

TOWN MEETING AND ELECTION CALENDAR for FY23
(Annual Town Meeting May 2, 2022 & Annual Town Election May 9, 2022)

- Thur, October 14th, 2021 **BUDGET PACKETS DISTRIBUTED TO DEPARTMENTS**
(By Town Administrator, Town Accountant and Town Treasurer)
- Wed, November 10, 2021 **CAPITAL REQUESTS - DUE to TOWN ADMINISTRATOR**
- Wed, November 17, 2021 **BUDGETS & ARTICLES - DUE to TOWN ADMINISTRATOR**
Forwarded to Town Accountant and Town Treasurer
- Wed, December 1, 2021 **BUDGETS AND ARTICLES SUBMITTED** To Select Board and
Advisory Committee **(Town Administrator)**
- Thur, February 10, 2022 **CALL the CAUCUS - sign Public Notice**
(Select Board)
- Wed, February 23, 2022 **LAST day to HOLD ALL HEARINGS related to ALL ARTICLES**
On ATM WARRANT (Planning Board)
- Thur, February 24, 2022 **LAST day to have FINAL (no changes) ARTICLES to**
Select Board and Advisory Committee
&
FINAL BALLOT QUESTIONS to Town Clerk
- Thur, February 24, 2022 **POST Public Notice of Caucus (at least 7 days before caucus)**
(Select Board)
- Mon, March 7, 2022 **CAUCUS (at least 38 days before ATM/no later than March 26, 2021)**
7:30 PM **(Town Clerk)**
- Thur, March 10, 2022 **LAST day to FILE CAUCUS NOMINATION CERTIFICATES**
2:30 pm **OR NOMINATION PAPERS**
(Within 72 hours after caucus and at least 35 days before Town
Meeting) **(Town Clerk)**
- Thur, March 10, 2022 **WARRANT TO BE REVIEWED WITH TOWN COUNSEL**
(Select Board's meeting)
- Mon, March 14, 2022 **LAST day to FILE OBJECTIONS OR WITHDRAWAL**
2:30 p.m. (Within 48 hours after caucus nomination certificate filing deadline
and at least 33 days before Town Meeting) **(Town Clerk)**
- Wed, March 16, 2022 **LAST day to FILL VACANCY** caused by withdrawal (within 48
hours after withdrawal deadline and at least 31 days before Town
Meeting.

****Moderator, Town Clerk, Select Board chairman meet week before the ballot goes to printer.)
(Town Clerk)**

Wed, March 16th, 2022

LAST day to FILE CITIZEN'S PETITION
For certification of signatures by the Town Clerk's office.
(Town Clerk)

Thur, March 24, 2022

WARRANT TO BE CLOSED AND SIGNED
(Select Board's meeting prior to the warrant going to Printer)

Mon, March 28, 2022

WARRANT to PRINTER or NEWSPAPER for insertion (21 days before ATM/by April 11th, 2022)**(Select Board)**
&
CONSTABLE TO POST 5 COPIES (must happen 14 days before ATM before April 18th)

Mon, March 28, 2022

BALLOT to the PRINTER (at least 35 before the Election)
(Town Clerk)

Monday, April 4th, 2022

Solicitation for slides for ATM presentations to Select Board (Town Secretary)

Tuesday, April 12th, 2022
9:00 a.m.-5:00 p.m.

LAST DAY TO REGISTER VOTERS for town meeting and election.
(20 days before ATM) **(Town Clerk)**

Mon, April 20, 2022

FINAL Slides Submitted to Town Moderator and Town Secretary

Mon, April 27th, 2022

Approval of ATM Slides **(Town Moderator)**

Mon, May 2, 2022

ANNUAL TOWN MEETING

Mon, May 9, 2022

ANNUAL TOWN ELECTION