

Board of Selectmen

Minutes Review Procedure

Draft Minutes will be sent out to Selectmen by the Friday prior to the next meeting.

Selectmen will review the minutes and forward changes back to Administrative within 10 days of receipt.

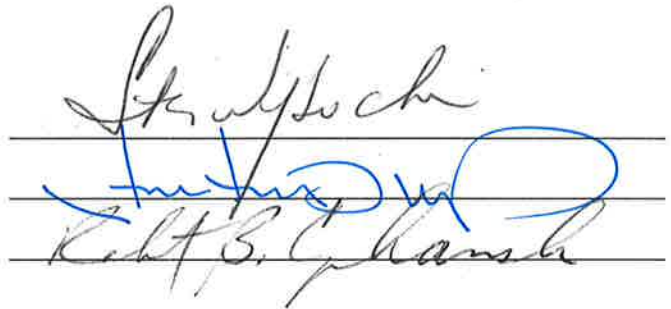
Revisions will be made and final draft will be included in the packets for Selectmen Review.

Selectmen will review the minutes in open session.

If approved, the final copy will signed at the meeting.

If additional changes are needed they will be made and the final minutes will be signed at the following meeting.

Approved by Selectmen on January 9, 2020



Three handwritten signatures in blue ink are written on three horizontal lines. The top signature is 'Stacy Socha'. The middle signature is 'Matthew D. [unclear]'. The bottom signature is 'Robert B. Glanski'.