  
James Fuller US Army  
Eleanor (Dunbar) Sargent WWII US Navy  
Francis Mentzer US Navy WWII  
Nathan Hayes US Navy

In closing, I would like to thank the Board of Selectmen and all Town officials for their support.

### Financial Statement July 1, 2017 to June 30, 2018

#### Wages

|   |                   |
|---|-------------------|
| Appropriated                                | \$4,973.11        |
| Expended                                    | <u>\$4,973.16</u> |
| Unexpended balance returned to general fund | \$ - .05          |

#### Expenses

|   |                    |
|---|--------------------|
| Appropriated                                | \$17,625.00        |
| Transfer                                    | <u>\$ 1,366.81</u> |
|   | \$18,991.81        |
| Expended                                    |                    |
| Advertising                                 | \$ 0.00            |
| Supplies                                    | 190.08             |
| Dues and Subscriptions                      | 50.00              |
| Veterans Benefits                           | 18,351.04          |
| Meetings                                    | 400.64             |
|   | <u>\$18,991.76</u> |
| Unexpended balance returned to general fund | \$ .05             |

## CULTURAL COUNCIL

|                               |      |
|-------------------------------|------|
| Bharti Bhakta .....           | 2019 |
| Teresa Sauer (Co-Chair) ..... | 2019 |
| Nan Shnitzler .....           | 2019 |
| Julia Szcesuil .....          | 2019 |
| Tim Fiehler .....             | 2023 |
| Nicole Thomas .....           | 2023 |
| Aaron Goos .....              | 2024 |
| Christine Sterling .....      | 2024 |
| Three open seats              |      |

The Bolton Cultural Council is responsible for awarding grants each year to support local and regional cultural events and activities. BCC funding is provided by the Massachusetts Cultural Council, which receives its funding from an appropriation in the state budget. Grant funds come solely from the state allocation; no Bolton taxpayer money is used. Any funds left over from canceled projects or unclaimed grants can be used for grants the following year. The Bolton Cultural Council is one of a network of 329 local cultural councils that serve every municipality in the Commonwealth. The BCC is a volunteer board appointed by the Selectmen. In 2019, the terms of four members will expire, and one member is moving away; thus, open positions are available. We encourage residents of any age to apply. Email: [boltonculturalcouncil@gmail.com](mailto:boltonculturalcouncil@gmail.com) with a statement of interest. We heartily thank departing members for their service.

### **Bolton Cultural Council Funding Guidelines**

- Only online applications are accepted.
- Preference is given to Bolton-based nonprofit organizations and artists for projects that benefit the Bolton community.
- Preference is given to nonprofit organizations from towns near Bolton for projects that serve Bolton residents and/or in which Bolton residents participate.
- Preference is given to projects and activities that serve a broad demographic.
- Preference is given to projects with an upcoming confirmed date and venue.
- Producers of new and original activities are encouraged to apply.

### **Awards**

The Bolton Cultural Council met on November 29, 2018 and awarded 19 grants totaling \$4,700 for programs in Bolton and the surrounding area:

- \$ 75 to Friends of Bolton Seniors for a St. Patrick's Day Irish musical performance
- \$ 75 to Friends of Bolton Seniors for the History of Stamps program
- \$150 to Friends of Bolton Seniors for an interactive Musical Baseball Show
- \$ 50 to the Periwinkle Project for glass art
- \$300 to open studios in Bolton and Harvard
- \$650 to the Nashoba Regional High School spring musical
- \$400 to Nashoba Friends of Music for the free Nashoba Symphonic Band concert series
- \$600 to Nashoba FIRST robotics program

\$300 to Bolton Girls Scouts for flags and flagpoles for parades and ceremonies  
 \$500 to Bolton Parks & Rec for free summer concerts on the Common  
 \$100 to Sounds of Stow concert series  
 \$100 to River's Edge Arts Alliance for regional arts programming  
 \$100 to Fitchburg Art Museum's annual Regional Exhibition of Art & Craft  
 \$200 to Concord Band's summer concerts at Fruitlands  
 \$200 to Indian Hill Music for the free Bach's Lunch series  
 \$200 to Symphony Pro Musica  
 \$200 to Harvard Pro Musica Salute to Mendelssohn and Brahms  
 \$200 to Polus Center for Social & Economic Development for the Polish Picnic  
 \$300 to Audio Journal, the radio reading service of Central Massachusetts

## **EMERGENCY MANAGEMENT**

Warren Nelson, Police Chief .....2019  
 Jeff Legendre, Fire Chief .....2019

### **Mission Statement**

To accomplish our goals, we work in a close partnership with Bolton's Police Department, Fire Department, Ambulance Department, Department of Public Works, Massachusetts Emergency Management Agency (MEMA), Federal Emergency Management Agency (FEMA), Board of Health, local businesses, and local interested citizens groups. We develop and maintain plans for effective response to emergencies, educate the public about preparedness, conduct training exercises and drills for town employees and citizens, and support other Town departments in times of emergencies.

Bolton has adopted the National Incident Management System. We follow an all-hazard approach, preparing for any type of emergency, whether man-made or natural. The links below will take you to pages with further information about each type of disaster for which we are preparing plans.

### **Financial Statement** **July 1, 2017 to June 30, 2018**

#### **Expenses – Account 291**

|              |            |
|--------------|------------|
| Appropriated | \$3,900.00 |
| Expended     | \$3,900.00 |



**POLICE DEPARTMENT  
ROSTER AS OF DECEMBER 31, 2018**

***Chief***

Warren E. Nelson, Jr. 26 years of service

***Lieutenant***

Luke Hamburger, 13 years of service

***Sergeant***

Kimberly Barry, 22 years of service

William Warnken, 3 years of service

***Detective***

Jason Puri, 14 years of service

***School Resource Officer***

Casey Hoole, 4 years of service

***Patrol Officers***

Jonathan Couture, 8 years of service

Daniel Keller, 12 years of service

Walter Nadeau, 2 years of service

Mathew Anderson, 1 year of service

Gurpreet Singh, 1 year of service

Jeffrey White, 1 year of service

***Reserve Officers***

Hank Staake, 19 years of service

Jacob Vicente, 11 years of service

Mary Ann Kinirey, 10 years of service

Paul Smith, 7 years of service

Maxwell Bressi, 1 year of service

Kayla Fontaine, 1 year of service

Tyler McElmen, 1 year of service

Benjamin Lavine, 2 months of service

Bryan Dufresne, 2 months of service

***Administrative Assistant***

Lorraine Kenney, 20 years of service

The mission of the Bolton Police Department is to forge a working partnership with all persons within the Town of Bolton, regardless of age, race, sex, religious or ethnic backgrounds. Through mutual respect and understanding we will solve problems in an effort to promote a better standard of living throughout the community. By embracing both the traditional values and innovative spirit that makes Bolton unique, we will reduce fear, control crime, and enhance the quality of life within the community.

Thank you for the opportunity to present the 2018 Annual Report for the Bolton Police Department.

During this past year, the following personnel changes occurred within the Bolton Police Department:

**Officer(s) transferring to other departments**

- Reserve Officer Tyler McElman took a full time position at the Boxborough PD

**New Reserve Officer(s)**

- Benjamin Lavin and Bryan Dufresne

Sgt. Warnken returned safely from military deployment in October 2018. Reserve Officer Paul Smith left to continue working full time at Carlisle PD. On November 14, 2018 Officer Jeffrey White graduated from the Reading Police Academy's RO-29<sup>th</sup> Class.



Police Chief Nelson, Officer White and Lieutenant Hamburger

During the fiscal year Officers made 2522 motor vehicle stops and issued 1465 citations. The department also responded to 178 motor vehicle accidents that were reportable to the Registry of Motor Vehicles. Please contact dispatch if you have a speeding or traffic issue you would like an officer to review. In the area of criminal activity, 24 individuals were arrested, 2 protective custody, and 148 criminal summonses were requested over the course of the year.

In February 2018 we changed our cruiser graphics so that our cruisers are more visible and identifiable to the public.



The volume of traffic and the speed at which it travels continues to be a shared concern of many residents. Selective enforcement is a strategy employed by the Department to target traffic violations at specific times and locations, often based on resident complaints, and continues to be a priority of the Patrol Division. With assistance from some new records management tools and traffic control devices, our traffic enforcement efforts and assignments can be more efficiently and effectively implemented. The Department has 4 speed advisory speed limit signs which have been installed along Main Street to advise motorists of the speed at which they are traveling in an effort to boost voluntary compliance with speed limits. Although speed enforcement may be the most obvious means of dealing with speeding violations and other traffic safety issues in making the roads of Bolton safer, we place significant value in driver education and compliance.

Contact with the public is the essence of community policing. Both the police and the public can initiate this communication and it is our goal to keep the dialogue open. This partnership is formed through: community interactions, social media, media conferences and outreach events such as Coffee with the Chief, Coffee with a Cop, Citizen Police Academy, Rape Aggression and Defense (RAD) training, and Community Engagement Forums on a variety of topics related to police and the community.

I would like to take this opportunity to convey my sincere thanks to Bolton residents and town officials for their support during this past year, particularly Town Administrator Donald Lowe and the Board of Selectmen. I would also like to recognize and acknowledge the dedication and hard work of all of the men and women of the Bolton Police Department. With your continued support and partnership, the Bolton Police Department will strive to provide the best possible service to the people of our community. Be safe, Chief Nelson.

**Financial Statement**  
**July 1, 2017 to June 30, 2018**

|                 |              |
|-----------------|--------------|
| <b>Salaries</b> |              |
| Appropriated    | \$107,348.80 |
| Expended        | \$107,348.80 |

|   |                     |
|---|---------------------|
| <b>Wages W/Overtime</b>                     |                     |
| Appropriated                                | \$979,923.23        |
| Expended                                    | <u>\$880,599.18</u> |
| Unexpended balance returned to general fund | \$ 99,092.77        |

|                                     |                      |                     |
|-------------------------------------|----------------------|---------------------|
| <b>Expenses 210</b>                 |                      |                     |
| Appropriated                        |                      | \$158,520.00        |
| Expended                            | Gasoline             | \$19,513.47         |
|                                     | Tires                | 4,984.17            |
|                                     | Cruiser Repairs      | 21,385.80           |
|                                     | Supplies-operations  | 7,028.13            |
|                                     | Office Supplies      | 5,872.24            |
|                                     | Firearms Supplies    | 11,558.64           |
|                                     | Uniforms             | 27,499.95           |
|                                     | Training             | 2,695.00            |
|                                     | Dues & Subscriptions | 2,315.00            |
|                                     | Hired Services       | 8,688.00            |
|                                     | Lock-up              | 192.85              |
|                                     | Equipment            | 5,701.99            |
|                                     | Bulletproof Vests    | 86.55               |
|                                     | Cruiser Purchase     | 39,889.30           |
|                                     |                      | <u>\$157,411.09</u> |
| Unexpended returned to general fund |                      | \$ 1,108.91         |

## PUBLIC SAFETY BUILDING



**Public Safety Building**

### Financial Statement July 1, 2017 to June 30, 2018

#### **Expenses 200**

|   |                      |              |                     |
|---|----------------------|--------------|---------------------|
| Appropriated                                |                      |              | \$215,385.00        |
| Expended                                    | Purchase of Services | \$ 70,099.08 |                     |
|   | Heating              | 8,765.96     |                     |
|   | Electric             | 45,281.30    |                     |
|   | Maintenance          | 58,444.50    |                     |
|   | Software Support     | 10,766.00    |                     |
|   | Trash Disposal       | 4,251.73     |                     |
|   | Telephone            | 6,862.52     |                     |
|   | Supplies             | 2,445.41     |                     |
|   | Diesel/Generator     | 802.65       |                     |
|   |                      |              | <u>\$207,729.15</u> |
| Unexpended balance returned to general fund |                      |              | \$ 7,655.85         |

## COMMUNICATION CENTER

The Town of Bolton is a member of the Nashoba Valley Regional Dispatch District which is located at 270 Barnum Road, Devens, MA. The dispatch center handles Police, Fire, and Ambulance non-emergency and emergency calls for the towns of Bolton, Lancaster, Harvard, Lunenburg, Berlin, Townsend, Devens, and Fort Devens. The Executive Director of NVRDD is Ross Klun. Further information about NVRDD and other resources can be found at [www.nvrecc.us](http://www.nvrecc.us)



### Nashoba Valley Regional Dispatch

It is the mission of the Nashoba Valley Regional Dispatch District to provide all Public Safety field personnel with professional communications services with an emphasis placed on safety, accuracy and cooperation. We are committed to answering all 9-1-1 and non-emergency calls for service with professionalism, integrity and compassion while dispatching police, fire and emergency medical services with the utmost efficiency. Customer service is essential to our success; our professional and highly trained staff will treat every citizen with the empathy and respect that they so deserve.

**Executive Director Ross Klun**

**Deputy Director Angela Siciliano**

### Regional Dispatch Assessment Financial Statement July 1, 2017 to June 30, 2018

#### Expenses 299

Appropriated

\$157,265.15

Expended

\$155,265.00

Unexpended balance returned to general fund

\$ 2,207.15

| <b>LAW ENFORCEMENT YEAR END TOTALS</b>  |             |             |
|---|-------------|-------------|
|   | <b>2017</b> | <b>2018</b> |
| <b>SELECT IBR STATS:</b>                |             |             |
| <b>Kidnapping / Abduction</b>           | 0           | 0           |
| <b>Forcible Rape</b>                    | 1           | 0           |
| <b>Aggravated Assault</b>               | 4           | 0           |
| <b>Simple Assault</b>                   | 13          | 10          |
| <b>Intimidation</b>                     | 5           | 8           |
| <b>Arson</b>                            | 0           | 0           |
| <b>Burglary / Breaking and Entering</b> | 6           | 12          |
| <b>Theft from Building</b>              | 9           | 3           |
| <b>Theft from Motor Vehicle</b>         | 0           | 2           |
| <b>All Other Larceny</b>                | 28          | 24          |
| <b>Motor Vehicle Theft</b>              | 3           | 3           |
| <b>Counterfeiting / Forgery</b>         | 4           | 39          |
| <b>False Pretenses / Swindle / Co</b>   | 11          | 11          |
| <b>Credit Card / Automatic Teller</b>   | 9           | 2           |
| <b>Impersonation</b>                    | 29          | 8           |
| <b>Stolen Property Offenses</b>         | 1           | 0           |
| <b>Destruction / Damage / Vandalism</b> | 22          | 31          |
| <b>Drug / Narcotic Violations</b>       | 15          | 12          |
| <b>Statutory Rape</b>                   | 0           | 0           |
| <b>Pornography / Obscene Material</b>   | 3           | 3           |
| <b>Weapon Law Violations</b>            | 2           | 2           |
| <b>Bad Checks</b>                       | 1           | 1           |
| <b>Disorderly Conduct</b>               | 18          | 3           |
| <b>Driving Under the Influence</b>      | 20          | 11          |
| <b>Drunkenness</b>                      | 6           | 2           |
| <b>Liquor Law Violations</b>            | 10          | 5           |
| <b>Trespass Of Real Property</b>        | 7           | 7           |
| <b>All Other Offenses</b>               | 59          | 58          |
| <b>Traffic, Town By-Law Offenses</b>    | 217         | 262         |
| <b>TOTAL IBR CHARGES</b>                | <b>507</b>  | <b>527</b>  |
| <b>REPORTS GENERATED</b>                |             |             |
| <b>Incident Reports:</b>                | 439         | 427         |
| <b>Arrests:</b>                         | 46          | 24          |
| <b>PCs:</b>                             | 6           | 2           |
| <b>Accident Reports:</b>                | 177         | 178         |
| <b>Motor Vehicle Citations:</b>         | 1216        | 1465        |
| <b>Citation Violation Totals:</b>       | 1579        | 1915        |
| <b>Municipal Citations</b>              | -           | 16          |
| <b>Marijuana Citations:</b>             | 10          | 13          |
| <b>OUI Alcohol &amp; Drugs:</b>         | 19          | 11          |
| <b>Warrants/Complaint app:</b>          | 125         | 148         |

| <b>SELECT CALLS BY CALL TYPE</b>       |  |  |
|--|--|--|
| <b>Assist other PD:</b>                | <b>78</b>                                    | <b>86</b>                                    |
| <b>Bld Check:</b>                      | <b>4243</b>                                  | <b>5176</b>                                  |
| <b>Burglar Alarm:</b>                  | <b>226</b>                                   | <b>232</b>                                   |
| <b>Community Policing Activity:</b>    | <b>368</b>                                   | <b>401</b>                                   |
| <b>Disabled MV:</b>                    | <b>211</b>                                   | <b>294</b>                                   |
| <b>Domestic Disturbance:</b>           | <b>16</b>                                    | <b>14</b>                                    |
| <b>General Disturbance:</b>            | <b>32</b>                                    | <b>28</b>                                    |
| <b>Leaving the Scene MVC:</b>          | <b>32</b>                                    | <b>28</b>                                    |
| <b>Local Ordinance/Bylaw violation</b> | <b>no tracking of violation<br/>in NVRDD</b> | <b>no tracking of violation<br/>in NVRDD</b> |
| <b>Lost / Found Property:</b>          | <b>50</b>                                    | <b>49</b>                                    |
| <b>Missing Person:</b>                 | <b>9</b>                                     | <b>8</b>                                     |
| <b>Motor Vehicle Crash:</b>            | <b>189</b>                                   | <b>272</b>                                   |
| <b>MVC with injury:</b>                | <b>77</b>                                    | <b>90</b>                                    |
| <b>MV Complaints:</b>                  | <b>255</b>                                   | <b>175</b>                                   |
| <b>MV Stops:</b>                       | <b>2089</b>                                  | <b>2522</b>                                  |
| <b>Noise complaints:</b>               | <b>not tracked in NVRDD</b>                  | <b>not tracked in NVRDD</b>                  |
| <b>Request to speak w/officer:</b>     | <b>86 + 65 assist citizen</b>                | <b>228</b>                                   |
| <b>Parking violation:</b>              | <b>26</b>                                    | <b>48</b>                                    |
| <b>Suspicious Activity:</b>            | <b>307</b>                                   | <b>223</b>                                   |
| <b>Well-Being Check:</b>               | <b>67</b>                                    | <b>72</b>                                    |

**FIRE DEPARTMENT  
Roster of Active Members**

**Fire Chief:** Jeffrey M. Legendre  
**Deputy Chief:** Gerald Wilson  
**Captain:** David Farrell  
**Lieutenant:** Wesley Durant      Peter Casello

**Firefighters:** Christopher Baker   Matthew Bosselait   Matthew Brier   David Byler  
                          Thomas Durkin   Luis Forte   Mark Giunta   Ryan Hartwell  
                          Douglas Heffel   Doug Henry   Jennifer Hoyt   Steve Kochis  
                          Roger McManus   Stephen Nadeau   Jeremy O'Connell   Jeffrey Weinfurt

**Trainees:** Gregory Boutwell

**Honorary Members:** Jack Holbrook   Paul Slade   John Mentzer

The Fire Department experienced a very positive change in December of 2018 with the addition of Bolton's first full-time Fire Chief. First, I would like to thank Retired Fire Chief John Mentzer for his dedicated service to the fire department starting in 1981.



I would also like to take the opportunity to introduce myself to members of the community. I come to Bolton with twenty-three years of fire department experience. A vast majority of my career was at the Northborough Fire Department where I was a Firefighter/Paramedic since 2000. Over that time, I was a member of the Fire Prevention division along with fire suppression and emergency medical response. In addition, I was on the District 14 Dive Rescue team where I was a Rescue Diver since 2002. In 2013 I finished my Master's degree at Anna Maria College and was asked to stay on as faculty. I strongly believe that teaching the next generation of emergency responders is vital in keeping all communities safe.

The Fire Department continues to respond to an increase in calls for assistance. In the past five years, the department's call volume has increased by 64% - in 2013 the fire department responded to 164 calls for service, in contrast, the fire department responded to 314 calls of service in 2018. Over the same five years, the average increase was 5% annually.

The dedicated members of the department continue to train and prepare to serve the residents and visitors of Bolton every Tuesday night. I would like to take this opportunity to promote the department and invite residents to apply for the position of call firefighter. It is a great opportunity to give back to the community as well as become more involved with your town. If you are interested please contact Chief Jeffrey M. Legendre or Captain David Farrell at 15 Wattaquodock Hill Road or (978) 779-2203.

#### **Financial Statement July 1, 2017 to June 30, 2018**

##### **Wages**

|   |                    |             |                     |
|---|--------------------|-------------|---------------------|
| Appropriated                                |                    |             | \$144,662.52        |
| Expended                                    | Fire Chief Stipend | \$ 5,500.00 |                     |
|   | Firefighters       | 139,162.00  | <u>\$146,519.75</u> |
| Unexpended balance returned to general fund |                    |             | \$ - 1,857.23       |

##### **Expenses**

|   |                     |             |                    |
|---|---------------------|-------------|--------------------|
| Appropriated                                |                     |             | \$56,280.48        |
| Expended                                    | Purchase of Service | \$ 9,373.75 |                    |
|   | Electric            | 652.45      |                    |
|   | Repairs             | 7,370.38    |                    |
|   | Training            | 1,407.00    |                    |
|   | Supplies            | 4,700.90    |                    |
|   | Gasoline            | 75.96       |                    |
|   | Diesel              | 2,611.24    |                    |
|   | Automotive          | 1,029.70    |                    |
|   | Uniforms            | 4,743.33    |                    |
|   | Dues/Membership     | 925.00      |                    |
|   | Fire Ponds          | 20,022.44   |                    |
|   | Equipment           | 368.33      | <u>\$53,280.48</u> |
| Unexpended balance returned to general fund |                     |             | \$ 2,731.73        |

**Fire Calls for 2018**  
**Total Fire Calls – 314**

|                              |    |                             |    |
|------------------------------|----|-----------------------------|----|
| Automatic Fire alarm .....   | 80 | Motor vehicle accident..... | 89 |
| Brush fire .....             | 4  | Motor vehicle fire.....     | 7  |
| Cooking fire .....           | 6  | Outside fire.....           | 3  |
| Chimney fire .....           | 1  | Odor/Smoke .....            | 11 |
| CO detector .....            | 18 | Power Line down .....       | 6  |
| Electrical issue.....        | 10 | Public service.....         | 17 |
| EMS assist.....              | 5  | Lock-out .....              | 1  |
| Good intent .....            | 35 | Structure fire .....        | 1  |
| False emergency report ..... | 4  | Unauthorized burning .....  | 6  |
| Hazardous materials.....     | 10 |                             |    |

**Inspections Performed-2018**  
**Total inspection - 400**

|                         |     |                       |    |
|-------------------------|-----|-----------------------|----|
| Driveway .....          | 26  | Fire alarm.....       | 7  |
| Smoke/Co detector ..... | 205 | Fire drills .....     | 9  |
| Sprinkler .....         | 6   | Oil burner/tank ..... | 43 |
| Tank removal.....       | 6   | Propane .....         | 93 |
| Tank truck.....         | 5   |                       |    |

**Permits Issued- 2018**  
**Total permits – 788**

|                    |     |                      |     |
|--------------------|-----|----------------------|-----|
| Bon fire .....     | 1   | Propane .....        | 100 |
| Fire Alarm .....   | 25  | Smoke/CO .....       | 205 |
| Oil burner .....   | 34  | Special permit ..... | 38  |
| Open burning ..... | 375 | Sprinkler .....      | 10  |

## AMBULANCE SQUAD

| Name            | Title            | Years of Service |
|-----------------|------------------|------------------|
| Margaret Diaz   | EMS Director     | 26               |
| Alex LeBlanc    | Training Officer | 9                |
| John Broach, MD | Medical Director | -                |
|                 |                  |                  |
| Kelly Bagdonas  | EMT-B            | 4                |
| Chris Baker     | EMT-P            | 15               |
| Daniel Barnes   | EMT-B            | 2                |
| Matt Bosselait  | EMT-B            | 2                |
| Barbara Brown   | EMT-B            | 39               |
| Kelsey Burpee   | EMT-B            | 10               |
| Megan Carey     | EMT-B            | 2                |
| Jennifer Cuddy  | EMT-B            | 9                |
| Normando Diaz   | EMT-P            | 8                |
| Wesley Durant   | EMT-B            | 31               |
| Cassie Ela      | EMT-B            | 15               |
| Ann Farrell     | EMT-B            | 10               |
| Luis Forte      | EMT-P            | 15               |

| Name               | Title                  | Years of Service |
|--------------------|------------------------|------------------|
| Andrew Bagdonas    | Assistant Director     | 30               |
| MaryAnn McLaughlin | Scheduling Coordinator | 10               |
| David Farrell      | Full Time EMT/FF       | 16               |
|                    |                        |                  |
| Allan Kuong        | EMT-P                  | 10               |
| Emily Laskey       | EMT-B                  | 3                |
| Roger McManus      | EMT-B                  | 8                |
| Christine Monahan  | EMT-B                  | 5                |
| Evan Nelson        | EMT-B                  | 1                |
| Morgan Nelson      | EMT-B                  | 1                |
| Jeremy O'Connell   | EMT-B                  | 8                |
| Dina Rich          | EMT-B                  | 21               |
| Andrew Romasco     | EMT-B                  | 3                |
| Brendan Stark      | EMT-B                  | 2                |
| Jacob Vicente      | EMT-B                  | 3                |
| Gery Wilson        | EMT-B                  | 35               |
| Reid Young         | EMT-B                  | 2                |

The Bolton Ambulance Squad continues to work hard to provide high quality pre-hospital emergency medical services to the residents of Bolton, and those who work in and travel through it.

Each year, the ambulance responds to roughly 400 requests for emergency assistance and participates in multiple community events.

The Ambulance Squad and its members are dedicated to providing prompt, skilled, and compassionate pre-hospital emergency care to all residents, employees, and visitors to town. We work hard to continuously improve the services we provide, and evolve with the rapidly progressing field of emergency medicine.

Weekday, daytime coverage is provided by one full time EMT/Firefighter stationed at the public safety building, supplemented by EMT's from the Nashoba Regional High School Cadet EMT program. The NRHS Cadet EMT program has been providing essential daytime coverage to our community for over 30 years. Participants of the program have successfully completed the Department of Transportation approved Emergency Medical Technician class and continue their education with weekly classes. Students must maintain a minimum GPA in EMS classes, as well as all other school course work. Students provide coverage from the beginning of the school day until 5pm, and also provide coverage at sporting events. Our program is fortunate enough to be renowned across the country for its commitment to exposing students to the fields of medicine and public safety, and has graduated many students who have pursued careers in both fields. The program started in 1987 and is still going strong today. To date we have had over 400 people graduate from the cadet program with a large percentage of those students pursuing careers Medicine and Public Safety. Currently, 11 members of our squad went through the Cadet Program as high school students.

Evening, night and weekend coverage is provided by on-call personnel who respond to calls when they are available. A majority of our EMT's work full time jobs outside of Bolton, or are college students willing to share their time with the community. EMT's are compensated for their time, knowledge, and commitment with call stipends based on the number of calls they respond to.

The Bolton Ambulance Squad is licensed as a Basic Life Support agency by the Commonwealth. Advanced Life Support (ALS) is provided by several regional agencies when necessary and available. Advanced Life Support in Bolton is mainly provided by Woods EMS based in Gardner and stationed in Lancaster, who also provide this service to several of our surrounding communities. ALS is dispatched to calls only when a patient requires this level of care, and in these cases a paramedic accompanies EMTs in Bolton's Ambulance - working together to ensure the best outcomes for our patients.

We would like to thank the residents of town for their continuous support. We would also like to remind everyone that a few minutes on your part could make a difference in getting to a loved one quickly and safely during an emergency. Making sure that driveways and walkways have been cleared of snow and debris, and numbering your house and mailbox with numbers that are clear and visible from both directions always helps us get to you more quickly.

**Never hesitate to call us. When in doubt, call us out!**

### **Financial Statement July 1, 2017 to June 30, 2018**

#### **Wages**

|   |  |                     |
|---|--|---------------------|
| Appropriated                                |  | \$120,492.00        |
| Expended                                    |  | <u>\$117,221.50</u> |
| Unexpended balance returned to general fund |  | \$ 3,270.50         |

#### **Expenses**

|   |                         |            |                    |
|---|-------------------------|------------|--------------------|
| Appropriated                                |                         |            | \$64,620.00        |
| Expended                                    | Purchase of Services    | \$6,636.24 |                    |
|   | Diesel                  | 2,611.25   |                    |
|   | ALS Services            | 25,070.00  |                    |
|   | Uniforms                | 1,000.00   |                    |
|   | Coastal Medical Billing | 5,540.09   |                    |
|   | Repairs – Motor Vehicle | 4,071.93   |                    |
|   | Equipment               | 2,322.19   |                    |
|   | Supplies                | 176.57     |                    |
|   | Operating Supplies      | 5,264.31   |                    |
|   | Training                | 4,806.04   | <u>\$57,498.62</u> |
| Unexpended balance returned to general fund |                         |            | \$ 7,121.38        |

## **NASHOBA REGIONAL SCHOOL DISTRICT**

To: NASHOBA Regional School District Parents, Students, and Community Members

The annual town report offers an opportunity to look back on our year, reflect on our activities and goals, celebrate our accomplishments and look ahead at themes and goals for the new school year.

Our current school population is 3281 students. We anticipate growth in our population size over the course of the next couple of years. We see new subdivisions that are in the process of being approved throughout the school district as well as an increase of permits for new houses to be constructed on pre-existing parcels of land.

The Nashoba Regional School District continues to be an exciting place for children to learn. Our academic courses continue to be rigorous with high bars of expectations established. Our students perform very well on the state-wide assessment widely known as MCAS.

Students also take part in a plethora of offerings in athletics and fine arts, particularly at the middle and high school levels. The before and after school offerings at the elementary level continue to be filled to capacity where staff and students are able to take learning to a whole new level as an extension of the school year, through different mediums.

Our staff and administrators take advantage of Professional Development on multiple levels as they build on their personal and professional skill sets. We have had a number of locally presented PD activities for staff to take part in as well as regional and state activities. Several of our staff and administration also take part in, and represent, NRSD on state-wide committees.

We work closely with our School Committee members within their leadership role. They continue to facilitate, guide, lead and support work that we do within our schools. This year they established their own collective goals linked to the school district goals, similar to their efforts in this area last year. Work continued on the newly developed School Committee Manual and Policies.

Our partnership with the three local municipalities continues to be key to the school district. We appreciate our relationships with the Towns' Leadership members. They continue to offer guidance and support, and are actively involved at different levels of our district.

We are most appreciative of our community members in Stow, Bolton, and Lancaster. We thank you for your ongoing support of our school district. We take pride in the Nashoba Regional School District, its staff and students, and our collective accomplishments. These are tremendous communities and NRSD is an incredible school district.

Thank you for your support and confidence in our district.

## **The Florence Sawyer School / Emerson Wing**

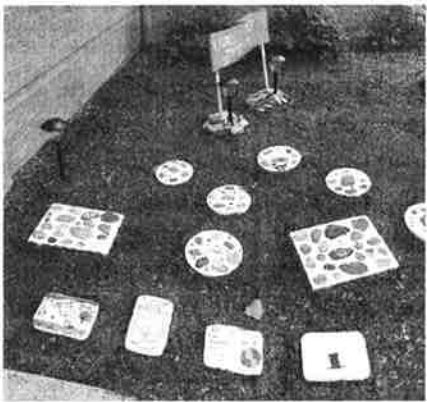
2018 was a great year on the campus of the Florence Sawyer School!

Our elementary level teachers continue to work hard in building their skills as teachers of reading and writing through on-going professional learning opportunities. Our literacy specialists have worked tirelessly to build a book room at the Sawyer Wing to supplement classroom libraries. Our middle-level teachers are developing and providing engaging lessons using the 1 to 1 Chromebook initiative as an integrated teaching tool.

Our students have continued to ask for and engage in exciting extra-curricular opportunities at FSS before and after school. This year we saw another expansion of our successful robotics program with one of our teams finishing in the top five at the Massachusetts FLL Championship at WPI. In addition to the many clubs and activities offered at the school, we have added an Investors Club, Random Acts of Kindness Club, Poetry Club, and Future Filmmakers Club. The FSS Drama Program brought *Fiddler on the Roof* to the Sawyer Wing stage to packed houses. Our Jazz Band medaled in their spring competition and the Select Chorus performed at the Providence Bruins game.



***The FSS Class of 2018 at the White House on their class trip***



***The new Kindness Garden at the entrance of the Sawyer Wing of the Florence Sawyer School.***

Our students

continue to perform well on standardized tests ranking among the top schools in the Commonwealth. Students at FSS met or exceeded every MCAS target in Mathematics and English Language Arts.

Our student-athletes, for the first time in Nashoba Regional School District history, captured all three competitive middle school trophies in Cross Country, Basketball and Track. The girl's basketball team and boy's baseball teams celebrated undefeated seasons.

Additions to the Florence Sawyer School faculty this year include Assistant Principal Brian Cote, formerly at Nashoba Regional High School, first-grade teacher Jennifer Rogers; kindergarten teacher Kerri Gamble, formerly a Pre-K teacher; and sixth grade Social Studies teacher Tom Warren.

## Nashoba Regional High School

In the fall Nashoba Regional High School ranked #20 in Boston Magazine's annual recognition of the best high schools in Massachusetts. Also, Nashoba ranked in the top 3 percent of US News & World Report's ranking of the best high schools in the country. Such accolades are a testament to the dedication, community support and commitment to improvement on the part of students, staff and families. On June 10<sup>th</sup> 254 graduates received diplomas as members of The Class of 2018.

In 2018 we revised our Science program so that all 9<sup>th</sup> grade students are enrolled in an introductory Physics course. Our English department has implemented a choice reading program as a means to encourage students to develop the healthy habit of reading for pleasure as well as for knowledge. Our elective program continues to expand as this year we added a Songwriting course and installed a new kiln for our Ceramics program. A hallmark of Nashoba students is their eagerness to accept challenges. In our Class of 2018, 62% of students took at least one AP class and earned at least a 3 out of 5 on the exam.

Nashoba students' engagement in extra-curricular activities enriches the culture of our school. Our 30-year-old EMT Program received approval from the state in the fall. Currently, 20 students are in their second or third year and 18 students are in the first year of the program. This year our music program established a chapter of The Tri-M National Music Honor Society with the induction of 15 students. Our Best Buddies Chapter was recognized for its collective spirit at the Central Mass. Friendship Walk in October. Additionally, the Student Council has brought back the Nashoba Cup Competition as a way to acknowledge and encourage school spirit in our community.

The school community recognizes that social-emotional well-being is an integral part of student success. 40 staff members have already completed Mental Health First-Aid Training. Georgie, a therapy dog, routinely visits the school to help students deal with stress. Our Wellness department received training in the MVP curriculum (Mentors for Violence Prevention) and student response has been very positive regarded two trial Wellness classes featuring the curriculum. Our trial run of Challenge Day with 100 sophomores and 25 staff members proved so successful that we are planning to run the program for all students next year.

### Athletics



*Field Hockey - Division 1  
Central Mass Champions*

Nashoba's athletic program had a great year! Over 450 student-athletes participated across fifty-three total teams with seventy percent of student-athletes being named to the honor roll. Some highlights include our wrestling team winning the Division 2 Central Mass Championship. Lucas Cordio won the Division 2 sectional title, state title, all-state title, and New England title at his weight class in wrestling.

The success continued into the spring as the girls' track team won the league championship. Chloe Dewhurst (high jump) and Anna Cressman (shot put) both set school records in their respective events. The fall of 2018 was very successful for the Chieftains!

The field hockey team won the league title, the Division 1 Central Mass championship and was state finalists. However, the fall season was highlighted by the football team's league championship, Division 4 Central Mass championship, and then the team won the MIAA State Championship at Gillette Stadium!

Overall, Nashoba's sports teams had a fantastic year! Over ninety percent of our varsity teams qualified for post-season playoffs, won seven league titles, four sportsmanship awards, three district championships, one state finalists, and a state championship. We have maintained a competitive athletic program, and school spirit is continuing to grow.



*Football - MIAA Division 4 State Champions*

## **CENTRAL OFFICE DEPARTMENT REPORTS**

### **Teaching and Learning Department**

Collaboration and alignment continues to be a major focus in Nashoba's curriculum efforts. K-5 teachers having been working to incorporate Reading and Writing Workshop into their Literacy instruction with the support of the Lucy Calkins program units from the Columbia University Teachers College Reading and Writing Project and ongoing professional development on instructional strategies. Teachers are using small-group instruction to develop students' skills and confidence with reading and writing by mixing student choice and independence with targeted, in-time feedback that pushes students to their unique next step in the learning progression. As a result of this work, middle school ELA teachers have begun district wide conversations focused on how to shift their instruction to capitalize on the deeper skill set students will have leaving 5th grade and to support students moving into 9th grade, where high school English teachers have also been working toward a similar model.

We are in the final phase of Nashoba's transition to updated Massachusetts Science, Technology and Engineering framework. Using a mix of internally-developed, district wide curriculum and supporting resources, teachers in grades K-12 are facilitating students' exploration of scientific phenomena through hands-on experiences and supporting them to solidify and demonstrate their understanding in meaningful and relevant ways. Planning has emphasized active learning through exploration and projects that help students demonstrate their understanding using a variety of digital tools and resources.

### **Technology**

In 2018, the Technology Department strengthened its online security by implementing a new service that better protects all staff and student user accounts, data and applications. Included in the improvement is the extension of the network firewall to include all student 1:1 Chromebook devices. Student Chromebooks, when used online, go through the Nashoba firewall no matter where they are being used; which offers an increase in safety for our students participating in the 1:1 Chromebook program. At the same time, Nashoba began a Cyber Security Awareness Campaign for staff. The goal of the campaign is to educate all staff in the ability to recognize cyber threats, take actions that protect their privacy, increase overall security and stay safe online.



We are excited to report that we launched an online student registration process that not only reduces a time-intensive task for both parents and administrative staff but saves paper and provides administrators tools to manage data and better communicate with families.

In the Fall of 2018 Nashoba extended its 1:1 student Chromebook program to include all students in grades 6-12. Students in grades 7-12 took their Chromebooks home with them and grade 6 students will take them home after becoming acclimated with the device. The Teaching and Learning Team also held a parent information night focused on the 1:1 program in October. With this increase in 1:1 mobile devices and the state's move to expand computer-based MCAS testing to grades 3 -10, we continue to upgrade our network infrastructure to ensure that the demand for a fast and reliable online academic experience is consistently met.

Nashoba continues to support staff in the use of its academic technology resources with professional development in the classroom, after-school, during scheduled professional development time and outside of the district. This year a large group of administrators and educators attended the annual Massachusetts Computer Using Educators conference. This conference is in partnership with the Massachusetts Association of School Superintendents and offers examples of cutting edge instructional practices that integrate the use of technology. In-house professional development highlights include the creation of online tutorials, using technology to inspire engagement and creativity, assistive technology, and using student generated videos that ignite academic discussion.

### **Health and Wellness**

Nashoba Regional School's Health and Wellness programs cover comprehensive services including first aid, emergency care and assessment, planning for the management of chronic medical conditions, and prevention and response to communicable disease. Additionally, they monitor medication and health care procedures, oversee proper mandated health related screenings, and implement health education and counseling in helping to assure a safe and healthy school environment. Nashoba's Health and Wellness team provides a full time DESE certified Registered Nurse at each school building.

This year, a new initiative called SBIRT (Screening, Brief Intervention and Referral to Treatment) was delivered to students in grades 7 and 9. The screening focuses on prevention, early detection, risk assessment, brief counseling and, when needed, referral for substance use.

Over the past 12 months, several key milestones have been achieved. The district's Emergency Response Task Force (ERTF), a committee consisting of local public safety officials, school personnel, parents and students, reviewed and revised the district's Crisis and Emergency Response Plan Manual, which all staff will receive in January. The ERTF also hosted a safety summit to formalize our evacuation plans and reunification site identification. The ALICE two-day training was provided to all staff members of the Nashoba Regional School District with online training followed by scenario training at the start of the school year in August.

The district is very proud of those students who contributed to our health and wellness goals. NRSD School Health Advisory held the American Heart Association 2018-2019 High School CPR Challenge, which was accepted by students in the Nashoba EMT Cadet Program. These dedicated students demonstrated hands on CPR at various locations to more than 500 individuals.

The objective of the Challenges is to train as many people as possible to deliver vital life-saving techniques.

Lastly, the NRHS Substance Abuse Awareness Task Force is working to provide targeted education and programming to reduce the incidence of alcohol and drug use by our students. The task force provides education to staff members at the high school addressing issues related to marijuana use and vaping. In addition, three presentations to the community and students on the dangers of vaping and nicotine use were given in each town of Stow, Lancaster, and Bolton.

### Extended Learning Program

Fun and discovery go hand in hand at Nashoba Regional School District's Extended Learning Program where *Creative Choice* is at the foundation of learning. At our before and after school programs in Bolton, Stow, and Lancaster, students are encouraged to explore, create, and delight in play! An important aspect of our Extended Learning Program is the emotional/social development of children. Aware of the developmental stages of children, our staff guide children to problem solve, collaborate, and show compassion to others.

Three key pillars guide the learning that takes place at our Extended Learning Program: Communication, Community, Physical, and Social- Emotional Well-Being. Whether students are participating in one of the structured enrichment programs like ImagArena or chess, or playing a sport outside or a board game inside, students learn essential communication skills. At live performance shows, like those put on by Mad Science, students ask thoughtful questions and practice respectfully voicing their ideas and opinions.

Building community, a sense of citizenship, and cultural awareness are also important elements of our program. At the Hale Extended Learning Program, students are engaged in a volunteer service program knitting hats for infants, making blankets for rescue dogs, and creating crafts for seniors. The Bolton site works closely with the Nashoba Valley Rotary Club to offer a fun and popular bike safety program. Our four sites offer various clubs like Homework Club, Coin Club, Sewing Club, to connect students who have similar interests. Last year, all students experienced Saori weaving, a contemporary freestyle weaving from Japan, as well as made crafts/artwork connected to holidays and the world.



*Celebrating Halloween invites children to be silly and creative*

Students in Extended Learning are active! Whether playing soccer, doing archery, practicing yoga and mindfulness, or learning how to cook healthy meals at "Cook's Corner," students explore choices that involve physical movement and body awareness. Students often learn from others and make new friends along the way.

Trying new things helps our students develop confidence and boosts their self-esteem. Inspiration and creativity flourish at our Extended Learning Program where kids!

**Nashoba Regional High School**

**Class of 2018**

**Quinn Jin Woo O'Hagen \* § President ~ William Salvatore Andronico Jr. \*\*\* § Vice President**

**Isabel Claire Stringfellow \*\* § Secretary ~ Jacob Ahron Schiering \* Treasurer**

Eric Joseph Abreu  
José Julian Acosta  
Cassandra Grace Allen  
Olivia Paige Alminde  
Zacharey Christopher Almy  
Kytannalee Alvira  
Katelyn Rose Anderson \*\* §  
Lukas Emerson Ashline \*\*  
Alida Laura Austin §  
Katherine Carol Babbit  
Daniel Jonathan Barnes \* §  
Elena Michelle Barshak  
Lauren Grace Beck \*\* §  
Rachel Jocelyn Bedini  
Nicholas William Bell \* §  
Troy Allen Bell  
Gabrielle Chase Benoit  
Timothy David Benoit  
Caleb Castles Bergen  
Daniel Joseph Berube Jr.  
Thomas Francesco Bianco §  
Chloe Grace Bickford  
Maia Jaye Bliudnikas \* §  
Robert James Bond  
Koryn Ann Boucher  
Brian Jin Boyle  
Emily Rose Boyle  
Madison Christiane Brady \*\*\*  
Jameson Michael Brideau  
Duncan Edward Brooks  
Thomas David Brown  
Max Louis Buchholz  
Caitrin Elise Burke §  
Drew Edward Burrows §  
Mary Margaret Bussiere \*\* §  
Anna Idell Cadigan  
Anthony Thien Campbell \*\* §  
Quinlyn Rose Canale  
Megan Diana Lane Carey \* §  
Alana Marie Carlucci \*\* §  
Jason Paul Carpentino  
Marques Carr  
Harrison Edward Carter \*\*\* §

Emma Jewell Castle \*\* §  
Hannah Hui Castner \*\*\* §  
Graham Alexander Chapman  
Bryce Connor Chaput  
Cameron Brian Choquette §  
Colton Brian Choquette §  
Ryan Christopher Colarossi  
Lucas John Cordio  
Sydney Adrianna Cortes  
Courtney Elizabeth Cote  
Rachel Ann Crane \*  
Anna Rose Cressman \*\* §  
Ryan Scot Cudmore  
Cara Marie Cummins \*  
Nathan Paul Cunningham  
Alyssa Rose Curran  
Hannah Elizabeth Dahill  
Abdallah George Dairi  
Charlotte Mae Dempsey \*\* §  
Marc Lucien Descoteaux \*\* §  
Chloe Justina Eugenie Dewhurst \*\* §  
Jack Ryan Diefenbach \*\*\*  
Joseph Thomas Diello §  
Nicholas Daniel Dienst  
Georgia Anne Dittamore \*\* §  
Adriana Sofia Dominguez §  
Emma Yangren Donnelly \*\* §  
Sarah Jane Doran \*  
Nathan Philip Draudt \*  
Quinn Lawrence Dyer-Hawes \*  
Brooke Alexa English \*\* §  
Rachel Elizabeth Estey \* §  
Ashley Elaine Fateiger \*  
Lincoln Jack Fay  
Phybe Talia Figueroa  
Krista Ruth Flinkstrom \*\*\* §  
Benjamin Elliot Fox \*\*\*  
Jake Allen Franklin \* §  
Michelle Hoelle Frasch \* §  
Nathaniel Ettore French §  
Cameron Elizabeth Frend \*  
Matthew Robert Frey §  
Hannah Patricia Gaffney \*\* §

William Lawrence Gerecke \*\* §  
 Sarah Elizabeth Gillooly \*\* §  
 Brett Michael Giordano \*  
 Hayley Joy Giovinazzo  
 Meredith Christine Goad  
 Hannah Marie Gould \* §  
 Faith Olivia Gouveia  
 Bailey Lauren Gray  
 Sophia Barbara Greszczuk \*\*\* §  
 Aidan Benjamin Gross \* §  
 Amber Paige Hall  
 Rileigh Anna Hallberg \*\* §  
 Lillian CuiXia Hammill \* §  
 Halle Elizabeth Hangen §  
 McKenna Rose Hannigan  
 Alanna Marie Harrington  
 Brendan Joseph Hart  
 Charlotte Florence Hatcher  
 Kevin Michael Henry  
 Nathaniel John Hicks  
 Breese Andrew Hill  
 Ethan Michael Hill  
 Lydia Jane Hogan \*\*\* §  
 Bailey Elizabeth Hollis  
 Bobby Jay Hollywood  
 Hannah Elizabeth Hubbard  
 Kyle William Hume  
 Tyler Robert Hunt \*\*\* §  
 Jack Timothy Hurd  
 Daniel James Ickes  
 Bernard Kelly Joseph  
 Laurent Steve Batista Joseph  
 Laura Anne Jowett \*\* §  
 Matthew Ryan Kalinowski  
 John Tony Keirouz §  
 Grace Elizabeth Keith \*  
 Andrew Robert Kerble  
 Hannah Frances King §  
 Logan Joseph Kitts  
 Jack Christopher Lally  
 Julia Mae Lane  
 Woodel Lareche  
 Alexander Cameron Lawlor \*  
 Thuy-Mi Le \*\*  
 Ryan Keith LeBlanc  
 Christina Olivia Lengieza

Brenden Thomas Locarno  
 Alexander Geoffrey Lowe  
 Christine Amanda Luke \*\* §  
 Bennett Ethan MacGregor  
 Ashlyn Rose MacLure \* §  
 Luke John Malloy  
 Drew James Manyak  
 Joseph Miguel Martinez-Reynolds  
 Ashley Michele Masse \* §  
 Amelia Francisca Regina Massinger \*  
 Angelica Jacinta Rose Massinger \*  
 Antonia Lucia Maria Massinger \*  
 Emily Anne McBride-Sakal  
 Meaghan Casey McCarthy \*\* §  
 John Thomas McCutcheon  
 Michael John MCGilvray \*\*  
 Sarah Rose McGregor §  
 Joshua Davis McKeen \*\*  
 Delaney Rose McKenna \*\* §  
 Isabella Carolyn McKinney \* §  
 Erin Diane McLeod  
 Emily Maxine McManus §  
 Clare McNamara \*  
 John Joseph McNulty III  
 Matthew Lawrence McNulty §  
 Evan Conor Medcraft \* §  
 Jack Nicholas Meilleur §  
 Averill McCully Meininger \*\* §  
 Rebecca Chase Meininger \*\* §  
 Sydney Samson Meininger Ç  
 Collin Andrew Messier  
 Rees Gray Miller  
 Lance Reitz Milliard  
 Joy Irene Miyata  
 Matthew Paul Morrison  
 Ethan Paul Mosteck  
 Muhammad Ihsan Mulyono \* §  
 Haley Ann Neff \*\*\* §  
 Sarah Alice Newton  
 Michael Robert Noonan  
 Abigail Kay O'Brien  
 Margaret Joan O'Keefe §  
 Deven Enrique Padua  
 Luke Alexander Page  
 Thomas Robert Parda §  
 Sophie Morgan Parquet

Maxwell John Parrow §  
 Bryce Gregory Parson  
 Alexandra Caley Patten \*  
 Alexandra Patykowski  
 Michael David Peabody §  
 Justin Federspiel Peirce \* §  
 Joshua Lewis Pelland \* §  
 Edward Jules Perkins  
 Cassidy Annette Phaneuf  
 Annie Morgan Pilkington  
 Michael Stephen Piotte §  
 Noah Edmond Plante  
 Catherine Morgan Potter  
 Jacob Thomas Prigmore \*\*  
 Lauren Marie Quinn \*  
 Teresa Catherine Quinn  
 Isabella Fonesca Sales Ramos  
 David John Read  
 Tynan Callahan Reed  
 Abigail Rose Recko \*\*\* §  
 Henry David Reich \*  
 Chloe Loraine Revell  
 Eva Marie Ricci §  
 Cohen Jamal Rich  
 Madison Julia Richard \*\* §  
 Florance Caipora Richardson  
 Brianna Danielle Riggin  
 Cameron Jefferson Roberts  
 Emily Josephine Routhier  
 Robert Thomas Ryan  
 Brian Thomas Sabourin  
 Ariane Komer Sanjar §  
 Joseph Manuel Scafidi §  
 Justin John Schoepke \*\*\*  
 Tyler David Seatter  
 Riley June Seith \* §  
 Katerina Diane Sidopoulos  
 Catherine Michelle Smith \*\*\* §  
 Katherine Elizabeth Soto  
 Zachary James Sousa  
 Allison Ann Spratt \* §  
 Timothy Kane St. Denis  
 Zachary Seavey Stepp  
 Keely Anne Stevenson \*\*\*  
 Dominic Michael Stolfi §  
 Colby Jefferson Storey \* §

Emma McDowell Sullivan \*\*\* §  
 Madeleine Aldea Susi \*\*\* §  
 Jillian Grace Szcesuil \* §  
 Evan Eugene Tesoro  
 Paul Robert Theriault \* §  
 Julie Rose Thier \* §  
 Johannes Thor Thorarensen \* §  
 Kaitlyn Elizabeth Tobin \*\* §  
 Jay Michael Toland  
 Sebastian Ruben Tommasi  
 Steven Warren Trant Jr.  
 Noah Anthony Travalent  
 Anna Mae Traverse \*\* §  
 Linnea Beck Turner Ç  
 Victoria Frances Tuttle  
 Michael Paul Urbano §  
 Roxanne Kinnear Vacha  
 Carolina Elena Valenti  
 Emily Isabel Vivanco \*\* §  
 Lauren Theresa von Stetten §  
 Alanna Marie Wagman  
 Mary Jane Wanamaker  
 Samantha Heather Watson  
 Victoria Elizabeth Weiss Ç  
 Robert Andrew Wells  
 Victoria Laurel Wendler  
 Duncan Elliott Wilgress- Pipe \* §  
 Erik James Yngstrom  
 Reid August Scott Young  
 Emma Elizabeth Yvanovich \*\* §  
 Giavanna Florence Zarrella §

Ç Certificate of Completion

§ NHS Senior Project

\*\*\* Summa Cum Laude

\*\* Magna Cum Laude

\* Cum Laude

**MINUTEMAN HIGH SCHOOL**  
**Dr. Edward A. Bouquillon, Superintendent-Director**

**Minuteman High School Named 2018 National Blue Ribbon School by U.S. Department of Education**

Minuteman High School has been named a 2018 National Blue Ribbon School by the U.S. Department of Education. The announcement of all 349 public and private school honorees was made on October 1, 2018 by U.S. Secretary of Education Betsy DeVos.

Minuteman is the sole vocational high school in the State to be accorded this award. Abington High School and Swampscott High School are the other Massachusetts schools that earned this recognition.

According to a U.S. Department of Education press release, National Blue Ribbon Schools earn that designation by excelling in one of two performance categories - either as Exemplary High Performing Schools or Exemplary Achievement Gap Closing Schools, "which are among their state's highest performing schools in closing achievement gaps between a school's student groups and all students over the past five years."

All three National Blue Ribbon Schools from Massachusetts, including Minuteman, were cited for being Exemplary Achievement Gap Closing Schools.

An awards ceremony for all of this year's National Blue Ribbon Schools will be held at the Omni Shoreham in Washington, D.C., on November 7 and 8, 2018.

Minuteman has previously been acknowledged for academic excellence and for significantly closing achievement gaps. Just a few months ago, on April 5, 2018, Minuteman was named a Massachusetts Commendation School by the Massachusetts Department of Elementary and Secondary Education for being outstanding in those two categories. Governor Charles D. Baker presented Dr. Bouquillon with a plaque honoring the school at a State House ceremony.

**Minuteman High School Sees Improvements in 2018 MCAS Scores**

2018 MCAS results released by the Department of Elementary & Secondary Education showed Minuteman students made marked improvement in their performance on the English Language Arts (ELA) exam. Compared to the year prior (2017), the percentage of Minuteman students who scored "Advanced" increased by 7% and the number of students who scored "Proficient" increased 11%. The number of students who were in the "Needs Improvement" category fell 17% while the number of students in the "Failing" category dropped 1%. This shows a clear positive shift in performance levels across all categories.

On the Mathematics exam, Minuteman students showed a positive shift from the number of students who scored "Advanced" in 2018 (48%) in comparison to the 2017 scores (45%). This population of students showed a positive movement from the "Proficient" category to "Advanced" while the population of students in the "Needs Improvement" and "Failing" category remained the same.

MCAS Biology saw a small decline in the number of "Advanced" students and an equal shift into the "Proficient" category. The population in the "Needs Improvement" category stayed the same and there was a small increase in the number of students who were in the "Failing" category (2%).

On the MCAS Chemistry exam, 74% of Minuteman students scored in the “Advanced” category over 37% compared to 2017. That is an increase of 37%. This was a strong positive trend towards the “Advanced” category with 21% scoring proficient making the “Advanced + Proficient” rating 95%.

### **Minuteman Building Project Continues To Moves Towards Completion in the Fall of 2019**

The Minuteman High School building project has reached another major milestone. In ceremonies attended by hundreds of students, dignitaries and Minuteman supporters, Gilbane Building Company used a 185-foot crane to lift the final steel beam into place over what will become the new high school’s main entrance. Erection of the 24-foot beam – painted white and signed by students, teachers, elected officials, and well-wishers – marked completion of the steel structure of the building. The Topping Off Ceremony is a traditional builders’ rite marking the point when the final steel beam is lifted into place at a construction site. A small tree or leafy branch along with an American flag was tied to the beam to represent good luck and to demonstrate patriotism.

Despite some challenging weather over the fall and winter, the Minuteman project remains on schedule and on budget. Students are scheduled to start classes in the new building in the fall of 2019, more than one (1) full year ahead of estimates initially given to the member towns.

### **Minuteman High Schools awarded \$495,000 State Grant to Expand its Metal Fabrication and Welding Programs**

Minuteman High School secured a \$495,000 state grant to update and expand its Metal Fabrication & Joining Technologies (Welding) program. The grant award was announced by Governor Charles Baker on June 21 and is one of three successful grant applications that have been submitted by Minuteman which have brought nearly \$1.5 million to Minuteman over the last 2 years.

This grant will be used to modernize and expand the metal Fab and Welding program and allow high school students and adults to train on modern, industry-standard equipment. The funds will be used to purchase Virtual Welding Trainers, Multi-Process Inverters, a Guillotine Shear, Press Brakes, Bending Brakes, a Drill Press, a Punch, and a five-foot Power Roll.

High school and middle school students will use the equipment during the regular school day. “Gap year” students, incumbent workers, and unemployed adult will use the equipment during the evening in programs run by Minuteman and by Wentworth Institute of Technology. Graduate will enhance their technical skills and more easily secure jobs as welders, metal fabricators, and machinists in the region’s defense, manufacturing, STEM/medical device, and power-generation industries.

### **Minuteman Technical Institute Launches New Evening Post-Secondary Programs**

Minuteman Technical Institute (MTI) is launched new evening post-secondary programs for adults on October 1, 2018 including Advanced Manufacturing, Culinary, Electrical and Metal Fabrication and Joining (Welding).

Each program is ten-months long, features 700 to 900 hours of instruction, and is aimed at preparing high school graduates taking a gap year as well as adults who are changing careers for these four high-wage, in-demand professions.

This program will run from October 1, 2018 to August 15, 2019.

## **TREASURER / COLLECTOR**

Kristen Noël, Treasurer/Collector  
Michelle Carlisle, Assistant Treasurer/Collector

### **Financial Statement July 1, 2017 to June 30, 2018**

#### **Salary**

|   |                     |
|---|---------------------|
| Treasurer / Collector/HR Director - Wages   | \$125,456.10        |
| Staff – Wages                               | \$ <u>40,218.36</u> |
| Expended                                    | \$163,438.61        |
| Unexpended balance returned to general fund | \$ 2,235.85         |

#### **Expenses**

|   |             |                     |
|---|-------------|---------------------|
| Appropriated                                |             | \$51,240.00         |
| Software Support                            | \$18,000.00 |                     |
| Purchase of Services                        | 6,000.00    |                     |
| Postage                                     | 7,100.00    |                     |
| Tax Taking                                  | 500.00      |                     |
| Longevity                                   | 8,300.00    |                     |
| Office Supplies                             | 2,100.00    |                     |
| Bank Charges                                | 4,300.00    |                     |
| In-State Travel                             | 2,080.00    |                     |
| Dues  | 420.00      |                     |
| Educational Assistance                      | 800.00      |                     |
| Meetings                                    | 1,640.00    | \$ <u>50,046.84</u> |
| Unexpended balance returned to general fund |             | \$ 1,193.16         |



# 2017 W-2 SALARIES AND WAGES (Box 5)

|                     |    |           |                     |    |           |
|---------------------|----|-----------|---------------------|----|-----------|
| Anderson, Matthew   | \$ | 54,134.65 | Drugge, David       | \$ | 1,006.91  |
| Aube, Jonathan      | \$ | 37.08     | Duhaime, Roberta    | \$ | 224.00    |
| Babu, Ovidiv        | \$ | 1,080.00  | Dumont, Wilfred     | \$ | 108.99    |
| Bagdonas, Andrew    | \$ | 1,829.00  | Durant III, Wesley  | \$ | 6,271.47  |
| Bagdonas, Kelly     | \$ | 7,701.88  | Dwinells, Scott     | \$ | 51,858.42 |
| Baird, Corey        | \$ | 58,874.32 | Ela, Cassandra      | \$ | 7,073.96  |
| Baker, Christopher  | \$ | 4,561.40  | Fantasia, John      | \$ | 4,050.00  |
| Baker, Francis      | \$ | 68,431.02 | Farnsworth, Donna   | \$ | 37,822.87 |
| Barry, Kimberly     | \$ | 96,151.26 | Farrell, Ann        | \$ | 85.00     |
| Baum, Donald        | \$ | 62,012.83 | Farrell, David      | \$ | 85,572.87 |
| Beaudoin, Cecilia   | \$ | 1,589.00  | Fontaine, Kayla     | \$ | 1,165.57  |
| Beaudoin, Mark      | \$ | 2,485.00  | Forte, Jessica      | \$ | 3,200.00  |
| Berry, Nathaniel    | \$ | 56,309.05 | Forte, Luis         | \$ | 6,448.84  |
| Boodry, James       | \$ | 19,921.33 | Frain, Thomas       | \$ | 300.00    |
| Bosselait, Matthew  | \$ | 9,868.12  | Galeski, Ronald     | \$ | 73,277.69 |
| Boutwell, Gregory   | \$ | 155.00    | Geis, John          | \$ | 360.00    |
| Boyle, Bridget      | \$ | 5,227.32  | Giunta, Mark        | \$ | 6,600.20  |
| Bradbury, Cynthia   | \$ | 52,002.99 | Goguen, David       | \$ | 360.00    |
| Brazeau, Dorothy    | \$ | 1,000.00  | Goodsell, Heather   | \$ | 614.10    |
| Bresi, Maxwell      | \$ | 11,843.05 | Graber, Johanna     | \$ | 33,588.68 |
| Brier, Matthew      | \$ | 1,475.50  | Hamburger, A. Luke  | \$ | 81,002.67 |
| Brown, Barbara      | \$ | 312.00    | Hannon, Nicholas    | \$ | 652.22    |
| Brown, Harold       | \$ | 75,288.83 | Hartwell, Ryan      | \$ | 6,952.01  |
| Buck, Melissa       | \$ | 4,376.68  | Hatstat, Frederick  | \$ | 2,060.00  |
| Burpee, Kelsey      | \$ | 4,588.48  | Hatstat, Nicholas   | \$ | 590.00    |
| Byler, David        | \$ | 1,479.42  | Heffel, Douglas     | \$ | 342.50    |
| Byron, Thomas       | \$ | 704.00    | Henderson, Gary     | \$ | 13,020.00 |
| Cabral, James       | \$ | 4,924.38  | Henry, Douglas      | \$ | 1,188.00  |
| Caisse, Leslie      | \$ | 28,924.37 | Herbison, Linda     | \$ | 2,644.00  |
| Caisse, Mark        | \$ | 6,600.56  | Heron, Lee          | \$ | 3,740.00  |
| Carlisle, Michelle  | \$ | 39,068.32 | Hibbert, Amy        | \$ | 154.96    |
| Casello, Peter      | \$ | 4,762.20  | Hilliger, Stephanie | \$ | 500.00    |
| Centeno, David      | \$ | 720.00    | Hoole, Casey        | \$ | 70,552.59 |
| Chenelle, Cailin    | \$ | 33,706.31 | Hoyt, Jennifer      | \$ | 2,735.13  |
| Chetwynd, Bradford  | \$ | 1,222.30  | Jaaskela, David     | \$ | 3,893.88  |
| Chmielowski, Joseph | \$ | 868.00    | Jacobsen, Jennifer  | \$ | 25,816.54 |
| Chmielowski, Sheila | \$ | 33,901.60 | Janda, Robert       | \$ | 16,846.10 |
| Collins, Kelly      | \$ | 86,242.14 | Joyner, Timothy     | \$ | 878.10    |
| Collins, Sean       | \$ | 1,620.00  | Keller, Daniel      | \$ | 91,618.83 |
| Connors, John       | \$ | 1,580.00  | Kelly, Timothy      | \$ | 3,750.00  |
| Couture, Jonathan   | \$ | 75,218.83 | Kenney, Lorraine    | \$ | 49,377.84 |
| Cridland, William   | \$ | 1,000.00  | Kinirey, Mary Ann   | \$ | 19,937.94 |
| Cuddy, Jennifer     | \$ | 142.00    | Kline, Christopher  | \$ | 337.00    |
| Cutler, Corey       | \$ | 3,904.92  | Kolenda, June       | \$ | 7,706.87  |
| D'Eon, Lisa         | \$ | 13,526.64 | Kuong, Allan        | \$ | 3,328.32  |
| Damon, Deborah      | \$ | 56.00     | LaPlante, Jean      | \$ | 19,097.59 |
| Day, Linda          | \$ | 55,593.78 | LaRoche, Denise     | \$ | 15,280.08 |
| Diaz, Margaret      | \$ | 10,271.82 | Latham, Susan       | \$ | 15,670.31 |
| Diaz, Normando      | \$ | 5,384.66  | LeBlanc, Alex       | \$ | 2,946.48  |
| Dodge, Kyle         | \$ | 1,560.00  | Longvall, Rebecca   | \$ | 48,813.95 |

# **2017 W-2 SALARIES AND WAGES (Box 5)**

|                      |    |            |                     |    |           |
|----------------------|----|------------|---------------------|----|-----------|
| Lowe, Donald         | \$ | 125,300.61 | Reitz, Erika        | \$ | 108.24    |
| Lynch, Joseph        | \$ | 14,081.82  | Rich, Dina          | \$ | 227.00    |
| MacAskill, Macey     | \$ | 2,009.00   | Riveria, Jr., Edwin | \$ | 54,253.52 |
| MacAskill, Mariel    | \$ | 3,675.00   | Rogers, Gwendolen   | \$ | 542.00    |
| MacAskill, Meghan    | \$ | 3,443.00   | Rogers, Ninotchka   | \$ | 45,448.16 |
| Madden, Donna        | \$ | 106,408.81 | Santiago, Jose      | \$ | 9,024.08  |
| Manley, Richard      | \$ | 2,475.00   | Sauvageau, Michael  | \$ | 28,182.68 |
| Marquis, Jennifer    | \$ | 25,246.30  | Schultze, Anthony   | \$ | 39.70     |
| McElman, Tyler       | \$ | 516.95     | Sefton, Shirley     | \$ | 788.00    |
| McGeehan, Linda      | \$ | 21,144.27  | Shanny, Robert      | \$ | 1,000.00  |
| McGuirk, Dorothy     | \$ | 464.00     | Shields, Jocelyn    | \$ | 6,712.73  |
| McLaughlin, Mary Ann | \$ | 563.00     | Singh, Gurpreet     | \$ | 11,381.04 |
| McManus Jr., Roger   | \$ | 3,388.57   | Smith, Paul         | \$ | 17,269.95 |
| McNally, John        | \$ | 2,560.00   | Smith, Shantel      | \$ | 770.00    |
| McNamara, James A    | \$ | 660.00     | Soldi, Michael      | \$ | 47,702.33 |
| Mentzer, John        | \$ | 7,369.55   | Staake, Hank        | \$ | 10,601.24 |
| Monahan, Christine   | \$ | 51.00      | Stark, Brenden      | \$ | 1,348.00  |
| Mortimer, Patrick    | \$ | 1,220.00   | Sullivan, Connor    | \$ | 1,390.00  |
| Mustard, Kelvin      | \$ | 5,398.71   | Thel, Noel          | \$ | 824.00    |
| Nadeau, Stephen      | \$ | 1,774.42   | Thraen, Darrin      | \$ | 720.00    |
| Nadeau, Walter       | \$ | 80,252.23  | Toland, Conor       | \$ | 1,679.54  |
| Nelson Jr., Warren   | \$ | 97,565.51  | Tower, Phyllis      | \$ | 3,071.56  |
| Noel, Kristen        | \$ | 20,347.70  | Uriarte, Erica      | \$ | 41,540.60 |
| Nonni, Marcia        | \$ | 1,000.00   | Vasington, Caitlin  | \$ | 5,983.48  |
| O'Connell, Jeremy    | \$ | 280.00     | Vattes, Catherine   | \$ | 1,000.00  |
| Parente, Barbara     | \$ | 88.00      | Vincente, Jacob     | \$ | 13,931.14 |
| Penney, James        | \$ | 63,818.68  | Warnken, William    | \$ | 52,618.48 |
| Perry, David         | \$ | 307.50     | Weinfurt, Jeffrey   | \$ | 4,506.47  |
| Pierce, Jeremy       | \$ | 385.00     | Weliver, James      | \$ | 247.50    |
| Polansky, Susan      | \$ | 20,830.36  | White, Jeffrey      | \$ | 10,890.19 |
| Pond, Kevin          | \$ | 1,940.00   | Wilson, Flora       | \$ | 336.00    |
| Powell, Pamela       | \$ | 63,561.61  | Wilson, Gerald      | \$ | 9,631.46  |
| Puri, Jason          | \$ | 85,294.20  | Wysocki, Stanley    | \$ | 300.00    |
| Reed, Karen          | \$ | 18,463.85  | Zayka, Gail         | \$ | 56.00     |

**Total Wages**

**\$ 3,011,671.26**

**TOWN OF BOLTON  
TRUST FUNDS  
July 1, 2017 - June 30, 2018**

|                                | <u>Non-<br/>Expendable<br/>Principal</u> | <u>Expendable<br/>Balance<br/>7/1/2017</u> | <u>Deposits</u> | <u>Interest</u> | <u>Expended</u> | <u>Unrealized<br/>Gain/Loss</u> | <u>Expendable<br/>Balance<br/>6/30/2018</u> |
|--------------------------------|--|--|-----------------|-----------------|-----------------|---------------------------------|---|
| Helen M. Brigham Nursing Fund  | 1,000.00                                 | 10,508.97                                  |                 | 33.08           |                 |                                 | 10,542.05                                   |
| Gerdon A. Brown School Fund    | 2,700.00                                 | 792.80                                     |                 | 9.82            |                 |                                 | 802.62                                      |
| Gerdon A. Brown Library Fund   | 2,700.00                                 | 631.71                                     |                 | 9.37            |                 |                                 | 641.08                                      |
| Joan Sullivan Fund             | 4,146.00                                 | 4,179.53                                   |                 | 26.23           |                 |                                 | 4,205.76                                    |
| Bolton History Fund            |  | 3,327.94                                   |                 | 8.66            |                 |                                 | 3,336.60                                    |
| Francis E. Whitcomb Benevolent | 5,000.00                                 | 216.22                                     |                 | 14.67           |                 |                                 | 230.89                                      |
| Sign Fund                      |  | 526.16                                     |                 | 1.48            |                 |                                 | 527.64                                      |
| Perpetual Care Account         | 30,724.13                                |  |                 |                 |                 |                                 |   |
| Perpetual Care Income Account  |  | 8,826.95                                   |                 | 144.34          |                 |                                 | 8,971.29                                    |
| Houghton High School Fund      | 12,000.00                                | 1,738.38                                   |                 | 54.76           |                 |                                 | 1,793.14                                    |
| Miriam S. Edes Fund            | 10,000.00                                | -43.45                                     |                 | 28.71           |                 |                                 | -14.74                                      |
| Lucy F. Bowen Library Fund     |  | 113.39                                     |                 | 0.32            |                 |                                 | 113.71                                      |
| Conservation Fund              |  | 31,343.98                                  |                 | 98.50           |                 |                                 | 31,442.48                                   |
| Dorothy Dewhurst Fund          |  |  |                 |                 |                 |                                 |   |
| Fire Department                |  | 4,237.98                                   |                 | 11.22           |                 |                                 | 4,249.20                                    |
| Police Department              |  | 3,602.33                                   |                 | 13.08           |                 |                                 | 3,615.41                                    |
| OPEB Trust Fund                |  | 397,575.11                                 | 185,793.00      | 23,774.96       |                 | 7,008.38                        | 614,151.45                                  |
| Affordable Housing Trust       |  | 158,651.50                                 | 133,056.00      | 1,040.19        | -13,402.26      |                                 | 279,345.43                                  |
| Stabilization Fund             |  | 984,659.09                                 |                 | 7,412.63        |                 |                                 | 992,071.72                                  |
| Wastewater Stabilization       |  | 70,047.57                                  |                 | 561.08          |                 |                                 | 70,608.65                                   |
|                                | 68,270.13                                | 1,680,936.16                               | 318,849.00      | 33,243.10       | -13,402.26      | 12,866.72                       | 2,026,634.38                                |

## Town of Bolton

### Total Outstanding Long Term Debt

As of June 30, 2018

#### Aggregate Debt Service

| <u>DATE</u>  | <u>PRINCIPAL</u>       | <u>INTEREST</u>        | <u>NET DEBT SERVICE</u> |
|--------------|------------------------|------------------------|-------------------------|
| 6/30/2019    | 890,000.00             | 299,318.75             | 1,189,318.75            |
| 6/30/2020    | 895,000.00             | 261,250.00             | 1,156,250.00            |
| 6/30/2021    | 855,000.00             | 225,092.50             | 1,080,092.50            |
| 6/30/2022    | 725,000.00             | 193,960.00             | 918,960.00              |
| 6/30/2023    | 725,000.00             | 166,328.75             | 891,328.75              |
| 6/30/2024    | 640,000.00             | 138,608.75             | 778,608.75              |
| 6/30/2025    | 650,000.00             | 114,065.00             | 764,065.00              |
| 6/30/2026    | 655,000.00             | 88,437.50              | 743,437.50              |
| 6/30/2027    | 665,000.00             | 61,937.50              | 726,937.50              |
| 6/30/2028    | 550,000.00             | 34,100.00              | 584,100.00              |
| 6/30/2029    | 410,000.00             | 11,200.00              | 421,200.00              |
| <b>Total</b> | <b>\$ 7,660,000.00</b> | <b>\$ 1,594,298.75</b> | <b>\$ 9,254,298.75</b>  |

#### Par Amounts of Selected Issues

|   |                        |
|---|------------------------|
| December 15, 2000 School Remodeling             | 285,000.00             |
| December 15, 2000 Landfill & Transfer Station   | 122,000.00             |
| December 15, 2000 Land Acquisition              | 108,000.00             |
| June 15, 2006 Land Acquisition                  | 490,000.00             |
| June 15, 2007 School Wastewater Treatment Plant | 1,125,000.00           |
| April 1, 2008 Library                           | 1,371,000.00           |
| April 1, 2008 Public Safety                     | 214,000.00             |
| April 1, 2009 Library                           | 458,000.00             |
| April 1, 2009 Public Safety                     | 726,000.00             |
| April 1, 2009 Public Safety II                  | 136,000.00             |
| October 1, 2009 Public Safety                   | 2,625,000.00           |
|   | <b>\$ 7,660,000.00</b> |

# 2018 ANNUAL REPORT

|                    | <u>REAL<br/>ESTATE</u> | <u>PERSONAL<br/>PROPERTY</u> | <u>FARM<br/>EXCISE</u> | <u>MOTOR VEHICLE<br/>EXCISE</u> |
|--------------------|------------------------|------------------------------|------------------------|---------------------------------|
| <u>2007 Taxes</u>  |                        |                              |                        |                                 |
| Outstanding 7/1/17 | \$0.00                 | \$0.00                       |                        | \$565.42                        |
| Committed          |                        |                              |                        | \$0.00                          |
| Collected          |                        |                              |                        | \$0.00                          |
| Balance 6/30/18    | \$0.00                 | \$0.00                       |                        | \$565.42                        |
| <u>2008 Taxes</u>  |                        |                              |                        |                                 |
| Outstanding 7/1/17 | \$800.11               | \$0.00                       |                        | \$711.88                        |
| Committed          |                        |                              |                        | \$0.00                          |
| Collected          |                        |                              |                        | \$0.00                          |
| Balance 6/30/18    | \$800.11               | \$0.00                       |                        | \$711.88                        |
| <u>2009 Taxes</u>  |                        |                              |                        |                                 |
| Outstanding 7/1/17 | \$2,205.13             | \$0.00                       |                        | \$883.24                        |
| Committed          | \$0.00                 |                              |                        | \$0.00                          |
| Refunded           |                        |                              |                        | \$0.00                          |
| Abated             |                        | \$0.00                       |                        | \$0.00                          |
| Collected          | \$0.00                 |                              |                        | \$0.00                          |
| Balance 6/30/18    | \$2,205.13             | \$0.00                       |                        | \$883.24                        |
| <u>2010 Taxes</u>  |                        |                              |                        |                                 |
| Outstanding 7/1/17 | \$2,368.55             | \$0.00                       | \$31.93                | \$1,055.00                      |
| Committed          | \$0.00                 |                              |                        | \$0.00                          |
| Refunded           |                        |                              |                        | \$0.00                          |
| Abated             |                        | \$0.00                       | \$31.93                | \$0.00                          |
| Collected          | \$0.00                 |                              |                        | \$0.00                          |
| Balance 6/30/18    | \$2,368.55             | \$0.00                       | \$0.00                 | \$1,055.00                      |
| <u>2011 Taxes</u>  |                        |                              |                        |                                 |
| Outstanding 7/1/17 | \$2,454.69             | \$0.00                       |                        | \$899.69                        |
| Committed          | \$0.00                 |                              |                        | \$0.00                          |
| Tax Title          |                        |                              |                        |                                 |
| Refunded           |                        |                              |                        | \$0.00                          |
| Abated             |                        | \$0.00                       |                        | \$0.00                          |
| Collected          | \$0.00                 |                              |                        | \$0.00                          |
| Balance 6/30/18    | \$2,454.69             | \$0.00                       |                        | \$899.69                        |
| <u>2012 Taxes</u>  |                        |                              |                        |                                 |
| Outstanding 7/1/17 | \$2,419.09             | \$0.00                       |                        | \$1,067.82                      |
| Committed          | \$0.00                 |                              |                        | \$0.00                          |
| Tax Title          |                        |                              |                        |                                 |
| Refunded           |                        |                              |                        | \$0.00                          |
| Abated             | \$0.00                 |                              |                        | \$0.00                          |
| Collected          | \$0.00                 |                              |                        | \$159.69                        |
| Balance 6/30/18    | \$2,419.09             | \$0.00                       |                        | \$908.13                        |

|                                | <u>REAL<br/>ESTATE</u> | <u>PERSONAL<br/>PROPERTY</u> | <u>FARM<br/>EXCISE</u> | <u>MOTOR VEHICLE<br/>EXCISE</u> |
|--------------------------------|------------------------|------------------------------|------------------------|---------------------------------|
| <u>2013 Taxes</u>              |                        |                              |                        |                                 |
| Outstanding 7/1/17             | \$2,575.56             | \$191.61                     |                        | \$1,345.62                      |
| Committed                      | \$1,228.26             |                              |                        | \$0.00                          |
| Exemptions                     |                        |                              |                        |                                 |
| Tax Title                      | \$0.00                 |                              |                        |                                 |
| Refunded                       |                        |                              |                        | \$0.00                          |
| Abated                         | \$0.00                 |                              |                        | \$0.00                          |
| Collected                      | \$1,228.26             | \$0.00                       |                        | \$182.50                        |
| Balance 6/30/18                | \$2,575.56             | \$191.61                     |                        | \$1,163.12                      |
| <u>2014 Taxes</u>              |                        |                              |                        |                                 |
| Outstanding 7/1/17             | \$2,552.48             | \$260.50                     |                        | \$1,999.90                      |
| Committed                      | \$1,242.32             |                              |                        | \$0.00                          |
| Exemptions                     | \$0.00                 |                              |                        |                                 |
| Tax Title                      | \$0.00                 |                              |                        |                                 |
| Refunded                       | \$0.00                 |                              |                        | \$0.00                          |
| Abated                         | \$0.00                 | \$0.00                       |                        | \$0.00                          |
| Collected                      | \$1,242.32             | \$0.00                       |                        | \$286.26                        |
| Balance 6/30/18                | \$2,552.48             | \$260.50                     |                        | \$1,713.64                      |
| <u>2015 Taxes</u>              |                        |                              |                        |                                 |
| Outstanding 7/1/17             | \$4,170.27             | \$306.76                     |                        | \$2,136.27                      |
| Committed                      | \$1,229.43             | \$0.00                       |                        | \$0.00                          |
| Exemptions                     | \$0.00                 |                              |                        |                                 |
| Tax Title                      | \$1,819.97             |                              |                        |                                 |
| Refunded                       | \$0.00                 |                              |                        | \$0.00                          |
| Abated                         | \$0.00                 | \$0.00                       |                        | \$0.00                          |
| Collected                      | \$1,326.59             | \$0.00                       |                        | \$353.14                        |
| Balance 6/30/18                | \$2,253.14             | \$306.76                     |                        | \$1,783.13                      |
| <u>2015 Supplemental Taxes</u> |                        |                              |                        |                                 |
| Outstanding 7/1/17             | \$0.00                 | \$0.00                       |                        |                                 |
| Committed                      | \$0.00                 |                              |                        |                                 |
| Collected                      | \$0.00                 |                              |                        |                                 |
| Balance 6/30/18                | \$0.00                 |                              |                        |                                 |
| <u>2016 Taxes</u>              |                        |                              |                        |                                 |
| Outstanding 7/1/17             | \$59,136.63            | \$621.79                     |                        | \$6,487.31                      |
| Committed                      | \$1,225.33             | \$0.00                       |                        | \$0.00                          |
| Exemptions                     | \$0.00                 |                              |                        |                                 |
| Tax Title                      | \$36,377.63            |                              |                        |                                 |
| Refunded                       | \$0.00                 |                              |                        | \$533.02                        |
| Abated                         | \$0.00                 | \$0.00                       |                        | \$533.02                        |
| Collected                      | \$20,481.63            | \$0.00                       |                        | \$3,881.15                      |
| Balance 6/30/18                | \$3,502.70             | \$621.79                     |                        | \$2,606.16                      |
| <u>2016 Supplemental Taxes</u> |                        |                              |                        |                                 |
| Outstanding 7/1/17             | \$7,274.46             |                              |                        |                                 |
| Committed                      | \$0.00                 |                              |                        |                                 |
| Collected                      | \$4,548.56             |                              |                        |                                 |

|                                | <u>REAL<br/>ESTATE</u> | <u>PERSONAL<br/>PROPERTY</u> | <u>FARM<br/>EXCISE</u> | <u>MOTOR VEHICLE<br/>EXCISE</u> |
|--------------------------------|------------------------|------------------------------|------------------------|---------------------------------|
| Refunded                       | \$0.00                 |                              |                        |                                 |
| Abated                         | \$0.00                 |                              |                        |                                 |
| Balance 6/30/18                | \$2,725.90             |                              |                        |                                 |
| <u>2017 Taxes</u>              |                        |                              |                        |                                 |
| Outstanding 7/1/17             | \$175,643.21           | \$904.13                     |                        | \$57,895.13                     |
| Committed                      | \$0.00                 | \$0.00                       |                        | \$106,170.09                    |
| Exemptions                     | \$0.00                 |                              |                        |                                 |
| Tax Title                      | \$60,880.04            |                              |                        |                                 |
| Refunded                       | \$0.00                 |                              |                        | \$6,850.28                      |
| Abated                         | \$31,800.00            | \$0.00                       |                        | \$7,009.55                      |
| Collected                      | \$32,714.30            | \$0.00                       |                        | \$159,457.61                    |
| Balance 6/30/18                | \$50,248.87            | \$904.13                     |                        | \$4,448.34                      |
| <u>2017 Supplemental Taxes</u> |                        |                              |                        |                                 |
| Outstanding 7/1/17             | \$1,813.21             |                              |                        |                                 |
| Committed                      | \$0.00                 |                              |                        |                                 |
| Collected                      | \$1,813.21             |                              |                        |                                 |
| Refunded                       | \$0.00                 |                              |                        |                                 |
| Abated                         | \$0.00                 |                              |                        |                                 |
| Balance 6/30/18                | \$0.00                 |                              |                        |                                 |
| <u>2018 Taxes</u>              |                        |                              |                        |                                 |
| Outstanding 7/1/17             | \$0.00                 | \$0.00                       |                        | \$0.00                          |
| Committed                      | \$20,655,347.40        | \$411,978.82                 |                        | \$924,244.37                    |
| Exemptions                     | \$59,894.94            |                              |                        |                                 |
| Tax Title                      | \$110,390.51           |                              |                        |                                 |
| Refunded                       | \$48,298.89            |                              |                        | \$7,525.07                      |
| Abated                         | \$16,292.39            | \$17.73                      |                        | \$11,303.49                     |
| Collected                      | \$20,389,497.48        | \$410,927.10                 |                        | \$855,473.37                    |
| Balance 6/30/18                | \$127,570.97           | \$1,033.99                   |                        | \$64,992.58                     |
| <u>2018 Supplemental Taxes</u> |                        |                              |                        |                                 |
| Outstanding 7/1/17             | \$0.00                 |                              |                        |                                 |
| Committed                      | \$23,522.47            |                              |                        |                                 |
| Collected                      | \$18,036.97            |                              |                        |                                 |
| Refunded                       | \$0.00                 |                              |                        |                                 |
| Abated                         | \$0.00                 |                              |                        |                                 |
| Balance 6/30/18                | \$5,485.50             |                              |                        |                                 |

REPORT OF THE TOWN ACCOUNTANT  
FOR THE FISCAL YEAR ENDING JUNE 30, 2018

The following is a list of all receipts and expenditures as per warrants, for ALL FUNDS, for the period beginning July 1, 2017 through June 30, 2018.

RECEIPTS - GENERAL FUND

INCOME FROM TAXATION:

|   |                        |                 |
|---|------------------------|-----------------|
| Personal Property Taxes                   |                        |                 |
| 2018                                      | <u>\$410,927.10</u>    | \$410,927.10    |
| Real Estate Taxes                         |                        |                 |
| 2015                                      | \$97.16                |                 |
| 2016                                      | \$19,256.30            |                 |
| 2017                                      | \$108,328.24           |                 |
| 2018                                      | <u>\$20,251,837.15</u> | \$20,379,518.85 |
| Motor Vehicle Excise Taxes                |                        |                 |
| 2012                                      | \$159.69               |                 |
| 2013                                      | \$182.50               |                 |
| 2014                                      | \$286.26               |                 |
| 2015                                      | \$353.14               |                 |
| 2016                                      | \$3,348.13             |                 |
| 2017                                      | \$152,607.33           |                 |
| 2018                                      | <u>\$847,948.30</u>    | \$1,004,885.35  |
| Tax Lien Revenue                          |                        | \$88,430.20     |
| Supplemental Taxes                        |                        | \$24,398.74     |
| Rollback Taxes                            |                        | \$4,925.33      |
| Room Occupancy Tax                        | \$19,364.72            |                 |
| Penalties & Interest Real & Personal      | \$35,931.57            |                 |
| Penalties & Interest Tax Lien             | \$17,614.66            |                 |
| Penalties & Interest Motor Vehicle Excise | <u>\$4,002.83</u>      | \$76,913.78     |

CHARGES & FEES:

|                             |                    |              |
|-----------------------------|--------------------|--------------|
| Registry Release Fees       | \$1,940.00         |              |
| Landfill                    | \$77,946.25        |              |
| Police Admin Fees           | \$11,394.75        |              |
| COA Fees                    | \$12,255.33        |              |
| Rentals                     | \$7,700.00         |              |
| Nashoba Board of Health     | \$650.00           |              |
| Town Clerk                  | \$7,306.00         |              |
| Planning                    | \$2,700.00         |              |
| Board of Appeals            | \$6,204.00         |              |
| Cemetery                    | \$3,500.00         |              |
| Police                      | \$2,791.00         |              |
| Assessors                   | \$525.00           |              |
| Tax Collector               | \$23,085.60        |              |
| Treasurer                   | \$242.18           |              |
| Library                     | \$4,495.05         |              |
| Conservation Fees           | \$5,282.50         |              |
| Other Departmental - School | <u>\$52,200.00</u> | \$220,217.66 |



FOR THE FISCAL YEAR ENDING JUNE 30, 2018

LICENSES & PERMITS:

|                  |              |              |
|------------------|--------------|--------------|
| Selectmen        | \$12,300.00  |              |
| Driveway Permits | \$3,281.34   |              |
| Building         | \$124,804.06 |              |
| Wire             | \$16,958.90  |              |
| Plumbing         | \$22,014.96  |              |
| Fire             | \$4,725.00   |              |
| Dog Licenses     | \$12,215.22  |              |
| Parks            | \$4,080.00   |              |
| Trench           | \$30.00      | \$200,409.48 |

INCOME FROM STATE:

|                                 |              |              |
|---------------------------------|--------------|--------------|
| Abatements to Blind/Elderly     | \$62,688.00  |              |
| Chapter 70                      | \$4,568.00   |              |
| Construction of School Projects | \$431,760.00 |              |
| Veterans Benefits               | \$9,798.00   |              |
| Lottery                         | \$197,239.00 |              |
| State Owned Land                | \$10,599.00  |              |
| Misc. State Revenue             | (\$384.46)   | \$716,267.54 |

FINES:

|             |             |             |
|-------------|-------------|-------------|
| Court Fines | \$39,534.04 |             |
| Misc. Fines | \$880.00    | \$40,414.04 |

MISCELLANEOUS:

|                                    |              |              |
|------------------------------------|--------------|--------------|
| Earnings on Investments            | \$30,841.30  |              |
| Insurance Refund                   | \$400.00     |              |
| Miscellaneous Revenue              | \$890.77     |              |
| Sale of Fixed Assets               | \$6,842.25   |              |
| Transfer from Trust Fund           | \$50,000.00  |              |
| Transfer from Special Revenue Fund | \$155,000.00 | \$243,974.32 |

TOTAL RECEIPTS - GENERAL FUND

\$23,411,282.39

RECEIPTS - HIGHWAY FUND

RECEIPTS:

|            |              |
|------------|--------------|
| Chapter 90 | \$114,900.00 |
|------------|--------------|

TOTAL RECEIPTS - HIGHWAY FUND

\$114,900.00

RECEIPTS - STATE GRANTS FUND

RECEIPTS:

|                        |             |
|------------------------|-------------|
| Emergency Management   | \$4,310.00  |
| Community Policing     | \$1,012.50  |
| Library State Aid      | \$7,430.63  |
| Council on Aging       | \$7,410.31  |
| Arts Lottery Council   | \$4,419.03  |
| Selective Enforcement  | \$2,587.55  |
| Extended Polling Hours | \$1,391.45  |
| Small Scale Initiative | \$3,000.00  |
| Complete Streets       | \$10,000.00 |
| Green Communities      | \$35,265.00 |
| DEP Recycling          | \$11,400.00 |
| CISMA                  | \$514.06    |
| Solar Grant            | \$3,000.00  |

TOTAL RECEIPTS - STATE GRANTS FUND

\$91,740.53

FOR THE FISCAL YEAR ENDING JUNE 30, 2018

RECEIPTS - RECEIPTS RESERVED FOR APPROPRIATION

RECEIPTS:

|                      |              |
|----------------------|--------------|
| Ambulance:           |              |
| Charges for Services | \$124,394.60 |
| Interest             | \$688.25     |

|  |              |
|--|--------------|
| TOTAL RECEIPTS - RECEIPTS RESERVED FOR APPROPRIATION | \$125,082.85 |
|--|--------------|

RECEIPTS - REVOLVING FUNDS

RECEIPTS:

|                         |              |
|-------------------------|--------------|
| Cingular Tower Funds    | \$122,136.50 |
| Police Outside Details  | \$173,477.47 |
| Cable Fees              | \$129,432.83 |
| Municipal Software Fees | \$14,714.70  |
| Insurance Recovery      | \$8,275.49   |
| Conservation Wetlands   | \$4,155.00   |
| Fire Outside Details    | \$280.00     |
| Recycling               | \$100.00     |
| Welcome to Bolton Sign  | \$500.00     |
| Ambulance Donations     | \$500.00     |
| Wreath Donations        | \$660.00     |
| Law Enforcement Trust   | \$10.00      |
| Senior Fuel Assistance  | \$566.00     |
| Park and Rec Gift       | \$20.00      |
| Police Gift             | \$2,300.00   |
| DARE Gift               | \$7.72       |

|                                  |              |
|----------------------------------|--------------|
| TOTAL RECEIPTS - REVOLVING FUNDS | \$457,135.71 |
|----------------------------------|--------------|

RECEIPTS - CONSULTANT FUND

RECEIPTS:

|                                   |             |
|-----------------------------------|-------------|
| Driveway Consultants              | \$2,695.00  |
| Hudson Road Peer Review           | \$11,385.00 |
| Forbush / Main Street Peer Review | \$18,480.00 |
| Houghton Farm                     | \$500.00    |
| 649 Main Street                   | \$6,685.00  |
| 105 Vaughn Hill                   | \$3,000.00  |
| Century Mill Estates Peer Review  | \$2,500.00  |

|                                  |             |
|----------------------------------|-------------|
| TOTAL RECEIPTS - CONSULTANT FUND | \$45,245.00 |
|----------------------------------|-------------|

RECEIPTS - CAPITAL PROJECTS FUND

RECEIPTS:

|                            |              |
|----------------------------|--------------|
| Transfer from General Fund | \$129,000.00 |
|----------------------------|--------------|

|  |              |
|--|--------------|
| TOTAL RECEIPTS - CAPITAL PROJECTS FUND | \$129,000.00 |
|--|--------------|

FOR THE FISCAL YEAR ENDING JUNE 30, 2018

RECEIPTS - EXPENDABLE TRUST FUNDS

RECEIPTS:

|                         |             |
|-------------------------|-------------|
| Earned Interest:        |             |
| Stabilization           | \$7,973.71  |
| OPEB Interest           | \$30,783.34 |
| Affordable Housing      | \$1,040.19  |
| Cemetery Perpetual Care | \$185.34    |
| Conservation            | \$101.44    |
| Houghton School         | \$55.06     |
| Nursing                 | \$42.40     |
| M. Edes                 | \$37.69     |
| Joan Sullivan           | \$32.29     |
| Dewhurst, Fire          | \$8.58      |
| Whitcomb                | \$19.54     |
| Dewhurst, Police        | \$15.12     |
| Brown School            | \$13.13     |
| Brown Library           | \$12.43     |
| Bolton History          | \$13.18     |
| Sign Fund               | \$1.97      |
| Lucy Bowen Library      | \$0.42      |

TOTAL RECEIPTS - EXPENDABLE TRUST FUNDS

\$40,335.83

TOTAL RECEIPTS - ALL FUNDS

\$24,414,722.31

## EXPENDITURES - GENERAL FUND - FISCAL YEAR 2018

| Department                      | Budgeted            | Transferred        | Total Available     | Expenses            | Encumbered       | Unused Balances  |
|---------------------------------|---------------------|--------------------|---------------------|---------------------|------------------|------------------|
| <b>GENERAL GOVERNMENT</b>       |                     |                    |                     |                     |                  |                  |
| Moderator                       | 10.00               | 0.00               | 10.00               | 0.00                | 0.00             | 10.00            |
| Selectmen Salary                | 900.00              | 0.00               | 900.00              | 600.00              | 0.00             | 300.00           |
| Selectmen's Expense             | 18,720.00           | 0.00               | 18,720.00           | 16,253.16           | 0.00             | 2,466.84         |
| Administrator Salaries          | 203,806.80          | 0.00               | 203,806.80          | 203,860.24          | 0.00             | (53.44)          |
| Administrator Expenses          | 4,100.00            | 0.00               | 4,100.00            | 3,223.80            | 0.00             | 876.20           |
| Advisory Comm. Expenses         | 180.00              | 0.00               | 180.00              | 160.00              | 0.00             | 20.00            |
| Accountant Salary               | 57,707.52           | 0.00               | 57,707.52           | 57,707.52           | 0.00             | 0.00             |
| Accountant Expenses             | \$24,750.00         | \$114.41           | \$24,864.41         | \$24,864.40         | 0.00             | 0.01             |
| Assessor's Salaries             | 56,155.88           | 0.00               | \$56,155.88         | 54,216.12           | 0.00             | 1,939.76         |
| Assessor's Expense              | 84,745.00           | 0.00               | \$84,745.00         | 79,457.57           | 90.00            | 5,197.43         |
| Treasurer Salaries              | 146,611.96          | 19,062.50          | \$165,674.46        | 163,438.61          | 0.00             | 2,235.85         |
| Treasurer Expense               | 51,240.00           | 0.00               | \$51,240.00         | 50,046.84           | 0.00             | 1,193.16         |
| Law Committee                   | 40,000.00           | 32,074.70          | \$72,074.70         | 71,423.93           | 0.00             | 650.77           |
| MIS Expense                     | 65,114.00           | 0.00               | \$65,114.00         | 61,315.38           | 0.00             | 3,798.62         |
| Town Clerk Salaries             | 94,045.94           | 0.00               | \$94,045.94         | 94,045.93           | 0.00             | 0.01             |
| Town Clerk Expense              | 6,650.00            | 0.00               | \$6,650.00          | 5,988.76            | 0.00             | 661.24           |
| Election Wages                  | 2,277.00            | 0.00               | \$2,277.00          | 88.00               | 0.00             | 2,189.00         |
| Election Expense                | 5,150.00            | 0.00               | \$5,150.00          | 5,139.10            | 0.00             | 10.90            |
| Registrars Wages                | 150.00              | 0.00               | \$150.00            | 150.00              | 0.00             | 0.00             |
| Registrars Expense              | 1,955.00            | 0.00               | \$1,955.00          | 1,914.73            | 0.00             | 40.27            |
| Conservation Comm. Wages        | 48,023.04           | 0.00               | \$48,023.04         | 48,138.50           | 0.00             | (115.46)         |
| Conservation Comm. Exp.         | 29,400.00           | 914.96             | \$30,314.96         | 15,758.13           | 0.00             | 14,556.83        |
| Planning Board Wages            | 54,063.36           | 0.00               | \$54,063.36         | 48,320.78           | 0.00             | 5,742.58         |
| Planning Board Expense          | 4,730.00            | 0.00               | \$4,730.00          | 4,466.01            | 0.00             | 263.99           |
| Board of Appeals Expense        | 200.00              | 0.00               | \$200.00            | 130.00              | 0.00             | 70.00            |
| Agricultural Commission         | 1,745.00            | 0.00               | \$1,745.00          | 1,717.37            | 0.00             | 27.63            |
| Economic Development            | 1,000.00            | 0.00               | \$1,000.00          | 845.00              | 0.00             | 155.00           |
| Town Buildings Expense          | 143,505.00          | 0.00               | \$143,505.00        | 132,935.84          | 10,115.08        | 454.08           |
| Town Hall Expense               | 29,620.00           | 927.48             | \$30,547.48         | 30,544.79           | 0.00             | 2.69             |
| Building Insurance Expense      | 51,601.00           | 0.00               | \$51,601.00         | 51,124.00           | 0.00             | 477.00           |
| Town Reports                    | 3,700.00            | 1,043.29           | \$4,743.29          | 4,743.29            | 0.00             | 0.00             |
| Reserve Fund                    | 100,000.00          | (90,146.79)        | \$9,853.21          | 0.00                | 0.00             | 9,853.21         |
| <b>TOTAL GENERAL GOVERNMENT</b> | <b>1,331,856.50</b> | <b>(36,009.45)</b> | <b>1,295,847.05</b> | <b>1,232,617.80</b> | <b>10,205.08</b> | <b>53,024.17</b> |
| <b>PUBLIC SAFETY</b>            |                     |                    |                     |                     |                  |                  |
| Public Safety Building          | 215,385.00          | 0.00               | \$215,385.00        | 207,729.15          | 0.00             | 7,655.85         |
| Police Dept. Salaries           | 1,087,272.03        | (100,231.28)       | \$987,040.75        | 987,947.98          | 0.00             | (907.23)         |
| Police Dept. Expense            | 158,520.00          | 5.05               | \$158,525.05        | 140,439.49          | 0.00             | 18,085.56        |
| Fire Dept. Wages                | 139,672.00          | 4,990.52           | \$144,662.52        | 146,519.75          | 0.00             | (1,857.23)       |
| Fire Dept. Expense              | 57,403.00           | 0.00               | \$57,403.00         | 53,280.48           | 1,390.79         | 2,731.73         |
| Ambulance Wages                 | 120,492.00          | 0.00               | \$120,492.00        | 117,221.50          | 0.00             | 3,270.50         |
| Ambulance Expense               | 64,620.00           | 0.00               | \$64,620.00         | 56,798.62           | 5,512.64         | 2,308.74         |
| Building Inspector Wages        | 29,450.80           | 0.00               | \$29,450.80         | 29,290.18           | 0.00             | 160.62           |
| Building Inspector Expense      | 2,780.00            | 0.00               | \$2,780.00          | 2,755.78            | 0.00             | 24.22            |
| Plumbing Inspector Expense      | 17,401.73           | 0.00               | \$17,401.73         | 17,401.68           | 0.00             | 0.05             |
| Wiring Inspector Expense        | 20,173.36           | 0.00               | \$20,173.36         | 20,173.32           | 0.00             | 0.04             |
| Emergency Management            | 3,900.00            | 0.00               | \$3,900.00          | 3,900.00            | 0.00             | 0.00             |
| Animal Control Salary           | 18,237.17           | 0.00               | \$18,237.17         | 18,237.18           | 0.00             | (0.01)           |
| Animal Control Expense          | 2,200.00            | 0.00               | \$2,200.00          | 1,551.37            | 0.00             | 648.63           |
| Traffic Lights                  | 2,500.00            | 0.00               | \$2,500.00          | 692.67              | 0.00             | 1,807.33         |
| Forestry Salary                 | 3,404.19            | 0.00               | \$3,404.19          | 3,404.19            | 0.00             | 0.00             |
| Forestry Expense                | 44,200.00           | 0.00               | \$44,200.00         | 10,005.00           | 34,195.00        | 0.00             |
| Communication Expense           | 157,472.15          | 0.00               | \$157,472.15        | 155,265.00          | 0.00             | 2,207.15         |
| <b>TOTAL PUBLIC SAFETY</b>      | <b>2,145,083.43</b> | <b>(95,235.71)</b> | <b>2,049,847.72</b> | <b>1,972,613.34</b> | <b>41,098.43</b> | <b>36,135.95</b> |

## EXPENDITURES - GENERAL FUND - FISCAL YEAR 2018

| Department                            | Budgeted             | Transferred       | Total Available      | Expenses             | Encumbered       | Unused Balances |
|---------------------------------------|----------------------|-------------------|----------------------|----------------------|------------------|-----------------|
| <b>SCHOOLS</b>                        |                      |                   |                      |                      |                  |                 |
| Nashoba School District               | 13,991,944.00        | 0.00              | \$13,991,944.00      | 13,991,944.00        | 0.00             | 0.00            |
| Minuteman Vocational                  | 480,287.00           | 0.00              | \$480,287.00         | 480,287.00           | 0.00             | 0.00            |
| Post Secondary Voc Ed                 | <b>16,464.00</b>     | <b>0.00</b>       | <b>\$16,464.00</b>   | <b>16,464.00</b>     | <b>0.00</b>      | <b>0.00</b>     |
| <b>TOTAL SCHOOLS</b>                  | <b>14,488,695.00</b> | <b>0.00</b>       | <b>14,488,695.00</b> | <b>14,488,695.00</b> | <b>0.00</b>      | <b>0.00</b>     |
| <b>PUBLIC WORKS &amp; OTHER</b>       |                      |                   |                      |                      |                  |                 |
| Highway Dept. Wages                   | 610,531.93           | 0.00              | \$610,531.93         | 603,948.25           | 0.00             | 6,583.68        |
| Highway Dept. Expense                 | 128,705.00           | 5,654.12          | \$134,359.12         | 140,818.59           | 0.00             | (6,459.47)      |
| Highway Improvement Wages             | 8,000.00             | 0.00              | \$8,000.00           | 960.00               | 0.00             | 7,040.00        |
| Highway Improvement Expenses          | 202,100.00           | 0.00              | \$202,100.00         | 173,697.87           | 35,260.00        | (6,857.87)      |
| Snow & Sand Wages                     | 38,000.00            | 0.00              | \$38,000.00          | 58,992.04            | 0.00             | (20,992.04)     |
| Snow & Sand Expenses                  | 142,000.00           | 238,004.22        | \$380,004.22         | 359,012.18           | 0.00             | 20,992.04       |
| Street Lights                         | 6,750.00             | 895.97            | \$7,645.97           | 7,645.97             | 0.00             | 0.00            |
| Transfer Station Wages                | 43,188.80            | 0.00              | \$43,188.80          | 43,833.66            | 0.00             | (644.86)        |
| Transfer Station Expense              | 117,656.00           | 12,357.19         | \$130,013.19         | 129,368.33           | 0.00             | 644.86          |
| Landfill                              | 6,100.00             | 0.00              | \$6,100.00           | 5,350.84             | 0.00             | 749.16          |
| Sewer                                 | 8,000.00             | 2,452.01          | \$10,452.01          | 10,452.01            | 0.00             | 0.00            |
| Water                                 | 5,000.00             | 0.00              | \$5,000.00           | 4,784.27             | 0.00             | 215.73          |
| Cemetery                              | <b>8,000.00</b>      | <b>0.00</b>       | <b>\$8,000.00</b>    | <b>6,600.99</b>      | <b>0.00</b>      | <b>1,399.01</b> |
| <b>TOTAL PUBLIC WORKS &amp; OTHER</b> | <b>1,324,031.73</b>  | <b>259,363.51</b> | <b>1,583,395.24</b>  | <b>1,545,465.00</b>  | <b>35,260.00</b> | <b>2,670.24</b> |
| <b>HEALTH</b>                         |                      |                   |                      |                      |                  |                 |
| Animal Inspector Salary               | 27,873.83            | 0.00              | \$27,873.83          | 27,873.84            | 0.00             | (0.01)          |
| Board of Health Expenses              | 14,358.00            | 0.00              | \$14,358.00          | 14,055.07            | 0.00             | 302.93          |
| Nurse Expense                         | <b>5,475.00</b>      | <b>0.00</b>       | <b>\$5,475.00</b>    | <b>5,474.52</b>      | <b>0.00</b>      | <b>0.48</b>     |
| <b>TOTAL HEALTH</b>                   | <b>47,706.83</b>     | <b>0.00</b>       | <b>47,706.83</b>     | <b>47,403.43</b>     | <b>0.00</b>      | <b>303.40</b>   |
| <b>CHARITIES &amp; VETERANS</b>       |                      |                   |                      |                      |                  |                 |
| Council on Aging Salary               | 59,756.80            | 0.00              | \$59,756.80          | 57,506.19            | 0.00             | 2,250.61        |
| Council on Aging Expenses             | 15,290.00            | 0.00              | \$15,290.00          | 13,873.36            | 0.00             | 1,416.64        |
| Veterans Salary                       | 4,973.11             | 0.00              | \$4,973.11           | 4,973.16             | 0.00             | (0.05)          |
| Veterans Expense                      | \$17,625.00          | \$1,366.81        | \$18,991.81          | \$18,991.76          | \$0.00           | 0.05            |
| Human Services & Safety               | <b>1,225.00</b>      | <b>0.00</b>       | <b>\$1,225.00</b>    | <b>851.33</b>        | <b>0.00</b>      | <b>373.67</b>   |
| <b>TOTAL CHARITIES AND VETERANS</b>   | <b>98,869.91</b>     | <b>1,366.81</b>   | <b>100,236.72</b>    | <b>96,195.80</b>     | <b>0.00</b>      | <b>4,040.92</b> |
| <b>CULTURE &amp; RECREATION</b>       |                      |                   |                      |                      |                  |                 |
| Library Salaries                      | 277,453.00           | 0.00              | \$277,453.00         | 274,394.48           | 0.00             | 3,058.52        |
| Library Expense                       | 142,035.48           | 0.00              | \$142,035.48         | 144,898.29           | 0.00             | (2,862.81)      |
| Recreation Wages                      | 17,780.00            | 0.00              | \$17,780.00          | 15,509.00            | 0.00             | 2,271.00        |
| Recreation Expense                    | 7,790.00             | 0.00              | \$7,790.00           | 7,992.43             | 0.00             | (202.43)        |
| Parks Expense                         | 3,620.00             | 0.00              | \$3,620.00           | 3,368.00             | 0.00             | 252.00          |
| Historical Commission                 | 6,250.00             | 0.00              | \$6,250.00           | 6,011.98             | 0.00             | 238.02          |
| Memorial Day                          | <b>1,300.00</b>      | <b>0.00</b>       | <b>\$1,300.00</b>    | <b>1,268.08</b>      | <b>0.00</b>      | <b>31.92</b>    |
| <b>TOTAL CULTURE &amp; RECREATION</b> | <b>456,228.48</b>    | <b>0.00</b>       | <b>456,228.48</b>    | <b>453,442.26</b>    | <b>0.00</b>      | <b>2,786.22</b> |

EXPENDITURES - GENERAL FUND - FISCAL YEAR 2018

| <i>Department</i>                 | <i>Budgeted</i> | <i>Transferred</i> | <i>Total<br/>Available</i> | <i>Expenses</i> | <i>Encumbered</i> | <i>Unused<br/>Balances</i> |
|-----------------------------------|-----------------|--------------------|----------------------------|-----------------|-------------------|----------------------------|
| <i>UNCLASSIFIED</i>               |                 |                    |                            |                 |                   |                            |
| <i>Debt Principal:</i>            |                 |                    |                            |                 |                   |                            |
| Sawyer Repairs                    | 4,000.00        | 0.00               | \$4,000.00                 | 4,000.00        | 0.00              | 0.00                       |
| Emerson School                    | 91,000.00       | 0.00               | \$91,000.00                | 91,000.00       | 0.00              | 0.00                       |
| Landfill Closure/Transfer Station | 44,000.00       | 0.00               | \$44,000.00                | 44,000.00       | 0.00              | 0.00                       |
| Barretts Hill Land                | 10,000.00       | 0.00               | \$10,000.00                | 10,000.00       | 0.00              | 0.00                       |
| Nashoba Valley Land               | 35,000.00       | 0.00               | \$35,000.00                | 35,000.00       | 0.00              | 0.00                       |
| Savignano Land                    | 6,000.00        | 0.00               | \$6,000.00                 | 6,000.00        | 0.00              | 0.00                       |
| Schartner/Nicewicz APR            | 100,000.00      | 0.00               | \$100,000.00               | 100,000.00      | 0.00              | 0.00                       |
| Refunding                         | 510,000.00      | 0.00               | \$510,000.00               | 510,000.00      | 0.00              | 0.00                       |
| Wastewater Treatment Plant        | 125,000.00      | 0.00               | \$125,000.00               | 125,000.00      | 0.00              | 0.00                       |
| Library Expansion/Renovation      | 138,000.00      | 0.00               | \$138,000.00               | 138,000.00      | 0.00              | 0.00                       |
| Public Safety Center              | 22,000.00       | 0.00               | \$22,000.00                | 22,000.00       | 0.00              | 0.00                       |
| PSC/Library Renovation/Exp        | 120,000.00      | 0.00               | \$120,000.00               | 120,000.00      | 0.00              | 0.00                       |
| Public Safety Center              | 190,000.00      | 0.00               | \$190,000.00               | 190,000.00      | 0.00              | 0.00                       |
| Town Common Purchase              | 27,000.00       | 0.00               | \$27,000.00                | 0.00            | 0.00              | 27,000.00                  |
| Berlin Road Culvert               | 33,800.00       | 0.00               | \$33,800.00                | 27,000.00       | 0.00              | 6,800.00                   |
| Wilder Road Culvert               | 24,600.00       | 0.00               | \$24,600.00                | 19,000.00       | 0.00              | 5,600.00                   |
| DPW Backhoe Purchase              | 9,285.71        | 0.00               | \$9,285.71                 | 9,000.00        | 0.00              | 285.71                     |
| DPW Sander Body Replacement       | 12,998.00       | 0.00               | \$12,998.00                | 12,965.07       | 0.00              | 32.93                      |
| Fire Truck                        | 35,000.00       | 0.00               | \$35,000.00                | 100,000.00      | 0.00              | (65,000.00)                |
| Town Hall Repairs                 | 32,469.66       | 0.00               | \$32,469.66                | 33,000.00       | 0.00              | (530.34)                   |
| Police Repeater                   | 27,185.50       | 0.00               | \$27,185.50                | 0.00            | 0.00              | 27,185.50                  |
| DPW Truck Purchase                | 14,857.14       | 0.00               | \$14,857.14                | 15,000.00       | 0.00              | (142.86)                   |
| DPW Backhoe Purchase              | 13,366.00       | 0.00               | \$13,366.00                | 13,000.00       | 0.00              | 366.00                     |
| <i>Debt Interest:</i>             |                 |                    |                            |                 |                   |                            |
| Sawyer School Repairs             | 678.50          | 0.00               | \$678.50                   | 661.34          | 0.00              | 17.16                      |
| Emerson School Restoration        | 16,279.00       | 0.00               | \$16,279.00                | 16,296.16       | 0.00              | (17.16)                    |
| Landfill Closure/Transfer Sta.    | 7,336.50        | 0.00               | \$7,336.50                 | 7,336.50        | 0.00              | 0.00                       |
| Barretts Hill Land                | 1,245.00        | 0.00               | \$1,245.00                 | 1,278.94        | 0.00              | (33.94)                    |
| Nashoba Valley Land               | 4,383.00        | 0.00               | \$4,383.00                 | 4,392.58        | 0.00              | (9.58)                     |
| Savignano Land                    | 1,068.00        | 0.00               | \$1,068.00                 | 1,024.48        | 0.00              | 43.52                      |
| Wastewater Treatment Plant        | 55,062.50       | 0.00               | \$55,062.50                | 55,062.50       | 0.00              | 0.00                       |
| Schartner/Nicewicz APR            | 25,020.00       | 0.00               | \$25,020.00                | 25,020.00       | 0.00              | 0.00                       |
| Refunding                         | 17,850.00       | 0.00               | \$17,850.00                | 17,850.00       | 0.00              | 0.00                       |
| Library Expansion/Renovation      | 59,842.50       | 0.00               | \$59,842.50                | 59,842.50       | 0.00              | 0.00                       |
| Public Safety Center              | 9,357.50        | 0.00               | \$9,357.50                 | 9,357.50        | 0.00              | 0.00                       |
| Fire Truck                        | 1,750.00        | 0.00               | \$1,750.00                 | 0.00            | 0.00              | 1,750.00                   |
| Public Safety Center              | 94,362.50       | 0.00               | \$94,362.50                | 94,362.50       | 0.00              | 0.00                       |
| PSC/Library Renovation/Exp        | 62,040.00       | 0.00               | \$62,040.00                | 62,040.00       | 0.00              | 0.00                       |
| Police Cruiser Purchase           | 259.96          | 0.00               | \$259.96                   | 327.57          | 0.00              | (67.61)                    |
| Berlin Road Culvert               | 3,112.00        | 0.00               | \$3,112.00                 | 2,933.24        | 0.00              | 178.76                     |
| Wilder Road Culvert               | 2,274.00        | 0.00               | \$2,274.00                 | 2,039.87        | 0.00              | 234.13                     |
| DPW Truck Purchase                | 891.43          | 0.00               | \$891.43                   | 1,101.83        | 0.00              | (210.40)                   |
| DPW Backhoe Purchase              | 801.96          | 0.00               | \$801.96                   | 982.71          | 0.00              | (180.75)                   |
| Town Hall Repairs                 | 2,922.27        | 0.00               | \$2,922.27                 | \$3,558.61      | 0.00              | (636.34)                   |
| DPW Sander Body Replacement       | 557.14          | 0.00               | \$557.14                   | 684.92          | 0.00              | (127.78)                   |
| Town Common                       | 2,700.00        | 0.00               | \$2,700.00                 | 0.00            | 0.00              | 2,700.00                   |
| Police Repeater                   | 2,718.55        | 0.00               | \$2,718.55                 | 3,260.81        | 0.00              | (542.26)                   |
| State Assessments                 | 10,031.00       | 0.00               | \$10,031.00                | 10,031.00       | 0.00              | 0.00                       |
| County Retirement Assess.         | 374,912.00      | 0.00               | \$374,912.00               | 374,912.00      | 0.00              | 0.00                       |
| Workers Compensation              | 28,930.00       | 291.00             | \$29,221.00                | 23,018.00       | 0.00              | 6,203.00                   |
| Unemployment                      | 0.00            | 300.00             | \$300.00                   | 259.20          | 0.00              | 40.80                      |
| Health Ins. - Town Share          | 476,000.00      | (700.00)           | \$475,300.00               | 452,383.68      | 0.00              | 22,916.32                  |
| OPEB Trust Fund                   | 185,793.00      | 0.00               | \$185,793.00               | 185,793.00      | 0.00              | 0.00                       |
| Life Insurance - Town Share       | 1,500.00        | (0.10)             | \$1,499.90                 | \$1,297.55      | 0.00              | 202.35                     |
| Medicare Ins. - Town Share        | 49,000.00       | 0.00               | \$49,000.00                | 43,105.59       | 0.00              | 5,894.41                   |
| Other Insurance                   | 75,353.00       | 709.00             | \$76,062.00                | 72,066.00       | 0.00              | 3,996.00                   |
| Transfer out                      | 0.00            | 0.00               | \$0.00                     | 0.00            | 0.00              | 0.00                       |
| TOTAL UNCLASSIFIED                | 3,199,593.32    | 599.90             | 3,200,193.22               | 3,156,245.65    | 0.00              | 43,947.57                  |
| CURRENT YR EXPENDITURE TOTAL      | 23,092,065.20   | 130,085.06         | 23,222,150.26              | 22,992,678.28   | 86,563.51         | 142,908.47                 |

## EXPENDITURES - GENERAL FUND - FISCAL YEAR 2018

| Department  | Budgeted   | Transferred | Total Available | Expenses   | Encumbered | Unused Balances |
|---|------------|-------------|-----------------|------------|------------|-----------------|
| ENCUMBRANCES & CARRY FORWARDS FROM FISCAL YEAR 2017 |            |             |                 |            |            |                 |
| Prior Year Bills                                    | 2,445.26   | 0.00        | \$2,445.26      | 2,445.26   | 0.00       | 0.00            |
| Town Accountant                                     | 316.91     | 0.00        | \$316.91        | 316.91     | 0.00       | 0.00            |
| Town Clerk  | 730.00     | 0.00        | \$730.00        | 730.00     | 0.00       | 0.00            |
| Fyfreshire Dam Repair                               | 36,000.00  | (36,000.00) | \$0.00          | 0.00       | 0.00       | 0.00            |
| Pedestrian Mobility                                 | 4,000.00   | (4,000.00)  | \$0.00          | 0.00       | 0.00       | 0.00            |
| Town Hall   | 10.36      | 0.00        | \$10.36         | 10.36      | 0.00       | 0.00            |
| Public Safety                                       | 48.88      | 0.00        | \$48.88         | 48.88      | 0.00       | 0.00            |
| PSB Parking Lot Repairs                             | 31,000.00  | 0.00        | \$31,000.00     | 25,800.00  | 0.00       | 5,200.00        |
| Police  | 623.34     | 0.00        | \$623.34        | 623.34     | 0.00       | 0.00            |
| 117 Speed Signs                                     | 25,000.00  | 0.00        | \$25,000.00     | 22,650.88  | 0.00       | 2,349.12        |
| Fire Retro Pay                                      | 27,645.20  | 0.00        | \$27,645.20     | 0.00       | 0.00       | 27,645.20       |
| SCBA and Turnout Gear                               | 0.00       | 44,000.00   | \$44,000.00     | 0.00       | 0.00       | 44,000.00       |
| Fire Engine 1 Repairs                               | 19,770.00  | 0.00        | \$19,770.00     | 19,770.00  | 0.00       | 0.00            |
| Ambulance   | 1,252.30   | 0.00        | \$1,252.30      | 1,252.30   | 0.00       | 0.00            |
| New Ambulance                                       | 2,854.46   | 0.00        | \$2,854.46      | 1,351.87   | 0.00       | 1,502.59        |
| Ambulance SUV                                       | 25,000.00  | 0.00        | \$25,000.00     | 23,309.26  | 0.00       | 1,690.74        |
| Wastewater Treatment Facility Repair                | 88,924.00  | (19,724.00) | \$69,200.00     | 69,200.00  | 0.00       | 0.00            |
| Florence Sawyer Boiler                              | 30,000.00  | 0.00        | \$30,000.00     | 27,640.00  | 0.00       | 2,360.00        |
| Emerson Driveway Repair                             | 14,000.00  | 0.00        | \$14,000.00     | 14,000.00  | 0.00       | 0.00            |
| Carpet Replacement FSS                              | 17,200.00  | 0.00        | \$17,200.00     | 14,875.00  | 0.00       | 2,325.00        |
| Interior Painting FSS                               | 11,000.00  | 0.00        | \$11,000.00     | 0.00       | 0.00       | 11,000.00       |
| Locker Replacement FSS                              | 10,400.00  | 0.00        | \$10,400.00     | 10,400.00  | 0.00       | 0.00            |
| Emerson Column Repair                               | 0.00       | 15,700.00   | \$15,700.00     | 0.00       | 0.00       | 15,700.00       |
| Highway   | 9,578.37   | 0.00        | \$9,578.37      | 9,264.14   | 0.00       | 314.23          |
| Culvert Meadow, Long & Randall                      | 25,199.80  | 0.00        | \$25,199.80     | 4,193.40   | 0.00       | 21,006.40       |
| Wilder Road Culvert Eng.                            | 9,001.47   | (7,938.97)  | \$1,062.50      | 1,062.50   | 0.00       | 0.00            |
| Berlin Road Culvert Eng.                            | 16,800.96  | (10,350.34) | \$6,450.62      | 6,450.62   | 0.00       | 0.00            |
| DPW Office Expansion                                | 1,647.48   | (1,647.48)  | \$0.00          | 0.00       | 0.00       | 0.00            |
| Plow and Sander Repair                              | 35,000.00  | 0.00        | \$35,000.00     | 35,000.00  | 0.00       | 0.00            |
| 938G Loader Repair                                  | 17,925.00  | 0.00        | \$17,925.00     | 17,925.00  | 0.00       | 0.00            |
| DPW Dump Truck                                      | 100,000.00 | 0.00        | \$100,000.00    | 98,405.29  | 0.00       | 1,594.71        |
| 117 Traffic Calming                                 | 20,000.00  | 0.00        | \$20,000.00     | 14,024.24  | 0.00       | 5,975.76        |
| Wastewater Treatment Membrane Repair                | 0.00       | 69,724.00   | \$69,724.00     | 0.00       | 0.00       | 69,724.00       |
| 117 Pedestrian Crossing Improvements                | 0.00       | 22,000.00   | \$22,000.00     | 0.00       | 0.00       | 22,000.00       |
| Drainage engineering S. Bolton                      | 0.00       | 43,700.00   | \$43,700.00     | 0.00       | 0.00       | 43,700.00       |
| DPW Plow/Sander                                     | 0.00       | 193,000.00  | \$193,000.00    | 0.00       | 0.00       | 193,000.00      |
| Local Improvements                                  | 2,947.00   | 0.00        | \$2,947.00      | 0.00       | 0.00       | 2,947.00        |
| Well Monitoring                                     | 714.98     | 0.00        | \$714.98        | 714.98     | 0.00       | 0.00            |
| Unemployment Settlement                             | 191.90     | (166.93)    | \$24.97         | 24.97      | 0.00       | 0.00            |
| TOTAL ENCUMBRANCES FROM FISCAL YEAR 2017            | 587,227.67 | 308,296.28  | 895,523.95      | 421,489.20 | 0.00       | 474,034.75      |

TOTAL EXPENDITURES - GENERAL FUND

23,500,730.99

EXPENDITURES - HIGHWAY GRANT FUND

EXPENSES:

Chapter 90 120,672.95

TOTAL EXPENDITURES - HIGHWAY FUND

120,672.95

EXPENDITURES - STATE GRANTS FUND

EXPENSES:

|                          |            |
|--------------------------|------------|
| Conservation             | 177.54     |
| Council on Aging         | 7,410.31   |
| Library State Aid        | 9,811.65   |
| Election Wages           | 2,516.00   |
| Arts Lottery Council     | 4,450.00   |
| Green Communities        | 127,010.75 |
| Complete Streets         | 10,000.00  |
| ADA                      | 23,000.00  |
| Selective Enforcement    | 1,294.85   |
| HeatSmart                | 1,144.74   |
| Emergency Management     | 3,000.00   |
| Bulletproof Vests        | 5,185.00   |
| DEP                      | 450.00     |
| Transfer to General Fund | 0.00       |

TOTAL EXPENDITURES - STATE GRANTS FUND

195,450.84

EXPENDITURES - RECEIPTS RESERVED FOR APPROPRIATION

EXPENSES:

Transfer to General Fund - Ambulance 75,000.00

TOTAL EXPENDITURES - RECEIPTS RES. FOR APPROP.

75,000.00

EXPENDITURES - REVOLVING FUNDS

EXPENSES:

|                          |            |
|--------------------------|------------|
| Police Outside Details   | 149,784.07 |
| Cable Fund               | 113,737.64 |
| Municipal Software       | 9,682.56   |
| Fire Details             | 280.00     |
| Insurance under \$10K    | 1,524.02   |
| Park and Rec Gift        | 1,060.00   |
| Police Gift              | 36.79      |
| Police Law Enforcement   | 372.47     |
| Wreath Donations         | 553.00     |
| Arts Council             | 340.01     |
| Fuel Assistance          | 3,672.35   |
| Transfer to General Fund | 80,000.00  |

TOTAL EXPENDITURES - REVOLVING FUNDS

361,042.91



EXPENDITURES - CONSULTANT FUNDS

EXPENSES:

|                         |           |
|-------------------------|-----------|
| Century Mill Estates    | 1,295.00  |
| Houghton Farm           | 550.00    |
| Forbush/Main st         | 8,480.00  |
| Driveway                | 1,300.00  |
| Bolton Solar            | 2,080.00  |
| Long Hill Road          | 5,700.00  |
| Hudson Road Subdivision | 14,070.00 |
| Main Street             | 3,640.00  |
| Vaughn Hill             | 3,000.00  |

TOTAL EXPENDITURES - CONSULTANT FUNDS

40,115.00

EXPENDITURES - CAPITAL PROJECT FUNDS

EXPENSES:

|                          |            |
|--------------------------|------------|
| Fire Apparatus           | 4,257.00   |
| Town Hall Repairs        | 21,809.24  |
| DPW Truck                | 3,604.98   |
| Berlin Road Culvert      | 268,000.00 |
| Wilder Road Culvert      | 149,150.00 |
| Town Common              | 195,000.00 |
| Backhoe                  | 4,659.32   |
| Transfer to General Fund | 0.00       |

TOTAL EXPENDITURES - CAPITAL PROJECT FUNDS

646,480.54

EXPENDITURES - EXPENDABLE TRUST FUNDS

EXPENSES:

|                           |          |
|---------------------------|----------|
| Joan Sullivan Scholarship | 250.00   |
| Affordable Housing Trust  | 1,540.00 |

TOTAL EXPENDITURES - EXPENDABLE TRUST FUNDS

1,790.00

TOTAL EXPENDITURES - ALL FUNDS

24,941,283.23

**TOWN OF BOLTON**

As of June 30, 2018

Balance Sheet - General Fund

|   |               |            |
|---|---------------|------------|
| Cash - Unrestricted Checking            | 2,589,135.48  |            |
| Personal Property Receivable:           |               |            |
| 2013                                    | \$ 191.61     |            |
| 2014                                    | \$ 260.50     |            |
| 2015                                    | \$ 306.76     |            |
| 2016                                    | \$ 621.79     |            |
| 2017                                    | \$ 904.13     |            |
| 2018                                    | \$ 1,033.99   |            |
| Real Estate Receivable:                 |               |            |
| 2008                                    | \$ 800.11     |            |
| 2009                                    | \$ 2,205.13   |            |
| 2010                                    | \$ 2,368.55   |            |
| 2011                                    | \$ 2,454.69   |            |
| 2012                                    | \$ 2,419.09   |            |
| 2013                                    | \$ 2,575.56   |            |
| 2014                                    | \$ 2,552.48   |            |
| 2015                                    | \$ 2,253.14   |            |
| 2016                                    | \$ 3,502.70   |            |
| 2017                                    | \$ 50,248.87  |            |
| 2018                                    | \$ 127,570.97 |            |
| Allowance for Abatements and Exemptions |               | 628,397.11 |
| Tax Lien Receivable                     | \$ 571,325.23 |            |
| Supplemental Tax Receivable             |               |            |
| 2016                                    | \$ 2,725.90   |            |
| 2018                                    | \$ 5,485.50   |            |
| Motor Vehicle Excise Receivable:        |               |            |
| 2007                                    | \$ 565.42     |            |
| 2008                                    | \$ 711.88     |            |
| 2009                                    | \$ 883.24     |            |
| 2010                                    | \$ 1,055.00   |            |
| 2011                                    | \$ 899.69     |            |
| 2012                                    | \$ 908.13     |            |
| 2013                                    | \$ 1,163.12   |            |
| 2014                                    | \$ 1,713.64   |            |
| 2015                                    | \$ 1,783.13   |            |
| 2016                                    | \$ 2,606.16   |            |
| 2017                                    | \$ 4,448.34   |            |
| 2018                                    | \$ 64,992.58  |            |
| Tax Foreclosures                        | \$ 194,733.38 |            |

# TOWN OF BOLTON

As of June 30, 2018

|  |    |              |                 |
|--|----|--------------|-----------------|
| Warrants Payable                             |    | \$           | 233,841.14      |
| Health Insurance Withholding                 |    | \$           | 13,974.95       |
| Life Insurance Withholding                   | \$ | 16.40        |                 |
| Disability Insurance Withholding             |    | \$           | 288.84          |
| Colonial Insurance Withholding               | \$ | 59.00        |                 |
| Accrued Payroll                              |    | \$           | 141,472.00      |
| Abandoned Property and Unclaimed Items       |    | \$           | 81.88           |
| Deferred Revenue - Real Estate & Pers. Prop. | \$ | 417,915.64   |                 |
| Deferred Revenue - Tax Liens                 |    | \$           | 571,325.23      |
| Deferred Revenue - Tax Foreclosures          |    | \$           | 194,733.38      |
| Deferred Revenue - Motor Vehicle Excise      |    | \$           | 81,730.33       |
| F/B Reserved for Encumbrances                |    | \$           | 557,337.03      |
| F/B Reserved for Expenditures                |    | \$           | 60,568.00       |
| Undesignated Fund Balance                    |    | \$           | 1,581,647.04    |
| F/B for Appropriation Deficits               | \$ |              |                 |
|  | \$ | 4,065,396.93 | \$ 4,065,396.93 |

## Balance Sheet - Highway Fund

|                            |    |           |              |
|----------------------------|----|-----------|--------------|
| Warrants Payable           |    | \$        | 24,672.95    |
| F/B Designated State Grant | \$ | 24,672.95 |              |
|                            | \$ | 24,672.95 | \$ 24,672.95 |

## Balance Sheet - State Grant Fund

|                                 |    |            |               |
|---------------------------------|----|------------|---------------|
| Cash - Unrestricted Checking    | \$ | 761.10     |               |
| Warrants Payable                |    | \$         | 25,447.23     |
| Accrued Payroll                 |    | \$         | 617.12        |
| F/B Library State Aid           |    | \$         | 58,767.44     |
| F/B Emergency Preparedness      |    | \$         | 8,443.92      |
| F/B Arts Lottery                |    | \$         | 4,611.29      |
| F/B MASSGIS                     |    | \$         | 2,547.00      |
| F/B Community Policing          |    | \$         | 2,449.16      |
| F/B Small Scale Initiative      |    | \$         | 1,250.00      |
| F/B Clean Energy - Sawyer       |    | \$         | 975.06        |
| F/B Fire VFA                    |    | \$         | 673.36        |
| F/B Clean Energy                |    | \$         | 276.22        |
| F/B LEPC Grant                  |    | \$         | 10.00         |
| F/B Council on Aging            |    | \$         | 0.69          |
| F/B Extended Polling            |    | \$         | 285.10        |
| F/B DEP Grant                   |    | \$         | 11,650.00     |
| F/B Bulletproof Vests           | \$ | 3,533.63   |               |
| F/B Solarize Mass               |    | \$         | 2,082.05      |
| F/B Emergency Management        | \$ | 540.00     |               |
| F/B Selective Enforcement Grant | \$ | 841.68     |               |
| F/B Green Communities Grant     | \$ | 91,745.75  |               |
| F/B Cisma Grant                 |    | \$         | 336.52        |
| F/B ADA Grant                   | \$ | 23,000.00  |               |
|                                 | \$ | 120,422.16 | \$ 120,422.16 |

# TOWN OF BOLTON

As of June 30, 2018

## Balance Sheet - Receipts Reserved for Appropriation

|                              |    |            |               |
|------------------------------|----|------------|---------------|
| Cash                         | \$ | 255,570.33 |               |
| Ambulance Receivable         | \$ | 206,412.59 |               |
| Deferred Revenue - Ambulance |    |            | \$ 206,412.59 |
| F/B Reserved - Ambulance     |    |            | \$ 255,570.33 |
|                              |    |            |               |
|                              | \$ | 461,982.92 | \$ 461,982.92 |

## Balance Sheet - Revolving Fund

|                                  |    |            |               |
|----------------------------------|----|------------|---------------|
| Cash                             | \$ | 505,033.86 |               |
| Departmental Receivable          | \$ | 1,375.60   |               |
| Warrants Payable                 |    |            | \$ -          |
| Accrued Payroll                  |    |            | \$ 12,013.75  |
| Deferred Revenue - Departmental  |    |            | \$ 1,375.60   |
| F/B Cingular Tower Funds         |    |            | \$ 266,914.84 |
| F/B Cable                        |    |            | \$ 76,940.31  |
| F/B Conservation Wetland Fees    |    |            | \$ 53,233.71  |
| F/B Ambulance Donations          |    |            | \$ 585.46     |
| F/B Municipal Software Revolving |    |            | \$ 31,681.79  |
| F/B Insurance Reimb              |    |            | \$ 15,082.95  |
| F/B Bolton Fair Lease            |    |            | \$ 9,452.59   |
| F/B Library Memorial Fund        |    |            | \$ 8,596.64   |
| F/B Recycling Programs           |    |            | \$ 2,409.40   |
| F/B Park & Recreation Gift       |    |            | \$ 1,503.42   |
| F/B Conservation Gift            |    |            | \$ 1,860.69   |
| F/B Law Enforcement Trust        |    |            | \$ 1,371.54   |
| F/B 275th Donation               |    |            | \$ 1,063.08   |
| F/B Cultural Council             |    |            | \$ 568.29     |
| F/B COA Donations                |    |            | \$ 32.28      |
| F/B Fire Outside Details         |    |            | \$ 689.50     |
| F/B Highway Gift                 |    |            | \$ 400.00     |
| F/B Police Gift                  |    |            | \$ 2,645.67   |
| F/B Fire Donations               |    |            | \$ 175.00     |
| F/B Bolton Flag Fund Gift        |    |            | \$ 70.00      |
| F/B World War II Memorial Gift   |    |            | \$ 25.00      |
| F/B Conservation Vernal Pool     |    |            | \$ 25.00      |
| F/B Eagle Scout Gift             |    |            | \$ 25.00      |
| F/B DARE Gift                    |    |            | \$ 39.16      |
| F/B Wreath Donations             |    |            | \$ 1,351.33   |
| F/B Selectmen Gift               |    |            | \$ 16.11      |
| F/B Cadet Program                |    |            | \$ 3,100.00   |
| F/B Welcome to Bolton Sign       |    |            | \$ 500.00     |
| F/B Tree Replacement Gift        |    |            | \$ 12,000.00  |
| F/B Senior Fuel Assistance       |    |            | \$ 2,036.95   |
| F/B Police Revolving             |    |            |               |
|                                  | \$ | 1,375.60   |               |
|                                  |    |            |               |
|                                  | \$ | 507,785.06 | \$ 507,785.06 |

**TOWN OF BOLTON**

As of June 30, 2018

**Balance Sheet - Consultant Revolving Fund**

|                                      |                     |                     |
|--------------------------------------|---------------------|---------------------|
| Cash - Restricted Savings            | \$ 25,482.90        |                     |
| Warrants Payable                     |                     | \$ 260.00           |
| F/B Driveway Consultants             |                     | \$ 1,395.00         |
| F/B Houghton Farm Peer Review        |                     | \$ 1,624.00         |
| F/B Century Mill Estates Peer Review |                     | \$ 2,011.00         |
| F/B Craftsman Village Peer Review    |                     | \$ 1,997.42         |
| F/B 147 Long Hill Road Consultant    |                     | \$ 200.00           |
| F/B 580 Main St. Condyne             |                     | \$ 500.00           |
| F/B Cons. Wetlands and Wildlife Inc. |                     | \$ 1,759.16         |
| F/B Heritage Properties              |                     | \$ 500.07           |
| F/B Syncarpha Solar Project          |                     | \$ 300.00           |
| F/B Bolton Solar 2 Project           |                     | \$ 590.00           |
| F/B Heritage Prop/Sunset Ridge       |                     | \$ 542.80           |
| F/B Sunset Ridge                     |                     | \$ 233.20           |
| F/B Walker Development               |                     | \$ 445.00           |
| F/B 649 Main Street                  |                     | \$ 3,045.00         |
| F/B Habitech                         |                     | \$ 10,055.00        |
| F/B 34 Fox Run                       |                     | \$ 25.25            |
|                                      | <u>\$ 25,482.90</u> | <u>\$ 25,482.90</u> |

**Balance Sheet - Capital Projects Fund**

|                              |                        |                        |
|------------------------------|------------------------|------------------------|
| Cash                         | \$ 520,312.58          |                        |
| Warrants Payable             |                        | \$ 3,066.00            |
| BAN's Payable                |                        | \$ 1,170,620.00        |
| F/B Town Common              | \$ 195,000.00          |                        |
| F/B Berlin Road Culvert      | \$ 214,000.00          |                        |
| F/B Wilder Road Culvert      | \$ 111,150.00          |                        |
| F/B Sanding Body Replacement | \$ 47,000.00           |                        |
| F/B DPW Truck                | \$ 75,000.00           |                        |
| F/B Police Cruiser           | \$ 13,000.00           |                        |
| F/B Backhoe                  | \$ 66,997.32           |                        |
| F/B Defibrillators           |                        | \$ 0.92                |
| F/B Fire Apparatus           |                        | \$ 3,505.65            |
| F/B Town Hall Repairs        |                        | \$ 40,737.33           |
| F/B Still River Lights       |                        | \$ 24,530.00           |
|                              | <u>\$ 1,242,459.90</u> | <u>\$ 1,242,459.90</u> |

**Balance Sheet - Non-Expendable Trust Fund**

|                                       |                     |                     |
|---------------------------------------|---------------------|---------------------|
| Cash - Restricted Savings             | \$ 68,270.13        |                     |
| F/B Cemetery Perpetual Care Principal |                     | \$ 30,724.13        |
| F/B Houghton High School              |                     | \$ 12,000.00        |
| F/B M. Edes Scholarship               |                     | \$ 10,000.00        |
| F/B Whitcomb Benevolent               |                     | \$ 5,000.00         |
| F/B Sullivan Scholarship              |                     | \$ 4,146.00         |
| F/B G. Brown Library                  |                     | \$ 2,700.00         |
| F/B G. Brown School                   |                     | \$ 2,700.00         |
| F/B Nursing                           |                     | \$ 1,000.00         |
|                                       | <u>\$ 68,270.13</u> | <u>\$ 68,270.13</u> |

**TOWN OF BOLTON**

As of June 30, 2018

Balance Sheet - OPEB Trust Fund

|                     |                      |                      |
|---------------------|----------------------|----------------------|
| Cash - Investment   | \$ 614,151.45        |                      |
| F/B OPEB Trust Fund |                      | \$ 614,151.45        |
|                     | <u>\$ 614,151.45</u> | <u>\$ 614,151.45</u> |

Balance Sheet - Expendable Trust Fund

|                                    |                      |                      |
|------------------------------------|----------------------|----------------------|
| Cash - Investment                  | \$ 345,780.85        |                      |
| F/B Affordable Housing Trust       |                      | \$ 279,345.43        |
| F/B Conservation Fund              |                      | \$ 31,545.42         |
| F/B Nursing                        |                      | \$ 10,551.37         |
| F/B Cemetery Perpetual Care Income |                      | \$ 9,012.29          |
| F/B Dewhurst, Fire                 |                      | \$ 4,246.56          |
| F/B Dewhurst, Police               |                      | \$ 3,617.45          |
| F/B Bolton History Fund            |                      | \$ 3,341.12          |
| F/B Houghton School Fund           |                      | \$ 1,793.44          |
| F/B Gerdon Brown School            |                      | \$ 805.93            |
| F/B Gerdon Brown Library           |                      | \$ 644.14            |
| F/B Sign Fund                      |                      | \$ 528.13            |
| F/B Whitcomb Benevolent Fund       |                      | \$ 235.76            |
| F/B Lucy Bowen Library             |                      | \$ 113.81            |
|                                    | <u>\$ 345,780.85</u> | <u>\$ 345,780.85</u> |

Balance Sheet - Stabilization Fund

|                                |                        |                        |
|--------------------------------|------------------------|------------------------|
| Cash - Investment              | \$ 1,012,680.37        |                        |
| F/B Stabilization Fund         |                        | \$ 992,071.72          |
| F/B Capital Stabilization Fund |                        | \$ 20,608.65           |
|                                | <u>\$ 1,012,680.37</u> | <u>\$ 1,012,680.37</u> |

Balance Sheet - Private Purpose Fund

|                               |                    |                    |
|-------------------------------|--------------------|--------------------|
| Cash - Investment             | \$ 3,956.06        |                    |
| F/B Joan Sullivan Scholarship |                    | \$ 3,961.82        |
| F/B M. Edes Scholarship       | \$ 5.76            |                    |
|                               | <u>\$ 3,961.82</u> | <u>\$ 3,961.82</u> |

# TOWN OF BOLTON

As of June 30, 2018

## Balance Sheet - Agency Fund

|  |                      |                      |
|--|----------------------|----------------------|
| Cash - Unrestricted  | \$ 768,646.12        |                      |
| Due to Commonwealth  |                      | \$ 2,443.75          |
| Guaranteed Deposits  |                      | \$ 1,068.56          |
| Planning Board Escrow - Century Mill Estates Old Stone Estates |                      | \$ 254,774.32        |
| Planning Board Escrow - Houghton Farm                          |                      | \$ 7,476.00          |
| Planning Board Escrow - 649 Main Street                        |                      | \$ 3,000.00          |
| Planning Board Escrow - Driveways                              |                      | \$ 12,000.00         |
| Planning Board Escrow - Woodview Develop.                      |                      | \$ 2,997.50          |
| Planning Board Escrow - Hudson Rd. Common Driveway             |                      | \$ 1,000.00          |
| Planning Board Escrow - Burnham Rd 4-4C Driveway               |                      | \$ 1,000.00          |
| Planning Board Escrow - Long Hill Rd Parcel 33                 |                      | \$ 1,000.00          |
| Planning Board Escrow - Lot 2 Vaughn Hill                      |                      | \$ 1,000.00          |
| Planning Board Escrow - Main Street 4D/16                      |                      | \$ 1,000.00          |
| Planning Board Escrow - Harvard Road Lots 1 and 2              |                      | \$ 1,000.00          |
| Planning Board Escrow - 34 Fox Run                             |                      | \$ 1,000.00          |
| Planning Board Escrow - 121 Oak Trail                          |                      | \$ 1,000.00          |
| Planning Board Escrow - 153 West Berlin Road                   |                      | \$ 5,890.00          |
| Planning Board Escrow - Bolton 2 Solar                         |                      | \$ 35,000.00         |
| Planning Board Escrow - Long Hill Rd 3E/83                     |                      | \$ 210,045.00        |
| Board of Health Escrow - 244-248 Harvard Road                  |                      | \$ 13,965.90         |
| Board of Health Escrow - 662-664 Main Street                   |                      | \$ 13,858.68         |
| Conservation Escrow - Century Mill Estates                     |                      | \$ 127,000.00        |
| Conservation Escrow - High Oaks Realty Trust                   |                      | \$ 19,550.00         |
| Conservation Escrow - Applewood Construction                   |                      | \$ 31,559.25         |
| Conservation Escrow - Duval & Klasnick                         |                      | \$ 6,300.00          |
| Conservation Escrow - Heritage                                 |                      | \$ 5,000.00          |
| Conservation Escrow - David White                              |                      | \$ 4,200.00          |
| Conservation Escrow - Mechlin Bundy Bylaw                      |                      | \$ 798.00            |
| Conservation Escrow - 1141 Main Street                         |                      | \$ 1,284.00          |
| Conservation Escrow - GQGC Wetland                             |                      | \$ 1,500.00          |
| Conservation Escrow - Danforth Brook                           |                      | \$ 766.00            |
| Conservation Escrow - Ragozzino OOC 112-535                    |                      | \$ 169.16            |
|  | <u>\$ 768,646.12</u> | <u>\$ 768,646.12</u> |

## Balance Sheet - Long Term Debt Group

|  |                        |                        |
|--|------------------------|------------------------|
| Amount to be Provided for Payment          | \$ 7,660,000.00        |                        |
| Bonds Payable - Public Safety Center       |                        | \$ 3,701,000.00        |
| Bonds Payable - Library Exp/Renovation     |                        | \$ 1,829,000.00        |
| Bonds Payable - Wastewater Treatment Plant |                        | \$ 1,125,000.00        |
| Bonds Payable - APR's                      |                        | \$ 490,000.00          |
| Bonds Payable - Emerson Remodeling         |                        | \$ 276,000.00          |
| Bonds Payable - Landfill Closure           |                        | \$ 122,000.00          |
| Bonds Payable - Nashoba Realty Land        |                        | \$ 70,000.00           |
| Bonds Payable - Barrett's Hill Land        |                        | \$ 20,000.00           |
| Bonds Payable - Savignano Land             |                        | \$ 18,000.00           |
| Bonds Payable - Sawyer Repairs             |                        | \$ 9,000.00            |
|  | <u>\$ 7,660,000.00</u> | <u>\$ 7,660,000.00</u> |