

# TOWN OF BOLTON



**ANNUAL TOWN MEETING  
WARRANT  
MONDAY, MAY 3<sup>RD</sup>, 2021**

**ANNUAL TOWN ELECTION  
MONDAY, May 10<sup>th</sup>, 2021**

**Annual Town Meeting  
Monday, May 3<sup>rd</sup>, 2021, 7:00 P.M.  
Nashoba Regional High School Auditorium**

**Annual Town Election  
Monday, May 10<sup>th</sup>, 2021  
Noon to 8:00 p.m.  
Nashoba Regional High School Auditorium**

\*\*\*\* PLEASE BRING THIS WARRANT TO TOWN MEETING \*\*\*\*

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## **BOARD OF SELECTMEN'S STATEMENT**

The 2021 Annual Town Meeting articles for consideration by residents of Bolton include operational expenses, capital planning, zoning, and administrative regulations.

The town budget proposes an increase of 2.48% (\$627,805) to \$25,969,448 for next year. Components of that increase are:

Nashoba Regional School district - \$466,618 (2.94% increase)

Minuteman Regional Vocational Technical School District - \$72,491 (12.25% increase)

Bolton municipal expenses - \$88,696 (1.00 % increase)

Overall expenses for these three components in FY22 are:

Nashoba Regional School District - \$16,317,623

Minuteman Regional Vocational Technical School District - \$664,408

Bolton municipal expenses - \$8,987,417

Compared to the current year, town expenses in FY22 for General Government and Debt Service are projected to decline in absolute terms. Expenses will increase for Public Safety, Public Works, Human Services, Culture & Recreation, Employee Benefits, and Other Insurance. Overall, the increase in Bolton municipal expenses is limited to \$88,696.

Standard & Poor's continues to rate Bolton "AAA", their highest rating for a municipality. In the proposed 2022 budget, debt service is down to 4.42% of the total budget, from 10.03% in 2015. The operating budget is fully funded from FY2022 revenue, allowing the full use of Free Cash to fund most of the capital projects and purchases. The only borrowing proposed is for a DPW vehicle and a new fire truck.

Non-tax revenue to the town remained stable in the past year, despite the COVID-19 pandemic. To the surprise of many, actual receipts from the local meal tax did not drop during the past year. State funding was not reduced. Federal CARES ACT money was utilized by the town to obtain equipment and services needed to safely keep town offices and public safety departments operating.

In addition to the operating budget, there are several one-time projects and equipment purchases in the warrant. They include:

Improvements to the physical quality of the Florence Sawyer and Emerson schools

Investments in public safety

Replacement of aged Department of Public Works vehicles

Authorize repairs to public areas

The Planning Board has submitted several articles to alter zoning regulations and accept new streets.

As always, there are several administrative articles for voters to consider ranging from improvements in financial control to changing the name of the Board of Selectmen.

Progress has been slower and more difficult this past year due to the pandemic. But by working together, we have made progress. The articles proposed in this Annual Town Meeting warrant demonstrate a vigorous agenda for the coming year.

Signed,

Board of Selectmen

Robert B. Czekanski, Chairman

Jonathan D. Keep

Stanley M. Wysocki

**ADVISORY COMMITTEE'S STATEMENT**

This statement summarizes Bolton's proposed FY22 budget and provides data in comparison to FY21. The proposed FY22 budget was developed collaboratively by the department heads, Town Administrator, Board of Selectmen, Town Accountant, Town Treasurer, and Advisory Committee. As always, we want to thank Don Lowe (Town Administrator), Jenny Jacobsen (Town Secretary), Ninotchka Rogers (Town Accountant), Kristen Noel (Town Treasurer), and all the department heads for their year-round support.

REVENUE TABLE					
Revenue	FY21	FY22 (Advisory)	% of Total Revenue	\$ change from FY21	% change from FY21
Levy limit (prior FY)	\$21,577,386	\$22,421,921	82.80%	\$844,535	3.91%
Prop 2-1/2 allowable growth	\$539,435	\$560,548	2.07%	\$21,113	3.91%
New growth	\$200,000	\$200,000	0.74%	\$0	0.00%
Debt excluded from Prop 2-1/2	\$1,243,037	\$1,067,515	3.94%	-\$175,522	-14.12%
<i>Taxable levy limit (sum of above)</i>	<b>\$23,559,857</b>	<b>\$24,249,984</b>	<b>89.55%</b>	<b>\$690,127</b>	<b>2.93%</b>
Abatement & exemption allowance	-\$160,000	-\$160,000	-0.59%	\$0	0.00%
State revenues	\$293,866	\$288,349	1.06%	-\$5,517	-1.88%
Local receipts	\$1,514,382	\$1,562,042	5.77%	\$47,660	3.15%
Other available funds & released Articles	\$614,067	\$710,794	2.62%	\$96,727	15.75%
Free Cash (for operating budget)	\$0	\$0	0.00%	\$0	0.00%
Free Cash (for warrant articles)	\$371,036	\$312,443	1.15%	-\$58,593	-15.79%
Borrowing	\$550,000	\$115,000	0.42%	-\$435,000	-79.09%
<b>TOTAL REVENUE</b>	<b>\$26,743,209</b>	<b>\$27,078,612</b>	<b>100.00%</b>	<b>\$335,403</b>	<b>1.25%</b>

**Revenues**

- The FY22 Warrant will raise an estimated additional \$690,127 of revenue by taxation, which is a 2.93% increase over FY21.
  - Each year, the Massachusetts Department of Revenue reviews the town's finances and certifies the amount of unrestricted free cash. The town uses certified Free Cash to fund capital projects and, if absolutely necessary, to balance the operating budget.
- Bolton's certified Free Cash on July 1, 2021 was \$660,949 (down from \$841,243 last year). In the proposed FY22 budget, we are not using any Free Cash to finance operating expenses.

EXPENDITURES TABLE					
Expenditures	FY21	FY22 (Advisory)	% of Oper. Exp.	\$ change from FY21	% change from FY21
General Government	\$1,396,325	\$1,377,591	5.30%	-\$18,734	-1.34%
Public Safety	\$2,525,023	\$2,638,421	10.16%	\$113,398	4.49%
Education	\$16,459,965	\$16,982,031	65.39%	\$522,066	3.17%
Public Works	\$1,477,835	\$1,511,568	5.82%	\$33,733	2.28%
Human Services	\$187,612	\$193,651	0.75%	\$6,039	3.22%
Culture & Recreation	\$500,100	\$509,274	1.96%	\$9,174	1.83%
Debt Service	\$1,305,285	\$1,184,841	4.56%	-\$120,444	-9.23%
Employee Benefits	\$1,373,477	\$1,452,997	5.60%	\$79,520	5.79%
Other Insurance	\$116,022	\$119,074	0.46%	\$3,052	2.63%
<b>Total Operating Expenditures</b>	<b>\$25,341,643</b>	<b>\$25,969,448</b>	<b>100.00%</b>	<b>\$627,805</b>	<b>2.48%</b>
<b>Total Oper. Exp. w/o Education</b>	<b>\$8,881,678</b>	<b>\$8,987,417</b>	<b>34.61%</b>	<b>\$105,739</b>	<b>1.19%</b>
State & County	\$71,871	\$72,694		\$823	1.15%
Warrant Articles (cash & other funds)	\$750,103	\$838,237		\$88,134	11.75%
Warrant Articles (borrowing)	\$550,000	\$115,000		-\$435,000	-79.09%
<b>TOTAL EXPENDITURES</b>	<b>\$26,713,617</b>	<b>\$26,995,379</b>		<b>\$281,762</b>	<b>1.05%</b>

## Expenditures

- Total projected FY22 expenditures will increase by \$281,762, which is 1.05% above the FY21 budget.
- Education, which represents 65% of the operating budget, is increasing \$522,066 (3.17%) over last year.
- Debt Service for FY22 is down \$120,444 (9.23%). This figure does not include debt costs for the proposed Fire Truck (Article 17), but we expect those costs to appear in the FY23 budget.
- Employee and retiree benefit costs (including pensions) are up \$79,520 (5.79%) for FY22.

## Other Highlights

The FY22 Warrant includes a number of capital articles to fund needed investments in our buildings, vehicles, and public infrastructure. For the proposed Fire-EMS Ambulance (Article 18), we recommend that \$257,000 be spent from the Ambulance Receipts Reserved fund. For the proposed DPW 46,000 GVW Dump Truck (Article 20), we recommend using Chapter 90 funds for the vehicle itself and \$10,000 of Free Cash for the snow removal equipment. For the proposed DPW 19,000 GVW Dump Truck (Article 19), we recommend a borrowing of \$115,000. For all other capital articles, we recommend the use of Free Cash.

We continue to use “best practice” targets when evaluating the budget. Although these targets are not legally mandated, they are based on budgeting practices that have been effective over the long-term in other municipalities, and they are among the factors considered by investor service companies in assigning our bond rating. Our results are shown in the following table:

Target	Result
Achieve certified Free Cash of <b>3-5%</b> of total budgeted expenditures in the prior fiscal year ( <i>i.e.</i> , FY21).	<b>2.47%</b>
Maintain a Free Cash balance of <b>at least \$350,000</b> heading into FY22.	<b>\$348,506</b>
Maintain overall Reserves (Free Cash + Stabilization funds + Overlay Reserve) of <b>6-10%</b> of the operating budget (net of debt).	<b>7.93%</b>
Maintain Debt Service payments at <b>no more than 5-7%</b> of general fund revenues.	<b>4.54%</b>
Fund <b>100%</b> of Other Post-Employment Benefits (OPEB) actuarially determined contribution.	<b>100%</b>

Thank you for participating in this Annual Town Meeting. If you have questions or comments about the work we do throughout the year, please contact us.

Signed,

**Advisory Committee**

- Brian Boyle
- Omid Gharony
- Bob Guerriero
- Ann Hurd
- Craig Lauer
- Bill Nickles

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF BOLTON  
WORCESTER, ss  
ANNUAL TOWN MEETING  
Monday, May 3, 2021  
Nashoba Regional High School Auditorium  
7:00 p.m.**

To any of the Constables of the Town of Bolton, in the County aforesaid:

GREETINGS - In the name of the Commonwealth of Massachusetts, you are directed to notify and warn the inhabitants of the Town of Bolton aforesaid, qualified to vote in elections and town affairs, to meet at Nashoba Regional High School Auditorium in said Bolton, on the 3rd day of May, 2021 at 7:00 p.m., then and there to act on the following articles:

**Article 1: Accept Annual Reports**

To see if the Town will vote to accept the reports of the Board of Selectmen and Advisory Committee, or any other Town officers, boards, or committees for the calendar year 2020; or do or act relating thereto.

**Sponsor:** Board of Selectmen

**Note:** Annual Reports are available at the Town Hall, Library and on our website at [www.townofbolton.com](http://www.townofbolton.com).

**Board of Selectmen Recommendation:** Unanimous (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Unanimous (6 in favor, 0 opposed)

**Vote Required:** Majority

**Article 2: Unpaid Bills for Fiscal Year 2019 & 2020**

To see if the Town will vote to transfer from available funds the sum of \$7,517.62 (seven thousand five hundred seventeen dollars and sixty-two cents) for the purpose of paying the following unpaid Fiscal Year 2019 and 2020 bills, pursuant to Massachusetts General Laws Chapter 44, Section 64, or vote to transfer sums to pay any other unpaid bills from prior fiscal years; or do or act relating thereto:

FY 19	\$570.32	Canon Financial Services	Invoice 19707704
FY 20	\$369.83	Canon Financial Services	Invoice 19930069
FY 20	\$293.05	Comcast Business	Invoice 3/4/20
FY 20	\$70.00	CPP Porta Potties	Invoice 323
FY 20	\$386.42	Global	Invoice 20198111
FY 20	\$5,828.00	Northeast Geoscience, Inc.	Invoice 2597

**Sponsor:** Board of Selectmen

**Summary:** These are unpaid bills from the previous fiscal years for services that have been rendered.

**Board of Selectmen Recommendation:** Unanimous (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Unanimous (6 in favor, 0 opposed)

**Vote Required:** 4/5 Majority

**Article 3: Fiscal Year 2022 Operating Budget**

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$25,969,447.94 (twenty-five million nine hundred sixty-nine thousand four hundred forty-seven dollars and ninety-four cents), or any other amount, as set forth in the budget for the purposes of operating and maintaining the various departments of the Town, and to meet such appropriation:

- a. The sum of \$75,000 (seventy-five thousand dollars) be transferred from the Ambulance Receipts Reserved for Appropriation to be applied to the Ambulance Department budget;
- b. The sum of \$110,000 (one hundred ten thousand dollars) or any other amount, be transferred from the Overlay Reserve Account;
- c. The sum of \$25,784,447.94 (twenty-five million seven hundred eighty four thousand four hundred forty seven dollars and ninety four cents)to be raised by taxation;
- d. or do or act relating thereto.

**Sponsor:** Board of Selectmen  
**Board of Selectmen Recommendation:**  
**Advisory Committee Recommendation:**  
**Vote Required:** Majority

**Article 4: Spending Limits of Revolving Fund Accounts**

To see if the Town will vote pursuant to Massachusetts General Laws Chapter 44, Section 53E ½, to set the limits on the total amounts that may be expended from each of the Town’s existing revolving funds established by Section 24-3 of the Code of the Town of Bolton for Fiscal Year 2022; or do or act relating thereto.

<b>Fund:</b>	<b>Maximum Amount Expendable:</b>
Web-based Municipal Software Services	\$ 30,000
Nashoba Cadet EMT Program	\$ 5,000
Tax Title	\$ 5,000
Senior Van	\$ 16,000
Parks and Recreation	\$ 8,000
Advanced Life Support (ALS)	\$250,000

**Sponsor:** Board of Selectmen  
**Summary:** Under the amended M.G.L. Chapter 44, Section 53E ½, the Town must vote each year to set the total amounts that may be expended from each of the Town’s revolving funds, established by a bylaw adopted at the Annual Town Meeting on June 22, 2020.  
**Board of Selectmen Recommendation:** Unanimous (3 in favor, 0 opposed)  
**Advisory Committee Recommendation:** Unanimous (6 in favor, 0 opposed)  
**Vote Required:** Majority

**Article 5: Amend ALS Revolving Fund to Add Second Signatory**

To see if the Town will vote to authorize the Town Administrator to be a required second signatory along with the Fire Chief for any expenditures from the ALS revolving fund in excess of \$25,000 (twenty-five thousand dollars) by amending Section 24-3. E of the Code of the Town of Bolton, Table of Authorized Revolving Funds, as follows, with deleted text in strikethrough and new text underlined, or do or act relating thereto:



Revolving Fund	Department, Board, Committee, Agency or Officer Authorized to Spend from Fund	Fees, Charges or Other Receipts Credited to Fund	Program or Activity Expenses Payable from Fund	Restrictions or Conditions on Expenses Payable from Fund	Other Requirements/ Reports	Fiscal Years
Advanced Life Support	Fire Chief, with the approval of the Town Administrator for amounts in excess of \$25,000.	Fees and reimbursements for the Town's Advanced Life Support service	Operations of the Town's Advanced Life Support service	None, other than as set forth in this bylaw and by Town Meeting vote	None, other than as set forth in this bylaw and by Town Meeting vote	Fiscal Year 2021 and subsequent years

**Sponsor:** Board of Selectmen

**Summary:** This article will provide a second level of approval for any expenditure from the ALS Revolving Fund of \$25,000 or greater.

**Board of Selectmen Recommendation:** Unanimous (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Unanimous (6 in favor, 0 opposed)

**Vote Required:** Majority

**Article 6: Waste Water Treatment Facility Repairs**

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$46,041.34 (Forty-six thousand forty-one dollars and thirty-four cents) for the purpose of funding major repairs to the wastewater treatment facility located behind the Florence Sawyer and Emerson Schools, and to meet said appropriation, transfer the sum of \$21,041.34 (twenty-one thousand forty-one dollars and thirty-four cents) from the Waste Water Treatment Capital Stabilization Fund and transfer the sum of \$25,000 (twenty-five thousand dollars) from free cash, or do or act relating thereto.

**Sponsor:** Department of Public Works

**Summary:** This wastewater treatment facility has an estimated twenty-year life expectancy and it is currently in its twelfth year. This fund allows the town to respond immediately to any major repairs.

**Board of Selectmen Recommendation:** Unanimous (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Unanimous (6 in favor, 0 opposed)

**Vote Required:** 2/3 Majority

**Article 7: Tax Title Revolving Fund**

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$5,000.00 (Five thousand dollars) for the purpose of funding the Tax Title Revolving Fund, or do or act relating thereto.

**Sponsor:** Board of Selectmen

**Summary:** This article would ensure that funds would be available to pay expenses incurred by the Tax Collector or Treasurer in connection with a tax taking or tax title foreclosure, including, but not limited to, fees and costs of recording or filing documents and instruments, searching and examining titles, mailing, publishing or advertising notices or documents, petitioning the land court, serving court filings and documents and paying legal fees.

**Board of Selectmen Recommendation:** Unanimous (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Unanimous (6 in favor, 0 opposed)

**Vote Required:** Majority

**Article 8: Injury Leave Indemnity Fund**

To see if the Town will vote to accept the second to last paragraph of M.G.L. c. 41, Section 111F, to create a special fund to be known as the Injury Leave Indemnity Fund, to be expended by the Board of Selectmen for payment of injury leave compensation or medical bills of police officers or firefighters incurred under M.G.L. c. 41, Section 111F or Section 100; or do or act relating thereto.

**Sponsor:** Board of Selectmen

**Summary:** This fund would allow the use of the insurance payments received by the town for employees, who are absent due to an on-the-job injury, to cover a portion of their payroll.

**Board of Selectmen Recommendation:** Unanimous (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Unanimous (6 in favor, 0 opposed)

**Vote Required:** Majority

**Article 9: Amendment to the Code of the Town of Bolton, Division I, Part I, Administrative Legislation, Chapter 70, Personnel Policies, Section 12 Fringe Benefits.**

To see if the Town will vote to amend the Code of the Town of Bolton, Division I, Part I, Administrative Legislation, Chapter 70, Personnel Policies § 70-12 Fringe benefits, J.(1) (b) to add the following sentence to the end of the paragraph: “Only employees who have retired from the Town of Bolton are eligible for Bolton’s medical retirement plan.”; and further that non-substantive changes to the numbering of the Code of the Town Bolton be permitted in order that it be in compliance with the numbering format of the Code; or take any other action relating thereto.

**Sponsor:** Board of Selectmen

**Summary:** This amendment to our administrative bylaws will disallow former employees who have left to go work in other communities to be eligible for Bolton’s retiree medical plan.

**Board of Selectmen Recommendation:** Unanimous (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Unanimous (6 in favor, 0 opposed)

**Vote Required:** Majority

**Article 10: Name Change – Board of Selectmen to Select Board**

To see if the Town will vote as follows:

1. To amend the Code of the Town of Bolton, including Chapter 250: Zoning, by replacing the terms “Board of Selectmen” and “Selectmen” throughout with the term “Select Board”, and replacing the term “Selectman” with the term “Select Board member” throughout; and, further, by inserting a new Section 1-4 to Division I: Bylaws, Part I, Administrative Legislation, Chapter 1, Article II, as follows:

§ 1-4 For purposes of these bylaws, and for all official business of the Town, the board previously referred to as the Board of Selectmen shall hereinafter be referred to as the Select Board, with individual members to be referred to as “Select Board members”, and said Select Board shall have all the powers and duties of a Board of Selectmen as set forth in the General Laws or any special act applicable to the Town.

and further that non-substantive changes to the numbering of the Code of the Town Bolton be permitted in order that it be in compliance with the numbering format of the Code; or take any other action relating thereto.

2. To authorize the Board of Selectmen / Select Board to file a petition with the General Court to enact special legislation as follows:

AN ACT ESTABLISHING A SELECT BOARD IN THE TOWN OF BOLTON

*Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:*

SECTION 1. Notwithstanding any general or special law, bylaw of the town or rules and regulations to the contrary, the executive body of the town of Bolton, previously known as the board of selectmen, shall be known as the select board and shall have the powers and authority of a board of selectmen under any general or special law, bylaw of the town or rules and regulations applicable thereto.

SECTION 2. This act shall take effect upon its passage.

provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen / Select Board approves amendments thereto before enactment by the General Court, which amendments shall be within the public purposes of said petition; or take any action relative thereto.

**Sponsor:** Board of Selectmen

**Summary:** The Board of Selectmen was named when women were not allowed on the Board. The term 'Select Board' provides historical continuity while recognizing that this is no longer the case.

**Board of Selectmen Recommendation:** Unanimous (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Unanimous (6 in favor, 0 opposed)

**Vote Required:** 2/3 Majority

Article 11:	Amendment to the Code of the Town of Bolton, Division I, Part III. Zoning Bylaw, Chapter 250. Zoning, to Amend Section 250-21.D. Accessory apartments and Section 250.12. Schedule of permitted uses as well as Add Accessory Apartment to Section 250-28. Terms, defined
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To see if the Town will vote as follows:

1. To amend the Code of the Town of Bolton, Division I, Part III. Zoning Bylaw, Article V. Special Regulations, Section 250-21.D. Accessory apartments, as follows (deletions in (parenthesis and italics) and additions underlined);

D. Accessory apartments.

- (1) No accessory apartment permitted under this section shall be constructed and occupied without building and occupancy permits issued by the Building Inspector.

- (2) All applicable federal, state and local building and health codes must be satisfied, including all bylaws of the Town of Bolton.
- (3) The residence must be owner-occupied, except for bona fide temporary absences. The owner of the property shall occupy either the principal dwelling or the accessory apartment.
- (4) There shall be a maximum of one accessory apartment per residence and it shall have its own complete kitchen and complete bath and toilet facilities.
- (5) Accessory Apartments shall not be used for online home rental services for transient occupancy.
- (6) The outside appearance of the premises shall remain that of a single-family residence.
- (7) Construction of an accessory apartment is allowed as of right, either in or attached to a new or existing principal dwelling, subject to the following requirements:
  - (a) *(The residence must be owner-occupied.)*
  - (b) The size of the accessory apartment is to be limited to no larger than 1/3 of the aggregate heated floor space of living area of the residence.
  - (c) *(The outside appearance of the premises shall remain that of a single-family residence.)*
  - (d) *(All applicable federal, state and local building and health codes must be satisfied, including all bylaws of the Town of Bolton.)*
  - (e) The accessory apartment shall have its own separate entrances from the outside.
  - (f) *(The accessory apartment shall have its own complete kitchen and complete bath and toilet facilities.)*
  - (g) *(There shall be only one accessory apartment per residence.)*
  - (h) A certified drawing showing the above shall be filed with the Board of Selectmen either for new construction or the creation of an accessory apartment in an existing dwelling.
- (8) The Planning Board, acting as the special permit granting authority (SPGA), may grant a special permit for a detached accessory apartment within an accessory building subject to the following requirements:
  - (a) The detached accessory apartment shall appear incidental to the principal residence.
  - (b) The gross heated floor space of living area of the detached accessory apartment shall not exceed the lesser of fifty percent of the gross floor area of the principal dwelling or 1200 square feet.
  - (c) Accessory buildings, either grandfathered or constructed with a building permit prior to May 3, 2021, whose gross floor areas exceed the maximum allowed area may be considered at the discretion of the SPGA.
  - (d) An additional driveway or curb cut for the use of the detached accessory apartment may be considered at the discretion of the SPGA.
  - (e) Adequate provision shall be made for ingress and egress to the outside from the detached accessory apartment as required by State Building Code.
  - (f) Adequate parking shall be arranged on the premises so as not to disturb abutting properties or be detrimental to the neighborhood.
  - (g) Any other conditions, safeguards and limitations on time or use as may be imposed by the SPGA according to MGL c. 40A or regulations pursuant thereto.

2. To amend the Code of the Town of Bolton, Division I, Part III. Zoning Bylaw, Article III. Zoning District Regulations, Section 250-12. Schedule of permitted uses, as follows (deletions in *parenthesis and italics*) and additions underlined);

<b>Types of Uses</b>	<b>Residential</b>	<b>Business</b>	<b>Limited Business</b>	<b>Industrial</b>	<b>Limited Creation Business</b>
Residential					
Accessory Apartment					
<u>Attached</u>	Yes	No	No	No	No
<u>Detached</u>	<u>SP</u>	<u>No</u>	<u>No</u>	<u>No</u>	<u>No</u>

3. To amend the Code of the Town of Bolton, Division I, Part III. Zoning Bylaw, Chapter 250. Zoning, Article VI. Definitions, Section 250-28. Terms defined, by adding the definition of Accessory Apartment, as follows (deletions in *parenthesis and italics*) and additions underlined);

**ACCESSORY APARTMENT**

A self-contained housing unit incorporated within a single-family dwelling or accessory building that is clearly subordinate to the principal residence.

and further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Code of Bolton; or take any other action relating thereto.

**Sponsor:** Planning Board

**Summary:** This bylaw amendment adds detached accessory apartments as an allowed use in the Residential Zoning District by Special Permit granted by the Planning Board. Bolton currently allows for accessory apartments, either in or attached to, a new or existing house. Bolton does not currently allow for detached accessory apartments within an accessory structure (e.g., barn, garage, pool house). Accessory apartments are to appear incidental to the primary residence and not to be offensive or detrimental to the neighborhood. The allowance of detached accessory apartments provides an opportunity for diversity in housing while maintaining the rural and residential character of Bolton. It also provides an affordable housing option for aging seniors, college students, and young professionals. The allowance of detached accessory apartments is identified as a housing strategy in Bolton’s Draft Housing Production Plan.

**Board of Selectmen Recommendation:** Unanimous (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Unanimous (6 in favor, 0 opposed)

**Vote Required:** 2/3 Majority

Article 12: Amendment to the Code of the Town of Bolton, Division I, Part III. Zoning Bylaw, Chapter 250. Zoning, to Amend Section 250-18. Temporary signs

To see if the Town will vote as follows to amend the Code of the Town of Bolton, Division I, Part III. Zoning Bylaw, Article V. Special Regulations, Section 250-18. Temporary signs, as follows (deletions in *parenthesis and italics*) and additions underlined);

250-18 Sign regulations.

F. Temporary signs.

- (1) Temporary signs, pertaining only to the lease or sale of land or building on which the sign is located, will be allowed in all zones subject to the following restrictions:
  - (a) The sign shall not exceed six square feet in area.
  - (b) The sign shall not be illuminated.
  - (c) *(The addition of the word "sold" is not allowed.)* The sign shall be removed within 14 days after closing date of sale.
- (2) Signs which do not conform to this section must apply under the general sign bylaws (§ 250-18).

and further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Code of Bolton; or take any other action relating thereto.

**Sponsor:** Planning Board

**Summary:** The current temporary sign bylaw prohibits the use of the word “sold” on temporary signs pertaining to the lease or sale of land or building. The Planning Board seeks to improve the language of this bylaw while maintaining the intent to limit the time in which real estate signs are advertised. This bylaw amendment would allow the word “sold” to be added to temporary signs, but would require temporary signs, pertaining to the lease or sale of land or building, to be removed within 14 days after closing date of sale. The Planning Board finds the word “sold” added to real estate signs to be helpful in gauging the real estate market in Bolton.

**Board of Selectmen Recommendation:** Unanimous (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Unanimous (6 in favor, 0 opposed)

**Vote Required:** 2/3 Majority

Article 13:	Amendment to the Code of the Town of Bolton, Division I, Part III. Zoning Bylaw, Chapter 250. Zoning, to add Section 250-xx. Outdoor Lighting
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To see if the Town will vote as follows to amend the Code of the Town of Bolton, Division I, Part III. Zoning Bylaw, Article V. Special Regulations, Section 250-18. Outdoor Lighting, as follows (deletions in (parenthesis and italics) and additions underlined);

A. Objective. The regulation of outdoor lighting is intended to enhance public safety and welfare by providing for lighting that will complement the character of the Town, preserve the natural environment, enhance the night sky as a natural resource, minimize light trespass, diminish glare, and reduce energy consumption.

B. Applicability.

- (1) The requirements of this section shall apply to outdoor lighting on lots and parcels in all districts.
- (2) Exemptions include the following:
  - (a) Single-family and two-family dwellings.
  - (b) Streetlights, lights that control traffic, or other lighting for public safety on streets and ways.
  - (c) Municipal properties.
  - (d) Athletic fields.
  - (e) Lighting fixtures required by the FAA.
  - (f) Seasonal holiday lighting.
  - (g) Existing outdoor lighting approved through the issuance of a special permit and/or site plan approval as of May 3, 2021.
- (3) Prohibited outdoor lighting include:

- a. Color changing lights and static color lights.
- b. Flickering or flashing lights.
- c. Neon lights, mercury vapor, and search lights.

### C. Definitions.

#### CUTOFF ANGLE

The angle formed by a line drawn from the direction of the direct light rays at the light source with respect to the vertical, beyond which no direct light is emitted.

#### FIXTURE

The assembly that houses a lamp or lamps, and which may include a housing, a mounting bracket or pole socket, a lamp holder, a ballast, a reflector or mirror, and/or a refractor, lens or diffuser lens.

#### FOOT-CANDLE

A unit of illumination. One foot-candle is equal to one lumen per square foot.

#### FULL CUTOFF LUMINAIRE

A lamp and fixture assembly designed with a cutoff angle of 90° so that no direct light is emitted above a horizontal plane.

#### GLARE

Light emitted from a luminaire with an intensity great enough to produce annoyance, discomfort, or a reduction in a viewer's ability to see.

#### LAMP

The component of a luminaire that produces the actual light.

#### LIGHT TRESPASS

The shining of direct light produced by a luminaire beyond the boundaries of the lot or parcel on which it is located. On-site lighting shall produce no more than 0.3 foot-candles horizontal brightness at the property line and 0 foot-candles 10 feet horizontal brightness beyond the property line.

#### LUMEN

A measure of light energy generated by a light source (i.e., brightness). For purposes of this bylaw, the lumen output shall be the initial lumen output of a lamp, as rated by the manufacturer.

#### LUMINAIRE

A complete lighting system, including a lamp or lamps and a fixture.

### D. Requirements.

- (1) Energy efficient lamps are the preferred lamp type for all outdoor lighting applications.
- (2) All luminaires, regardless of lumen rating, shall be full cutoff to eliminate light trespass onto any street or abutting lot or parcel beyond 10 feet and to eliminate glare perceptible to persons on any street or abutting lot or parcel.

- (3) A luminaire attached to the exterior of a building or structure for area lighting shall be full cutoff to control glare. The luminaire shall be mounted no higher than 20 feet above grade or at a height approved by the special permit and/or site plan approval granting authority.
- (4) A luminaire attached to a pole shall be mounted no higher than 20 feet above grade and shall be full cutoff to control glare.
- (5) All outdoor lighting shall be shut off between the hours of 11 p.m. and 6 a.m. with the exception of limited security and safety lighting or alternative hours approved through the issuance of a special permit and/or site plan approval.
- (6) Uses allowed by special permit and/or site plan approval may be required to submit a photometric plan at the discretion of the special permit and/or site plan approval granting authority.
- (7) The Planning Board may issue regulations to go with this bylaw which specify design criteria and the contents of a photometric plan.

and further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Code of Bolton; or take any other action relating thereto.

**Sponsor:** Planning Board

**Summary:** This proposed zoning bylaw would further regulate outdoor lighting associated with business, commercial, and industrial uses. The intent of this bylaw is to provide lighting that would complement the character of the Town, preserve the natural environment, enhance the night sky as a natural resource, minimize light trespass, diminish glare, and reduce energy consumption. This bylaw would supplement the lighting requirements established under Bolton’s Design review criteria, Section 250-23. G (10).

**Board of Selectmen Recommendation:** Unanimous (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Unanimous (6 in favor, 0 opposed)

**Vote Required:** 2/3 Majority

**Article 14: Acceptance of Houghton Farm Lane**

To see if the Town will vote pursuant to Massachusetts General Law, Chapter 82, to accept Houghton Farm Lane as a public way as shown on a plan entitled “Houghton Farm – Street Acceptance Plan, Bolton, Massachusetts” prepared for High Oaks Realty Trust by Dillis & Roy Civil Design Group, dated January 21, 2021, Drawing No.3375-ACC, a copy of which is on file in the Town Clerk’s Office; and to authorize the Board of Selectmen to accept a deed by gift of a fee interest in said way; or do or act relating thereto.

**Sponsor:** Planning Board

**Summary:** Houghton Farm Lane was constructed as part of the Houghton Farm subdivision located off of Sugar Road and has been constructed in accordance with Bolton’s Subdivision Rules and Regulations.

**Board of Selectmen Recommendation:** Unanimous (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Unanimous (6 in favor, 0 opposed)

**Vote Required:** Majority

**Article 15: Security Camera System**

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$16,018.00 (sixteen thousand eighteen dollars) to purchase a security camera system for the Town Common; or do or act relating thereto.



**Sponsor:** Police Department

**Summary:** The security camera system at the Town Common operated on a public Wifi network that was disabled by the Parks and Recreation Commission. The previous system was a standalone system with cloud-based recording. The new system needs to be incorporated into the Police Department's exaQvision video security system. The proposed project would be wireless connections from the Town Common cameras to the Public Safety Building. Point-to-point antennas would need to be installed as well as transmitting equipment. The benefit of incorporating the system into the Police department's system will provide the department and Nashoba Valley Regional Dispatch the ability to monitor the cameras.

**Board of Selectmen Recommendation:** Approved (2 in favor, 1 opposed)

**Advisory Committee Recommendation:** Unanimous (6 in favor, 0 opposed)

**Vote Required:** Majority

**Article 16: Cruiser Camera System**

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$17,660.00 (seventeen thousand six hundred sixty dollars) to purchase a camera cruiser system for one cruiser; or do or act relating thereto.

**Sponsor:** Police Department

**Summary:** The Police Department cruisers currently do not have a camera system installed. The start-up of this project would include the necessary software and licensing, server, and technical support with the installation of one cruiser camera.

**Board of Selectmen Recommendation:** Unanimous (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Unanimous (6 in favor, 0 opposed)

**Vote Required:** Majority

**Article 17: Fire Truck**

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds, a sum of money not to exceed \$800,000.00 (eight hundred thousand dollars) for the acquisition of a fire truck, including the payment of all costs incidental and related thereto; and to meet this appropriation, authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said amount under and pursuant to Chapter 44, Section 7(1), of the Massachusetts General Laws or any other enabling authority, and to issue bonds or notes of the Town therefore, provided that any premium applied to the payment of the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20, of the Massachusetts General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; provided, however that this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by Chapter 59, Section 21C, of the Massachusetts General Laws (Proposition 2½) the amounts required to pay the principal of and interest on the borrowing authorized by this vote; or do or act relating thereto.

**Sponsor:** Bolton Fire-EMS

**Summary:** Bolton Fire-EMS seeks to purchase a pumper rescue truck per the capital plan for the replacement of a 2004 fire engine. The engine will be used as a rescue and water source pumper for incidents within Bolton. We have experienced an increase of rescue incidents including but not limited to motor vehicle accidents, patient extrications and shoring of incident scenes. Personnel have attended specialized training to address these incidents but the current apparatus will not accommodate the space or resources needed to handle the emergency.

**Board of Selectmen Recommendation:** Unanimous (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Unanimous (6 in favor, 0 opposed)

**Vote Required:** 2/3 Majority

**Article 18: Bolton Fire-EMS Ambulance**

To see if the Town will vote to transfer from the Ambulance Receipts Reserved for Appropriation Account or transfer from available funds the sum of up to \$257,000.00 (two hundred fifty-seven thousand dollars), pursuant to any applicable statute, for the purpose of purchasing an ambulance along with all appurtenant equipment; and to meet said appropriation, transfer the sum of \$1,665.21 (one thousand six hundred sixty-five dollars and twenty-one cents) from Article 21 from ATM 5/5/19; transfer the sum of \$1,690.74 (one thousand six hundred ninety dollars and seventy-four cents) from Article 21 from ATM 5/1/17; or do or act relating thereto.

**Sponsor:** Bolton Fire-EMS

**Summary:** Bolton Fire-EMS seeks to purchase a Class I transport ambulance to be used for emergency medical response, with a 5500-type chassis necessary to accommodate required equipment per Office of Emergency Medical Services (OEMS) guidelines.

**Board of Selectmen Recommendation:** Unanimous (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Unanimous (6 in favor, 0 opposed)

**Vote Required:** Majority

**Article 19: 19,000 Gross Vehicle Weight Dump Truck Body and Plow**

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds, a sum of money not to exceed \$115,000.00 (one hundred fifteen thousand dollars), for the acquisition of a 19,000 Gross Vehicle Weight Dump Truck Body and Plow, including the payment of all costs incidental and related thereto; and to meet this appropriation, authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said amount under and pursuant to Chapter 44, Section 7(1), of the Massachusetts General Laws or any other enabling authority, and to issue bonds or notes of the Town therefore, provided that any premium applied to the payment of the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20, of the Massachusetts General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; or do or act relating thereto.

**Sponsor:** Department of Public Works

**Summary:** The Department of Public Works looks to replace 2009 4WD with dump body and plow. Regular replacement of vehicles at near-end-of-reliable-service-life is recommended. As vehicles such as this small dump truck age, the frequency of repairs and vehicle downtime increases resulting in decreased reliability, delay of daily operations and a diminished level of service.

**Board of Selectmen Recommendation:** Unanimous (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Unanimous (6 in favor, 0 opposed)

**Vote Required:** 2/3 Majority

**Article 20: Plow and Associated Equipment for 46,000 Gross Vehicle Weight Dump Truck**

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum \$10,000 (ten thousand dollars), for the purchase of a plow and all related equipment for the Town's 46,000 Gross Vehicle Weight Dump Truck; or do or act relating thereto.

**Sponsor:** Department of Public Works

**Summary:** This 46,000 GVW Dump Truck with combination dump body and plow will replace the current 1996 International with sander body. The existing vehicle has outlived its useful life. The replacement will have a combination body for year-round use. The cost for the vehicle is proposed to be paid out of Chapter 90 funding.

The program does not cover costs associated with snow removal. This Article would cover only those costs not approved by Massachusetts Department of Transportation (plow frame, plow etc.).

**Board of Selectmen Recommendation:** Unanimous (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Unanimous (6 in favor, 0 opposed)

**Vote Required:** Majority

**Article 21: Town Building Evaluation**

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$50,000 (fifty thousand dollars), to fund an evaluation report on the condition of all Town buildings; or do or act relating thereto.

**Sponsor:** Department of Public Works

**Summary:** The Town's buildings are an important asset of the town. Proper planning is essential for long-term effective and efficient operations and preservation of the asset. The purpose of the assessment is to identify and evaluate all components of the buildings and to develop a comprehensive multi-year repair, renovation and/or replacement schedule which will allow the town to adequately plan for future capital expenditures. The buildings proposed to be evaluated are the Town Hall, Houghton Building, Public Safety Building, old Fire Station, Library, and Public Works buildings.

The work will be a comprehensive facilities assessment of the municipal buildings for space management utilization, code compliance and facility updates where appropriate as well as capital repairs to the building envelope and systems. Building assessment services will include photographs, component observations, disability access assessment, recommendations, life expectancy, opinions of cost (including cost escalator factor for capital planning purposes) and recommended schedule of repairs/updates for each Architectural and Engineering discipline. Improvements or repairs to the facilities are to be ranked in order of importance.

**Board of Selectmen Recommendation:** Unanimous (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Unanimous (6 in favor, 0 opposed)

**Vote Required:** Majority

**Article 22: Library Driveway Replacement**

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$30,000.00, to replace existing pavers in the library parking lot; or do or act relating thereto.

**Sponsor:** Department of Public Works

**Summary:** The existing pavers are in failure. The existing conditions create trip/fall hazards to visitors and patrons of the library. There will be continued deterioration of the pavers if not replaced.

**Board of Selectmen Recommendation:** Unanimous (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Unanimous (6 in favor, 0 opposed)

**Vote Required:** Majority

**Article 23: Florence Sawyer School Boiler**

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$95,000.00 (ninety-five thousand dollars), to purchase a condensing boiler for Florence Sawyer School; or do or act relating thereto.

**Sponsor:** Nashoba Regional School District

**Summary:** Phase one of the boiler replacement was completed in 2018 removing one bank of the oil-fired boiler plant and converting to 2 propane fired units. The plant was designed for 4 total condensing boilers .Adding a 3rd boiler will increase the thermal load to the plant helping maintain the hot water loop temp on days that are in the teens and below. Adding a 3rd boiler will shorten the run cycles of each boiler and help

extend the lifespan of each boiler and also provide redundancy if service is needed on any one of the boilers. In order to add the third propane boiler, the second bank of the oil-fired boiler plant would be removed in order to use the existing flue for exhaust and fresh air intake for the 3rd condensing boiler. Adding the 4th boiler will be determined after a full heating season and assess the need for the 4th.

**Board of Selectmen Recommendation:** Unanimous (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Unanimous (6 in favor, 0 opposed)

**Vote Required:** Majority

**Article 24: Emerson School Air Duct Cleaning**

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$20,000.00 (twenty thousand dollars), for the cleaning of the air ducts at the Emerson School; and to meet said appropriation, transfer the sum of \$7,753.00 (seven thousand seven hundred fifty-three dollars) from Article 22 from ATM 5/5/19; or do or act relating thereto.

**Sponsor:** Nashoba Regional School District

**Summary:** Based on readings found during air diagnostic testing. Recommendations were made for air duct cleaning that would improve overall indoor air quality, controls, equipment efficiency and overall performance of the HVAC system .

**Board of Selectmen Recommendation:** Unanimous (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Unanimous (6 in favor, 0 opposed)

**Vote Required:** Majority

**Article 25: Smoke Detector Replacement**

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$14,000 (fourteen thousand dollars), to replace smoke detectors at Florence Sawyer School; or do or act relating thereto.

**Sponsor:** Nashoba Regional School District

**Summary:** There has been an increased number of smoke detectors that have needed to be changed out. Long term it will be more cost effective to replace all the detectors and maintenance costs.

**Board of Selectmen Recommendation:** Unanimous (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Unanimous (6 in favor, 0 opposed)

**Vote Required:** Majority

**Article 26: Florence Sawyer School Oil Tank Removal**

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$30,000 (thirty thousand dollars), to remove the oil tank at Florence Sawyer School; or do or act relating thereto.

**Sponsor:** Nashoba Regional School District

**Summary:** Removing the 2nd bank of the oil-fired boiler plant will eliminate the need for #2 heating fuel in the building.

**Board of Selectmen Recommendation:** Unanimous (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Unanimous (6 in favor, 0 opposed)

**Vote Required:** Majority

Article 27: Authorize Town Election

To see if the Town will vote to meet at the Nashoba Regional High School Auditorium in Bolton, on Monday, May 10<sup>th</sup>, 2021, between the hours of noon and 8 p.m. to elect by ballot the following officers and to vote on the following questions, or do or act relating thereto.

- ONE YEAR:** One Moderator, One Town Clerk,  
**TWO YEARS:** One member of the Parks/Recreation Commission  
**THREE YEARS:** One member of the Board of Assessors, Two members of the Cemetery Committee, One member of the Board of Health, One Library Trustee, One member of the Nashoba Regional School District Committee, One member of the Parks/Recreation Commission, One member of the Board of Selectmen  
**FIVE YEARS:** One member of the Planning Board

**Ballot Questions:**

Question 1: Shall the Town of Bolton be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to acquire a fire truck, including the payment of all costs incidental and related thereto?


**Vote Required:** Majority

And you are directed to serve this warrant by posting up attested copies thereof at the U.S. Post Office, Town Library, Town Hall and Police Station at least seven (7) days before the time for holding said meeting.

Hereof fail not, and make due return of this warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting as aforesaid;

Given under our hands and seal, this 25<sup>th</sup> day of March in the year of our Lord, Two thousand twenty-one.

BOLTON BOARD OF SELECTMEN

  
Robert B. Czekanski, Chairman  
  
Jonathan D. Keep  
  
Stanley M. Wysocki

A true copy. Attest: \_\_\_\_\_ Constable of Bolton \_\_\_\_\_ Date

Worcester, ss.

Pursuant to the within Warrant, I have notified and warned the inhabitants of the Town of Bolton by posting up attested copies of the same at the U.S. Post Office, Town Library, Town Hall and Police Station at least seven (7) days before the date of the meeting, as within directed.

Constable of Bolton: \_\_\_\_\_ Date: \_\_\_\_\_

**FY2022 BUDGET**

		<b>Approved FY2021</b>	<b>Requested FY2022</b>	<b>Approved FY2022</b>
<b>GENERAL GOVERNMENT</b>				
114	Moderator			
	5700 Other Charges	50	50	50
<b>Total Moderator</b>		<b>50</b>	<b>50</b>	<b>50</b>
122	Selectmen			
	5101 Salary	900	900	900
	5200 Purchase of Services	10,000	10,000	10,000
	5342 Advertising	250	250	250
	5380 WHEAT	7,000	7,000	7,000
	5420 Supplies	150	150	150
	5730 Dues	1,220	1,220	1,220
	5781 Meetings	100	100	100
		<hr/>	<hr/>	<hr/>
<b>Total Selectmen</b>		<b>18,720</b>	<b>18,720</b>	<b>18,720</b>
		<hr/>	<hr/>	<hr/>
123	Town Administrator			
	5101 Salary	138,403	141,170	141,170
	5102 Hearing Officer	2,500	2,500	2,500
	5114 Wages	59,296	60,260	60,260
	5170 Deferred Compensation	8,000	8,000	8,000
	5176 Disability/Life Insurance	2,347	2,347	2,347
		<hr/>	<hr/>	<hr/>
		<b>210,546</b>	<b>214,277</b>	<b>214,277</b>
	5190 Compensation Reserve	60,000	60,000	-
	5201 Training	1,000	1,000	1,000
	5340 Phone Reimbursement	1,200	1,200	1,200
	5400 Supplies	500	500	500
	5710 In-state Travel	950	950	950
	5730 Dues	150	150	250
	5781 Meetings	300	300	300
		<hr/>	<hr/>	<hr/>
<b>Total Town Administrator</b>		<b>274,646</b>	<b>278,377</b>	<b>218,477</b>
131	Advisory Committee			
	5400 Supplies	20	20	20
	5730 Dues	165	165	165
<b>Total Advisory Committee</b>		<b>185</b>	<b>185</b>	<b>185</b>
132	Reserve Fund	100,000	100,000	100,000
<b>Total Reserve Fund</b>		<b>100,000</b>	<b>100,000</b>	<b>100,000</b>

**FY2022 BUDGET**

		<b>Approved FY2021</b>	<b>Requested FY2022</b>	<b>Approved FY2022</b>
135	Town Accountant			
	5101 Salary	66,909	70,321	70,321
	5102 Stipend	1,000	1,000	1,000
		<hr/> 67,909	<hr/> 71,321	<hr/> 71,321
	5200 Purchase of Services	2,000	-	-
	5243 Software Support	6,605	9,095	9,095
	5303 Audit	16,500	20,000	20,000
	5400 Supplies	400	400	400
	5781 Meetings	1,800	1,800	1,800
		<hr/> 27,305	<hr/> 31,295	<hr/> 31,295
	<b>Total Town Accountant</b>	<hr/> 95,214	<hr/> 102,616	<hr/> 102,616
141	Board of Assessors			
	5102 Stipend	1,000	1,000	1,000
	5114 Wages	47,527	48,254	48,254
		<hr/> 48,527	<hr/> 49,254	<hr/> 49,254
	5200 Purchase of Services	97,270	88,496	88,496
	5201 Training	860	860	860
	5243 Software Support	6,249	6,249	6,249
	5400 Supplies	600	600	600
	5710 In-state Travel	600	600	600
	5730 Dues	280	280	280
	5781 Meetings	150	150	150
	5782 GIS	4,500	5,700	5,700
		<hr/> 110,509	<hr/> 102,935	<hr/> 102,935
	<b>Total Board of Assessors</b>	<hr/> 159,036	<hr/> 152,189	<hr/> 152,189
145	Treasurer			
	5101 Salary	83,637	87,901	87,901
	5102 Stipend	1,000	1,000	1,000
		<hr/> 84,637	<hr/> 88,901	<hr/> 88,901
	5145 Longevity	8,700	9,900	9,900
	5243 Software Support	8,100	8,100	8,100
	5341 Postage	750	750	750
	5344 Tax Title Expense	1,000	1,000	1,000
	5420 Office Supplies	1,050	1,050	1,050
	5422 Bank Charges	4,300	4,300	4,300
	5710 In-state Travel	500	500	500
	5730 Dues	210	210	210
	5781 Meetings	250	250	250
		<hr/> 24,860	<hr/> 26,060	<hr/> 26,060
	<b>Total Treasurer</b>	<hr/> 109,497	<hr/> 114,961	<hr/> 114,961



**FY2022 BUDGET**

		<b>Approved FY2021</b>	<b>Requested FY2022</b>	<b>Approved FY2022</b>
146	Tax Collector			
	5101	46,190	48,527	48,527
	5102	1,000	1,000	1,000
		<hr/> 47,190	<hr/> 49,527	<hr/> 49,527
	5200	-	500	500
	5243	11,900	11,900	11,900
	5341	8,750	8,750	8,750
	5344	2,000	2,000	2,000
	5420	1,050	1,050	1,050
	5710	500	500	500
	5730	210	210	210
	5781	250	250	250
		<hr/> 24,660	<hr/> 25,160	<hr/> 25,160
	<b>Total Tax Collector</b>	<hr/> 71,850	<hr/> 74,687	<hr/> 74,687
147	Human Resources			
	5114	9,180	8,115	8,115
		<hr/> 9,180	<hr/> 8,115	<hr/> 8,115
	5200	500	500	500
	5400	200	200	200
	5709	800	3,840	3,840
	5710	200	200	200
	5730	250	250	250
	5781	200	200	200
		<hr/> 2,150	<hr/> 5,190	<hr/> 5,190
	<b>Total Human Resources</b>	<hr/> 11,330	<hr/> 13,305	<hr/> 13,305
151	Legal Services			
	5200	50,000	50,000	70,000
	<b>Total Legal Services</b>	<hr/> 50,000	<hr/> 50,000	<hr/> 70,000
155	MIS			
	5200	27,800	25,800	25,800
	5241	600	600	600
	5243	2,600	2,305	2,305
	5251	17,177	18,823	18,823
	5850	11,860	11,021	11,021
	<b>Total MIS</b>	<hr/> 60,037	<hr/> 58,549	<hr/> 58,549

**FY2022 BUDGET**

			<b>Approved FY2021</b>	<b>Requested FY2022</b>	<b>Approved FY2022</b>
161	Town Clerk				
	5101	Salary	70,616	72,036	72,036
	5102	Stipend	1,000	1,000	1,000
	5114	Wages	31,121	32,496	32,496
			<hr/> 102,737	<hr/> 105,532	<hr/> 105,532
	5200	Purchase of Services	175	175	175
	5243	Software Support	1,650	1,700	1,700
	5251	Web Services	1,200	1,200	1,200
	5400	Supplies	850	350	350
	5730	Dues	150	150	150
	5781	Meetings	2,300	2,300	2,300
			<hr/> 6,325	<hr/> 5,875	<hr/> 5,875
	Total Town Clerk		<hr/> 109,062	<hr/> 111,407	<hr/> 111,407
162	Elections				
	5114	Wages	5,220	2,565	2,565
	5200	Purchase of Services	4,710	2,670	2,670
	5400	Supplies	800	800	800
			<hr/> 5,510	<hr/> 3,470	<hr/> 3,470
	Total Elections		<hr/> 10,730	<hr/> 6,035	<hr/> 6,035
163	Street Listing/Registrars				
	5114	Wages	200	200	200
	5200	Purchase of Services	2,400	2,600	2,600
	5400	Supplies	350	350	350
			<hr/> 2,750	<hr/> 2,950	<hr/> 2,950
	Total Street Listing/Registrars		<hr/> 2,950	<hr/> 3,150	<hr/> 3,150

**FY2022 BUDGET**

			<b>Approved FY2021</b>	<b>Requested FY2022</b>	<b>Approved FY2022</b>
171	Conservation Commission				
	5114	Wages	58,858	61,548	61,548
			<hr/> 58,858	<hr/> 61,548	<hr/> 61,548
	5200	Purchase of Services	7,000	7,000	7,000
	5240	Land Maintenance	7,000	7,000	7,000
	5301	Training	800	800	800
	5305	Vernal Pool Study	150	150	100
	5342	Advertising	100	100	100
	5400	Supplies	400	400	400
	5710	In-state Travel	200	200	200
	5730	Dues	750	750	800
	5800	Land-Capital Improve.	1,000	1,000	1,000
	5850	Equipment	500	500	500
	5963	Conservation Fund	500	500	500
			<hr/> 18,400	<hr/> 18,400	<hr/> 18,400
	Total Conservation Commission		77,258	79,948	79,948
175	Planning Board				
	5114	Wages	63,286	72,352	72,352
	5200	Purchase of Services	1,200	1,200	1,200
	5342	Advertising	250	250	250
	5400	Supplies	200	200	200
	5710	In-state Travel	400	400	400
	5730	Dues	1,800	1,800	1,800
	5781	Meetings	400	400	400
			<hr/> 4,250	<hr/> 4,250	<hr/> 4,250
	Total Planning Board		67,536	76,602	76,602
176	Appeals Board				
	5205	40B Permitting	100	100	100
	5342	Advertising	100	100	100
	Total Appeals Board		200	200	200
179	Agricultural Commission				
	5780	Miscellaneous	1,746	1,746	1,746
	Total Agricultural Commission		1,746	1,746	1,746
182	Economic Development				
	5200	Purchase of Services	1,000	1,000	750
	Total Economic Development		1,000	1,000	750

**FY2022 BUDGET**

		<b>Approved FY2021</b>	<b>Requested FY2022</b>	<b>Approved FY2022</b>
190	Town Buildings			
5210	Heating	2,800	2,800	2,800
5211	Houghton Electric	7,300	7,300	7,300
5240	Repairs and Maintenance (formerly Maint.	116,992	117,000	117,000
5242	Grounds Maintenance	13,000	13,000	13,000
5281	Trash Hauler	950	950	950
5480	Propane	500	500	500
<b>Total Town Buildings</b>		<b>141,542</b>	<b>141,550</b>	<b>141,550</b>
192	Town Hall			
5200	Purchase of Services	10	10	-
5210	Heating	5,000	5,000	5,000
5211	Electric	7,100	5,850	5,850
5241	Repairs	10	10	-
5340	Telephone	5,015	5,015	5,015
5341	Postage	4,000	4,000	4,000
5400	Supplies	3,500	3,500	3,500
5800	Capital Outlay	4,500	4,500	4,500
<b>Total Town Hall</b>		<b>29,135</b>	<b>27,885</b>	<b>27,865</b>
195	Town Reports			
5200	Purchase of Services	3,000	3,700	3,700
5341	Postage	700	-	-
<b>Total Town Reports</b>		<b>3,700</b>	<b>3,700</b>	<b>3,700</b>
<b>TOTAL GENERAL GOVERNMENT</b>		<b>1,396,325</b>	<b>1,417,761</b>	<b>1,377,591</b>
<b>PUBLIC SAFETY</b>				
200	Public Safety Building			
5200	Purchase of Services	75,360	81,474	81,474
5210	Heating	10,500	15,500	15,500
5211	Electric	42,000	43,020	43,020
5240	Maintenance	36,075	36,075	36,075
5243	Software Support	6,555	6,555	6,555
5280	Trash Disposal	6,420	6,420	6,420
5340	Telephone	16,956	16,956	16,956
5400	Supplies	2,500	2,500	2,500
5486	Diesel	2,025	2,025	2,025
<b>Total Public Safety Building</b>		<b>198,391</b>	<b>210,525</b>	<b>210,525</b>

**FY2022 BUDGET**

		<b>Approved FY2021</b>	<b>Requested FY2022</b>	<b>Approved FY2022</b>
210	Police Department			
	5102	Salary	124,488	130,790
	5133	Wages	1,011,838	1,065,850
	5140	Wages - Overtime	143,362	170,821
	5176	Disability Insurance	663	663
			<hr/>	<hr/>
			1,280,351	1,368,124
	5201	Hired Services	3,000	3,000
	5301	Training	3,000	3,000
	5380	Lockup	1,960	1,960
	5420	Office Supplies	5,250	5,250
	5460	Firearms/Supplies	14,965	14,965
	5580	Uniforms	23,000	23,000
	5720	Out-of-State Travel	500	500
	5730	Dues & Subscriptions	3,500	3,500
	5851	Bulletproof vest	1,900	1,900
			<hr/>	<hr/>
			57,075	57,075
	5240	Repairs - Cruiser	25,000	25,000
	5400	Supplies - Cruiser	7,500	7,500
	5480	Gas - Cruiser	14,200	14,200
	5482	Tires - Cruiser	5,000	5,000
			<hr/>	<hr/>
			51,700	51,700
	5850	Equipment/Cruiser	7,000	7,000
	5870	Cruiser Purchase	53,750	53,750
			<hr/>	<hr/>
			60,750	60,750
	<b>Total Police Department</b>		<hr/>	<hr/>
			1,449,877	1,537,650

**FY2022 BUDGET**

		<b>Approved FY2021</b>	<b>Requested FY2022</b>	<b>Approved FY2022</b>
230	FIRE/EMS			
	5101	109,395	114,304	114,304
	5112	750	750	750
	5113	70,200	66,809	66,809
	5115	191,025	191,025	191,025
	5120	19,372	19,372	19,372
		<hr/>	<hr/>	<hr/>
		390,742	392,260	392,260
	5200	15,100	15,100	15,100
	5201	30,000	20,000	20,000
	5202	6,500	7,000	7,000
	5211	700	700	700
	5241	21,000	21,000	21,000
	5301	8,600	8,600	8,600
	5400	4,500	4,500	4,500
	5460	5,620	5,620	5,620
	5480	5,100	5,100	5,100
	5486	6,000	6,000	6,000
	5487	2,000	4,000	4,000
	5580	16,026	16,026	16,026
	5730	1,345	1,600	1,600
	5780	20,000	20,000	20,000
	5782	1,000	1,000	1,000
	5850	7,500	7,500	7,500
		<hr/>	<hr/>	<hr/>
		150,991	143,746	143,746
	<b>Total Fire/EMS Department</b>	<hr/>	<hr/>	<hr/>
		541,733	536,006	536,006
241	Building Inspector			
	5112	30,264	30,872	30,872
	5113	1,020	1,041	1,041
		<hr/>	<hr/>	<hr/>
		31,284	31,913	31,913
	5240	2,080	2,080	2,080
	5301	250	250	250
	5400	450	450	450
		<hr/>	<hr/>	<hr/>
		2,780	2,780	2,780
	<b>Total Building Inspector</b>	<hr/>	<hr/>	<hr/>
		34,064	34,693	34,693
243	Plumbing & Gas Inspector			
	5200	18,467	18,836	18,836
	<b>Total Plumbing &amp; Gas Inspector</b>	<hr/>	<hr/>	<hr/>
		18,467	18,836	18,836
244	Wiring Inspector			
	5200	21,408	21,836	21,836
	<b>Total Wiring Inspector</b>	<hr/>	<hr/>	<hr/>
		21,408	21,836	21,836

**FY2022 BUDGET**

		<b>Approved FY2021</b>	<b>Requested FY2022</b>	<b>Approved FY2022</b>
291	Emergency Management			
5200	Town-wide Emergency Notification	3,900	3,900	3,900
<b>Total Emergency Management</b>		<b>3,900</b>	<b>3,900</b>	<b>3,900</b>
292	Animal Control Officer			
5112	Wages	16,794	17,130	17,130
5113	Wages	2,559	2,610	2,610
		<b>19,353</b>	<b>19,740</b>	<b>19,740</b>
5200	Purchase of Services	350	350	350
5400	Supplies	400	400	400
5710	In-state Travel	1,000	1,000	1,000
		<b>1,750</b>	<b>1,750</b>	<b>1,750</b>
<b>Total Animal Control Officer</b>		<b>21,103</b>	<b>21,490</b>	<b>21,490</b>
293	Traffic Lights			
5211	Electric	1,000	1,000	1,000
5241	Repairs	800	800	800
<b>Total Traffic Lights</b>		<b>1,800</b>	<b>1,800</b>	<b>1,800</b>
294	Tree Warden			
5102	Salary	3,613	3,685	3,685
5137	Police Details	2,500	2,500	2,500
		<b>6,113</b>	<b>6,185</b>	<b>6,185</b>
5253	Tree Trimming	37,000	37,000	37,000
5700	Disposal	9,000	9,000	9,000
		<b>46,000</b>	<b>46,000</b>	<b>46,000</b>
<b>Total Tree Warden</b>		<b>52,113</b>	<b>52,185</b>	<b>52,185</b>
299	Dispatchers			
5300	Regional Dispatch	182,167	199,500	199,500
<b>Total Communications</b>		<b>182,167</b>	<b>199,500</b>	<b>199,500</b>
<b>TOTAL PUBLIC SAFETY</b>		<b>2,525,023</b>	<b>2,638,421</b>	<b>2,638,421</b>

**FY2022 BUDGET**

		<b>Approved FY2021</b>	<b>Requested FY2022</b>	<b>Approved FY2022</b>
<b>EDUCATION</b>				
301	Nashoba Regional School District			
5691	Bolton Assessment - Operating Exp.	15,646,318	16,113,874	16,113,874
	Track & Field Debt	49,677	48,356	48,356
	Leach Field Debt	20,268	18,142	18,142
	HS Feasibility Study Debt	-	7,836	7,836
5915	NRHS - Excluded Debt	134,742	129,415	129,415
<b>Total Nashoba Regional School District</b>		<b>15,851,005</b>	<b>16,317,623</b>	<b>16,317,623</b>
302	Minuteman Regional Voc Tech			
	Bolton Assessment	591,917	664,408	664,408
<b>Total Minuteman Regional Voc Tech</b>		<b>591,917</b>	<b>664,408</b>	<b>664,408</b>
303	Post Secondary Voc Ed			
5200	Post Secondary Voc Ed	17,043	-	-
<b>Total Post Secondary Voc Ed</b>		<b>17,043</b>	<b>-</b>	<b>-</b>
<b>TOTAL EDUCATION</b>		<b>16,459,965</b>	<b>16,982,031</b>	<b>16,982,031</b>
<b>PUBLIC WORKS</b>				
421	Highway			
5110	Salary	108,576	107,536	107,536
5137	Wages	561,679	592,812	592,812
5140	Wages - Overtime	20,000	20,000	20,000
		<b>690,255</b>	<b>720,348</b>	<b>720,348</b>
5200	Purchase of Services	3,500	3,500	3,500
5210	Heating	3,185	3,185	3,185
5211	Electric	6,500	8,500	8,500
5241	Repairs	54,690	54,700	54,700
5340	Telephone	5,000	6,500	6,500
5400	Supplies	10,100	10,000	10,000
5480	Gasoline	13,000	13,000	13,000
5480	Stickers	1,400	1,400	1,400
5481	Oil/Lube	2,000	2,000	2,000
5482	Tires	4,000	4,000	4,000
5486	Diesel	8,000	8,000	8,000
5487	Parts/Supplies	10,120	10,000	10,000
5488	Equipment	6,000	6,000	6,000
5580	Clothing Allowance	7,650	7,650	7,650
5781	Training	800	800	800
		<b>135,945</b>	<b>139,235</b>	<b>139,235</b>
<b>Total Highway</b>		<b>826,200</b>	<b>859,583</b>	<b>859,583</b>



**FY2022 BUDGET**

			<b>Approved FY2021</b>	<b>Requested FY2022</b>	<b>Approved FY2022</b>
422	Construction and Maintenance				
	5137	Police Details	6,000	6,000	6,000
	5290	Public Ways Safety	9,100	9,100	9,100
	5842	Local Improvements	194,000	194,000	194,000
			<u>203,100</u>	<u>203,100</u>	<u>203,100</u>
Total Construction and Maintenance			209,100	209,100	209,100
423	Snow & Ice				
	5137	Wages	11,000	11,000	11,000
	5140	Wages - Overtime	27,000	27,000	27,000
			<u>38,000</u>	<u>38,000</u>	<u>38,000</u>
	5241	Repairs	20,000	20,000	20,000
	5290	Snow Removal	30,000	30,000	30,000
	5400	Supplies	10,000	10,000	10,000
	5480	Gas	3,000	3,000	3,000
	5486	Diesel	9,000	9,000	9,000
	5488	Equipment	7,000	7,000	7,000
	5530	Road Salt	41,000	41,000	41,000
	5531	Sand	22,000	22,000	22,000
			<u>142,000</u>	<u>142,000</u>	<u>142,000</u>
Total Snow & Sand			180,000	180,000	180,000
424	Street Lighting				
	5211	Electric	7,200	7,200	7,200
	5241	Repairs	900	900	900
Total Street Lighting			8,100	8,100	8,100
433	Transfer Station				
	5137	Wages	40,535	42,385	42,385
	5140	Wages - Overtime	5,000	9,000	9,000
			<u>45,535</u>	<u>51,385</u>	<u>51,385</u>
	5211	Electric	2,000	2,000	2,000
	5280	Trash Disposal	90,000	90,000	85,000
	5281	Trash Hauling	14,500	14,500	14,500
	5282	Recycling Hauling	42,000	42,000	42,000
	5282-01	Recycling Processing	17,600	17,600	17,600
	5283	Trash Container Lease	1,500	1,500	1,500
	5284	Recyclable Container Lease	2,000	2,000	2,000
	5487	Maintenance	8,000	8,000	8,000
	5488	Equipment	3,000	3,000	3,000
			<u>180,600</u>	<u>180,600</u>	<u>175,600</u>
Total Transfer Station			226,135	231,985	226,985

**FY2022 BUDGET**

			<b>Approved FY2021</b>	<b>Requested FY2022</b>	<b>Approved FY2022</b>
439	Landfill				
	5250	Well Monitoring	6,100	6,100	6,100
<b>Total Landfill</b>			<b>6,100</b>	<b>6,100</b>	<b>6,100</b>
440	Sewer				
	5200	Purchase of Services	8,700	8,700	8,700
<b>Total Sewer</b>			<b>8,700</b>	<b>8,700</b>	<b>8,700</b>
450	Water				
	5201	SWDA Assessment	5,500	5,500	5,000
<b>Total Water</b>			<b>5,500</b>	<b>5,500</b>	<b>5,000</b>
491	Cemetery				
	5200	Purchase of Services	3,000	3,000	3,000
	5242	Grounds Maintenance	5,000	5,000	5,000
<b>Total Cemetery</b>			<b>8,000</b>	<b>8,000</b>	<b>8,000</b>
<b>TOTAL PUBLIC WORKS</b>			<b>1,477,835</b>	<b>1,517,068</b>	<b>1,511,568</b>
<b>HUMAN SERVICES</b>					
510	Board of Health				
	5112	Wages - Animal Inspector	1,451	1,480	1,480
	5114	Wages	34,891	36,468	36,468
			<b>36,341</b>	<b>37,948</b>	<b>37,948</b>
	5302	Rabies Testing	345	345	345
	5304	Nashoba Associated Boards of Health	13,887	13,889	13,889
	5342	Advertising	100	100	100
	5400	Supplies	1,040	-	-
	5710	Travel	831	831	831
	5730	Dues/Membership	150	150	150
			<b>16,353</b>	<b>15,315</b>	<b>15,315</b>
<b>Total Board of Health</b>			<b>52,695</b>	<b>53,263</b>	<b>53,263</b>
522	Nursing				
	5200	Purchase of Services	6,338	6,655	6,655
<b>Total Nursing</b>			<b>6,338</b>	<b>6,655</b>	<b>6,655</b>

**FY2022 BUDGET**

		<b>Approved FY2021</b>	<b>Requested FY2022</b>	<b>Approved FY2022</b>
541	Council on Aging			
5101	Salary	41,783	44,103	44,103
5137	Wages	29,219	31,946	31,946
		<hr/>	<hr/>	<hr/>
		71,002	76,050	76,050
5200	Purchase of Services	8,050	8,050	8,050
5243	Software Support	790	1,190	1,190
5271	Building Lease	4,482	4,320	4,320
5340	Telephone	485	528	528
5346	Cable/DSL	1,293	1,312	1,312
5400	Supplies	2,150	1,850	1,850
		<hr/>	<hr/>	<hr/>
		17,250	17,250	17,250
<hr/>				
	Total Council of Aging	88,252	93,300	93,300
543	Veterans Services			
5114	Wages	5,278	5,383	5,383
5730	Dues	50	50	50
5770	Veterans Benefits	33,000	33,000	33,000
5781	Meetings	2,000	2,000	2,000
		<hr/>	<hr/>	<hr/>
		35,050	35,050	35,050
<hr/>				
	Total Veterans Services	40,328	40,433	40,433
<hr/>				
<b>TOTAL HUMAN SERVICES</b>		187,612	193,651	193,651
<hr/>				
<b>CULTURE &amp; RECREATION</b>				
610	Library			
5102	Salary	94,141	96,034	96,034
5114	Wages	203,429	207,841	207,841
		<hr/>	<hr/>	<hr/>
		297,570	303,875	303,875
5200	Purchase of Services	12,450	12,685	12,685
5201	Professional Development	750	500	500
5210	Heat	18,500	19,550	19,550
5211	Electric	19,700	21,200	21,200
5241	Repairs	2,700	2,700	2,700
5242	Repairs & Maintenance Bldg	200	200	200
5243	Software Support	2,650	2,650	2,650
5251	Web Services	150	150	150
5340	Telephone	2,800	2,900	2,900
5341	Postage	75	80	80
5400	Supplies	8,500	8,500	8,500
5580	Books	78,494	79,755	79,755
5780	Miscellaneous/Programs	3,000	1,000	1,000
5781	Travel & Meeting	1,000	-	-
		<hr/>	<hr/>	<hr/>
		150,969	151,870	151,870
<hr/>				
	Total Library	448,539	455,745	455,745

**FY2022 BUDGET**

		<b>Approved FY2021</b>	<b>Requested FY2022</b>	<b>Approved FY2022</b>
630	Parks and Recreation			
5113	Parks and Rec Coordinator	12,854	13,194	13,194
5113	Wages - Swimming	17,922	17,899	17,899
		<hr/> 30,776	<hr/> 31,093	<hr/> 31,093
5200	Purchase of Services	5,345	5,345	5,345
5211	Electric	-	1,650	1,650
5270	Equipment	2,600	2,600	2,600
5400	Supplies	3,890	3,890	3,890
		<hr/> 11,835	<hr/> 13,485	<hr/> 13,485
<b>Total Recreation</b>		<hr/> 42,611	<hr/> 44,578	<hr/> 44,578
691	Historical Commission			
5200	Purchase of Services	3,400	3,400	3,400
5400	Supplies	2,500	2,500	2,500
5730	Dues	250	250	250
<b>Total Historical Commission</b>		<hr/> 6,150	<hr/> 6,150	<hr/> 6,150
692	Celebration/Memorial Day			
5400	Supplies	2,800	2,800	2,800
<b>Total Celebration/Memorial Day</b>		<hr/> 2,800	<hr/> 2,800	<hr/> 2,800
<hr/> <b>TOTAL CULTURE &amp; RECREATION</b>		<hr/> 500,100	<hr/> 509,274	<hr/> 509,274
 <b>DEBT SERVICE</b>				
710/752	Debt Principal & Interest			
*	<i>Sawyer Repairs (2021)</i>			
5910	Principal	3,000	-	-
5920	Interest	101	-	-
*	<i>Emerson School (2021)</i>			
5910-0040	Principal	92,000	-	-
5920-0040	Interest	2,440	-	-
*	<i>Transfer Station (2010/2021)</i>			
5911	Principal	39,000	-	-
5921	Interest	1,043	-	-
*	<i>Savignano Land (2021)</i>			
5916-SAV	Principal	6,000	-	-
5926-SAV	Interest	161	-	-
*	<i>Refunding JAN 2019</i>			
59100-REFD	Principal	475,000	475,000	475,000
59250-REFD	Interest	130,750	111,750	111,750
*	<i>Refunding AUG 2019 - Debt Excluded Portion</i>			
59100-REF2	Principal	200,000	210,000	210,000
59250-REF2	Interest	87,300	77,550	77,550

**FY2022 BUDGET**

	<b>Approved FY2021</b>	<b>Requested FY2022</b>	<b>Approved FY2022</b>
* <i>Refunding AUG 2019</i>			
59100-REF2 Principal	120,000	120,000	120,000
59250-REF2 Interest	26,750	20,250	20,250
* <i>Long Hill Road Culvert ATM 5/18 Art 25</i>			
5950-0230 Principal	15,262	15,262	15,262
5925-0230 Interest	3,663	2,137	2,137
* <i>Flood Control / Improvements ATM 5/19 Art 18</i>			
5950-0240 Principal	24,658	24,658	24,658
5925-0240 Interest	6,658	3,945	3,945
* <i>Taggart Property</i>			
5950-0250 Principal	55,000	55,000	55,000
5925-0250 Interest	16,500	8,800	8,800
* <i>DPW Truck 2021</i>			
Principal	-	57,500	57,500
Interest	-	2,300	2,990
Total Principal	1,029,920	957,420	957,420
Total Interest	275,365	226,732	227,422
<b>TOTAL DEBT SERVICE</b>	<b>1,305,285</b>	<b>1,184,151</b>	<b>1,184,841</b>

**FY2022 BUDGET**

		<b>Approved FY2021</b>	<b>Requested FY2022</b>	<b>Approved FY2022</b>
<b>EMPLOYEE BENEFITS</b>				
911	Worcester Regional Retirement Assessment 5170 WCRS Assessment	520,648	602,296	602,296
912	Workers Compensation 5171 Workers Comp	37,649	38,778	25,319
913	Unemployment Compensation 5172 Unemployment	-	-	-
914	Health Insurance			
	5173 Group Health	570,000	580,966	580,966
	5174 OPEB	189,380	186,271	186,271
		<hr/> 759,380	<hr/> 767,237	<hr/> 767,237
915	Life Insurance 5175 Life Insurance	1,400	1,400	1,400
916	Medicare Tax 5175 Medicare 1.45%	54,400	56,745	56,745
<b>TOTAL EMPLOYEE BENEFITS</b>		<hr/> 1,373,477	<hr/> 1,466,456	<hr/> 1,452,997
<b>OTHER INSURANCE</b>				
945	Other Insurance			
	5740 General Insurance	70,531	76,063	74,296
	5742 Bonding (employee)	900	1,000	1,000
	5744 Police & Fire Accident	42,591	38,778	38,778
	5746 Deductible	2,000	3,000	5,000
<b>TOTAL OTHER INSURANCE</b>		<hr/> 116,022	<hr/> 118,841	<hr/> 119,074
<b>TOTAL BUDGET</b>		<hr/> 25,341,643	<hr/> 26,027,654	<hr/> 25,969,448

To the Residents of Bolton,

As we approach our second pandemic era Annual Town Meeting, I am feeling confident that it will be another success. This year, we have the added luxury of experience on our side. We know this format works well and that our community has the resilience and fortitude to come together in a safe way to attend to the important work of governing our town. Once again this year we will have socially distanced seating as well as outdoor seating options. Masks will be required and we will use a consent agenda to link together groups of articles where appropriate. We will do our best to keep the meeting moving efficiently while giving the citizens their chance to be involved in our Open Town Meeting deliberative process. I do encourage everyone to do your best to ask questions, where possible, ahead of the meeting, by contacting the department sponsors. I hope you will take the time to review the warrant and attend Annual Town Meeting on May 3rd, 2021 at 7pm at the Nashoba Regional High School.

Thank you for your cooperation in advance,

Doug Storey  
Moderator, Town of Bolton

Annual Town Meeting  
Monday, May 3, 2021  
7:00 p.m.  
Nashoba Regional High School Auditorium

Annual Town Election  
Monday, May 10, 2021  
Noon to 8:00 p.m.  
Nashoba Regional High School Auditorium

**\*\*\*PLEASE BRING THIS WARRANT TO TOWN MEETING\*\*\***