



Website Announcement Policy

TownofBolton.com is the official website of the Town of Bolton and home to important information related to the Town, its Boards and Committees. The website features a News and Announcement tool which enables the Town to communicate Town business to subscribers.

The Town of Bolton website content is limited to information from Town Departments, Boards, and Committees.

Individual Boards and Committees can generate News and Announcements on their pages to reach their subscribers.

Messages from Departments, Boards or Committees appropriate for broader audiences can be posted as News and Announcements on the Home Page for better outreach by employees with home page access.

Employees and Board or Committee members without home page access may request their message be posted on the Home Page News and Announcements by contacting the Town Administrator's Administrative Assistant or the Town Clerk's Office.

News and Announcement Messages are limited to Town and/or Board and Committee business. The Town of Bolton website cannot be used to generate messages, promote events or disseminate communications for other groups.

Approved by Select Board on: June 3, 2021