

# Annual Town Report



Bolton  
Massachusetts

2016

## ELECTED TOWN OFFICIALS

### Moderator

Richard Fly .....2017

### Town Clerk

Pamela H. Powell.....2017

### Selectmen

Stanley M. Wysocki .....2017

Thomas J. Frain .....2018

Jonathan D. Keep .....2019

### Board of Health

Christopher Rogers .....2017

Christopher Slade .....2018

Scott Powell .....2019

### Board of Assessors

Charlotte Johnson-Zembko .....2017

Jeffrey D. Nichols .....2018

Susan Mason .....2019

### Library Trustees

Pamela Czekanski .....2017

Robert Zak .....2018

Leigh Shanny .....2019

### Cemetery Committee

David Jaaskala .....2017

Brenda Baum .....2018

Harold E. Brown .....2019

### Constables

Barbara R. Brown .....2019

Harold E. Brown .....2019

David A. Goulding .....2019

Christopher Slade .....2019

Sean Collins .....2019

### Park and Recreation Commissioners

Linda Herbison .....2017

Stephen Schneider .....2017

Tiffany Hoffman .....2017

Joyce Sidopoulos .....2018

Karen Regan .....2018

### Planning Board

Mark Sprague .....	2017
Michael Gorr .....	2017
David Yesue .....	2018
Erik Neyland .....	2019
Jonathan Ricci .....	2020
Danielle Spicer .....	2021

### Bolton Housing Authority

David Yesue .....	2017
Kevin O'Brien.....	2018
Open Seat .....	2019
Mark Duggan .....	2020

### Nashoba Regional School District Committee

Cornelius (Neal) Darcy .....	2018
Lorraine Romasco .....	2019

### FEDERAL AND STATE REPRESENTATIVES

#### United States Congress:

##### Senator Elizabeth Warren (D)

2400 JFK Federal Building, 15 New Sudbury Street, Boston, MA 02203 (617) 565-3170

317 Hart Senate Office Building, Washington, D.C. 20510 (202) 224-4543

E-mail through website <http://www.warren.senate.gov/>

##### Senator Edward Markey (D)

975 JFK Federal Building, 15 New Sudbury Street, Boston, MA 02203 (617) 565-8519

255 Dirksen Senate Office Building, Washington, D.C. 20510 (202) 224-2742

E-mail through website <http://www.markey.senate.gov/>

##### Representative Niki Tsongas (D) 3rd Congressional District

126 John Street, Suite 12, Lowell, MA 01852 (978) 459-0101 Mon-Fri 9:00am-5:00pm

Frank D. Walker Building, 255 Main Street, Room 108, Marlborough, MA 01752

(978) 459-0101 Thurs 10:00am-12:00 pm

1714 Longworth House Office Building, Washington, DC 20515 (202) 225-3411

E-mail through website <http://tsongas.house.gov/>

#### Massachusetts General Court:

##### Senator Jennifer L. Flanagan (D) Second Worcester & Middlesex District

State House, Room 312, Boston, MA 02133 (617) 722-1230

24 Church Street, Leominster, MA 01453 (978) 534-3388 Email: [Jennifer.Flanagan@masenate.gov](mailto:Jennifer.Flanagan@masenate.gov)

##### Representative Kate Hogan (D) 3rd Middlesex District

Chairman, Committee on Public Health

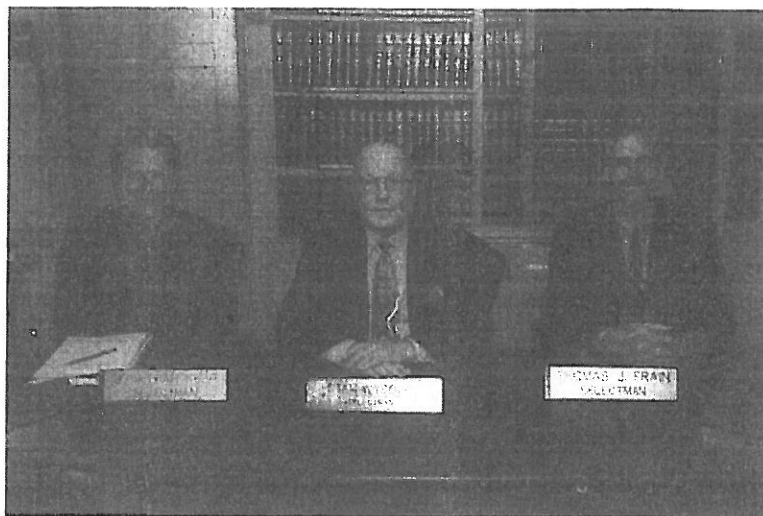
State House Room 130

Boston, MA 02133 (617) 722-2130

36 Hastings Street, Stow, MA 01775 (978) 897-1586 Email: [Kate.Hogan@mahouse.gov](mailto:Kate.Hogan@mahouse.gov)

## BOARD OF SELECTMEN

Stanley M. Wysocki, Chairman .....2017  
Thomas J. Frain.....2018  
Jonathan D. Keep.....2019



**Jonathan D. Keep, Stanley M. Wysocki and Thomas J. Frain**

The past year in Bolton has been a most interesting one. Many activities took place both within Town government and the Town in general.

Bolton adopted the updated Stretch Code which outlines more efficient building methods for both new construction and updating of buildings and homes. This also has enabled the Town to become part of the Green Communities Initiative which will now allow Bolton to participate in specialized grants and other opportunities to have us upgrade and update municipal buildings and systems, such as boilers.

Now that the Massachusetts Department of Transportation (MassDOT) has stepped back from its interest in maintaining Route 117, Bolton has embarked on applying for grants to begin the work of upgrading Main Street. Our first major grant submission within the Complete Streets program to upgrade the intersection of Route 117 and Route 110 was not accepted. The grant process is very competitive and includes cities and towns from Boston to west of Bolton. We will be applying again in 2017. The process of modernizing Route 117 will take many years and require the Town to now expend significant funds to cover engineering costs. Residents will be asked to vote at future town meetings as to their wishes to expend funds for improvements to Route 117. The Main Street project is an ambitious initiative but one that offers the promise of a welcoming and accessible town center, a more inclusive community, calmer traffic, and safer streets.

After much drama and with the decision of Belmont to exit the Minuteman Technical Vocational School district, the remaining nine towns in the District voted to move ahead with the new Minuteman school building project. It is anticipated that the new school will be operational by 2020.

The Board of Selectmen voted to raise the maximum amount of property tax deduction allowed under the Senior Tax Rebate Program (STRP) from \$1,000 to \$1,500, per the state's Municipal Modernization Bill. The STRP program allows eligible seniors over the age of 60 to earn a property tax rebate in exchange for working for the town.



The Town welcomed Brooke Clenchy, our new Nashoba Regional School District Superintendent, in July of 2016. We look forward to working with Brooke, the District staff, as well as the School Committee in a renewed partnership as we continue to work to bring excellence in education to the children of the District.

This past year Solarize Bolton, a citizen community effort, organized a program for Bolton residents to purchase rooftop solar power systems. The program provided for a discounting of the systems in a tiered fashion as the number of homeowners took advantage of the program. Over 50 individual systems were installed during the program.

In early 2016, Sudbury Valley Trustees approached the Selectmen to gauge interest in purchasing Camp Virginia which is owned by the Girls Scouts. This initial investigation came to a stop very quickly due to extremely short timelines and that there was insufficient time to update the town's Open Space plan. In the intervening time, the Girl Scouts and an ad-hoc committee of Bolton residents are exploring alternatives for the Town to acquire the land. There will be additional information forthcoming and the Town should expect more discussion at a future Town Meeting.

We are happy to report that the contract of Don Lowe, our Town Administrator, was voted, approved and signed by Don and the Selectmen.

The Town is managing its budget well even when there are unanticipated expenditures. The Town continues to maintain a very high bond rating (Aaa3) from Moody's. The Board of Selectmen and Advisory Committee continue to review spending, look for reasonable savings where possible and prioritize needed maintenance work on the town infrastructure. The Board of Selectmen and Advisory Committee will be looking at taking a longer-term view of Town needs and capital expenditures. In the coming months we will be asking the Town to take part in a dialog that will allow the Town to better anticipate needs and purchases that could be occurring several years into the future.

We want to thank our Town Administrator, Don Lowe, Town Secretary Linda Day, and the entire Town staff including those at Town Hall, Department of Public Works, Police, Fire and EMS, Council on Aging and the Library for their hard work and support. We are also indebted to the many volunteers on Town boards and committees including those serving on the Advisory Committee.

And finally a big note of thanks to our fellow Bolton citizens who year in and year out support the Town financially and in so many other ways making the town what it is and why it continues to be a desirable place to live and grow.

### **Financial Statement July 1, 2015 to June 30, 2016**

#### **Salary**

Appropriated	\$ 900.00
Expended	<u>\$ 900.00</u>
Unexpended balance returned to general fund	\$ 0.00

#### **Expenses**

Appropriated		\$17,797.00
Expended	WHEAT membership	\$5,000.00
	Purchase of Services	9,639.67
	Dues	2,053.24
	Advertising	169.50
	Supplies	30.00
		<u>\$ 16,892.41</u>
Unexpended balance returned to general fund		\$ 904.59

## **TOWN ADMINISTRATOR**



**Don Lowe**

The year 2016 was a year that saw the town continue to manage our budgets as conservatively as possible. One factor that was very helpful was our mild winter. Unlike the winter of 2015, the winter of 2016 was one of the mildest in recent memory. Therefore, our snow and ice budget was less than half of our 2015 snow and ice budget.

The 2016 Annual Town Meeting was held on May 2<sup>nd</sup>. At this meeting, voters funded the following capital articles:

- \$268,000 to repair a culvert on Berlin Road
- \$186,000 to replace a culvert on Wilder Road
- \$325,000 for external repairs and related engineering to the Town Hall
- \$38,994 for the purchase of a new police cruiser
- \$31,000 for parking lot repairs at the Public Safety Building
- \$104,000 for the purchase of a new 19,000 Gross Vehicle Weight truck for the DPW
- \$27,600 for cabinet replacement, cameras, and bulbs for traffic lights for the Still River Road and Main Street intersection
- \$93,562 to purchase a new tractor/loader backhoe for the DPW
- \$65,000 for body replacement/cab repair to a sander for the DPW
- \$19,770 for repairs to Engine I for the Fire Department
- \$15,000 to purchase a Chest Compression System for the Ambulance Department

The town operating budget for Fiscal Year 2016 was \$21,182,703 vs. a budget of \$22,358,667 for Fiscal Year 2017. The Advisory Committee and the Board of Selectmen worked extremely hard to produce a budget that maintained the same level of town services year-over-year but did not require an operating override. All capital expenses were paid for with cash.

The Capital Planning Committee was very involved in the early budget planning process for Fiscal Year 2017, which began in July 2016. They met several times to review the capital needs of any town department which would cost more than \$25,000 and which would also have a five-year functional life span.

In April, Acting Chief Warren Nelson was appointed to be the permanent Chief of Police by the Board of Selectmen. Also in April, the Town transitioned the Dispatch function for our public safety departments from Bolton to the Nashoba Valley Regional Dispatch District. We joined the towns of Lancaster, Harvard, and Lunenburg, along with Devens itself, who had already been members of the District. I would like to acknowledge and thank the town employees who had served as Dispatchers over the years for their service and high-level performance.

Throughout the year, in my capacity as the Town's representative on the Minuteman Vocational High School Building Committee, I dedicated much of my time to assist in getting the building project approved. The project was approved by all nine of the remaining communities in the district. Seven towns who had previously been district towns voted to opt out of the district.

The town continues to make good use of the Regional Hazardous Waste Facility located in Devens. We are now 1 of 13 member communities. At the end of 2016, the facility was covering all expenses and continuing to show a small profit. In addition to be the Town's representative on the facility's Oversight Committee, I am the Chair of the Finance Sub-committee. In June, this sub-committee voted to recommend a reduction in the cost for the disposal of items. This reduction was approved unanimously by the Oversight Committee and went into effect for FY'17.

The conclusion of 2016 saw me approaching the end of my eighth year as your Town Administrator. While challenges continue to exist for the Town, we have done our best to manage through them successfully. As always, the Town is extremely thankful to have the support of an incredible number of volunteers without whom we could not be as successful as we are. Also, I would like to express my thanks and respect to my staff and all of our town employees. In closing, I would like to thank the citizens of Bolton for the support that you have given me over these many years. I am truly humbled and honored to serve as your Town Administrator.

### **Financial Statement July 1, 2015 to June 30, 2016**

#### **Salary**

Appropriated	\$115,788.80
Expended	\$115,788.60

#### **Wages**

Appropriated	\$ 61,180.14
Expended	\$ 61,180.34

#### **Expenses**

Appropriated		\$18,149.43
Expended	Deferred Compensation	\$8,000.00
	Hearing Officer Stipend	2,500.00
	Phone Reimbursement	1,200.00
	In-State Travel	983.02
	Supplies	124.04
	Disability Insurance	2,347.38
	Longevity	750.00
	Training	293.92
	Meetings	235.00
	Dues	112.48
		<u>\$16,545.84</u>
Unexpended balance returned to general fund		\$ 1,603.59

## ADVISORY COMMITTEE

Joseph Myerson .....	2017
Brian Boyle .....	2017
Brad Cote, Chairman .....	2018
Connie Benjamin .....	2018
Ted Kirchner .....	2019
Kenneth F. Troup .....	2019

The Advisory Committee provides recommendations to the Town of Bolton and its departments with rigorous budget analysis, so that they are able perform their missions more efficiently, effectively and innovatively. The Advisory Committee's overarching goal is to safeguard the Town's financial assets both now and into the future in order to preserve and enhance the Town's financial integrity.

The committee offers recommendations on every warrant article presented at Annual and Special Town Meetings. This includes capital expenditures and operating expenses of all departments, boards, committees and officers, as well as proposed bylaw changes. With the assistance of the Capital Planning Committee, the Advisory Committee, as in years past, worked to position capital items based upon a scale of "critical", to "needed", to "can wait", to "nice to have", to be in position for funding.

Leading up to the May 2016 Town Meeting, the Advisory Committee met weekly beginning in January to conduct detailed reviews of the FY2017 budgets and proposed capital items, and made recommendations to ensure that expenditures were as low as possible, while continuing to be in a position to provide essential services to meet the Town's needs. This comprehensive process is essential in order to plan for the Town's future and its financial requirements. For FY2017, there were a number of capital item requests in the critical-to-needed categories. Some were funded through the use of available funds including Free Cash, while the remainder required short-term debt in the form of bond anticipation notes (BAN's) in order to fund all requests. The approved FY17 budget increase was 2.92%, driven mostly by increases in education expenses, increases in debt service from approved capital items, and increases in needed public works spending. The remainder of the town budget was essentially flat, although there were contractual annual increases in salary, compensation, and benefits for town employees. The Advisory Committee worked closely with the school district and Town Hall staff to fully understand the impacts on the overall budget and the financial constraints facing the town.

Continual refinement of the processes that provide financial and budget information to the Town is a very important goal of the Advisory Committee. We continue to work closely with the Bolton Selectmen, Town Administrator, and other Town officers to address the financial obligations and improve the overall financial health of the Town. This year, we have reestablished Advisory Committee liaisons with the various departments including the Nashoba Regional School District to help Advisory and the departments understand financial constraints and overall budget issues. To that end, Advisory continues to work with Capital Planning to collaborate on a 5-year plan for the town's capital item needs. In addition, Advisory has established a goal of improving the clarity of the budget process in hopes of achieving recognition from the Government Financial Officers' Association. Departments and voters should receive more and better information about the budget beginning this year and in the future.

We thank all Department Heads and those at the Town Hall for their exceptional assistance throughout the budget process.

**Financial Statement**  
**July 1, 2015 to June 30, 2016**

**Expenses**

Appropriated			\$180.00
Expended	Due Memberships	\$155.00	<u>\$155.00</u>
Unexpended balance returned to general fund			\$ 25.00

**Reserve Fund**

Appropriated			\$100,000.00
Expended			<u>\$ 75,092.50</u>
Unexpended balance returned to general fund			\$ 24,907.50

**LAW COMMITTEE**

Gwendolen Rogers.....2017  
Patricia Gray .....2017  
Stanley M. Wysocki.....2017  
Thomas J. Frain.....2018  
Jonathan D. Keep.....2019

The Law Committee appointed Mirick O'Connell as Town and Labor Counsel for the Town of Bolton.

**Financial Statement**  
**July 1, 2015 to June 30, 2016**

**Expenses**

Appropriated		\$40,000.00
Transfer Request		<u>\$ 3,337.28</u>
Expended		\$43,337.28

**TOWN CLERK**  
Pamela H. Powell.....2017

**Financial Statement**  
**July 1, 2015 to June 30, 2016**

<b>Salary</b>		
Appropriated		\$63,995.00
Expended		\$63,952.98
Stipend		\$ 1,000.00
<b>Wages</b>		
Appropriated		\$40,621.00
Expended		\$23,907.88
<b>Expenses</b>		
Appropriated		\$5,100.00
Expended	Dues and Meeting	\$ 1,402.79
	Web Services	1,195.00
	Supplies	616.42
	Software Support	152.75
	Purchase of Services	138.00
		<u>\$3,504.96</u>
Unexpended balance returned to general fund		<u>\$1,595.04</u>

**POPULATION**

RESIDENTS .....5410  
HOUSEHOLDS .....1833  
REGISTERED VOTERS .....3620

**DOG LICENSES ISSUED**

INDIVIDUAL TAGS .....1022  
PERSONAL KENNELS .....9  
COMMERCIAL KENNELS .....3

**CERTIFICATES AND PERMITS ISSUED**

BUSINESS CERTIFICATES .....24  
RAFFLE PERMITS .....4

**VITAL STATISTICS**

BIRTHS ..... 46  
MARRIAGES .....19  
DEATHS .....22

## APPOINTMENTS AND RESIGNATIONS

**Recorded in 2016**

### APPOINTMENTS:

<b>Appointed by: Board of Selectmen</b>		<b>Term Expires</b>
<b>Affordable Housing Partnership Trust Fund Trustees:</b>	Douglas Storey	6-30-2019
<b>Agricultural Commission:</b>	Teresa Sauer	6-30-2019
<b>Ambulance Director:</b>	Margaret Diaz	6-30-2017
<b>Animal Control Officer:</b>	Susan Latham	6-30-2017
<b>Assistant:</b>	Phyllis Tower	6-30-2017
<b>Appeals, Board of:</b>	Gerard Ahearn	6-30-2021
<b>Building Official:</b>	Michael Sauvageau	6-30-2017
<b>Capital Planning Committee:</b>	Colin Bradley	6-30-2019
<b>Conservation Commission:</b>	Brian Berube	6-30-2019
	Liz Luc Clowes	6-30-2019
<b>Council on Aging:</b>	Carol O'Loughlin	6-30-2019
<b>Cultural Council:</b>	Peter Kaufman	6-30-2022
	Lisa Vickers	6-30-2022
<b>Economic Development:</b>		
Mark Ayotte	Helene Demmer	6-30-2019
Michael Murphy	Erik Neyland	
David Pettit	Bruce Slater	
<b>Emergency Management Co-Directors:</b>		6-30-2017
	Police Chief Warren Nelson	
	Fire Chief John Mentzer	
<b>Fire Chief &amp; Forest Warden:</b>	John Mentzer	6-30-2017
<b>Historical Commission:</b>	Robert Busch	6-30-2019
	Jeannemarie Padovano	6-30-2019
<b>Insurance Advisory Committee:</b>	Donna Madden	6-30-2017
	Barbara Brown	
	Ninotchka Rogers	
<b>MAGIC (Minuteman Advisory Group on Interlocal Coordination)</b>		
<b>Bolton Representative:</b>	Donald Lowe	6-30-2017
<b>MART (Montachusett Regional Transit Authority)</b>		
<b>Advisory Board:</b>	Kenneth Troup	6-30-2017



<b>Registrars, Board of:</b>	Pamela Powell	6-30-2019
	Carol O'Loughlin	6-30-2019
<b>Tree Warden:</b>	Mark Caisse	6-30-2017
<b>Veterans Agent:</b>	James Cabral	6-30-2017
<b>WHEAT Community Services Bolton Representative:</b>	Patricia Bensetler	6-30-2017
<b>Wiring Inspector:</b>	James Boodry	6-30-2017
<b>Asst. Wiring Inspector:</b>	Peter Casello	6-30-2017
<b>Appointed by: Advisory Committee Advisory Committee:</b>	Craig Lauer	6-30-2016
<b>Appointed by: Board of Selectmen &amp; Advisory Committee Audit Advisory Committee:</b>	Heather Hughes	6-30-2017
<b>Appointed by: Building Official Asst. Building Official:</b>	David Drugge	6-30-2017
<b>Plumbing &amp; Gas Inspector:</b>	Robert Janda	6-30-2017
<b>Asst. Gas Inspector:</b>	Jeremy Pierce	6-30-2017
<b>Appointed by: Nominating Committee Advisory Committee:</b>	Brian Boyle	6-30-2017
	Theodore Kirchner	6-30-2019
	Kenneth Troup	6-30-2019
<b>Appointed by: Board of Health Animal Inspector:</b>	Phyllis Ann Tower	4-30-2017
<b>Asst. Animal Inspector:</b>	Susan Latham	6-30-2017
<b>Appointed by: Moderator Law Committee:</b>	Gwendolen Rogers	6-30-2017
	Patricia A Gray	6-30-2017
<b>Minuteman Rep:</b>	David O'Connor	6-30-2017
<b>Appointed by: Law Committee Town Counsel:</b>	Mirick, O'Connell	6-30-2017
<b>Labor Counsel:</b>	Mirick, O'Connell	
<b>Appointed by: Planning Board Associate Member:</b>	Jonathan Ricci	6-30-2018
	Peter Driscoll	6-30-2018
<b>Design Review Board:</b>	Michele Tuck	6-30-2017
	Danielle Spicer	
	Marshal McKee	
	David Pettit	
<b>Appointed by: Planning Board &amp; Board of Selectmen Planning Board:</b>	Michael Gorr	5-8-2017
	Mark Sprague	5-8-2017



**MAGIC (Minuteman Advisory Group on Interlocal Coordination)**

**Bolton Representative:** Erica Uriarte 6-30-2017

**Appointed by: Town Clerk**

**Assistant Town Clerk:** Jennifer Marquis 6-30-2017

**RESIGNATIONS:****Resignation Date**

**Agricultural Commission:** Ada Woolston 2-25-2016

**Conservation Commission:** James Stone 5-17-2016

**Cultural Council:** Marie Fusaro 9-19-2016

Alison Morgan 9-16-2016

**Historical Commission:** Linda Engelmann 4-6-2016

**Housing Authority:** Chris Slade 3-3-2016

**Planning Board:** Jonathan Keep 5-12-2016

Jonathan Ricci 8-11-2016

**PRESIDENTIAL PRIMARY ELECTION**

**March 1, 2016**

The polls were declared open at 7:00 AM and declared closed at 8:00 PM. Lunch and dinner for the election workers were provided by Bolton Orchards. Snacks and drinks were provided by various election workers.

Officials duly sworn in were:

**Warden:** Alice Roemer

**Clerk of the Day:** Clare Moses

**Checkers:** Terry Abdalian Cia Boynton Liz Cook Barbara Corley

**Greeters:** Nancy Jagodnik Ted Kirchner Corrine Mackie Marcie Nonni

Patty Pleshaw Pam Sowizral Diane Swenson Isabel Wells

**Counters:** Alice Coggeshall Susan Mason Patty Pleshaw Randy Porteus

Isabel Wells Thomas Wildman

**Constables:** Barbara Brown Christopher Slade

**State Primary Election Results**

Total Votes Cast 2002

Total Registered Voters 3614

Percent Voted 55%

Republican 877

Democratic 1110

Green Rainbow 4

United Independent Party 11

**Democratic Party Results**

Race / Candidates	Total votes
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**Presidential Preference**

Bernie Sanders.....	580
Martin O'Malley.....	1
Hillary Clinton.....	528
Roque "Rocky" De La Fuente.....	1

**State Committee Man**

Harold P. Naughton.....	620
Joseph D. Byrne.....	135
Blanks.....	353

**State Committee Woman**

Sally H. Cragin.....	731
Blanks.....	379

**Town Committee - Democratic**

Richard M. Merrill.....	610
Sharon Toffey Shepela.....	593
Thomas J. Frain.....	620
Jane B. Moosbruker.....	601
Joseph Myerson.....	568
James Carvalho, Jr.....	585
Barbara W. Carvalho.....	617
Danielle N. Cochrane.....	574
Adrian J. Flatgard.....	575
David Alan Wylie.....	594
Patricia A. Gray.....	589
Write-ins.....	3

**Green Rainbow Party Results****Presidential Preference**

Race / Candidate	Total votes
Jill Stein.....	3
No preference.....	1

**State Committee Man**

David I. Spanagel.....	3
Blanks.....	1

Charlene R. DiCalogero.....	4
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**Republican Party Results**

Race / Candidates	Total votes
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**Presidential Preference**

Jim Gilmore.....	1
Donald J. Trump.....	299
Ted Cruz.....	115
Ben Carson.....	42
Rand Paul.....	3
Rick Santorum.....	1
Chris Cristie.....	2
Marco Rubio.....	194
Jeb Bush.....	5
John R. Kasich.....	210

**State Committee Man**

Thomas F. Ardinger.....	485
Mark P. Hawke.....	212
Blanks.....	179

**State Committee Woman**

Susan E. Smiley.....	515
Melody Phelps.....	195
Blanks.....	166

**Town Committee - Republican**

Peter L. Hoover.....	421
Bruce A. King.....	416
Sallyann King.....	429
Linda U. Beeson.....	411
Thomas T. Beeson.....	407
Dale F. Eck.....	409
Peter Adam Smith.....	403
Theodore N. Kirchner.....	424
Frank L. McNamara.....	493
Frank S. Lazgin.....	402

**United Independent Party****Presidential Preference**

Race /Candidate	Total votes
Write-ins.....	11

**State Committee Man**

David I. Spanagel.....	3
Blanks.....	1

**State Committee Woman**

Blanks.....	11
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## MINUTES OF ANNUAL TOWN MEETING

Monday, May 2, 2016 7:00 p.m.

Nashoba Regional High School Auditorium

Prior to the start of the meeting the following were duly sworn to faithful service for the evening: checkers were, Nancy Jagodnik, Corinne Mackie, Patty Pleshaw, Marci Nonni, Alice Roemer and Jennifer Marquis. Under the direction of and including Tom Wildman, the counters were Susan Mason, Jeff Nichols, Liz Cook, Bob Busch, Clare Moses, Randy Porteus and Burt Shnitzler.

Town Moderator Richard Fly, called the 279th Bolton Town Meeting to order at 7:02 p.m. after determining more than the required quorum of 75 voters had checked in. Mr. Fly acknowledged the warrant had been duly posted and was returned to the Town Clerk. He went on to introduce the members of the Board of Selectmen, Advisory Committee, Town Administrator, Town Counsel and Town Clerk. He reviewed the procedures he wished to be used for addressing Town Meeting. The total in attendance was 192 out of 3585 registered voters.

Mr. Fly went on to acknowledge the recent appointment of Warren (Bumper) Nelson as the new Police Chief of Bolton. Chief Nelson received a round of applause.

Prior to the first article being displayed, a short video was played announcing the availability of the first Town Record Book which included the handwritten Declaration of Independence of Bolton. Each page of the 240 year old book has been photographed and digitized and will be available on the Town of Bolton website shortly.

### Article 1: Accept Annual Reports

The Town voted to accept the reports of the Board of Selectmen and Advisory Committee, or any other Town officers, boards, or committees for the calendar year 2015.

**Sponsor:** Board of Selectmen

**Note:** Annual Reports are available at the Town Hall, Library and on our website at [www.townofbolton.com](http://www.townofbolton.com).

**Board of Selectmen Recommendation:** Approved

**Advisory Committee Recommendation:** Approved

**Vote Required:** Majority **Vote:** Unanimous in Favor

### Article 2: Fiscal Year 2017 Operating Budget

The Town voted to raise and appropriate or transfer from available funds the sum of \$22,358,667 (Twenty-two million three hundred fifty-eight thousand six hundred sixty-seven dollars) or any other amount, as set forth in the budget for the purposes of operating and maintaining the various departments of the Town, and to meet such appropriation:

- a. The sum of \$50,000 (Fifty thousand dollars) be transferred from the Cell Tower Fund;
- b. The sum of \$85,000 (Eighty-five thousand dollars) be transferred from the Ambulance Receipts Reserved for Appropriation to be applied to the Ambulance Department budget;
- c. The sum of \$60,000 (Sixty thousand dollars) or any other amount, be transferred from the Overlay Reserve Account;
- d. The sum of \$50,924 (Fifty thousand nine hundred twenty-four dollars) or any other amount, be transferred from Free Cash;
- e. The sum of \$22,112,743 (Twenty-two million one hundred twelve thousand seven hundred forty-three dollars) to be raised by taxation.

**Sponsor:** Board of Selectmen

**Board of Selectmen Recommendation:** Approved

**Advisory Committee Recommendation:** Approved

**Vote Required:** Majority **Vote:** Majority in Favor

## FY2017 BUDGET

		<u>Approved</u> <u>FY2016</u>	<u>Requested</u> <u>FY2017</u>	<u>Advisory</u> <u>Approved</u> <u>FY2017</u>
<b>GENERAL GOVERNMENT</b>				
114	Moderator			
5700	Other Charges	100	100	10
Total Moderator		100	100	10
122	Selectmen			
5101	Salary	900	900	900
5200	Purchase of Services	10,000	10,000	10,000
5301	Engineering Services	-	-	-
5342	Advertising	500	500	250
5420	Supplies	150	150	150
5730	Dues	2,047	2,047	2,047
5780	Miscellaneous	-	-	-
5781	Meetings	100	100	100
5380	WHEAT	5,000	5,000	5,000
Total Selectmen		17,797	17,797	17,547
		18,697	18,697	18,447
123	Town Administrator			
5101	Salary	115,789	120,895	120,895
5102	Hearing Officer	2,500	2,500	2,500
5114	Wages	60,991	62,202	62,202
5145	Longevity	650	-	-
5170	Deferred Compensation	8,000	8,000	8,000
5176	Disability/Life Insurance	2,294	2,294	2,294
		190,224	195,891	195,891
5201	Training	1,000	1,000	1,000
5340	Phone Reimbursment	1,200	1,200	1,200
5400	Supplies	1,000	1,000	500
5710	In-state Travel	950	950	950
5730	Dues	150	150	150
5781	Meetings	300	300	300
		4,600	4,600	4,100
Total Town Administrator		194,824	200,491	199,991
131	Advisory Committee			
5400	Supplies	25	25	25
5730	Dues	155	155	155
5781	Meetings	-	-	-
Total Advisory Committee		180	180	180
132	Reserve Fund	100,000	100,000	100,000
Total Reserved Fund		100,000	100,000	100,000
135	Town Accountant			
5101	Salary	70,151	48,058	48,058
5145	Longevity	350	-	-
		70,501	48,058	48,058

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		<u>Approved</u>	<u>Requested</u>	<u>Advisory</u>
		<u>FY2016</u>	<u>FY2017</u>	<u>Approved</u>
				<u>FY2017</u>
5200	Purchase of Services	-	2,000	2,000
5243	Software Support	6,250	6,250	6,250
5303	Audit	13,500	16,000	16,000
5400	Supplies	800	800	800
5781	Meetings	1,200	1,200	1,200
Total Town Accountant		21,750	26,250	26,250
		92,251	74,308	74,308
141	Board of Assessors			
5114	Wages	51,280	51,852	51,852
5102	Stipend	1,000	1,000	1,000
5145	Longevity	450	-	-
		52,730	52,852	52,852
5200	Purchase of Services	72,425	73,900	73,900
5201	Training	665	665	665
5243	Software Support	2,300	3,775	3,775
5302	Registry of Deeds	225	225	225
5341	Postage	1	1	1
5400	Supplies	700	600	600
5710	In-state Travel	600	600	600
5730	Dues	280	280	280
5781	Meetings	200	200	200
5782	GIS	3,000	3,000	3,000
		80,396	83,246	83,246
Total Board of Assessors		133,126	136,098	136,098
145	Treasurer			
5101	Salary	95,493	101,330	101,330
5102	Stipend	1,000	1,000	1,000
5114	Wages	38,963	39,434	39,434
		135,456	141,765	141,765
5145	Longevity	-	7,700	7,700
5243	Software Support	16,400	17,200	17,200
5341	Postage	7,100	7,100	7,100
5344	Tax Taking Expense	500	500	500
5420	Office Supplies	2,500	2,400	2,400
5422	Bank Charges	4,300	4,300	4,300
5709	Educational Assistance	800	800	800
5710	In-state Travel	1,900	2,000	2,000
5730	Dues	340	340	340
5781	Meetings	1,500	1,500	1,500
		35,340	43,840	43,840
Total Treasurer		170,796	185,605	185,605
151	Legal Services			
5200	Purchase of Services	40,000	40,000	40,000
Total Legal Services		40,000	40,000	40,000

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FY2017 BUDGET			<u>Approved</u>	<u>Requested</u>	<u>Advisory</u>
			<u>FY2016</u>	<u>FY2017</u>	<u>FY2017</u>
155	MIS				
	5200	Purchase of Services	37,152	40,400	40,000
	5241	Repairs	500	500	500
	5243	Software Support	2,900	3,222	2,434
	5251	Web Services	10,796	11,087	11,087
	5850	Equipment	10,905	5,055	4,775
Total MIS			62,253	60,264	58,796
161	Town Clerk				
	5101	Salary	63,955	65,234	65,234
	5102	Stipend	1,000	1,000	1,000
	5114	Wages	40,621	25,234	25,234
	5145	Longevity	250	-	-
			105,826	91,468	91,468
	5200	Purchase of Services	140	150	150
	5243	Software Support	1,600	600	600
	5251	Web Services	1,200	1,200	1,200
	5400	Supplies	2,850	350	350
	5730	Dues	100	150	150
	5781	Meetings	1,635	3,170	3,170
	5800	Capital Outlay	-	-	-
			7,525	5,620	5,620
Total Town Clerk			113,351	97,088	97,088
162	Elections				
	5114	Wages	2,557	3,145	3,145
	5200	Purchase of Services	4,600	6,450	6,450
	5400	Supplies	550	550	550
			5,150	7,000	7,000
Total Elections			7,707	10,145	10,145
163	Street Listing/Registrars				
	5114	Wages	150	150	150
	5200	Purchase of Services	1,600	1,600	1,600
	5400	Supplies	355	355	355
			1,955	1,955	1,955
Total Street Listing/Registrars			2,105	2,105	2,105
171	Conservation Commission				
	5114	Wages	50,841	47,557	44,500
	5145	Longevity	250	-	-
			51,091	47,557	44,500

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		<u>Approved</u>	<u>Requested</u>	<u>Advisory</u>
		<u>FY2016</u>	<u>FY2017</u>	<u>Approved</u>
				<u>FY2017</u>
5200	Purchase of Services	14,500	14,500	14,500
5240	Land Maintenance	6,000	6,000	6,000
5301	Training	300	300	300
5305	Vernal Pool Study	250	250	250
5342	Advertising	200	200	200
5400	Supplies	400	400	400
5710	In-state Travel	100	100	100
5730	Dues	550	550	550
5780	Miscellaneous	-	-	-
5800	Land-Capital Improve.	9,000	9,000	6,000
5850	Equipment	1,000	1,000	1,000
5963	Conservation Fund	100	100	100
Total Conservation Commission		32,400	32,400	29,400
175 Planning Board		83,491	79,957	73,900
5114	Wages	53,993	56,293	56,293
5200	Purchase of Services	1,385	1,300	1,300
5342	Advertising	750	520	520
5400	Supplies	250	250	250
5710	In-state Travel	500	500	500
5730	Dues	255	255	255
5781	Meetings	600	600	600
Total Planning Board		3,740	3,425	3,425
176 Appeals Board		57,733	59,718	59,718
5205	40B Permitting	100	100	100
5342	Advertising	100	100	100
5400	Supplies	-		
5781	Meetings	-		
Total Appeals Board		200	200	200
179 Agricultural Commission				
5780	Miscellaneous	1,746	1,746	1,746
Total Agricultural Commission		1,746	1,746	1,746
182 Economic Development				
5200	Purchase of Services	700	700	1,000
5341	Postage	100	100	-
5400	Supplies	200	200	-
Total Economic Development		1,000	1,000	1,000

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		<u>FY2016</u>	<u>FY2017</u>	<u>Approved</u>
				<u>FY2017</u>
190	Town Buildings			
5210	Heating	3,300	3,300	2,800
5211	Houghton Electric		-	7,300
5240	Maintenance	93,291	93,711	86,411
5241	Repairs	11,800	46,800	18,800
5242	Grounds Maintenance	10,000	10,000	10,000
5281	Trash Hauler	950	950	950
5480	Propane	500	500	500
5700	Miscellaneous	9,000	9,000	2,000
Total Town Buildings		128,841	164,261	128,761
192	Town Hall			
5200	Purchase of Services	550	550	10
5210	Heating	6,306	6,306	5,600
5211	Electric	6,500	6,500	6,800
5241	Repairs	500	500	10
5340	Telephone	6,000	6,000	5,500
5341	Postage	3,500	3,500	3,500
5400	Supplies	3,500	3,500	3,500
5800	Capital Outlay	4,500	4,500	4,500
Total Town Hall		31,356	31,356	29,420
194	Building Insurance			
5740	Commercial Package	31,554	31,554	43,956
5743	Commercial Umbrella	4,505	4,505	5,055
5746	Boiler	-	-	-
Total Building Insurance		36,059	36,059	49,011
195	Town Reports			
5200	Purchase of Services	3,000	3,000	3,000
5341	Postage	700	700	700
Total Town Reports		3,700	3,700	3,700
<b>TOTAL GENERAL GOVERNMENT</b>		<b>1,279,516</b>	<b>1,303,077</b>	<b>1,270,228</b>
<b>PUBLIC SAFETY</b>				
200	Public Safety Building			
5200	Purchase of Services	73,146	67,699	41,699
5210	Heating	14,129	14,129	13,500
5211	Electric	37,500	37,500	42,000
5240	Maintenance	107,200	38,775	38,775
5243	Software Support	14,210	15,210	15,210
5280	Trash Disposal	3,000	3,000	3,000
5340	Telephone	21,972	18,595	18,595
5400	Supplies	1,000	1,000	1,000
5486	Diesel	1,000	1,000	1,000
5780	Miscellaneous	1,500	1,500	1,500
Total Public Safety Building		274,657	198,408	176,279



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		<u>FY2016</u>	<u>FY2017</u>	<u>Approved</u>
				<u>FY2017</u>
210	Police Department			
5102	Salary	116,127	116,127	116,127
5133	Wages	719,740	851,873	851,873
5140	Wages - Overtime	95,367	107,565	107,565
5145	Longevity	1,050	1,050	-
5176	Disability Insurance	1,350	1,350	-
		<hr/>	<hr/>	<hr/>
		933,634	1,077,965	1,075,565
5200	Purchase of Services	-	-	-
5201	Hired Services	3,000	3,000	3,000
5301	Training	4,000	4,000	4,000
5380	Lockup	1,960	1,960	1,960
5420	Office Supplies		5,000	5,250
5460	Firearms/Supplies	15,528	17,165	17,165
5580	Uniforms	19,600	20,850	20,850
5720	Out-of-State Travel	1,050	1,050	1,050
5730	Dues & Subscriptions	3,500	3,500	3,500
5780	Miscellaneous	250	250	-
5851	Bulletproof vest	1,600	1,600	1,600
		<hr/>	<hr/>	<hr/>
		50,488	58,375	58,375
5240	Repairs - Cruiser	25,000	25,000	25,000
5400	Supplies - Cruiser	6,100	7,500	7,500
5480	Gas - Cruiser	22,000	22,000	14,200
5481	Oil/Lube - Cruiser	-	-	-
5482	Tires - Cruiser	5,000	5,000	5,000
		<hr/>	<hr/>	<hr/>
		58,100	59,500	51,700
5850	Equipment/Cruiser	7,000	7,000	7,000
5870	Crusier Purchase	-	75,114	36,120
		<hr/>	<hr/>	<hr/>
		7,000	82,114	43,120
<hr/>		<hr/>		
Total Police Department		1,049,222	1,277,954	1,228,760
220	Fire Department			
5112	Wages - Inspections	500	500	500
5113	Wages - Perm Firefighter	31,105	31,915	31,915
5114	Wages - Clerical	5,000	5,500	5,500
5115	Wages - Firefighters	68,445	68,770	68,770
		<hr/>	<hr/>	<hr/>
		105,050	106,685	106,685

## FY2017 BUDGET

		<u>Approved</u>	<u>Requested</u>	<u>Advisory</u>
		<u>FY2016</u>	<u>FY2017</u>	<u>Approved</u>
				<u>FY2017</u>
5200	Purchase of Services	5,485	7,565	6,605
5211	Electric	700	700	700
5241	Repairs	8,450	8,450	8,450
5301	Training	1,630	1,630	1,630
5400	Supplies	4,000	4,000	4,000
5480	Gasoline	43	43	43
5486	Diesel	3,277	3,277	2,500
5487	Automotive	2,000	2,000	2,000
5580	Uniforms	6,800	6,800	6,800
5730	Dues/Memberships	650	650	650
5780	Misc. - Water Holes	20,000	20,000	20,000
5850	Equipment	3,500	3,500	3,500
		56,535	58,615	56,878
Total Fire Department		161,585	165,300	163,563
231 Ambulance				
5112	Wages - EMT Call/Training	60,000	60,000	60,000
5113	Salary - EMT Coordinator	5,734	5,734	5,734
5114	Wages - Full time EMT/Fire	31,105	31,105	31,105
5115	Wages - Full time EMT/Fire - Call/Training	8,800	8,800	8,800
5116	Wages - EMT Shifts	12,000	12,000	12,000
		117,639	117,639	117,639
5200	Purchase of Services	5,500	5,500	5,500
5201	ALS Services	18,000	18,000	18,000
5202	Coastal Medical Billing	6,500	6,500	6,500
5240	Repairs - Motor Vehicle	3,000	3,000	3,000
5301	Training	6,000	6,000	6,000
5340	Telephone	-	-	-
5400	Office Supplies	500	500	500
5460	Operating Supplies	5,620	5,620	5,620
5486	Diesel	3,277	3,277	2,500
5580	Uniform	1,000	1,000	1,000
5784	Cadet EMT Training	13,820	13,820	13,820
5850	Equipment	4,000	4,000	4,000
		67,217	67,217	66,440
Total Ambulance		184,856	184,856	184,079
241 Building Inspector				
5112	Wages - Inspector	25,941	27,144	27,144
5113	Wages - Asst. Inspector	934	934	934
		26,875	28,078	28,078
5240	Vehicle Maintenance	2,080	2,080	2,080
5301	Training	300	300	-
5400	Supplies	450	450	450
		2,830	2,830	2,530
Total Building Inspector		29,705	30,908	30,608
243 Plumbing & Gas Inspector				
5200	Purchase of Services	16,726	17,061	17,061
Total Plumbing & Gas Inspector		16,726	17,061	17,061

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244	Wiring Inspector			
5200	Purchase of Services	19,390	19,778	19,778
Total Wiring Inspector		19,390	19,778	19,778
291	Emergency Management			
5200	Town-wide Emergency Notification	3,900	3,900	3,900
5251	Web Services	-	-	-
5400	Supplies	2,400	2,400	1,200
5780	Other Expenses	-	-	-
Total Emergency Management		6,300	6,300	5,100
292	Animal Control Officer			
5112	Wages	15,211	15,515	15,515
5113	Wages	2,318	2,364	2,364
		17,529	17,880	17,880
5200	Purchase of Services	700	700	700
5400	Supplies	500	500	500
5710	In-state Travel	1,000	1,000	1,000
		2,200	2,200	2,200
Total Animal Control Officer		19,729	20,080	20,080
293	Traffic Lights			
5211	Electric	1,500	1,500	1,300
5241	Repairs	1,200	1,900	1,900
Total Traffic Lights		2,700	3,400	3,200
294	Tree Warden			
5102	Salary	3,272	3,337	3,337
5137	Wages	2,500	2,500	2,500
		5,772	5,837	5,837
5253	Tree Trimming	35,700	35,700	35,700
5700	Miscellaneous	6,000	6,000	6,000
		41,700	41,700	41,700
Total Tree Warden		47,472	47,537	47,537
299	Dispatchers			
5134	Wages	208,346	61,265	
5140	Overtime	39,947	19,478	
5145	Longevity	1,275	-	
		249,568	80,743	-
5201	Training	1,000	-	
5300	Regional Dispatch	-	-	171,000
5400	Supplies	5,000	5,000	
5580	Uniforms	2,100	2,100	
5730	Dues & Memberships	100	-	
5780	Miscellaneous	-	-	
		8,200	7,100	171,000
Total Communications		257,768	87,843	171,000
TOTAL PUBLIC SAFETY		2,070,110	2,059,424	2,067,044

## FY2017 BUDGET

		<u>Approved</u> <u>FY2016</u>	<u>Requested</u> <u>FY2017</u>	<u>Advisory</u> <u>Approved</u> <u>FY2017</u>
<b>EDUCATION</b>				
301	Nashoba Regional School District			
5691	Bolton Assessment - Operating Exp.	12,687,747	13,274,266	13,274,266
	Track	59,240	59,361	59,361
5915	NRHS - Excluded Debt	152,102	138,627	138,627
Total Nashoba Regional School District		12,899,089	13,472,254	13,472,254
302	Minuteman Regional Voc Tech			
	Bolton Assessment	429,731	398,810	398,810
Total Minuteman Regional Voc Tech		429,731	398,810	398,810
303	Post Secondary Voc Ed			
5200	Post Secondary Voc Ed	16,500	33,174	33,174
Total Post Secondary Voc Ed		16,500	33,174	33,174
<b>TOTAL EDUCATION</b>		13,345,320	13,904,238	13,904,238
<b>PUBLIC WORKS</b>				
421	Highway			
5110	Salary	107,474	107,474	107,474
5137	Wages	528,817	578,101	578,101
5140	Wages - Overtime	15,000	20,000	20,000
5145	Longevity	3,000	-	-
		654,291	705,575	705,575
5200	Purchase of Services	3,500	3,500	3,500
5210	Heating	3,185	3,185	3,185
5211	Electric	8,000	8,000	5,000
5241	Repairs	57,000	57,000	57,000
5340	Telephone	5,000	5,000	5,000
5400	Supplies	11,600	11,600	11,600
5480	Gasoline	18,000	18,000	7,700
5480	Stickers	1,000	1,000	1,000
5481	Oil/Lube	2,000	2,000	2,000
5482	Tires	4,000	4,000	4,000
5486	Diesel	8,111	8,111	5,500
5487	Parts/Supplies	9,000	9,000	9,000
5488	Equipment	6,000	6,000	6,000
5580	Clothing Allowance	7,420	7,420	7,420
5781	Training	800	800	800
		144,616	144,616	128,705
Total Highway		798,907	850,191	834,280
422	Construction and Maintenance			
5137	Wages	8,000	8,000	8,000
5290	Public Ways Safety	8,100	8,100	8,100
5780	Miscellaneous	-	-	-
5842	Local Improvements	194,000	194,000	194,000
		202,100	202,100	202,100
Total Construction and Maintenance		210,100	210,100	210,100

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			<u>Approved</u>	<u>Requested</u>	<u>Advisory</u>
			<u>FY2016</u>	<u>FY2017</u>	<u>Approved</u>
					<u>FY2017</u>
423	Snow & Sand				
	5137	Wages	11,000	11,000	11,000
	5140	Wages - Overtime	27,000	27,000	27,000
			38,000	38,000	38,000
	5241	Repairs	20,000	20,000	20,000
	5290	Snow Removal	30,000	30,000	30,000
	5400	Supplies	10,000	10,000	10,000
	5480	Gas	3,000	3,000	3,000
	5486	Diesel	9,000	9,000	9,000
	5488	Equipment	7,000	7,000	7,000
	5530	Road Salt	41,000	41,000	41,000
	5531	Sand	22,000	22,000	22,000
			142,000	142,000	142,000
Total Snow & Sand			180,000	180,000	180,000
424	Street Lighting				
	5211	Electric	6,000	6,000	6,000
	5241	Repairs	750	750	750
Total Street Lighting			6,750	6,750	6,750
433	Transfer Station				
	5137	Wages	57,675	37,937	37,937
	5140	Wages - Overtime	5,150	5,150	5,150
			62,825	43,087	43,087
	5211	Electric	2,000	2,000	1,300
	5280	Trash Disposal	57,800	57,896	57,896
	5281	Trash Hauling	10,000	10,240	10,240
	5282	Recycling Hauling	23,200	38,560	31,000
	5283	Trash Container Lease	1,200	1,200	1,200
	5284	Recyclable Container Lease	1,800	1,800	1,800
	5487	Maintenance	10,000	10,500	10,500
	5488	Equipment	3,000	3,000	3,000
			109,000	125,196	116,936
Total Transfer Station			171,825	168,283	160,023
439	Landfill				
	5250	Well Monitoring	6,100	6,100	6,100
Total Landfill			6,100	6,100	6,100
440	Sewer				
	5200	Purchase of Services	8,000	8,000	8,000
Total Sewer			8,000	8,000	8,000
450	Water				
	5201	Well Monitoring	5,000	5,000	5,000
Total Sewer			5,000	5,000	5,000

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		<u>Approved</u>	<u>Requested</u>	<u>Advisory</u>
		<u>FY2016</u>	<u>FY2017</u>	<u>Approved</u>
				<u>FY2017</u>
491	Cemetery			
5200	Purchase of Services	3,000	3,000	3,000
5242	Grounds Maintenance	5,000	5,000	5,000
Total Cemetery		8,000	8,000	8,000
TOTAL PUBLIC WORKS		1,394,682	1,442,424	1,418,253
HUMAN SERVICES				
510	Board of Health			
5112	Wages - Animal Inspector	1,314	1,340	1,340
5114	Wages	33,330	25,234	25,234
		34,644	26,574	26,574
5302	Rabies Testing	345	345	345
5304	Nashoba Associated Boards of Health	11,093	11,537	11,425
5342	Advertising	100	100	100
5400	Supplies	900	900	900
5710	Travel	831	831	831
5730	Dues/Membership	150	150	150
Total Board of Health		48,063	40,437	40,325
522	Nursing			
5200	Purchase of Services	4,966	5,165	5,214
Total Nursing		4,966	5,165	5,214
541	Council on Aging			
5101	Salary	31,897	33,156	33,156
5137	Wages	13,040	15,118	15,118
5114	Van Drivers	7,500	8,000	8,000
		52,437	56,274	56,274
5200	Purchase of Services	6,500	6,500	6,500
5243	Software Support	790	790	790
5271	Building Lease	2,272	2,386	2,386
5340	Telephone	-	-	-
5346	Cable/DSL	875	875	875
5400	Supplies	1,750	1,950	1,950
5480	Gasoline	1,500	1,500	1,500
5780	Miscellaneous	1,100	1,100	1,100
Total Council of Aging		67,224	71,375	71,375
543	Veterans Services			
5114	Wages	4,780	4,876	4,876
5342	Advertising	200	200	200
5400	Office Supplies	75	75	75
5730	Dues	35	35	35
5770	Veterans Benefits	16,800	16,800	16,800
5781	Meetings	500	500	500
Total Veterans Services		22,390	22,486	22,486

## FY2017 BUDGET

			<u>Approved</u>	<u>Requested</u>	<u>Advisory</u>
			<u>FY2016</u>	<u>FY2017</u>	<u>Approved</u>
					<u>FY2017</u>
590	Human Services & Safety				
5780	Miscellaneous		3,750	3,750	1,500
Total Health Services & Safety			3,750	3,750	1,500
TOTAL HUMAN SERVICES			146,393	143,213	140,899
CULTURE & RECREATION					
610	Library				
5102	Salary		85,260	86,964	86,964
5114	Wages		186,413	190,728	190,728
5145	Longevity		350	-	-
			272,023	277,692	277,692
5200	Purchase of Services		10,000	12,202	12,202
5201	Professional Development		750	750	750
5210	Heat		19,220	19,220	15,800
5211	Electric		18,200	18,200	17,000
5241	Repairs		1,250	1,250	1,250
5242	Repairs & Maintenance Bldg		200	200	200
5243	Software Support		1,000	750	750
5251	Web Services		600	600	600
5340	Telephone		2,200	2,200	2,200
5341	Postage		275	275	275
5400	Supplies		7,500	7,500	7,500
5580	Books		69,500	69,990	69,990
5780	Miscellaneous/Programs		3,000	3,000	3,000
5781	Travel & Meeting		1,000	1,000	1,000
			134,695	137,137	132,517
Total Library			406,718	414,829	410,209
630	Recreation				
5113	Wages - Swimming		18,624	18,624	17,780
5200	Purchase of Services		1,300	1,300	1,300
5270	Equipment		2,600	2,600	1,000
5400	Supplies		3,890	3,890	3,890
			7,790	7,790	6,190
Total Recreation			26,414	26,414	23,970
650	Parks				
5200	Purchase of Services		3,620	3,620	3,620
Total Parks			3,620	3,620	3,620

FY2017 BUDGET

		<u>Approved</u> <u>FY2016</u>	<u>Requested</u> <u>FY2017</u>	<u>Advisory</u> <u>Approved</u> <u>FY2017</u>
691	Historical Commission			
5200	Purchase of Services	5,430	5,430	3,400
5341	Postage	50	50	50
5352	Advertising	100	100	100
5400	Supplies	100	100	2,400
5580	Books	100	100	50
5730	Dues	470	470	250
Total Historical Commission		6,250	6,250	6,250
692	Celebration/Memorial Day			
5400	Supplies	1,300	1,300	1,300
Total Celebration/Memorial Day		1,300	1,300	1,300
<b>TOTAL CULTURE &amp; RECREATION</b>		<b>444,302</b>	<b>452,414</b>	<b>445,349</b>
<b>DEBT SERVICE</b>				
710/752	Debt Principal & Interest			
*	Sawyer Repairs (2021)			
5910	Principal	4,000	4,000	4,000
5920	Interest	1,059	869	869
*	Emerson School (2021)			
5910	Principal	91,000	91,000	91,000
5920	Interest	25,399	20,839	20,839
*	Transfer Station (2010/2021)			
5911	Principal	44,000	44,000	44,000
5921	Interest	11,737	9,537	9,537
*	Barretts Hill Land (2020)			
5916	Principal	10,000	10,000	10,000
5926	Interest	2,245	1,745	1,745
*	Nashoba Valley Land (2021)			
5916	Principal	35,000	35,000	35,000
5926	Interest	7,883	6,133	6,133
*	Savignano Land (2021)			
5916	Principal	6,000	6,000	6,000
5926	Interest	1,668	1,368	1,368
*	Chipper			
5920	Principal	-	-	-
5930	Interest	-	-	-
*	Schartner/Nicewicz APR (TBD)			
5920	Principal	100,000	100,000	100,000
5930	Interest	33,495	29,120	29,120
*	Refunding			
	Principal	530,000	525,000	525,000
	Interest	54,775	36,225	36,225
*	Treatment Plant			
	Principal	125,000	125,000	125,000
	Interest	67,563	61,313	61,313
*	Library Renovation/Expansion			
	Principal	138,000	138,000	138,000
	Interest	71,055	66,225	66,225
*	Public Safety Center			



FY2017 BUDGET

	<u>Approved</u>	<u>Requested</u>	<u>Advisory</u>
	<u>FY2016</u>	<u>FY2017</u>	<u>FY2017</u>
Principal	22,000	22,000	22,000
Interest	11,145	10,375	10,375
* Public Safety Center			
Principal	180,000	185,000	185,000
Interest	102,813	98,819	98,819
* Public Safety Center/Library Renovation/Expansion			
Principal	120,000	120,000	120,000
Interest	69,240	65,640	65,640
* DPW Truck			
Principal	3,465	-	-
Interest	70	-	-
* Emerson Well			
Principal	-	-	-
Interest	-	-	-
* Defibrillators			
Principal	7,659	-	-
Interest	150	-	-
* Sanding Truck			
Principal	15,000	14,148	14,148
Interest	580	283	141
* Weatherbee Land			
Principal	27,821	-	-
Interest	555	-	-
* Fire Apparatus			
Principal	35,000	35,000	35,000
Interest	4,900	4,200	2,100
* Berlin Road Culvert			
Principal	-	-	26,800
Interest	-	-	2,680
* Wilder Road Culvert			
Principal	-	-	18,600
Interest	-	-	1,860
* Town Hall Repairs			
Principal	-	-	32,470
Interest	-	-	3,247
* DPW Truck 2017			
Principal	-	-	14,857
Interest	-	-	1,040
* DPW Backhoe			
Principal	-	-	13,366
Interest	-	-	936
* Sander Body			
Principal	-	-	9,286
Interest	-	-	650
* Police Cruiser			
Principal	-	-	12,998
Interest	-	-	390
Total Principal	1,493,945	1,454,148	1,582,525
Total Interest	466,332	412,689	421,250
<b>TOTAL DEBT SERVICE</b>	<b>1,960,277</b>	<b>1,866,837</b>	<b>2,003,775</b>

## FY2017 BUDGET

		<u>Approved</u> <u>FY2016</u>	<u>Requested</u> <u>FY2017</u>	<u>Advisory</u> <u>Approved</u> <u>FY2017</u>
<b>EMPLOYEE BENEFITS</b>				
911	Worcester Regional Retirement Assessment			
5170	WCRS Assessment	316,341	339,612	339,612
912	Workers Compensation			
5171	Workers Comp	30,666	30,666	29,500
913	Unemployment Compensation			
5172	Unemployment	10	10	10
914	Health Insurance			
5173	Group Health	432,000	432,000	432,000
5174	OPEB	186,540	184,058	184,058
		618,540	616,058	616,058
915	Life Insurance			
5175	Life Insurance	1,500	1,500	1,500
916	Medicare Tax			
5175	Medicare 1.45%	47,500	49,000	49,000
<b>TOTAL EMPLOYEE BENEFITS</b>		1,014,557	1,036,846	1,035,680
<b>OTHER INSURANCE</b>				
945	Other Insurance			
5741	Police Professional Liability	5,928	5,928	6,607
5742	Bonding (employee)	697	697	720
5744	Police & Fire Accident	39,174	39,174	40,401
5745	Motor Vehicle	16,773	16,773	18,839
5746	Deductible	2,000	2,000	2,000
5747	Public Official Liability	4,360	4,360	4,633
<b>TOTAL OTHER INSURANCE</b>		68,932	68,932	73,200
<b>TOTAL BUDGET</b>		21,724,090	22,277,405	22,358,667