

BUILDING INSPECTOR

Michael Sauvageau.....2018

ASSISTANT BUILDING INSPECTOR

David Drugge.....2018

ADMINISTRATIVE ASSISTANT

Jenny Jacobsen

The Building Department had another very busy year with a lot of new construction including the continuation of development within the Century Mill Estates, Houghton Farms and Craftsman's Village Subdivisions. The Building Department issued 321 permits. 23 of the 33 solar permits received were from SolarFlair due to the successful Solarize Bolton Initiative.

The Building Department is located on the lower level of the Town Hall. The Building Department Administrative Assistant, Jenny Jacobsen, is located in the Town Hall on the upper level.

The building official will assist the public in meeting compliance as a "Stretch Code Community." Looking forward to 2018, the new codes will be in full effect effective January 1, 2018. Contractors will be expected to meet the new codes with Massachusetts Amendments including:

2015 International Residential Code
2015 Mechanical Code
2015 Fire Code

2015 International Business Code
2015 Existing Building Code
2015 Pool & Spa Code

Please be advised that the code requires a building permit for swimming pools. This requirement includes both in-ground and above-ground pools. While many conventional above-ground pools can easily meet the required code for construction, several code requirements such as fencing, gates and safety ladders need to meet specific requirements as well. This can only be determined by an inspection in conjunction with the issuance of a building permit. The blue inflatable pools as well as smaller erectable pools do not meet the code requirements for installation. While you are not prohibited from erecting one of these types of pools, certain protective barriers need to be in place as well as the installation of gates, fencing and other requirements. In addition, electrical code requirements must also be met. Anyone who has any question that their pool may or may not comply with these requirements can call my office for assistance.

All homes, regardless of their age, are required by law to have carbon monoxide detectors installed. Please contact the Fire Department for the location and type of detectors required.

The following permits were issued in 2017:

Additions.....16	Barns.....2	Cell Tower Antennas3
Decks.....12	Demolition.....6	Driveways2
Dwellings..... 28	Garages.....6	Fire Sprinkler3
Foundations.....11	Insulation.....8	Remodeling43
Roofing30	Sheds4	Sheet Metal.....12
Siding10	Signs6	Swimming Pool.....12
Tents.....7	Solar Panels..... 33	Window Replacements ..28
Wood/Pellet Stoves..... 18		

Financial Statement
July 1, 2016 to June 30, 2017

Wages			
Appropriated			\$28,078.00
Expended	Department Head	\$22,924.50	
	Assistant	1,560.29	<u>\$24,484.79</u>
Unexpended balance returned to general fund			\$ 3,593.21
Expenses			
Appropriated			\$ 2,530.00
Expended	Vehicle Maintenance	\$1,733.34	
	Supplies permits	443.79	<u>\$ 2,177.13</u>
Unexpended balance returned to general fund			\$ 352.87

PLUMBING AND GAS INSPECTOR

Robert Janda.....2018

ASSISTANT PLUMBING AND GAS INSPECTOR

Jeremy Pierce.....2018

There were **103** plumbing permits and **106** gas permits issued in 2017.

Financial Statement
July 1, 2016 to June 30, 2017

Expenses		
Appropriated		\$17,060.52
Expended		\$17,060.52
Unexpended balance returned to general fund		

WIRING INSPECTOR

James Boodry.....2018

ASSISTANT WIRING INSPECTOR

Peter Casello..... 2018

There were 234 electrical permits issued and approximately 402 inspections done in 2017. In addition to scheduled inspections, the inspector responds to calls from residents seeking guidance and expertise pertaining to electrical projects. The inspector responded to 97 calls in 2017. An electrical permit is required for all electrical work being conducted for the protection of homeowners. Licensed electricians should have knowledge of the current electrical code.

Financial Statement
July 1, 2016 to June 30, 2017

Expenses		
Appropriated		\$19,777.80
Expended		\$19,777.80

PUBLIC LIBRARY

Robert C. Zak, Jr., Chairman2018
Tricia Neron2019
Pamela Czekanski2020

Staff: Kelly Collins (Director), Cailin Chenelle, Johanna Graber,
Nick Hannon, Jean LaPlante, Denise LaRoche, Linda McGeehan,
Susan Polansky, Karen Reed, Conor Toland

Starting in 1848, the Town's annual reports to the community consisted of two elements representing the focus of local government: education of children (the school report) and care of the poor (the Report of Overseers of the Poor). At that time, the library consisted of books—mostly donations—on a few shelves in Town Hall. By 1865, annual reports show that the Town paid about \$50 per year to buy library books, and also paid a small salary to a caretaker of the collection. 1869 saw the first of many suggestions for a true public library for all: “Is not a well-furnished Town Library necessary to the complete fulfillment of the good work begun by the schools? We have made a beginning of fair promise in this department of public duty, why not go on and finish? Why not an annual appropriation for the library as well as the roads?” In 1871, the authors commented that Bolton “has become very largely a reading community,” and exhorted residents to “provide, annually and liberally, for your Town Library, as that without which your school system is incomplete.”

The Town finally got its library building in 1904, the result of a gift of the Whitney sisters in honor of their father, Captain Joseph Whitney. 2017 was the 158th year of the Bolton Public Library's operation, its 113th year at 738 Main Street, and its 7th year in its renovated, expanded, fully accessible building.

In this 113th annual report to the Town, we note that Bolton is still a community of readers and the library still supports education for all ages. For FY17, the last year for which statistics are available, the Library owned:

- 42,883 books for all ages
- 874 print periodicals
- 3,892 audios (books and music) and 3,694 videos
- 68,157 e-books (co-owned with the other members of our library network)
- 10,124 downloadable audios and 1,008 downloadable videos
- 803 miscellaneous items (museum passes, home energy kits, MakeyMakey kits, and more)

Activity at the Library demonstrates that Bolton is still, as it was in 1871, a “reading community.” 77% of borrowing is by Bolton residents. 3,580 Bolton residents, or 70% of the total population, have active library cards. People of all ages paid a total of 31,151 visits to the library.

Also in FY17, people borrowed:

- 49,299 books (15,700 adult; 4457 teen; 29,142 children's)
- 1,186 periodicals
- 9,659 audios (books and music)
- 8,408 videos and 9,263 e-books
- 625 downloadable audios and 73 downloadable videos
- 872 other downloadable products (including mobile language training)
- 805 miscellaneous items (including museum passes, etc.)
- 327 library uses of the Program Room by 5,091 people
- 341 community uses of the Program Room by 2,537 people
- 7,623 items via interlibrary loan

As the definition of literacy has expanded to include reading, writing, culture, community involvement, technology, and coding, the library has responded with collections and programs to meet the community's changing needs. In 2017 we offered revised and updated holdings in computing, college testing, and travel. We also held weekly, monthly, and occasional programs for all ages including book and crafting groups, Minecraft, 3D gaming, birds of prey, cooking with edible flowers, terrariums, historic railroads, the Vietnam war, seeds and planting, LED art, and many more.

Literacy and library use has gone mobile, and we offer Zinio (current magazines for tablets and smartphones), Mango language training (for computers and mobile devices, with training in 30+ languages), online research databases, our online catalog, downloadable movies and audiobooks, and e-books. In fact, while book borrowing held steady this year and represented 61.5% of our total circulation, e-books saw an 88% increase over FY16. On a related note, publishers and librarians don't expect e-books to overtake printed books; after an initial surge in interest, e-books have plateaued at about 20% of book buying (<http://www.bbc.com/future/story/20160124-are-paper-books-really-disappearing>, and <http://www.pewresearch.org/topics/e-reading/>). Our approach is simple: if it works for you, it works for us. As a member of the CWMARS network, the Bolton Public Library offers over 68,000 e-books and Director Kelly Collins is an e-book selector for the network. This year we've enjoyed many collaborations with the local school system (pajama storytime, Community Reading Day, and Every Child Ready To Read programs), the Conservation Commission (World Water Day, Earth Day, a story walk on conservation land), and the Bolton Historical Society (an exhibit of Silas Holman's map of the town).

The Town's budget includes the Library's basic operating budget. Approved in May, the FY18 operating budget included a reduction in the Wage account designed to reduce the amount turned back to the town at the end of the year. Along with all other town boards, committees, and departments, our department's budget was level-funded for FY18. By meeting minimum standards based on population and other factors, the Library was again certified by the Board of Library Commissioners and thus eligible to receive state aid, which in FY17 totaled \$7,561. The Friends of the Library are a significant source of funding, especially for summer reading incentives and special programs. The Friends continue to support our weekly e-newsletter (Wowbrary), e-magazines (Zinio), the entire museum pass program, and equipment such as the AWE workstation (for educational software) in the children's room. In FY17 the Friends contributed events and equipment totaling \$6,171 which augmented the town's dollars and enriched the user experience.

The Board of Trustees continues to serve as stewards of the library and grounds, working closely with the DPW and Public Safety to ensure a clean, safe, enjoyable facility for all. The Board met monthly, tracking progress on the Library's long-range plan and budget, as well as planning for a new roadside sign and redesign of some aspects of the landscaping.

The staff's year was devoted to service and expanding community connections. In January, Johanna Graber transitioned from part-time circulation duties to full-time in Technical Services. Denise LaRoche was then hired in circulation, bringing creativity and technical skills (she made the library's website mobile-friendly, among other projects). Johanna and Denise attended Boston Book Festival. Karen Reed and Cailin Chenelle attended BookExpo America and brought back new ideas about upcoming hot titles and topics. Kelly Collins attended the American Library Association's annual conference. All staff members supported Maker programming and advise readers and viewers on what to check out next.

Special thanks this year go to the following whose contributions attracted new library users and enriched everyone's enjoyment of our resources:

- Dan and Faith Senie, who led Open Mic Night monthly for 7 years, bringing acoustic music to the library.
- Roger Breeze, for leading local history and genealogy discussion groups as well as answering all of our local history questions.
- Shirley Sefton, for leading the Senior Book Group.
- The Friends of the Library board and members, for outstanding support (financial and otherwise)

From an idea to bricks and mortar to remote use via internet, from books and reading to computing and coding, the Library has grown with the community but its mission remains unchanged: The Library serves the community as a center for self-education, culture, recreation, and information by assembling and administering, in organized collections, books and other materials. The Library supports the educational, civic, and cultural activities of groups and organizations in and around Bolton. The Library staff continually seeks to identify community needs, provides programs and services to meet those needs, and generates support for such programs.

Financial Statement **July 1, 2016 to June 30, 2017**

Salary

Appropriated	\$86,964.38
Expended	<u>\$86,964.28</u>
Unexpended balance returned to the general fund	\$.10

Wages

Appropriated	\$190,727.96
Expended	<u>\$178,511.54</u>
Unexpended balance returned to the general fund	\$ 12,216.42

Operations

Appropriated	\$132,517.00
Expended	<u>\$140,209.63</u>
Returned to General Fund	\$ 5,640.07

COUNCIL ON AGING

Panny Gerken, Chair	2018
Flora Wilson	2018
Doris Ettinger	2018
Margaret Nangle, Secretary	2019
Emma Herbison	2019
Carol O'Laughlin	2019
Shirley Sefton, Vice Chair	2020
Barbara Brown	2020
Thomas Byron	2020
Sheila Chmielowski, Director	

The Council on Aging (COA) is a department of the municipal government established for the purpose of coordinating and carrying out programs that meet the needs of the aging. The council meets at Bolton Country Manor on the first Tuesday of every month at 10:00 a.m. All meetings are open to the public. Observers and prospective new members are invited to any and all of the COA meetings. The members of the council are made up entirely of volunteer workers. All members are appointed by the Board of Selectmen.

The Bolton COA is committed to the continued growth and well-being of our senior citizens of Bolton. Our mission is to enhance the quality of life for seniors by providing multi-purpose community-based services and programs to enhance the educational, recreational, outreach and transportation needs of our seniors in a safe, friendly and comfortable environment. We attempt to strengthen and support the integration of older senior citizens into the life of our community.

The COA's Office and Senior Center are located at the Bolton Country Manor housing facility, 600 Main Street. The Council on Aging office can be reached at (978) 779-3313 or coa@townofbolton.com. Senior Center hours are Tuesdays, Wednesdays and Thursdays from 9:00 a.m. to 2:00 p.m.

This has been a wonderful year for Bolton Seniors. With support of the Selectmen, Town Administrator, Town Secretary, Friends of the Bolton Seniors (FOBS), townspeople, an active Council, and many volunteers, we have established a vital Senior Center.

The Outreach Program is critical to enhance the quality of life and independence of the seniors in Bolton and in educating the community to the needs of its seniors. Outreach Coordinator, Lisa D'Eon assesses the needs and interests of the senior community in Bolton. She follows through with ideas and referrals, and identifies needs that are not being met. She also serves those who are isolated or homebound. In addition to making home visits, Lisa is available to all on Tuesdays from 10-2 at our center. She can be reached at 978-779-3314, or email at outreach@townofbolton.com for appointments, questions, assistance or just to say hello. Well Adult Clinics are held at the senior center monthly on the third Thursday from 9:30 a.m. to 11:30 a.m. There is also a "Keep Well Elder Health Clinic" sponsored by the VNA Care Network held the fourth Thursday of the month from 12:00 p.m. to 2:00 p.m. Services offered include blood pressure checks, blood glucose testing, checking heart rate and lungs, and individualized attention rendered by a registered nurse.

The COA welcomes our new Activities Coordinator, Heather Goodsell. Heather started her position in November of this year. She coordinates trips and activities for our seniors, and offers interesting classes, trips, programs, and events. This program is going on its third year, and is funded by the COA's town budget.

The COA plans and provides for six to seven bus outings during the year. Bus transportation is subsidized through the COA budget. Interesting visits to educational or historical sites invariably include a stop at a restaurant for lunch and entertainment. A ten passenger Montachusett Regional Transit Authority (MART) van provides additional transportation for Bolton seniors and is available for appointments on Monday through Friday from 9:00 a.m. to 4:00 p.m. for medical appointments, shopping, meals, etc. For reservations, call 978-779-3313 at least 24 hours in advance of the requested trip.

Many continuing programs and services have been offered to the seniors this year. One being "Reflexology and Nail Services". This program has been well received and is offered twice monthly at a minimal charge of \$10.00 for a half-hour session. You have a choice of either a manicure, pedicure or reflexology of the hands or feet with a licensed reflexologist. This program is funded by the COA's town budget, and a State Grant. Also, "Relax with Reiki" is offered. A system of hands-on healing that allows seniors to feel relaxed, calm, and peaceful. Linda Crabtree, Reiki practitioner, focuses on the head and shoulders only. Sessions are held on the first Wednesday of every month. This is a free class. Fitness Classes take place at the senior center every Wednesday mornings from 9:30 to 10:15. All fitness levels and abilities are welcome, and accommodations are made for those who need to sit while exercising. The cost for each class is \$3.00.

A much anticipated and needed program, Snow Angels, continued this year with the help of Town of Bolton, COA, Bolton Lions Club, Rotary Club of Nashoba Valley and Friends of Bolton Seniors (FOBS). Its goal is to minimize the hardships of winter for those who may not have the ability or resources to remove snow themselves. The program includes the delivery of sand at the beginning of the winter season, pairing of volunteers with elderly or disabled residents to assist with snow removal, and clearing driveway entrances after street plowing. To be matched with a Snow Angel and receive assistance, residents must have a physical disability or be age 60 or older. In addition residents must lack alternative snow removal resources and reside within Bolton.

Meals on Wheels provides nutritious meals to the frail, the homebound, and all seniors throughout the year. Hot or frozen meals are Prepared on Tuesdays and Thursdays and delivered by volunteers with the help of Nashoba Regional School District. Volunteers from Soup Makers Anonymous make weekly soup deliveries to home-bound seniors.

The FOBS sponsors "Tuesday Connections" program/lunch. Each third Tuesday of the month, FOBS provides interesting programs followed by a delicious lunch served by the members of the Friends.

The Annual Senior Picnic was held this year at the First Parish Church of Bolton in August and once again was sponsored by the FOBS. Thanks again to FOBS, Reverend Richard Jones for offering his place of worship for our annual get together, the Lions Club for their great hamburgers, hot dogs and kielbasa, and all those who donated food.

A new Bolton Fuel Assistance plan has been changed this year. The Town of Bolton is assuming financial oversight for the Fuel Assistance Plan that was previously operated by FOBS. The program is funded by volunteer contributions and is now overseen by the COA. Every effort will be made to provide approved applications with 100 gallons of oil or other energy source during the heating season. All funds granted to applicants are paid directly to the energy source provider. Donations should be payable to the Town of Bolton and mailed to Ninotchka Rogers, c/o Town Treasurer, 663 Main Street, Bolton, MA 01740. For further information, please contact Lisa D'Eon, Council on Aging Outreach Coordinator, at 978-779-3314.

Once again, the council would like to thank the Rotary Club, Lion's Club, Bolton Police, Fire and Ambulance departments, Friends of the Bolton Seniors, and all those who volunteered their services and time to our seniors this year. The council is fortunate to be able to work with such a wonderful group of people dedicated to the same mission in serving the seniors in Bolton.

In an effort to save postage the monthly senior newsletter is no longer being mailed to our seniors unless specifically requested. There is a \$5.00 yearly fee charged if you would like to receive your newsletter by mail. Newsletters will be forwarded to email recipients at no charge. Copies of the newsletter can be picked up at the Town Hall, Senior Center, Bolton Orchards, and the Bolton Library. The newsletter keeps the senior population up to date on all the services and activities of the COA each month.

The Council on Aging speaks not only for the current population of senior citizens, but also, for generations of seniors to come.

Financial Statement July 1, 2016 to June 30, 2017

Salary and Wages (includes MART van drivers)

Appropriated	\$56,274.00
Expended	<u>\$52,500.00</u>
Unexpended balance returned to general fund	\$ 3,774.00

Expenses

Appropriated		\$15,101.00
Expended	Purchase of Services	\$5,573.00
	Software Support	790.00
	Building Lease	2,429.00
	Cable DSL	949.00
	Supplies	2,323.00
	Gasoline (MART)	1,858.00
	Miscellaneous	1,006.00
		<u>\$14,928.00</u>
Unexpended balance returned to general fund		\$ 173.00

TREE WARDEN

Mark E. Caisse

The Tree Warden works with National Grid, other utility companies and subcontractors to remove dead and diseased trees that endanger the traveling public and power lines. In addition, the department, in conjunction with the Historical Commission, is working to maintain the rural character of Bolton through the ongoing tree replacement program.

Brush cutting and road-side cleanup will continue with the help of the Department of Public Works. If residents have a tree issue they would like addressed, they should contact the Bolton Department of Public Works at 978 779-6402 or via e-mail at dpw@townofbolton.com.

Financial Statement July 1, 2016 to June 30, 2017

294 - Forestry

Salary

Appropriated

Expended

\$3,337.44

\$3,337.44

Wages

Appropriated

Expended

\$2,500.00

\$1,920.00

Unexpended balance returned to general fund

\$ 580.00

Expenses & Services

Appropriated

Expended

Tree Trimming

\$28,146.00

\$41,700.00

Other Expenses

\$2,382.00

\$30,528.00

Unexpended balance returned to general fund

\$11,172.00

DEPARTMENT OF PUBLIC WORKS Joseph Lynch, Director of Public Works

The Department of Public Works responsibilities include:

- Maintenance and repair of public roadways and associated storm drainage systems, street signs, traffic signs, traffic signals, public parking lots and guard rails
- Removes roadside litter and brush
- Maintains traffic markings
- Maintains road and sidewalk safety in the winter by plowing and sanding
- Maintenance and repair of all public buildings
- Maintenance of public grounds
- Assisting Cemetery Department with burials
- Assisting the Tree Warden with tree removal and pruning
- Overseeing the operations of the Town Transfer Station and Recycling Center
- Applying for state and federal funding
- Working with various boards and committees on projects that benefit the Town of Bolton

The Department is committed to maintaining safe roads, buildings, and grounds while preserving the rural character of Bolton. We encourage calls from the public to make us aware of issues of public safety.

The following specific work has been done by the department during 2017:

- Repaired several catch basins on various roads in town
- Cleaned several catch basins, drop inlets, and drainage ditches
- Replaced Berlin Road culvert
- Replaced Wilder Road Culvert
- Repaired distressed areas of various town roads
- Began traffic calming project on Route 117 with the installation of solar-powered flashing signals and speed-zone signage
- Purchased a boom-mounted flail-mower attachment for the Department's Cat bucket-loader. This equipment allows DPW crews to trim branches as well as cut brush and grass along the roadway shoulders more efficiently. This effort provides all around better visibility on our town roads and intersections for safer vehicular, pedestrian and bike travel.
- Opened bids and awarded a contract for the purchase of a new 19,000 GVW dump truck with plow and paving accessories. The new vehicle is scheduled to arrive in the spring of 2018.
- Completed major overhauls of the Department's 1999 Cat wheel-loader and 1996 International plow/spreader truck.
- Swept town roads
- Investigated the process to close out DEP's old (but open) file with regard to the now-complete groundwater remediation project resulting from fuel contamination from 1996. It is our goal in 2018 to close out this file and cease all future monitoring and operational costs.

2017 brought about significant changes at the DPW. After 28 years of service to the town, Harold E. Brown retired from his position as Bolton's DPW Director. Being a lifelong resident of Bolton, Harold's vast knowledge about the roadways, public grounds and buildings is unsurpassed. Ever the creative problem solver and hands-on Director, Harold's ability to think outside the box was a huge asset to the town. Harold's accomplishments during his tenure as the DPW Director are both numerous and impressive. Harold and his ever-faithful K-9 companion, Charlie, will be greatly missed.

In October, the town welcomed Joseph Lynch as Bolton's next DPW Director. For the past eight years Joe was the DPW Director in the Town of Milton, Massachusetts. Prior to that he was the DPW Director in the Town of Shirley and before Shirley was the DPW Director in the City of Melrose. Altogether Joe brings nearly 40 years of professional experience in engineering, construction and governmental service, and more than 25 years of experience in DPW administration and management. Joe personally respects and thanks Harold for his long-running and effective dedicated work to Bolton. He appreciates the wonderful condition of the infrastructure that Harold left to the Town. He wishes Harold and his lovely wife, Barbara, a long, healthy, and enjoyable retirement. Joe pledges to do his best and to make Harold proud of the legacy that he left.

2017 was a moderate winter. More snowfall than 2016, but still nowhere near the amounts we received in 2015. As always, the DPW worked diligently to maintain town roads in order to make them safe and passable.

The Transfer Station and Recycling Center had a very successful 2017. The DPW received a year-long extension on the Mattress Recycling Incentive Grant from MASS DEP. This grant allows residents to recycle mattresses that are in acceptable condition for a fee of \$5.00 instead of the regular fee of \$25.00. Go to www.townofbolton.com for more information and details about this recycling incentive. The facility continues to serve all residents and businesses of Bolton. Trash stickers are available for sale at the Transfer Station as well as the Town Hall.

Please remember that the Transfer Station has permanent collections for books, electronics, and furniture recycling in addition to the traditional recycled items. The Town of Bolton urges all residents to utilize the Recycling Center and to purchase products that contain recycled content. Please refer to our website for up to date information on accepted items and fees. The Transfer Station and Bolton Local teamed up to hold two extremely successful Styrofoam Recycling events in January and June of 2017.

Bolton Local and the DPW plan on continuing to host and expand upon recycling events in the future. The Town of Bolton is currently in our sixth year as a member of the Devens Regional Household Hazardous Products Collection Center. This facility operates ten months per year. This will allow residents twenty opportunities per year to safely and properly dispose of hazardous products at the regional facility located on the Devens campus. Please visit www.devenshhw.com for dates and additional information.

The residents of the Town of Bolton should be very proud of their recycling efforts as you helped to achieve an outstanding recycling rate averaging less than 1000lbs/year of trash per household! The state average is over 2000lbs/year. The Town of Bolton urges all residents to utilize the Recycling Center and to purchase products that contain recycled content. Please refer to our website for up to date information on accepted items and fees.

Financial Statements **July 1, 2016 to June 30, 2017**

190 – Buildings - Expenses & Services

Appropriated			\$128,761.00
Expended	Heating	\$2108.65	
	Maintenance	91,161.55	
	Electric	6,714.62	
	Repairs	18,504.16	
	Grounds Maintenance	7,866.18	
	Trash Hauling	572.00	
	Propane	26.28	
	Other Charges	108.83	
			<u>\$127,062.27</u>
Unexpended balance returned to general fund			\$ 1,698.73

293 – Traffic Lights - Expenses & Services

Appropriated			\$3,200.00
Expended	Electric	\$614.74	
			<u>\$ 614.74</u>
Unexpended balance returned to general fund			\$2,585.26

421 – Highways - Salary

Appropriated			\$107,473.60
Expended			<u>\$109,623.02</u>
Unexpended balance returned to general fund			(\$2,149.42)

Wages & Overtime

Appropriated			\$598,101.31
Expended	Wages	\$480,436.92	
	Overtime	13,710.34	
			<u>\$494,147.26</u>
Unexpended balance returned to general fund			\$103,954.05

Expenses & Services

Appropriated			\$128,705.00
Expended	Purchase of Service	3,257.54	
	Heating	1,869.36	
	Electric	8,062.78	
	Repairs	37,681.00	
	Telephone	6,714.53	
	Supplies	11,675.25	
	Gasoline	10,810.31	
	Stickers	750.00	
	Oil/Lube	2,857.86	
	Tires	3,691.00	
	Diesel	4,387.46	
	Parts / Supplies	8,894.36	
	Clothing Allowance	7,000.00	
	Training	1,144.00	<u>\$108,795.45</u>
Unexpended balance returned to general fund			\$ 19,909.55

422 – Highway Improvement - Wages

Appropriated		\$8,000.00
Expended		\$8,000.00

Expenses & Services

Appropriated		\$202,100.00
Advisory Transfer		\$15,300.00
Expended	Public Ways Safety	\$ 6,000.00
	Local Improvements	196,905.22
Unexpended balance returned to general fund		<u>\$202,905.22</u>
		\$ 14,494.78

423 – Snow & Ice - Wages & Overtime

Appropriated		\$ 38,000.00
Expended	Wages	\$ 8,021.35
	Overtime	51,446.46
		<u>\$ 59,467.81</u>
		(\$21,467.81)

Expenses & Services

Appropriated		\$180,000.00
Transfer		\$316,287.66
Expended	Repairs	\$ 50,892.96
	Snow Removal	189,007.52
	Supplies	35,115.66
	Gasoline	6,511.99
	Diesel	12,453.74
	Equipment	481.93
	Road Salt	142,356.05
		<u>\$436,819.85</u>
		\$ 0.00

424 – Street Lights - Expenses & Services

Appropriated		\$6,750.00
Expended	Electric	\$6,507.56
Unexpended balance returned to general fund		<u>\$6,507.56</u>
		\$ 242.44

433 – Transfer Station - Wages & Overtime

Appropriated

Expended	Wages	\$41,534.31	\$43,086.96
	Overtime	\$2,273.48	
Unexpended balance returned to general fund			<u>\$43,807.79</u>
			(\$720.83)

Expenses & Services

Appropriated

Expended	Electric Service	\$ 1,624.84	\$117,004.00
	Trash Disposal	61,544.62	
	Trash Hauling	9,620.00	
	Recycling Hauling	26,493.08	
	Trash Container	1,150.00	
	Recycle Container	1,630.00	
	Maintenance	5,754.23	
Unexpended balance returned to general fund			<u>\$107,816.77</u>
			\$ 9,187.23

450 – Well Monitoring - Expenses & Services

Appropriated

Expended	Water	\$4,801.07	\$5,000.00
Unexpended balance returned to general fund			<u>\$4,801.07</u>
			\$ 198.93

692 – Memorial Celebration - Expenses & Services

Appropriated

Expended	Supplies	\$1,300.00	\$1,300.00
			\$1,300.00

CEMETERY COMMITTEE

Brenda Baum2018
Harold Brown2019
Roger Breeze2020

The Cemetery Committee works with the Department of Public Works to continue the maintenance and landscaping of all cemeteries in Town and assisting with burials.

If residents wish to reserve a cemetery plot, or would like to have a printed certificate for their records, they should contact the Town of Bolton Department of Public Works at 978 779-6402 or dpw@townofbolton.com.

Financial Statement
July 1, 2016 to June 30, 2017

491 - Cemetery

Expenses & Services

Appropriated

Expended	Purchase of Service	\$2,760.00	\$8,000.00
	Grounds Maintenance	4,265.00	
Unexpended balance returned to general fund			<u>\$7,025.00</u>
			\$ 975.00

CULTURAL COUNCIL

Bharti Bhakta	2019
Teresa Sauer (chair)	2019
Nan Shnitzler	2019
Julia Szcesuil.....	2019
Peter Kaufman	2022
Tim Fiehler	2023

The Bolton Cultural Council is responsible for awarding grants each year to support local and regional cultural events and activities. BCC funding is provided by the Massachusetts Cultural Council, which receives its funding from an appropriation in the state budget. At present, grant funds come solely from the state allocation; no Bolton taxpayer money is used. Any funds left over from canceled projects or unclaimed grants can be used for grants the following year. The Bolton Cultural Council is one of a network of 329 local cultural councils that serve every municipality in the Commonwealth. The BCC is a volunteer board appointed by the Selectmen. In 2017 we said thank you and farewell to Margot Brody and Pat Bensetler whose terms expired, and welcomed new member Tim Fiehler. Open positions are available. Email: boltonculturalcouncil@gmail.com with a statement of interest.

Bolton Cultural Council Funding Guidelines

- Only online applications are accepted.
- Preference is given to Bolton-based nonprofit organizations and artists for projects that benefit the Bolton community.
- Preference is given to nonprofit organizations from towns near Bolton for projects that serve Bolton residents and/or in which Bolton residents participate.
- Preference is given to projects and activities that serve a broad demographic.
- Preference is given to projects that have not yet taken place.
- Producers of new and original activities are encouraged to apply.

Awards

The Bolton Cultural Council met on November 30, 2017 and awarded 17 grants totaling \$4,500 for programs in Bolton and the surrounding area: 8

\$50 to the RESS Foundation for its film “In the Eyes of Another”

\$100 to Sounds of Stow concert series

\$100 to River’s Edge Arts Alliance for regional arts programming

\$500 to Jennifer Mix for Yoga for Classrooms Training in the Nashoba Regional School District

\$750 to Nashoba Friends of Drama for the high school spring musical

\$100 to Fitchburg Art Museum for the 83rd Regional Exhibition of Art & Craft

\$75 to Friends of Bolton Seniors for an Irish-music performance

\$125 to Friends of Bolton Seniors for a Tea & Chocolate Pairing program

\$325 to Friends of Bolton Seniors for a performance of “The Civil War Letters of George and Emily Ward”

\$150 to Friends of Bolton Seniors for Halloween Harvest performance

\$200 to Concord Band’s summer concerts at Fruitlands

\$300 to Worcester Chamber Music Society for its free ticket program

\$200 to Indian Hill Music for Bach’s Lunch series

\$200 to Symphony Pro Musica

\$575 to Bolton Conservation Trust for an Art & Apples Auction

\$550 to Nashoba Friends of Music for the Nashoba Symphonic Band concert series

PARKS & RECREATION COMMISSION

Joyce Sidopoulos	2018
Laura Roberts	2019
Karen Regan	2019
Linda Herbison	2020
Open Seat	2020

Overview: The Parks and Recreation Commission meets monthly. The Commission manages the scheduling, maintenance, and operations of Bolton's parks, fields and recreation facilities as well as organizes several town celebrations including Easter and Halloween and supports observances including Memorial Day and Veteran's Day.

Parks and Fields: Local fields, which include Memorial, Derby, Tower, Horse Ring and Forbush, are used by youth sports organizations for soccer, baseball, softball, and lacrosse. Forbush Field is also used by the Over the Hill Soccer League (OTHSL). Memorial also has a full basketball court, playground and swing set and volleyball court.

Parks under the Commission's management include Persons Park for fishing and boating and Pond Park for casual recreation and ice skating. The Commission also manages the Town Beach during the summer and operates a Red Cross Certified swim program. The Town Beach is leased to the Town of Bolton from Memorial Day to Labor Day by the Boy Scouts of America. As of December 1, 2017, the new Town Common was officially transferred to the Town of Bolton and is now under the management of the Bolton Parks and Recreation Commission.

Maintenance, Operations and Developments: The Parks and Recreation Commission hired a local contractor to clear the brush and overgrowth from the retaining wall at Pond Park as well as on the slope on the Mechanic Street side of the basin. The Commission, DPW Admin, and Conservation Agent met in the fall to discuss the potential improvements to the skating area as well as maintenance during the skating season. Parks and Recreation are currently working on a plan for this property for the Town's review. When we have the proper winter conditions, the skating pond is a favorite activity for children in Town.

The Parks and Recreation Commission also visited the Horse Ring property with the DPW Admin and Conservation Agent to discuss the needed improvements to develop the field into a suitable and safe playing surface. The Bolton Parks and Recreation Commission is currently working on a plan for the property for the Town's review.

The Parks and Recreation Commission is working with the Friends of Persons Park to determine the needed improvements for the property and the recreation opportunities it could provide the Town. The Friends of Persons Park are focused on renovating the cabin and shed. Parks and Recreation Commission is focused on property improvements to improve water access and parking. Together, the two groups plan to meet with the DPW director and admin, Conservation Agent as well as local builders to determine the possibility of renovating the cabin and the related costs. The Parks and Recreation Commission also plans to initiate a thorough survey of Bolton residents from all demographics to determine how people of the Town would use the property. The results of the survey will guide any future use development at Persons Park. The Parks and Recreation Commission will focus on finalizing a phased plan to restore Pond Park and create a four-season, open and mixed-use recreational space that highlights the area's historical and natural attributes.

Programs: Linda Herbison continued in her volunteer role as a Parks and Recreation Commissioner as well as the Towns' paid swim instructor, beach manager, and lead lifeguard. The Town operates a Red Cross Certified swim lessons program which continues to be popular.

The Parks and Recreation Commission is supporting Bolton Loco's Hometown Heroes Project, an initiative to honor Bolton's local Veterans and Active Military through individual banners that will be displayed through the center of Bolton from Memorial Day through Independence Day and again in November for Veterans Day.

The Parks and Recreation Commission is also exploring other programs to offer Bolton residents including bringing back a local fitness and yoga program.

Holiday Celebrations, Events and Decorations: Holiday celebrations included the Annual Easter Egg Hunt at Emerson School, which attracted ~300 people (~200 children) and the Halloween Parade, which attracted more than 1,000 people (600+ children). The Halloween event, planned with Bolton Loco, has grown to become the largest community event in Bolton, bringing together local groups and businesses who hand out candy on our Trick or Treat Lane. The Trick or Treat Lane also welcomed five political candidates in addition to eight local businesses, 10 local community groups and 25 volunteers who helped hand out the Parks and Recreation sponsored stations. The Halloween Parade also featured a carved pumpkin contest "Pumpkins in the Park" and prizes were donated by the Bolton Bean and Toy Shop of Concord. Smart Owl Productions, a new video production company in Bolton, volunteered their time to produce a video of the parade, Trick or Treat Lane, party and the recipients of the best costume awards.

In 2012, the Commission launched a Facebook page to help manage time-sensitive and weather dependent events. As of the spring of 2013, the site had 35 followers. Today we have more than 550. The Facebook page was relatively inactive between 2014-2016 which caused a dip in new followers. Starting in 2016 we breathed life back into the site and interactions with the community online have increased. Additionally, Bolton Loco, with the support of the Commission, regularly decorates the holiday tree in the center of Town. In 2017, the tree helped us celebrate: Easter/Spring, FSS Graduation, Halloween, Thanksgiving and Christmas/Hanukkah. Due to scheduling issues, we were unable to decorate for Back to School.

Financial Statement July 1, 2016 to June 30, 2017

Recreation - Wages			
Appropriated			\$17,780.00
Expended			<u>\$12,688.69</u>
Unexpended balance returned to general fund			\$ 5,091.31
Expenses			
Appropriated			\$6,190.00
Expended	Purchase of Services	\$1,460.00	
	Supplies	2,358.65	<u>\$3,818.65</u>
Unexpended balance returned to general fund			\$2,371.35
Parks - Expenses			
Appropriated			\$3,620.00
Expended	Purchase of Service	\$3,295.24	
Unexpended balance returned to general fund			\$ 324.76

AGRICULTURAL COMMISSION

Jan Johnson2018
Gentry Ferrell2018
Teresa Sauer, Chairman.....2019
Patrick Mahoney2019
Open Seat2019

The Agricultural Commission continued to address its mission to promote agriculture and its benefits to Bolton, to create awareness through education, encourage good will and understanding between farmers and non-farming residents, advise and respond to other town boards on agricultural issues, and promote local farms and agricultural in Town. In 2017 we,

- Ordered and had installed new Right to Farm signs at entry points to the town.
- Worked with the Girl Scouts planting a donation garden at the Community Garden.
- Agricultural Commission members and volunteers from the community met twice to assist a Bolton farmer installing some needed fencing.
- Welcomed Hannah King as student liaison
- Hosted a Farmer Social to provide farmers and the community interested in local farming to meet and share ideas.
- Re-printed the “Apples to Zinnias”, “Fences Make Good Neighbors”, and the Farm stand Map brochures for inclusion in the town welcome packet to encourage new residents to support local farms.
- Continued to interact with other Agricultural Commissions, State agricultural departments, and Town Boards and Committees on matters pertaining to agriculture in Bolton.

Financial Statement

July 1, 2016 to June 30, 2017

Expenses

Appropriated	\$1,746.00
Expended	<u>\$1,722.59</u>
Unexpended balance returned to general fund	\$ 23.41

HUMAN SERVICES AND SAFETY COMMITTEE

Laura Roberts, Chairman2020
Fred Edling2020
Pat Bensetler2020
Open Seat2020
Open Seat2020

The Human Services and Safety uses forums, printed documents, BATCO programming, social media, the committee’s website and the local news media to bring health and safety information to the residents.

DEPARTMENT OF VETERANS' SERVICES

James Cabral, Veteran's Agent2018

The Bolton Veteran Services act as the town's liaison for the Veteran's of the Town of Bolton. The Town provides benefits to these qualifying veterans and works closely with the Town Administrator, Town Accountant, and Town Treasurer to address financial needs of the veterans of the Town of Bolton. The Veteran Services Office is located at 23 Linden St Berlin. Office hours are Monday thru Thursday, 10:00 a.m. to 12:00 p.m. and by appointment if needed. To arrange an appointment please call 978-838-2560. You may also e-mail me at vetservices@townofbolton.com or at veteranservices@townofberlin.com.

This year the Town of Bolton held its fifth Veterans Day Breakfast on November 10th for all veterans. I would like to thank the many volunteers for their help.

The Veterans Office and the Town of Bolton assisted local veterans and dependents with financial assistance. We are able to provide assistance through the Massachusetts Department of Veterans Affairs Chapter 115 program.

Sadly during the year the Town of Bolton lost one veteran: David Lawton, Massachusetts National Guard.

In closing I would like to thank the Board of Selectmen and all Town officials for their support.

Financial Statement July 1, 2016 to June 30, 2017

Wages

Appropriated		\$4,875.60
Expended		\$4,875.60

Expenses

Appropriated			\$17,610.00
Expended	Benefits	\$13,376.99	
	Meetings	331.75	\$13,708.74
Unexpended balance returned to general fund			\$ 3,901.26

HOUSING AUTHORITY

Kevin O'Brien.....2018
Open Seat.....2019
Mark Duggan2020
Open Seat.....2022
Eileen Griffin-Wright.....State Appointee

The Housing Authority remains inactive except when asked by the Selectmen to consult on housing issues and will continue as such until there is an opportunity to provide housing to people earning less than 50% of the area median income.

POLICE DEPARTMENT
Roster as of December 31, 2017

Chief

Warren E. Nelson, Jr. 25 years of service

Lieutenant

Luke Hamburger, 12 years of service

Sergeant

Kimberly Barry, 21 years of service
William Warnken, 2.5 years of service

Detective

Jason Puri, 13 years of service

School Resource Officer

Casey Hoole, 3.2 years of service

Patrol Officers

Jonathan Couture, 7.6 years of service
Daniel Keller, 11 years of service
Walter Nadeau, 1.5 months of service
Matthew Anderson, 9 months of service
Gurpreet Singh 2 months of service
Jeffrey White 3 months of service

Reserve Officers

Hank Staake, 19 years of service
Jacob Vicente, 11 years of service
Mary Ann Kinirey, 10 years of service
Paul Smith, 7.5 years of service
Maxwell Bressi 3 months of service
Kyla Fontaine 2 months of service
Tyler McElman

Administrative Assistant

Lorraine Kenney, 19 years of service

Thank you for the opportunity to present the 2017 Annual Report for the Bolton Police Department. During this past year, the following personnel changes occurred within the Bolton Police Department;

Promotions

- Patrol Officer William Warnken was promoted to Sergeant
- Reserve Officer Jeffrey White was promoted to Patrol Officer

Officers transferring to other departments

- Patrol Officer Jose Santiago took a full time position at the Methuen PD
- Patrol Officer Francis Baker took a full time position at the Westwood PD

New Patrol Officers

- Matthew Anderson
- Gurpreet Singh
- Jeffrey White

New Reserve Officers

- Maxwell Bressi
- Kayla Fontaine
- Tyler McElmen

Sgt. Warnken was deployed by the military to a designated theatre of operation. We all wish him well and pray he returns home safely.

The volume of traffic and the speed at which it travels continues to be a shared concern of many residents. Selective enforcement is a strategy employed by the Department to target traffic violations at specific times and locations, often based on resident complaints, and continue to be a priority of the Patrol Division. With assistance from some new records management tools and traffic control devices, our traffic enforcement efforts and assignments can be more efficiently and effectively implemented. The Department has 4 speed advisory speed limit signs which have been installed along Main Street to advise motorists of the speed at which they are traveling in an effort to boost voluntary compliance with speed limits. Although speed enforcement may be the most obvious means of dealing with speeding violations and other traffic safety issues in making the roads of Bolton safer, we place significant value in driver education and compliance.

During the fiscal year Officers made 2089 motor vehicle stops and issued 1216 citations. The department also responded to 177 motor vehicle accidents that were reportable to the Registry of Motor Vehicles. Please contact dispatch if you have a speeding or traffic issue you would like an officer to review.

In the area of criminal activity, 46 individuals were arrested, 6 protective custody, and 125 criminal summonses were requested over the course of the year.

In October we conducted a Citizen Police Academy inviting Bolton residents to participate in an eight week program which met once a week and was designed to familiarize them with the operation and functions of the Bolton Police Department. The feedback we received was overwhelmingly positive and we look forward to offering this again next year.



Contact with the public is the essence of community policing. Both the police and the public can initiate this communication and it is our goal to keep the dialogue open. This partnership is formed through; community interactions, social media, media conferences and outreach events such as Coffee with the Chief, Coffee with a Cop, Citizen Police Academy, Rape Aggression and Defense (RAD) training, and Community Engagement Forums on a variety of topics related to police and the community.

I would like to take this opportunity to convey my sincere thanks to Bolton residents and town officials for their support during this past year, particularly Town Administrator Donald Lowe and the Board of Selectmen. I would also like to recognize and acknowledge the dedication and hard work of all of the men and women of the Bolton Police Department. With your continued support and partnership, the Bolton Police Department will strive to provide the best possible service to the people of our community.

Financial Statement
July 1, 2016 to June 30, 2017

Salaries

Appropriated	\$116,127.00
Expended	\$102,169.60
Unexpended balances returned to the general fund	\$ 13,957.40

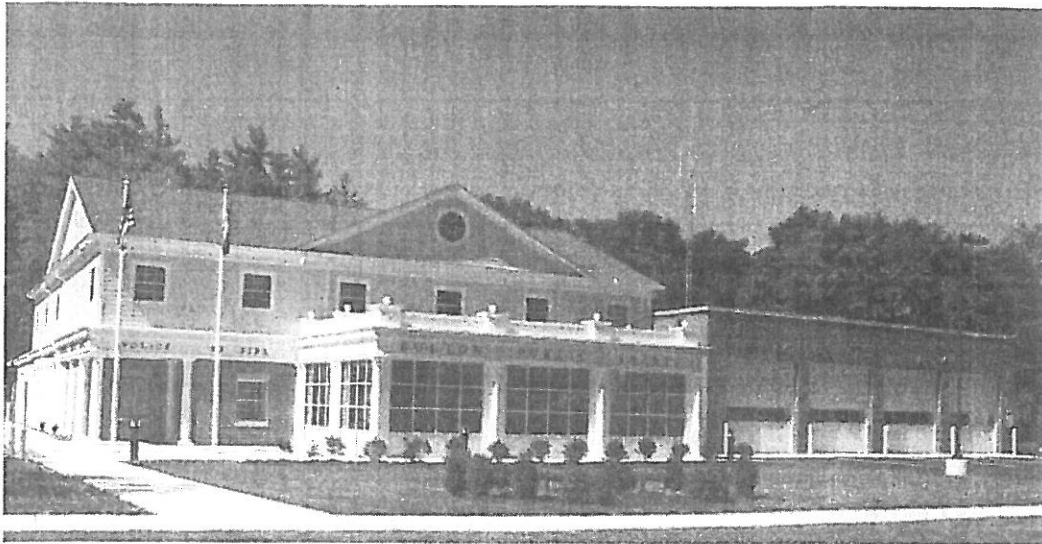
Wages W/Overtime

Appropriated	\$978,546.85
Expended	\$860,505.75
Unexpended balance returned to the general fund	\$118,041.10

Expenses

Appropriated		\$153,270.00
Expended	Gasoline	\$16,105.20
	Tires	4,327.20
	Cruiser repairs	24,338.97
	Supplies-operations	7,338.97
	Office Supplies	4,723.32
	Firearm Supplies	18,360.72
	Uniforms	20,442.78
	Training	3,060.99
	Dues and Subscriptions	2,304.10
	Hired Services	6,496.00
	Lock-up	1,488.34
	Equipment	6,691.44
	Bulletproof vests	1,856.54
	Cruiser Purchase	35,686.17
		<u>\$153,267.42</u>
Unexpended balance returned to general fund		\$ 2.58





Bolton Public Safety Building

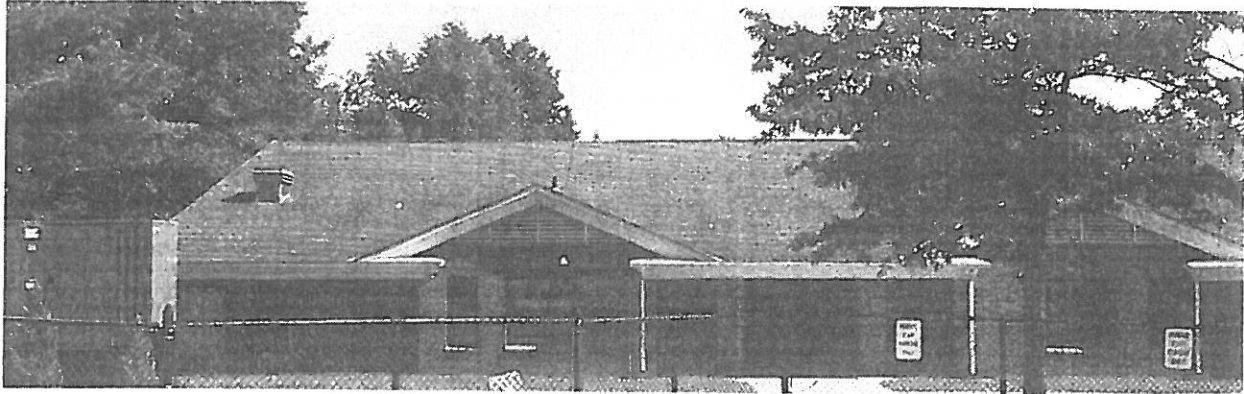
**Financial Statement
July 1, 2016 to June 30, 2017**

Wages			
Appropriated			\$176,279.00
Expended	Purchase of Services	\$61,740.95	
	Heating	7,977.24	
	Electric	41,311.36	
	Maintenance	38,654.49	
	Software Support	13,405.50	
	Trash Disposal	3,899.98	
	Telephone	7,788.40	
	Supplies	522.87	
	Miscellaneous	745.64	
			<u>\$176,046.43</u>
Unexpended balance returned to general fund			\$ 232.57

NASHOBA VALLEY REGIONAL DISPATCH CENTER

Executive Director Ross Klun
Deputy Director Kristina Morin

The Town of Bolton is a member of the Nashoba Valley Regional Dispatch District (NVRDD) which is located at 270 Barnum Road, Devens, MA. The dispatch center handles Police, Fire, and Ambulance non-emergency and emergency calls for the towns of Bolton, Lancaster, Harvard, Lunenburg, Berlin, Townsend, Devens, and Ft. Devens. The Executive Director of NVRDD is Ross Klun. Further information about NVRDD and other resources can be found at www.nvrecc.us



Nashoba Valley Regional Dispatch

It is the mission of the Nashoba Valley Regional Dispatch District to provide all Public Safety field personnel with professional communications services with an emphasis placed on safety, accuracy and cooperation. We are committed to answering all 9-1-1 and non-emergency calls for service with professionalism, integrity and compassion while dispatching police, fire and emergency medical services with the utmost efficiency. Customer service is essential to our success, our professional and highly trained staff, will treat every citizen with empathy and respect that they so deserve.

Regional Dispatch Assessment

Financial Statement - July 1, 2016 to June 30, 2017

Expenses – Account 299

Appropriated	\$171,000.00
Expended	<u>\$167,597.52</u>
Unexpended balance returned to general fund	\$ 3,402.48

Emergency Management

Financial Statement - July 1, 2016 to June 30, 2017

Expenses – Account 291

Appropriated	\$5,100.00
Expended	<u>\$3,900.00</u>
Unexpended balance returned to general fund	\$1,200.00

2017 Year-End Totals:

Kidnapping / Abduction	0
Forcible Rape	1
Aggravated Assault	4
Simple Assault	13
Intimidation	5
Arson	0
Burglary / Breaking And Entering	6
Theft From Building	9
Theft From Motor Vehicle	0
All Other Larceny	28
Motor Vehicle Theft	3
Counterfeiting / Forgery	4
False Pretenses / Swindle / Co	11
Credit Card / Automatic Teller	9
Impersonation	29
Stolen Property Offenses	1
Destruction / Damage / Vandalism	22
Drug / Narcotic Violations	15
Statutory Rape	0
Pornography / Obscene Material	3
Weapon Law Violations	2
Bad Checks	1
Disorderly Conduct	18
Driving Under The Influence	20
Drunkenness	6
Liquor Law Violations	10
Trespass Of Real Property	7
All Other Offenses	59
Traffic, Town By-Law Offenses	217
CHARGE TOTALS	507
Incidents:	439
Arrests:	46
Accident Reports	177
Citations	1216
Citation Violation Totals	1579
Marijuana Citations	10
OUI Alcohol & Drugs	19
Warrants/Complaint App	125

Assist other PD	78
Building Check	4243
Burglar Alarm	226
Community Policing Activity	368
Disabled MV	211
Domestic Disturbance	16
General Disturbance	32
Leaving the Scene MVC	32
Local Ordinance/Bylaw violation	no tracking of violation in NVRDD
Lost / Found Property	50
Missing Person	9
Motor Vehicle Crash	189
MVC with Injury	77
MV Complaints	255
MV Stops	2089
Noise Complaints	not tracked in NVRDD
Request to Speak with Officer	86 + 65 assist citizen
Parking Violation	26
Suspicious Activity	307
Well-Being Check	67

FIRE DEPARTMENT Roster of Active Members

Fire Chief: John Mentzer
Deputy Chief: Gerald Wilson
Lieutenant: David Farrell
Wesley Durant
Peter Casello

Firefighters:
Cory Baird
Christopher Baker
Matthew Bosselait
Matthew Brier
David Byler

Corey Cutler
Luis Forte
Mark Giunta
Ryan Hartwell
Douglas Henry

Jennifer Hoyt
Roger McManus Jr.
Stephen Nadeau
Jeffery Weinfurt

Trainees:
Gregory Boutwell
Adam Check

Thomas Durkin
Douglas Heffel

Steve Kochis
James Welliver

Honorary Members
Jack Holbrook
John Stephenson

Chris Slade

Paul Slade

Fire Safety Education Coordinator: Barbara Wilson

The Fire Department had a typical but busy year in 2017. Your firefighters responded to 277 emergency calls which is our second busiest year to date. The largest percentage of these calls continues to be motor vehicle accidents and false fire alarm / smoke detector calls. Smoke detectors are one of the most important tools available for fire safety in your home. Please take a few moments to learn how yours operate, how to clean and maintain them and how to distinguish the different sounds they make such as a low battery warning versus an actual fire alarm. Knowing how your fire safety system works will help keep your family safe.

Since its delivery, the firefighters have been putting in many extra hours working to get the Town's new all-wheel drive pumper fire engine into service. Engine 5 has now been responding to emergency calls for six months and has proven to be an important asset to the fire department.

The firefighters and Barbara Wilson had another successful visit to the Florence Sawyer School in October to talk with the kids about important fire safety topics and to reinforce the important of fire safety in their everyday lives at school and at home.

A group of firefighters under the direction of Firefighter Matthew Bosselait is starting a new home safety inspection program to assist residents in ensuring their home is a safe environment for their family. Please watch for additional information about this program as we work towards launching it in the near future.

Each year in this report I try to list some common and simple ways to make your home safer from fires. While this may seem repetitious these actions that you can take are so important in keeping your family safe. Please take a minute and review these simple steps. Thanks for your continued diligence to fire safety in your homes.

- Check that your house number is posted in a location that is easily visible from the street. On your mailbox or a post at the end of your driveway is the best location.
- Test your smoke detectors once a month. Replace the batteries and clean the detectors of dust twice during the year.
- Clean your clothes dryer exhaust hose of accumulated lint.
- Never leave oily rags inside your home or garage.
- Never leave lit candles unattended.
- Dispose of ashes from your woodstove or fireplace in a metal container away from the house or deck, no matter how cold they may look or feel.
- Create an emergency escape plan with your family for your home and practice it regularly.

The Fire Department is always looking for Bolton residents young or old who are interested in joining the department. If you would like to learn more about being a call firefighter please contact Lt. Farrell at the Public Safety Center at 978-779-7810

Financial Statement July 1, 2016 to June 30, 2017

Wages		
Appropriated		\$108,289.27
Expended	Wages – Inspections	\$ 675.00
	Wages – Permanent Firefighter	33,487.32
	Wages – Clerical	5,499.96
	Wages – Firefighters	77,323.59
		<u>\$116,985.87</u>
		\$ -8,696.60

Expenses

Appropriated			\$56,878.00
Expended	Purchase of Services	\$8,063.36	
	Electric	759.93	
	Repairs	9,838.90	
	Training	1,367.95	
	Supplies	4,190.26	
	Diesel	2,503.80	
	Automotive	3,007.81	
	Uniforms/Protective Clothing	4,688.72	
	Dues/Memberships	755.00	
	Water Holes	11,906.67	
	Equipment	1,099.00	\$48,181.40
Unexpended balanced returned to the general fund			\$ 8,696.60

Fire Calls for 2017 – Total Fire Calls - 277

Automatic fire alarm activation	51	Missing person	0
Appliance issue	0	Mutual aid to other towns	5
Bomb scare	0	Motor vehicle accident	91
Brush fire	8	Motor vehicle fire	14
Chimney fire	0	Odor or smoke investigation	6
CO detector activation	19	Power lines down or arching	4
Electrical issue	2	Public service	6
EMS assist	9	Rescue/extrication not part of MVA	4
Good intent	2	Service call	6
Food on the stove	12	Smoke detector activation	18
False emergency report	0	Structure fire	1
Hazardous materials	4	Unauthorized outside fire	4
Life Flight landing zone	0	Weather related issue	0
Miscellaneous	4	Propane or Natural Gas issue	7

Permits Issued in 2017 – Total Permits - 847

Bon fires	1	Smoke/CO detectors – New install	25
Blasting	1	Smoke/CO detectors - Resale	99
Commercial stove hood	0	Special permit	0
Fire alarm installation	6	Sprinkler system installation	0
Oil burner	20	Tank truck	0
Open burning	643	Underground tank removal	3
Propane tanks	49		

Inspections Performed In 2017 – Total Inspections - 482

Commercial stove hood	6	Mulch	0
Driveway	10	Oil burner	19
Elevator	0	Plan review	81
Fire alarm	0	Propane tanks	98
Fire blocking	0	Smoke/CO detectors	207
Fire drill	8	Sprinkler system	10
Fire cistern	0	Tank trucks	0
Life safety	28	Underground tank removal	3

AMBULANCE SQUAD

EMS Director: Margaret Diaz, EMT-B

Training Officer: Alex LeBlanc, EMT-B

Assistant Director: Andrew Bagdonas, EMT-B

Scheduling Coordinator: MaryAnn McLaughlin, EMT-B

Medical Director: John Broach, M.D.

Full Time EMT/FF: David Farrell, EMT-B

EMS Responders:

Kelly Bagdonas, EMT-B

Corey Baird, EMT-B

Chris Baker, EMT-P

Matt Bosselait, EMT-B

Barbara Brown, EMT-B

Kelsey Burpee, EMT-B

Jennifer Cuddy, EMT-B

Normando Diaz, EMT-P

Wesley Durant, EMT-B

Cassie Ela, EMT-B

Ann Farrell, EMT-B

Luis Forte, EMT-P

Chris Kline, EMT-B

Alan Kuong, EMT-P

Emily Lasky, EMT-B

Roger McManus, EMT

Christine Monahan, EMT-B

Jeremy O'Connell, EMT-B

David Perry, EMT-B

Dina Rich, EMT-B

Brendan Stark, EMT-B

Caitlin Vasington, EMT-B

Jacob Vicente, EMT-B

Gery Wilson, EMT-B

The Bolton Ambulance Squad continues to work hard to provide high quality pre-hospital emergency medical services to the residents of Bolton, and those who work in and travel through it.

This past year, the ambulance responded to 382 requests for emergency assistance and had 468 patient encounters as well as participating in multiple community events. We were sad to say goodbye to our former Medical Director, Marc Gautreau, who moved out of state to pursue a new professional opportunity and warmer weather. We welcomed our new Medical Director, John Broach, who is an ER Physician at UMass Memorial Health Care and the transition was nearly seamless.

The Ambulance Squad and its members are dedicated to providing prompt, skilled, and compassionate pre-hospital emergency care to all residents, employees, and visitors to town. We work hard to continuously improve the services we provide, and evolve with the rapidly progressing field of emergency medicine.

Weekday, daytime coverage is provided by one full time EMT/Firefighter stationed at the public safety building, supplemented by EMT's from the Nashoba Regional High School Cadet EMT program. The NRHS Cadet EMT program has been providing essential daytime coverage to our community for 30 years. Participants of the program have successfully completed the Department of Transportation approved Emergency Medical Technician class, and continue their education with weekly classes. Students must maintain a minimum GPA in EMS classes, as well as all other school course work. Students provide coverage from the beginning of the school day until 5pm, and also provide coverage at sporting events. Our program is fortunate enough to be renowned across the country for its commitment to exposing students to the fields of medicine and public safety, and has graduated many students who have pursued careers in both fields. The program started in 1987 and is still going strong today.



Happy 30th Birthday to the Nashoba Regional High School Cadet EMT program. Throughout the year we have been celebrating 30 years of outstanding service to the town with multiple birthday events.

Over 400 Nashoba students have participated in the program and the cadets have responded to over 2000 emergency ambulance calls.

Evening, night and weekend coverage is provided by on-call personnel who respond to calls when they are available. A majority of our EMT's work full time jobs outside of Bolton, or are college students willing to share their time with the community. EMT's are compensated for their time, knowledge, and commitment with call stipends based on the number of calls they respond to.

The Bolton Ambulance Squad is licensed as a Basic Life Support agency by the Commonwealth. Advanced Life Support (ALS) is provided by several regional agencies when necessary and available. Advanced Life Support in Bolton is mainly provided by Woods EMS based in Gardner and stationed in Lancaster, who also provide this service to several of our surrounding communities. ALS is dispatched to calls only when a patient requires this level of care, and in these cases a paramedic accompanies EMTs in Bolton's Ambulance - working together to ensure the best outcomes for our patients.

We would like to thank the residents of town for their continuous support. We would also like to remind everyone that a few minutes on your part could make a difference in getting to a loved one quickly and safely during an emergency. Making sure that driveways and walkways have been cleared of snow and debris, and numbering your house and mailbox with numbers that are clear and visible from both directions always helps us get to you more quickly.

Never hesitate to call us. When in doubt, call us out!

Financial Statement July 1, 2016 to June 30, 2017

Wages		
Appropriated		\$117,639.00
Expended	Wages	\$43,989.16
	EMT Coordinator	4,655.66
	EMT Fire	33,824.96
	Wages –Full time EMT Fire Call Training	7,536.25
	Wages – EMT Shifts	7,174.68
		<u>\$ 97,180.71</u>
Unexpended balance returned to general fund		\$20,458.29

Expenses

Appropriated			\$ 65,187.70
Expended	Purchase of Services	\$3,959.82	
	ALS Services	25,705.00	
	Coastal Medical Billing	6,237.14	
	Repairs – Motor Vehicles	1,441.20	
	Training	4,391.42	
	Supplies	401.96	
	Operating Supplies	4,153.13	
	Diesel	2,550.80	
	Uniforms	1,560.39	
	Cadet EMT Programs	12,708.30	
	Equipment	3,964.43	\$ <u>67,073.59</u>
Unexpended balance returned to general fund			\$ -1,885.89

NASHOBA REGIONAL SCHOOL DISTRICT

The annual report presents an opportunity to reflect on our ongoing work as a school district, celebrate our accomplishments and plan for the future. Our current student population is 3396 served in our three communities of Bolton, Stow, and Lancaster.

The 2016-2017 school year was a year for reflection, realignment, and review. It was an opportunity to recognize strengths and accomplishments, and to investigate areas requiring review. We reflected on what was working well within the district and we mapped corrective action plans and new pathways in areas that required change.

Our schools continue to be full of exciting academic learning adventures, extra-curricular and club events, fine arts performances, and athletic games, tournaments and championships. Our students are continuously exposed to opportunities for growth in a district that is rich with authentic learning at every level.

We work in partnership with our School Committee members as representatives and leaders of our communities. They continue to offer guidance and support as the district moves forward. Last year they focused on the creation of relevant goals in support of our NRSD District Improvement Plan. They also established School Committee Operating Protocols and began the intensive work of creating a School Committee Manual.

We value our district relationships with our three communities and municipal leadership teams. Regular meetings continue to occur at various levels throughout the three towns involving school district personnel and municipal representatives.

Thank you for your ongoing support of our school district. We take great pride in our work, students, and communities.

The Florence Sawyer School / Emerson Wing



Bolton Police Chief Warren Nelson receiving the Golden Eagle (L-R Assistant Principal Kaitlyn Angulo, Chief Nelson, Principal Joel Bates)

2017 was a terrific year at FSS! We saw an expansion of our programs, enjoyed fantastic productions from our drama society as well as our bands and choruses, and continued success with our interscholastic athletics teams. Our teachers' commitment to curriculum and instruction continues to strengthen our offerings during the day. Our safety committee continues to work hard to ensure a safe and welcoming campus. Our new Head Custodian, Joe McLaughlin, has been a tremendous addition to our leadership team having marshaled through some projects around our campus. Our School Council is currently creating goals for a new School Improvement Plan. We continue to enjoy tremendous community partnerships with our local Police and Fire Departments and the Bolton Public Library. Our PAC and Donations Committees have been exceedingly generous in their continued support of our initiatives.

Our elementary teachers across the Nashoba Regional School District are in the first year of a multi-year initiative building upon our strong literacy program and the second year of implementing our math curriculum. We have added a new set of reader evaluation tools called the Benchmark Assessment System (BAS). We have added the highly regarded Units of Study for Reading and Writing, developed by Lucy Calkins at Columbia University. We have completed an inventory of all of our literature to continue to provide readers with appropriate, challenging titles to build on their skills and support their interests.

Our middle-level science teachers are continuing to work through the transition from the content-specific science sequence from earth science in grade 6, life science in grade 7, and physical science in grade 8, to an integrated model consistent with the National Next Generation Science Standards. Grades 6 and 7 are implementing the integrated model this year. 8th grade science continues to focus on physical science while planning for the integrated model next year.

Our eighth graders continue to build their skills with our 1 to 1 Chromebook program. Teachers are using Google Classroom and offering digital collaborative spaces for students. Eighth graders have the opportunity to use “Genius Hour” time to pursue individual interests. Projects have included original music compositions, research projects, an anthology of poetry, and a documentary film on the USS Constitution. Eighth grade students are compiling evidence of their new technological skills into a digital portfolio.

Our 8th grade trip to Washington, DC provided a particular moment for students and staff. After meeting with Representative Niki Tsongas, our students were unexpectedly invited into the House Chamber during the waning minutes of the debate on Healthcare. The students understood the historical significance of the time and place. Throughout the trip, the students frequently received compliments for their maturity and comportment.

Teachers at FSS volunteered for Book Groups over the past 12 months as well. Assistant Principal Steve Grant and Math Specialist Karen Walsh-Fortin led our elementary and middle-level math teachers through Mathematical Mindsets, written by Dr. Jo Boaler at Stanford University. Mathematical Mindsets applies the “Growth Mindset” to Mathematics, a crucial content area where understanding that resilience, responding to feedback and success born of failure is critical in building an appreciation for and lifelong love of mathematics. Teachers have also learned about strategies for deeply engaging students in mathematical thinking through the book study on Becoming the Math Teacher You Wish You'd Had by Tracy Zager. Teachers also read Pathways to the Common Core, by Lucy Calkins. Teachers continue to participate in professional development offerings from the district and outside education community.

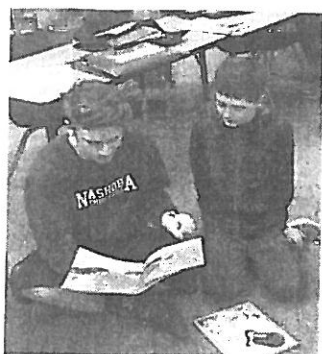
The FSS Drama Society performed “Once on This Island” to nearly sold out houses and rave reviews! Our Jazz Band received recognition in the Massachusetts Music Educators Conference, and our Select Chorus sang the National Anthem for the Providence Bruins. Our most recent Winter Concerts were a celebration of talent and hard work.

Programmatically new to FSS this year is the Early Risers Program, which builds on the success of our middle-level RISE Program. Early Risers, like RISE, is a therapeutic program that provides identified NRSD students with resources to help them build self-regulation and coping strategies. Both programs offer a combination of general education, specialized instruction, and therapeutic interventions. Also, after several years with a hybrid model, all district kindergarten programs welcomed back the addition of ½ day classes.

The FSS School Council, comprised of administration, parents, teachers and community members, act as an advisory board to the principal. FSS School Council is developing new goals around aspects of social-emotional learning, enrichment, safety, and communication.



Becket Storey and Colleen Laird perform in Once on This Island



8th grader Malone Duhamel reads with 4th grader Ryan Thornberry during Book Buddies

Assistant Principal Kaitlyn Angulo is leading an initiative with our Student Council regarding peer relationships and kindness. Twenty middle school students attended a workshop at Bridgewater State University facilitated by college and graduate students in the Massachusetts Aggression Reduction Center (MARC). Our students conceptualized social problems at our school and worked together to devise a plan to improve school climate. These student leaders are now in full-force planning for a Celebrate Kindness week and developing a Random Acts of Kindness club.

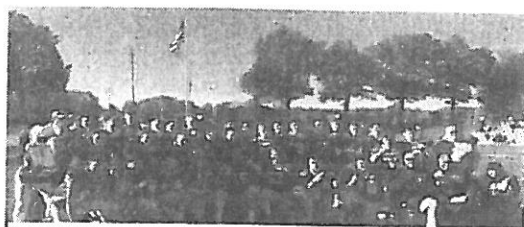
With the generous support of our community, we have completed several projects. We upgraded the FSS boiler and converted it to propane. We worked with locker contractors to evaluate, repair and refurbish all of the lockers on the second floor of the Sawyer Wing. Working with the Bolton Fire Department, we have implemented a new numbering system on all of the exterior doors on campus as well.

We have added new cameras on the outside of our campus and several new cameras inside the Emerson and Sawyer Wings of Florence Sawyer School.

Nashoba Regional High School: 2017 was another year marked by student achievement made possible by community support and diverse opportunities at the school. The high school offers a variety of electives in addition to a strong, core academic program, including video production, computer programming and various music offerings. 17 Advanced Placement (AP) courses were offered at the high school in 2017. 30 % of Nashoba students took an AP class last year. When these students started elementary school, that number was 18 %. Also, 67% of those who took an AP class scored a 3 or higher on at least one AP exam. When these students started elementary school, 45% scored a 3 or higher on an AP exam. This growth is evidence that when our students are encouraged to accept challenges, they rise to the occasion.

Extra-curricular activities play a large role in any well-rounded education. Our DECA program had another strong year as 143 students took part last year. 88 qualified for the State competition and 5 qualified for Internationals. In addition, the program partnered with our Best Buddies chapter to provide opportunities for students in our Transitions Program. "Kiss Me Kate," the spring musical, featured a cast of over 40 students. In November the English comedy "Noises Off" was given a spirited production. This fall the Extra-curricular Fair highlighted our clubs and extra-curricular activities that make student life vibrant at Nashoba. Among these clubs are Robotics, The Chieftain Press, The Mural Club, the Interact Club and The Weightlifting Club.

The school's culture is informed by considerable pride and spirit on the part of students and staff. This fall, the Class of 2021 was welcomed to the school by staff and upperclassmen as part of our annual New Chieftains Day. Also, this year's Fall Pep Rally was held in conjunction with a Community Bonfire at the Fairgrounds prior to The Thanksgiving Holiday. Approximately, 600 people attended and the high school received generous support from the three towns and local businesses.



2017 NRHS Football Team
Division 4 Central Mass Champions
Photo by Tania Rich

Athletics: Nashoba's sports teams saw another amazing year! Participation increased with over 550 student-athletes participating across fifty total teams. Some highlights include our boys' basketball team

winning the Division 2 Central Mass Championship for the first time in forty years and becoming MIAA state finalists. Lucas Cordio won the Division 2 state title at his weight class in wrestling. The success continued into the spring as the girls' tennis team won the Division 1 Central Mass Championship for the second consecutive year, and the baseball team became district finalists. The fall of 2017 was another successful season for the Chieftains. The field hockey team was named district finalists. However, the fall season was highlighted by the football team's league championship, Central Mass District championship, MIAA state finalists, and a trip to Gillette Stadium!

Overall, Nashoba's sports teams had a great year! Over ninety percent of our varsity teams qualified for post-season playoffs, won seven league titles, three sportsmanship awards, three district championships, two district finalists, and two state finalists. We have maintained a competitive athletic program, and school spirit is continuing to grow.

CENTRAL OFFICE DEPARTMENT REPORTS

Science Technology Engineering and Math (STEM): 2017 was a year of progress for curriculum and assessment at Nashoba. Now that we are more than a year out from implementing our new K-5 math program, enVisionmath, we see increased mathematical discourse and productive struggle present in our elementary math classes. Teachers' focus on problem-based learning along with our district's focus on technological readiness contributed to our overall strong performance on the 2017 statewide assessment. We hope to continue building on this success in the coming year. This year, all K-5 teachers are embarking on a multi-year literacy professional development effort, which will result in districtwide, integrated literacy units that support consistent routines in learning through a small group workshop model. This effort is led by the Elementary Literacy Leadership Committee (ELLC), which is comprised of teachers, specialists, administrators and instructional assistants.

At the middle school level, science and engineering teachers have been focused on collaboratively developing units that support the updated Massachusetts Science, Technology and Engineering frameworks. This work has resulted in units that support deep, connected learning in science and engineering and allow students to experience the work of scientists and engineers through their focus on eight science and engineering practices. High school teachers have been focusing on integrating technology, projects and computer science into STEM courses. Recent professional development time has enabled high school teachers to explore enhancements to Google Classroom, incorporate current physics problems in math class, participate in the Hour of Code and visit Olin College of Engineering to learn more about authentic problem/project-based learning.

Health and Wellness: Nashoba's health and wellness team has been busy with annual programs and new initiatives, including performing annual mandated screenings, administering suicide prevention, mental health awareness, substance use prevention education and stress reduction programming in the school community, as well as teaching CPR to HS students and district staff.

The district's Emergency Response Task Force (a committee consisting of local public safety officials, school personnel, parents and students) reviewed and revised the district's Crisis and Emergency Response Plan Manual (flip chart). The members added protocols for situation that were needed including mental/behavioral health protocols.

The NRSD School Health Advisory held a community Wellness Expo in May with 25+ exhibitors from the community and district. Demonstrations and exhibits by experts on a wide variety of health and wellness topics were offered. Demonstrations of Hands-only CPR, AED use and choking relief by our NRHS EMT cadets. Presenters on teaching yoga, Zumba, jump roping and other fitness activities that families can enjoy together. Local nurses, fire, police and EMS personnel exhibits car seat, home medication, fire and sun safety programs. Many interactive activities on nutrition, diabetes, disaster planning, tick-borne illness avoidance, substance abuse prevention, mental health resources, head injury prevention and mindfulness, just to name a few.

The NRHS Substance Abuse Awareness Task Force is working to provide targeted education and programming to reduce the incidence of alcohol and drug use by our students. The district received a \$10,000 anonymous donation from a community member. An evening performance of the Improbable Players and a showing of the film “If Only” with panel discussion was offered in May with positive turnout.

Technology: The one-to-one Chromebook program is now in its third year at Nashoba. This year students in grades 8 through 10 have anywhere / anytime access to academic resources and tools that help them to take ownership of their learning. Teachers of these students have reported the many benefits of instruction when their students have consistent and equitable access to technology. Benefits most often noted are flexibility of instruction, a variety of modalities to address varied learning styles, access to primary resources and improved methods for formative assessment. Student surveys continue to demonstrate that having a personal mobile device enhances the ability to learn at your own pace, learn difficult concepts more easily, access information both in and outside of school, and collaborate with classmates. Grades K-2 are using their classroom iPads (5 minis in each class) to supplement math and literacy concepts at the discretion of the teacher and dependent upon the learning needs of the individual student. Grades 3-7 have access to Chromebooks, which are being used to enhance instruction in every subject. New this year are online math benchmark assessments in grades 3-5 that simulate next generation assessments and provide teachers with clear analytical data that informs instruction. Two additional grade levels will be taking the State’s next generation assessments (MCAS 2.0) this year. Added to last year’s grades 4 and 8 are grades 5 and 7 with a small pilot in grade 10. Last year’s administration with Chromebooks went smoothly and they will be used again this year.

The increase in technology usage in the district demands a robust infrastructure that will allow for quick easy access to online programs and tools. To ensure that our students and teachers are able to easily access online educational resources and next generation assessments anywhere in the buildings, the Technology Department has once again updated and added to the wireless components in each building over the summer months. With increasing concerns world-wide on cyber-security we have started a Cyber Security Awareness Campaign in the district. The goal is to empower all staff and students to be safer and more secure online.

Our online student data information system, PowerSchool is about to be enhanced with online registration. This is good news for everyone as the new online registration process will add a level of convenience in the registration process for parents while giving school administrators tools to manage data and communicate with families.



Keegan Carey, Ben Morse
use teamwork to build the
ultimate snowman!
Photo by Laura Dwyer

Extended Learning Program: The Nashoba Regional School District Extended Learning Program continues to be a vital part of the Stow, Bolton and Lancaster communities. The program offers families a safe, enriching, positive environment that is overflowing with a variety of engaging age appropriate opportunities.

The Extended Learning Program continues to evolve to meet the increasing needs of its families and participants. The Center School Extended Learning Program is now specifically designed for participants in grades K - 3. All activities and opportunities are tailored to meet this age groups emotional, social, physical and creative needs.

The 4th and 5th grade participants have their own program called H.A.L.F. Time (Hale, After School, Learning and Fun Time). This program resides in the Hale Middle School Home Economics Room and also has access to the beautiful Hale library, gym and Spanish Room for additional space. Several of the opportunities that the H.A.L.F. Time students enjoy are Theater/Improv classes, Mock Trial, Sewing Extravaganza, Science/Engineering classes, Project Citizen and new for the winter session we will be offering introductory guitar lessons. These activities focus on providing skills that will help develop confidence, social awareness and creativity.

Parents requested more science, theater and music offerings in our 2016 - 2017 parent survey and this prompted us to add several new science opportunities to our enrichment repertoire. These opportunities include STEM IS FUN, Science Madness, and Energy, Forces, Flight and Robots. Additionally, we have added Theater and Improv classes and expanded our music opportunities. ImagArena is a new spectacular, creativity adventure that will be introduced as part of our winter enrichment session. We will continue to offer Tennis, Archery and Chess Wizards. The amazing and ever so talented Extended Learning staff continues to offer a variety of exciting activities such as sewing, bird watching, recreational games, arts and crafts, sledding, nature walks, music, Destination Imagination, Coin Club, Computer Club, Stuffie Literature Club and structured homework time.

We have established several rewarding community collaborations these include the Lancaster Community Center, Bolton Library, and the Stow Council on Aging. We will continue to offer our spring morning Bike and Scooter Safety Class in conjunction with Ray Pfau and his group of expert bicycle enthusiasts. Finally, we have a new payment system MySchoolBucks.com which is also utilized by the School Nutrition Program that will help unify the billing experience.

The Extended Learning Program umbrella's the Before School Program, the February and April Enrichment Academies and the June Invention Camp. Visit our website for information on these exciting programs. We can also be found TWEETING on Twitter!

**Nashoba Regional High School
Class of 2017**

Caitlin Steede Vasington ** § President ~ Margaret Rose Haberle * § Vice President
Max Douglas Sharin ** § Secretary ~ Margaret Elizabeth Coppes * § Treasurer**

Madeline Olivia Claire Abendroth
Catherine Victoria Abrams
Madison Jean Afonso
Dean George Anastas
Anna Aloupis Armstrong * §
Kylie Joann Arvidson * §
Shannon Kacey Arvidson ** §
Jacob Robert Astapoveh
Jonathan Walter Aube **
Juliana Sonia Babu *** §
Adira Tova Yermish Balzac ***
Sean Robert Bannon
Gabriel DE Souza Barbosa
Rachel Kathryn Barlow
Esther Elizabeth Bazile
Cecilia Rose Beaudoin §
Jarred Michael Beauregard
Alice Olivia Bennett
Christopher Richard Benschneider
Michaela Lin Bettez *** §
Isaac Jonathan Bleecker *** §
Michael Edward Bolton III
Sophia Dryankova Bond
David Arthur Boots
Timothy James Borgilt
Noelle Christine Bouvier * §
Kevin Riley Boye
Jordan Renee Bricknell *** §
Erin Murphy Brooks * §
Melissa Anne Buck §
Nicole Elizabeth Burns ** §
Afton Jacey Burrell **
Meghan Maureen Bussiere
Matthew Buttiglieri §
Johnathan Richard Campana * §
Seth Michael-Anthony Campo
Ellen Elizabeth Carlin *
Katherine Anne Carpenter
Meghan Sarah Carroll
Keagan Maeve Castles * §
Jonathan Josue Chapin
William David Chapman
Sarah Elizabeth Chase
Katharina Elise Christoph **
Mitchell Kessler Clopeck
Kyle Robert Cloutier ***
Taylor Ann Colvin

Nashoba Regional High School
Class of 2017 continued

Patrick James Connor
Robert Steele Connor ** §
Thomas Jeffrey Consalvo
Ashley Jeanne Cormier ***
Kevin Matthew Cote §
Helen Gardner Crosby ** §
Rebecca Caroline Cross
Catherine Anne Crowley * §
William James Cruikshank *
Courtney Lee Culkins ** §
Danielle Doran Cunniffe
Matthew James Cunningham
Meredith Jane Curran * §
Caitlyn Jean Curtis ** §
Kristiana Marcelle Cushing **
Evan Dewit Daisy *** §
Luke Joseph Danby
Lance Edward Davidson-Benoit
Elise Marie Davis **
Toni Anne Day ** §
Robert Charles Denaro
Kirsten Leigh Diefenbach **
Michael Thomas DiLorenzo
Theresa Coleman Don §
Keenan Patrick Doyle * §
Sarah Savage Duhaime * §
Grant Joseph Edwards
Olivia Adele Ek
James Iyoda Ervin *** §
Kathryn Alise Everton * §
Ryan Christopher Fanger
Michelle Marie Farnsworth (In Memory Of)
Peter Kenneth Farrell
Mary Paige Farren ** §
Anne Belgrave Farris *
Owen Scott Fay
Jacob Mullin Fire
Andrew Emerson Fish
Daniel Hubert Fitzgerald
Alexander Thomas Fox
Dana Allison Freedman * §
John James Gaffney
Jessica Rose Gavin ** §
Stephen Gerardo Gesualdi
Andrew Michael Gillis
Ryan Patrick Gillooly
Benjamin Daniel Glover
Efrain Dragon Gonzalez *
Makaisha Marie Rose Gonzalez
Haley Elizabeth Goulding * §

**Nashoba Regional High School
Class of 2017 continued**

Paige Elizabeth Gouveia
Evan William Gradeski *
Alexandra Olivia Grasso * §
Sarah Marjorie Griffin * §
Maria Beatrice Guerin * §
Margaret Ellen Hagopian ** §
Heather Ann Hall
Kylie Christine Hamerski
Casey May Hannigan **
Claire Eleanor Hannigan
Paige Ashley Harding
Jessica Raeanne Harmon
Jacquelyn Elizabeth Harnett * §
Andrew John Henderson *
Joseph Patrick Hershberger §
Gina Marie Hinckley
Hannah Batya Honig §
Katie Anne Hopta
Owen Lukas Hunter
Alexander Carl Jacobs **
Connor Bryan Jesson
Sarah Noelle Johnson §
Rebecca Alice Johnston *** §
Nicholas Joseph Jones *** §
Rebecca Ruth Kallio
Daniel Paul Kane *
Gregory Robert Kane
Lauren Elizabeth Kane
Kyle Richard Kapopoulos
Margaret Lillian Keiley
Samuel James Keith *
Cameron Richard Kendall Ç
Daniel George Kerble
Grace Ann Kiernan
Alexis Kay King **
Alexander Paul Kischitz
Christopher James Kline ** §
Jessica Annalie Kouvo ** §
Dakota Michael Labossiere
Jenna Rose Lahey ** §
Jacob Scott Landry
Garren Clark LaPlante
Anneke Rose LaPosta *** §
Emily Lynn Laskey *** §
Olivia Corinne Lauer §
Amy Elizabeth Lavoie
Anthony Roque Lazo
Eric Daniel Leclair
Matthew Joseph Legere
Jonah John Lemieux *
Mariel Andraya MacAskill §

Nashoba Regional High School
Class of 2017 continued

Andrew Peter MacDonald
Heather Denise MacDonald
Nicholas Jacob Machado *
Lindsay Belle MacIntyre
Shayne Patrick MacKenna
Abigail Carney MacKillop
Evan Michael MacKillop
John Allan MacLean
Isaac Samuel Macrae ***
Samantha Lauren Maglione *
Garrett Daniel Magnussen * §
Kara Ann Mannion * §
Kathryn Elizabeth Mansfield
Leesa Marie Mansfield
Nathaniel Michael Mansour
John David Mantus *
Trevor John Manyak
Lea Marie Markham *
James Patrick Evans McCaffrey §
Caleb Tyler McClure
Brynne Augusta McConnell *
Connor Daniel McLeod
Erin Lindsey McNemar
Nicholas Dean Mellis §
Gustaf Howard Michaelsen *** §
Christian William Milioto
George Elsworth Miller
Christina Rose Milne
Ethan Lawrence Missaggia
Samuel Metzger Mitchell ** §
Anna Kresl Moffat
James Emerson Moffat
David Estuardo Morales
Nicholas Raymond Nastasi
Edmund Russell O'Connor
Jack Andrew O'Connor
Gabrielle Alexis O'Halloran
Michael Joseph O'Neil
Catherine Alessandra Pappas * §
Andrew James Pasquale
Cheyleen Ashley Payson
Catherine Olive Pelletier
Michael Brian Perreault *
Emma Nicole Perry *
Eleanor Jayne Petter *
Katherine Ellen Piccioli ** §
Colin Richard Pokorney
Shane Robert Regonini
Taylor Michele Rhoades
Nicholas David Riddle * §
Anthony Rivera

**Nashoba Regional High School
Class of 2017 continued**

Nicholas Jude Rodgers *
Ignacio Jose Rodriguez Montero
Andrew V Rallo Romasco * §
Reka Elizabeth Romhanyi
Hannah Marie Roth §
Fiona Marina Russo * §
Frances Sanchez
Maegan Elizabeth Sanford * §
Madison Mae Sarnoski
Danielle Marie Scaffidi * §
Allison Rebecca Scott
Daniel Rene Seeley ** §
Benjamin Thomas Seeto ** §
John William Seeto
Austin John Sforza
Kyla Jesse Shaye *
Gabriella Madeline Small
William Harrison Sprague **
Joseph Henry Stadolnik IV ***
Cameron Peter Stephens
Amanda Mary Suleski ** §
Douglas Michael Sweet
Haley Teresa Taddeo * §
Emma Garrett Talpey * §
Samuel Joseph Talpey *
Anthony Jason Tata
Garrison Mark Taylor ** §
Jeffrey Jae Kwan Taylor-Chang *** §
Justin William Terry
Colin Douglas Tierney
Miranda Rose Tollefson
Elena Margaret Trunfio
Rebecca Grace Vangsness * §
Julia Lindsay Wachtel * §
Kyle Joseph Webb
Robert Andrew Wells
Rachel Kathleen Werner
Brooke Katherine Winsmann ** §
Ashlynn Anna Wood ** §
Sophia Helene Wood
Jasper Burnett Yang ** §
Ashley Jean Zerega

Ç Certificate of Completion

§ NHS Senior Project

*** Summa Cum Laude

** Magna Cum Laude

* Cum Laude

MINUTEMAN HIGH SCHOOL
Dr. Edward A. Bouquillon, Superintendent-Director

Minuteman Breaks Ground for New School

On June 14, 2017, state and local officials joined the Minuteman School Committee, School Building Committee and hundreds of Minuteman faculty, staff, and students for a ceremonial groundbreaking for the construction of the new high school. The new school is expected to be completed by start of school in the fall of 2019.

“An investment in education pays the best interest,” Jack McCarthy, Executive Director of the Massachusetts School Building Authority (MSBA), told the gathering. The MSBA is investing more than \$44 million in the project.

Speaking on behalf of the area’s legislative delegation, Rep. Jay Kaufman (D-Lexington) applauded the project and noted Minuteman’s importance to students and to the region’s economy. He also remembered the late Sen. Kenneth Donnelly (D-Arlington) as a big supporter of vocational-technical education and Minuteman High School.

Nothing about the Minuteman project has been easy. To secure project approval, the District needed to revise its governance structure and membership, scale back student enrollment, and change state regulations so non-members contribute to capital costs. The District was also forced to hold a district-wide election to secure final approval for bonding.

“This project nearly failed several times,” said School Committee chair Jeffrey Stulin of Needham. Speaking directly to Minuteman students, Mr. Stulin urged them to take on important projects, be persistent, put their passion into it, and have the courage to accept that they might fail.

In his remarks, Superintendent Dr. Edward Bouquillon urged state officials not to tinker with the existing model for career vocational-technical education. “Now is not the time to shave off the best aspects of CVTE and try to graft it onto a traditional high school schedule,” he said. “All that will do is weaken our system in Massachusetts.”

Guests included a host of town managers and selectmen, educational leaders, officials from the Massachusetts Association of Vocational Administrators (MAVA) and the Massachusetts Association of School Superintendents (MASS), and members of Minuteman’s program advisory committees.

Minuteman Sells Bonds for New School

In September, the Minuteman School Committee approved the sale of \$36 million in general obligation bonds for the construction of a new high school. The vote to issue the bonds was 10-0.

Eight financial institutions competed to purchase the bonds. The low bid was submitted by Bank of America Merrill Lynch with a true interest cost of just over 3.09%. The high bid was just over 3.43%. The District offered the bids after receiving a credit rating of “AA” from S&P Global Ratings.

Minuteman Secures Second Major State Grant for Advanced Manufacturing

In March of 2017, Minuteman secured a second major competitive grant to launch its new Advanced Manufacturing & Metal Fabrication program. The new program will train high school students and adults for high-wage, high-demand jobs in the field of advanced manufacturing.

The \$495,000 grant was announced by Governor Charles Baker during ceremonies at Greater Lowell Technical High School. The previous year, Minuteman received a \$500,000 grant.

Workforce Board Supports Minuteman Girls in STEM Program

Minuteman High School and Partnerships for a Skilled Workforce, Inc. joined forces to expand opportunities for young high school women seeking careers in science, technology, engineering and math (STEM). With the help of a \$14,500 state grant, Partnerships for a Skilled Workforce assisted in funding a series of activities for Minuteman's award-winning Girls in STEM program.

District Adopts Smaller Budget

For the second year in a row, the Minuteman School Committee adopted a budget that is *smaller* than the previous one. On January 31, the School Committee voted to adopt a budget of \$19,449,466. That's \$278,631 – or 1.41% -- smaller than the FY 2017 budget.

Minuteman Students Earn Gold Medals at National Competition

Six students from Minuteman earned medals at a national competition. The SkillsUSA National Leadership and Skills Conference was held June 19-23, 2017, in Louisville, Kentucky. SkillsUSA is a national organization that allows students in career and technical education to compete in a host of rigorous technical and leadership competitions.

The medalists were Sean Datar of Acton, who earned a gold medal in Related Technical Math, Erin Noel of Medford, who earned a gold medal in Employment Application Process, and Collin Kelly of Sudbury and Brian Courtney, Jr. of West Roxbury, who earned gold medals in the Community Action Project. Adam Powell and Ethan Francis-Wright, both of Arlington, earned bronze in Web Design.

State Commends Minuteman for MCAS Performance

In October of 2017, the Massachusetts Department of Elementary and Secondary Education (DESE) commended Minuteman High School for its 2017 MCAS scores.

The school was one of only seven schools in the Commonwealth to be singled out for high achievement, making strong progress, or narrowing proficiency gaps.

Minuteman enjoys a Level 1 Accountability Rating for its students' MCAS performance. Each year, DESE rates all schools and school districts in Massachusetts from Level 1 to Level 5, with Level 1 being the best.

Minuteman Recognizes Outstanding Students

Two seniors earned recognition for exemplary character, leadership and scholastic excellence.

Davis Kahmann of Arlington, an engineering major, was selected as the school's Outstanding Vocational-Technical Student of 2017. Along with other distinguished student honorees from vocational-technical high schools and programs across the Commonwealth, he was honored at an awards ceremony at Mechanics Hall in Worcester on April 13.

Sean Datar of Acton was Minuteman's 2017 nominee for the Walter J. Markham Award. This honor is sponsored by the Massachusetts Association of Vocational Administrators and the Massachusetts Vocational Association. Walter Markham was a pioneer in vocational-technical education in Massachusetts.

Minuteman Students Win Logo Design Contests

Melanie Hennessey was the winner of a logo design contest sponsored by the Battlegreen Run Foundation. Battlegreen Run is a non-profit foundation that organizes an annual road race in Lexington to fund worthy local charities. Ms. Hennessey, majoring in Design & Visual Communications at Minuteman, is a graduate of the Dover-Sherborn Middle School.

John “Jack” Ross, a Minuteman student from Arlington, was the winner of a logo design contest sponsored by the Minuteman Futures Foundation, Inc. The Minuteman Futures Foundation is a private, non-profit organization that raises funds to support students and programs at Minuteman High School. Christopher Bateman, managing partner of the Lexx Restaurant in Lexington, serves as the Foundation’s president.

Minuteman Students Get Laptops

Freshmen at Minuteman High School are now armed with digital learning devices because of a new initiative called “mPower—Empower Our Revolution.” In early March of 2017, all ninth-graders received a laptop as part of Minuteman’s one-to-one program. Under the program, each student is given an electronic device, in this case, an HP Probook x360. Students are able to use the devices in school and take them home at night.

Minuteman Featured in Nationally-Broadcast TV Documentary

Minuteman High School was one of three vocational technical high schools in Massachusetts featured on “Job Centered Learning,” a PBS television documentary about career and technical education. The documentary by award-winning filmmaker Bob Gliner first aired in October of 2017.

Minuteman School Committee Elects New Officers

As of July 2017, the Minuteman District includes ten member towns: Acton, Arlington, Belmont, Bolton, Concord, Dover, Lancaster, Lexington, Needham, and Stow. The newly-reconstituted District elected a new School Committee leadership team at the first meeting of the new ten-member Committee.

Members elected David Horton of Lexington as its new chair, Sue Sheffler of Arlington as its new vice-chair, and Pam Nourse of Acton as its new secretary.

Mr. Horton succeeds Jeffrey Stulin of Needham, who successfully led the School Committee from the start of planning for a new school to its groundbreaking. Mr. Horton, who formerly served as the committee’s secretary, is a retired school administrator.

In addition to the three officers and Mr. Stulin, members of the School Committee include Jim Gammill of Belmont, David O’Connor of Bolton, Carolyn “Carrie” Flood of Concord, Ford Spalding of Dover, Jennifer Leone of Lancaster, and Alice DeLuca of Stow.

Comprised of volunteers appointed by each of the member communities, the School Committee approves the district budget, hires the superintendent, and sets policy for the district.

School Committee Member Receives State Award

Ford Spalding of Dover, a Minuteman School Committee member who helped lead the fight for construction of the new Minuteman High School, received a prestigious award from the Massachusetts Association of School Committees (MASC). MASC selected Mr. Spalding to receive the MASC’s Division VIII All-State School Committee 2017 award. Division VIII includes more than 80 school districts in Massachusetts with state-approved (Chapter 74) vocational technical education programs.

“We’re very happy that Ford is being recognized for his hard work and we’re grateful for everything he’s done to support vocational technical education and the students at Minuteman High School,” said Dr. Edward Bouquillon, the school’s Superintendent. “In both good times and bad, he’s been there, fighting alongside us. He and I always agree on one thing: the kids come first.”

The award was presented to Mr. Spalding at the MASC Leadership Awards Dinner in Hyannis on November 3.

Mr. Spalding serves as a member of the Minuteman School Committee representing the Town of Dover. He also serves as chair of the Minuteman School Building Committee, the group overseeing construction of the new \$144.9 million Minuteman High School. Previously, he chaired the Campaign for Minuteman’s Future, a group of volunteers that helped win a district-wide referendum for construction of the new school.

TREASURER / COLLECTOR

Donna A. Madden, Treasurer/Collector/HR Director
 Kristen Noel, Treasurer/Collector – August 2018
 Michelle Carlisle, Assistant Treasurer/Collector

Financial Statement

July 1, 2016 to June 30, 2017

Salary

Treasurer / Collector/HR Director - Wages	\$101,330.46
Staff – Wages	\$ 39,434.20
Expended	\$140,764.66
Unexpended balance returned to general fund	\$ 0.00

Expenses

Appropriated		\$43,840.00
	Software Support	\$17,200.00
	Postage	7,100.00
	Longevity	7,700.00
	Office Supplies	2,400.00
	Tax Taking	500.00
	Bank Charges	4,300.00
	In-State Travel	2,000.00
	Dues	340.00
	Educational Assistance	800.00
	Meetings	1,500.00
		<u>\$43,840.00</u>
Unexpended balance returned to general fund		\$ 0.00

2017 ANNUAL REPORT

	<u>REAL ESTATE</u>	<u>PERSONAL PROPERTY</u>	<u>FARM EXCISE</u>	<u>MOTOR VEHICLE EXCISE</u>
<u>2007 Taxes</u>				
Outstanding 7/1/16	\$0.00	\$0.00		\$565.42
Committed				\$0.00
Collected				\$0.00
Balance 6/30/17	\$0.00	\$0.00		\$565.42
<u>2008 Taxes</u>				
Outstanding 7/1/16	\$800.11	\$0.00		\$711.88
Committed				\$0.00
Collected				\$0.00
Balance 6/30/17	\$800.11	\$0.00		\$711.88
<u>2009 Taxes</u>				
Outstanding 7/1/16	\$2,205.13	\$0.00		\$883.24
Committed	\$0.00			\$0.00
Refunded				\$0.00
Abated		\$0.00		\$0.00
Collected	\$0.00			\$0.00
Balance 6/30/17	\$2,205.13	\$0.00		\$883.24
<u>2010 Taxes</u>				
Outstanding 7/1/16	\$2,368.55	\$0.00	\$31.93	\$1,081.25
Committed	\$0.00			\$0.00
Refunded				\$0.00
Abated		\$0.00	\$31.93	\$0.00
Collected	\$0.00			\$26.25
Balance 6/30/17	\$2,368.55	\$0.00	\$0.00	\$1,055.00
<u>2011 Taxes</u>				
Outstanding 7/1/16	\$2,454.69	\$0.00		\$944.69
Committed	\$0.00			\$0.00
Tax Title				
Refunded				\$0.00
Abated		\$0.00		\$0.00
Collected	\$0.00			\$45.00
Balance 6/30/17	\$2,454.69	\$0.00		\$899.69
<u>2012 Taxes</u>				
Outstanding 7/1/16	\$2,419.09	\$0.00		\$1,097.82
Committed	\$0.00			\$0.00
Tax Title				
Refunded				\$0.00
Abated	\$0.00			\$0.00
Collected	\$0.00			\$30.00
Balance 6/30/17	\$2,419.09	\$0.00		\$1,067.82

	<u>REAL ESTATE</u>	<u>PERSONAL PROPERTY</u>	<u>FARM EXCISE</u>	<u>MOTOR VEHICLE EXCISE</u>
<u>2013 Taxes</u>				
Outstanding 7/1/16	\$2,581.85	\$191.61		\$1,812.60
Committed	\$0.00			\$0.00
Exemptions				
Tax Title	\$0.00			
Refunded				
Abated	\$6.29			\$0.00
Collected	\$0.00	\$0.00		\$0.00
Balance 6/30/17	\$2,575.56	\$191.61		\$466.98
				\$1,345.62
<u>2014 Taxes</u>				
Outstanding 7/1/16	\$2,558.84	\$260.50		\$2,598.65
Committed	\$0.00			\$0.00
Exemptions	\$0.00			
Tax Title	\$0.00			
Refunded	\$542.72			
Abated	\$549.08	\$0.00		\$78.33
Collected	\$0.00	\$0.00		\$78.33
Balance 6/30/17	\$2,552.48	\$260.50		\$598.75
				\$1,999.90
<u>2015 Taxes</u>				
Outstanding 7/1/16	\$13,768.69	\$306.76		\$4,477.21
Committed	\$0.00	\$0.00		\$0.00
Exemptions	\$0.00			
Tax Title	\$5,111.47			
Refunded	\$0.00			
Abated	\$8.39	\$0.00		\$349.58
Collected	\$4,478.56	\$0.00		\$349.58
Balance 6/30/17	\$4,170.27	\$306.76		\$2,340.94
				\$2,136.27
<u>2015 Supplemental Taxes</u>				
Outstanding 7/1/16	\$0.00			
Committed	\$0.00			
Collected	\$0.00			
Balance 6/30/17	\$0.00			
<u>2016 Taxes</u>				
Outstanding 7/1/16	\$235,418.32	\$8,496.32		\$48,943.69
Committed	\$0.00	\$0.00		\$95,213.33
Exemptions	\$0.00			
Tax Title	\$5,520.24			
Refunded	\$0.00			
Abated	\$8.36	\$570.91		\$4,221.26
Collected	\$170,753.09	\$7,303.62		\$5,022.69
Balance 6/30/17	\$59,136.63	\$621.79		\$136,868.28
				\$6,487.31
<u>2016 Supplemental Taxes</u>				
Outstanding 7/1/16	\$19,390.88			
Committed	\$0.00			
Collected	\$12,116.42			

	<u>REAL ESTATE</u>	<u>PERSONAL PROPERTY</u>	<u>FARM EXCISE</u>	<u>MOTOR VEHICLE EXCISE</u>
Refunded	\$0.00			
Abated	\$0.00			
Balance 6/30/17	\$7,274.46			
<u>2017 Taxes</u>				
Outstanding 7/1/16	\$0.00	\$0.00		\$0.00
Committed	\$19,947,202.96	\$440,996.90		\$883,184.94
Exemptions	\$59,227.00			
Tax Title	\$81,575.48			
Refunded	\$25,669.99			
Abated	\$45,197.72			\$7,797.97
Collected	\$19,611,229.54	\$440,092.77		\$11,882.33
Balance 6/30/17	\$175,643.21	\$904.13		\$821,205.45
				\$57,895.13
<u>2017 Supplemental Taxes</u>				
Outstanding 7/1/16	\$0.00			
Committed	\$13,119.47			
Collected	\$11,306.26			
Refunded	\$0.00			
Abated	\$0.00			
Balance 6/30/17	\$1,813.21			

TOWN OF BOLTON
TRUST FUNDS
July 1, 2016 - June 30, 2017

	<u>Non-Expendable Principal</u>	<u>Expendable Balance 7/1/2016</u>	<u>Deposits</u>	<u>Interest</u>	<u>Expended</u>	<u>Unrealized Gain/Loss</u>	<u>Expendable Balance 6/30/2017</u>
Helen M. Brigham Nursing Fund	1,000.00	10,475.89		33.08			10,508.97
Gordon A. Brown School Fund	2,700.00	782.98		9.82			792.80
Gordon A. Brown Library Fund	2,700.00	622.34		9.37			631.71
Joan Sullivan Fund	4,146.00	4,153.30		26.23			4,179.53
Bolton History Fund		3,319.28		8.66			3,327.94
Francis E. Whitcomb Benevolent	5,000.00	201.55		14.67			216.22
Sign Fund		524.68		1.48			526.16
Perpetual Care Account	30,724.13						
Perpetual Care Income Account		8,682.61		144.34			8,826.95
Houghton High School Fund	12,000.00	1,683.62		54.76			1,738.38
Miriam S. Edes Fund	10,000.00	-72.16		28.71			-43.45
Lucy F. Bowen Library Fund		113.07		0.32			113.39
Conservation Fund		31,245.48		98.50			31,343.98
Dorothy Dewhurst Fund							
Fire Department		4,226.76		11.22			4,237.98
Police Department		3,589.25		13.08			3,602.33
OPEB Trust Fund		189,191.66	184,058.00	11,458.73		12,866.72	397,575.11
Affordable Housing Trust		147,163.54	133,056.00	635.70	1,010.00		279,845.24
Waste Water Treatment Stabilization			70,000.00	47.57			70,047.57
Stabilization Fund		955,825.59	25,000.00	3,833.50			984,659.09
	68,270.13	1,361,729.44	412,114.00	16,429.74	-1,010.00	12,866.72	1,802,129.90

2017 W-2 SALARIES AND WAGES (Box 5)

Anderson, Matthew	\$	54,134.65	Diaz, Normando	\$	5,385.00
Aube, Jonathan	\$	34.00	Dodge, Kyle	\$	1,560.00
Babu, Ovidiv	\$	1,080.00	Drugge, David	\$	1,007.00
Bagdonas, Andrew	\$	1,829.00	Duhaime, Roberta	\$	224.00
Bagdonas, Kelly	\$	7,702.00	Dumont, Wilfred	\$	109.00
Baird, Corey	\$	58,874.00	Durant III, Wesley	\$	6,271.00
Baker, Christopher	\$	4,561.00	Dwinells, Scott	\$	51,858.00
Baker, Francis	\$	68,431.00	Ela, Cassandra	\$	7,074.00
Barry, Kimberly	\$	96,151.00	Fantasia, John	\$	4,050.00
Baum, Donald	\$	62,013.00	Farnsworth, Donna	\$	37,823.00
Beaudoin, Cecilia	\$	1,589.00	Farrell, Ann	\$	85.00
Beaudoin, Mark	\$	2,485.00	Farrell, David	\$	85,573.00
Berry, Nathaniel	\$	56,309.00	Fontaine, Kayla	\$	1,166.00
Boodry, James	\$	19,921.00	Forte, Jessica	\$	322.00
Bosselait, Matthew	\$	9,868.00	Forte, Luis	\$	6,449.00
Boutwell, Gregory	\$	155.00	Frain, Thomas	\$	300.00
Boyle, Bridget	\$	5,227.00	Galeski, Ronald	\$	73,278.00
Bradbury, Cynthia	\$	52,003.00	Geis, John	\$	360.00
Brazeau, Dorothy	\$	1,000.00	Giunta, Mark	\$	6,600.00
Bressi, Maxwell	\$	11,843.00	Goguen, David	\$	360.00
Brier, Matthew	\$	1,476.00	Goulding, David	\$	444.00
Brown, Barbara	\$	312.00	Goodsell, Heather	\$	614.00
Brown, Harold	\$	75,289.00	Graber, Johanna	\$	33,589.00
Buck, Melissa	\$	4,377.00	Hamburger, A. Luke	\$	81,003.00
Burpee, Kelsey	\$	4,588.00	Hannon, Nicholas	\$	652.00
Byler, David	\$	1,479.00	Hartwell, Ryan	\$	6,952.00
Byron, Thomas	\$	704.00	Hatstat, Frederick	\$	3,120.00
Cabral, James	\$	4,924.00	Hatstate, Nicholas	\$	590.00
Caisse, Leslie	\$	28,924.00	Heffel, Douglas	\$	343.00
Caisse, Mark	\$	6,601.00	Henderson, Gary	\$	13,020.00
Carlisle, Michelle	\$	39,068.00	Henry, Douglas	\$	1,188.00
Casello, Peter	\$	4,762.00	Herbison, Linda	\$	2,644.00
Centeno, David	\$	720.00	Heron, Lee	\$	3,740.00
Chenelle, Cailin	\$	33,706.00	Hibbert, Amy	\$	155.00
Chetwynd, Bradford	\$	1,222.00	Hilliger, Stephanie	\$	500.00
Chmielowski, Joseph	\$	868.00	Hoole, Casey	\$	70,553.00
Chmielowski, Sheila	\$	33,902.00	Hoyt, Jennifer	\$	2,735.00
Collins, Kelly	\$	86,242.00	Jaaskela, David	\$	3,894.00
Collins, Sean	\$	1,620.00	Jacobsen, Jennifer	\$	25,817.00
Connors, John	\$	1,580.00	Janda, Robert	\$	16,846.00
Couture, Jonathan	\$	75,219.00	Joyner, Timothy	\$	878.00
Cridland, William	\$	1,000.00	Keller, Daniel	\$	91,619.00
Cuddy, Jennifer	\$	142.00	Kelly, Timothy	\$	3,750.00
Cutler, Corey	\$	3,905.00	Kenney, Lorraine	\$	49,378.00
D'Eon, Lisa	\$	13,527.00	Kinirey, Mary Ann	\$	19,938.00
Daman, Deborah	\$	56.00	Kline, Christopher	\$	337.00
Day, Linda	\$	55,594.00	Kolenda, June	\$	7,707.00
Diaz, Margaret	\$	10,272.00	Kuong, Allan	\$	3,328.00

2017 W-2 SALARIES AND WAGES (BOX 5)

LaPlante, Jean	\$	19,098.00	Powell, Pamela	\$	63,562.00
LaRoche, Denise	\$	15,280.00	Puri, Jason	\$	85,294.00
Latham, Susan	\$	15,670.00	Reed, Karen	\$	18,464.00
LeBlanc, Alex	\$	2,649.00	Reitz, Erika	\$	108.00
Longvall, Rebecca	\$	48,814.00	Rich, Dina	\$	227.00
Lowe, Donald	\$	125,301.00	Riverja, Jr., Edwin	\$	54,254.00
Lynch, Joseph	\$	14,082.00	Rogers, Gwendolen	\$	542.00
MacAskill, Macey	\$	2,009.00	Rogers, Ninotchka	\$	45,448.00
MacAskill, Mariel	\$	3,675.00	Santiago, Jose	\$	9,024.00
MacAskill, Meghan	\$	3,443.00	Sauvageau, Michael	\$	28,183.00
Madden, Donna	\$	106,409.00	Schultze, Anthony	\$	40.00
Manley, Richard	\$	2,475.00	Sefton, Shirley	\$	788.00
Marquis, Jennifer	\$	25,246.00	Shanny, Robert	\$	1,000.00
Mason, Susuan	\$	50.00	Shields, Jocelyn	\$	6,713.00
McElman, Tyler	\$	464.00	Singh, Gurpreet	\$	11,381.00
McGeehan, Linda	\$	21,144.00	Smith, Paul	\$	17,270.00
McGuirk, Dorothy	\$	464.00	Smith, Shantel	\$	770.00
McLaughlin, Mary Ann	\$	563.00	Soldi, Michael	\$	47,702.00
McManus Jr., Roger	\$	3,389.00	Staaake, Hank	\$	10,601.00
McNally, John	\$	2,560.00	Stark, Brenden	\$	1,348.00
McNamara, James A	\$	660.00	Sullivan, Connor	\$	1,390.00
Mentzer, John	\$	7,370.00	Thel, Noel	\$	824.00
Monahan, Christine	\$	51.00	Thraen, Darrin	\$	720.00
Mortimer, Patrick	\$	1,220.00	Toland, Conor	\$	1,680.00
Mustard, Kelvin	\$	5,399.00	Tower, Phyllis	\$	3,072.00
Nadeau, Stephen	\$	1,774.00	Uriarte, Erica	\$	41,541.00
Nadeau, Walter	\$	80,252.00	Vasington, Caitlin	\$	5,383.00
Nelson Jr., Warren	\$	97,566.00	Vattes, Catherine	\$	1,000.00
Noel, Kristen	\$	20,348.00	Vincente, Jacob	\$	13,931.00
Nonni, Marcia	\$	1,000.00	Warnken, William	\$	52,618.00
O'Connell, Jeremy	\$	280.00	Weinfurt, Feffrey	\$	4,507.00
Parente, Barbara	\$	88.00	Weliver, James	\$	248.00
Penney, James	\$	63,819.00	White, Jeffery	\$	10,890.00
Perry, David	\$	308.00	Wilson, Flora	\$	336.00
Pierce, Jeremy	\$	385.00	Wilson, Gerald	\$	9,631.00
Polansky, Susan	\$	20,830.00	Wysocki, Stanley	\$	300.00
Pond, Kevin	\$	1,940.00	Zayka, Gail	\$	56.00

Total Wages

\$ 2,911,234.00

Town of Bolton

Total Outstanding Long Term Debt

As of June 30, 2017

Aggregate Debt Service

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>NET DEBT SERVICE</u>
6/30/2018	1,395,000.00	354,525.00	1,749,525.00
6/30/2019	890,000.00	299,318.75	1,189,318.75
6/30/2020	895,000.00	261,250.00	1,156,250.00
6/30/2021	855,000.00	225,092.50	1,080,092.50
6/30/2022	725,000.00	193,960.00	918,960.00
6/30/2023	725,000.00	166,328.75	891,328.75
6/30/2024	640,000.00	138,608.75	778,608.75
6/30/2025	650,000.00	114,065.00	764,065.00
6/30/2026	655,000.00	88,437.50	743,437.50
6/30/2027	665,000.00	61,937.50	726,937.50
6/30/2028	550,000.00	34,100.00	584,100.00
6/30/2029	410,000.00	11,200.00	421,200.00
Total	\$ 9,055,000.00	\$ 1,948,823.75	\$ 11,003,823.75

Par Amounts of Selected Issues

December 15,2000 School Remodeling	380,000.00
December 15,2000 Landfill & Transfer Station	166,000.00
December 15, 2000 Land Acquisition	159,000.00
July 11, 2005 Adv Refinance of 6/98 School	510,000.00
June 15, 2006 Land Acquisition	590,000.00
June 15, 2007 School Wastwater Treatment Plant	1,250,000.00
April 1, 2008 Library	1,509,000.00
April 1, 2008 Public Safety	236,000.00
April 1, 2009 Library	500,000.00
April 1, 2009 Public Safety	792,000.00
April 1, 2009 Public Safety II	148,000.00
October 1, 2009 Public Safety	2,815,000.00
	\$ 9,055,000.00

REPORT OF THE TOWN ACCOUNTANT
FOR THE FISCAL YEAR ENDING JUNE 30, 2017

The following is a list of all receipts and expenditures as per warrants, for ALL FUNDS, for the period beginning July 1, 2016 through June 30, 2017.

RECEIPTS - GENERAL FUND

INCOME FROM TAXATION:

Personal Property Taxes

2010	(\$5,836.46)	
2011	(\$6,916.22)	
2016	\$7,303.62	
2017	<u>\$440,092.77</u>	\$434,643.71

Real Estate Taxes

2014	(\$542.72)	
2015	\$4,478.56	
2016	\$191,488.81	
2017	<u>\$19,552,790.91</u>	\$19,748,215.56

Motor Vehicle Excise Taxes

2010	\$26.25	
2011	\$45.00	
2012	\$30.00	
2013	\$466.98	
2014	\$520.42	
2015	\$1,991.36	
2016	\$132,647.02	
2017	<u>\$813,407.48</u>	\$949,134.51

Tax Lien Revenue

\$70,529.07

Supplemental Taxes

\$23,422.68

Room Occupancy Tax

\$22,659.62

Penalties & Interest Real & Personal

\$50,164.80

Penalties & Interest Tax Lien

\$11,311.84

Penalties & Interest Motor Vehicle Excise

\$2,748.83

\$86,885.09

CHARGES & FEES:

Registry Release Fees	\$1,580.00	
Landfill	\$81,477.75	
Police Admin Fees	\$8,596.40	
COA Van Fees	\$11,274.48	
Rentals	\$7,700.00	
Nashoba Board of Health	\$480.00	
Town Clerk	\$6,012.00	
Planning	\$2,185.00	
Board of Appeals	\$2,895.00	
Cemetery	\$3,200.00	
Police	\$3,552.50	
Assessors	\$365.00	
Tax Collector	\$21,823.34	
Treasurer	\$4,143.90	
Library	\$4,086.46	
Conservation Fees	\$1,585.64	
Other Departmental - School	<u>\$58,961.89</u>	\$219,919.36

LICENSES & PERMITS:		
Selectmen	\$12,775.00	
Driveway Permits	\$5,584.58	
Building	\$154,628.19	
Wire	\$19,374.99	
Plumbing	\$21,441.47	
Fire	\$5,280.00	
Dog Licenses	\$12,265.61	
Parks	\$4,830.00	
Trench	\$0.00	\$236,179.84
<hr/>		
INCOME FROM STATE:		
Abatements to Blind/Elderly	\$31,017.00	
Chapter 70	\$4,568.00	
Construction of School Projects	\$431,753.00	
Veterans Benefits	\$9,580.13	
Lottery	\$189,835.00	
State Owned Land	\$10,609.00	
Misc. State Revenue	\$3,051.04	\$680,413.17
<hr/>		
FINES:		
Court Fines	\$36,040.70	
Misc. Fines	\$1,500.00	\$37,540.70
<hr/>		
MISCELLANEOUS:		
Earnings on Investments	\$11,295.68	
Insurance Refund	\$23,846.42	
Miscellaneous Revenue	\$8,453.79	
Transfer from Special Revenue Fund	\$160,000.00	\$203,595.89
<hr/>		
TOTAL RECEIPTS - GENERAL FUND		<u>\$22,690,479.58</u>
 <u>RECEIPTS - HIGHWAY FUND</u>		
RECEIPTS:		
Chapter 90	\$560,224.21	
<hr/>		
TOTAL RECEIPTS - HIGHWAY FUND		<u>\$560,224.21</u>
 <u>RECEIPTS - STATE GRANTS FUND</u>		
RECEIPTS:		
Emergency Management	\$1,850.00	
State 911	\$19,306.05	
Library State Aid	\$7,553.44	
Council on Aging	\$7,639.39	
Arts Lottery Council	\$4,408.80	
Selective Enforcement	\$814.52	
Extended Polling Hours	\$2,219.65	
Solar Grant	\$2,474.00	
<hr/>		
TOTAL RECEIPTS - STATE GRANTS FUND		<u>\$46,265.85</u>
 <u>RECEIPTS - RECEIPTS RESERVED FOR APPROPRIATION</u>		
RECEIPTS:		
Ambulance:		
Charges for Services	\$123,175.50	
Interest	\$511.10	
<hr/>		
TOTAL RECEIPTS - RECEIPTS RESERVED FOR APPROPRIATION		<u>\$123,686.60</u>

RECEIPTS - REVOLVING FUNDS

RECEIPTS:

Cingular Tower Funds	\$135,458.44
Police Outside Details	\$151,641.50
Cable Fees	\$140,749.38
Municipal Software Fees	\$17,314.65
Insurance Recovery	\$3,718.37
Conservation Wetlands	\$1,242.50
Fire Outside Details	\$61.25
Recycling	\$195.00
Cadet Program	\$0.00
Ambulance Donations	\$1,625.00
Wreath Donations	\$1,180.00
Police Gift	\$0.00
Senior Fuel Assistance	\$7,000.00
DARE Gift	\$4.72

TOTAL RECEIPTS - REVOLVING FUNDS

\$460,190.81

RECEIPTS - CONSULTANT FUND

RECEIPTS:

Hudson Road Peer Review	\$3,130.00
Forbush / Main Street Peer Review	\$2,300.00
Century Mill Estates Peer Review	\$16,000.00

TOTAL RECEIPTS - CONSULTANT FUND

\$21,430.00

RECEIPTS - CAPITAL PROJECTS FUND

RECEIPTS:

Transfer from General Fund	\$177,400.57
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TOTAL RECEIPTS - CAPITAL PROJECTS FUND

\$177,400.57

RECEIPTS - EXPENDABLE TRUST FUNDS

RECEIPTS:

Earned Interest:	
Stabilization	\$3,881.07
OPEB Interest	\$11,458.73
Affordable Housing	\$635.70
Cemetery Perpetual Care	\$144.34
Conservation	\$98.50
Houghton School	\$54.76
Nursing	\$33.08
M. Edes	\$28.71
Joan Sullivan	\$26.23
Dewhurst, Fire	\$11.22
Whitcomb	\$14.67
Dewhurst, Police	\$13.08
Brown School	\$9.82
Brown Library	\$9.37
Bolton History	\$8.66
Sign Fund	\$1.48
Lucy Bowen Library	\$0.32

TOTAL RECEIPTS - EXPENDABLE TRUST FUNDS

\$16,429.74

TOTAL RECEIPTS - ALL FUNDS

\$24,096,107.36

TOWN OF BOLTON

As of June 30, 2017

Balance Sheet - General Fund

Cash - Unrestricted Checking	2,381,902.64	
Personal Property Receivable:		
2013	\$ 191.61	
2014	\$ 260.50	
2015	\$ 306.76	
2016	\$ 621.79	
2017	\$ 904.13	
Real Estate Receivable:		
2008	\$.800.11	
2009	\$ 2,205.13	
2010	\$ 2,368.55	
2011	\$ 2,454.69	
2012	\$ 2,419.09	
2013	\$ 2,575.56	
2014	\$ 2,552.48	
2015	\$ 4,170.27	
2016	\$ 59,136.63	
2017	\$ 175,643.21	
Allowance for Abatements and Exemptions		\$ 691,084.12
Tax Lien Receivable	\$ 426,379.76	
Supplemental Tax Receivable		
2016	\$ 7,274.46	
2017	\$ 1,813.21	
Motor Vehicle Excise Receivable:		
2007	565.42	
2008	711.88	
2009	883.24	
2010	1,055.00	
2011	899.69	
2012	1,067.82	
2013	1,345.62	
2014	1,999.90	
2015	2,136.27	
2016	6,487.31	
2017	57,895.13	
Tax Foreclosures	\$ 194,733.38	
Warrants Payable		\$ 141,477.46
County Retirement Withholding		\$ 12,907.25
Health Insurance Withholding		\$ 92.25
Life Insurance Withholding		\$ 144.38
Disability Insurance Withholding		\$ 129,084.32
Accrued Payroll		\$ 844.88
Abandoned Property and Unclaimed Items		
Deferred Revenue - Real Estate & Pers. Prop	\$ 425,385.94	
Deferred Revenue - Tax Liens		\$ 426,379.76
Deferred Revenue - Tax Foreclosures		\$ 194,733.38
Deferred Revenue - Motor Vehicle Excise		\$ 75,047.28
F/B Reserved for Encumbrances		\$ 557,137.21
F/B Reserved for Expenditures		\$ 45,444.00
Undesignated Fund Balance		\$ 1,494,770.89
F/B for Appropriation Deficits	\$ -	
	<u>\$ 3,769,147.18</u>	<u>\$ 3,769,147.18</u>

Balance Sheet - Highway Fund

Warrants Payable		\$ 18,900.00
F/B Designated State Grant	\$ 18,900.00	
	<u>\$ 18,900.00</u>	<u>\$ 18,900.00</u>

Balance Sheet - State Grant Fund

Cash - Unrestricted Checking	\$ 80,834.77	
Warrants Payable		\$ 2,658.99
F/B Library State Aid		\$ 61,148.46
F/B Emergency Preparedness		\$ 8,443.92
F/B Arts Lottery		\$ 4,642.26
F/B MASSGIS		\$ 2,547.00
F/B Community Policing		\$ 1,436.66
F/B Small Scale Initiative		\$ 1,250.00
F/B Clean Energy - Sawyer		\$ 975.06
F/B Fire VFA		\$ 673.36
F/B Clean Energy		\$ 276.22
F/B LEPC Grant		\$ 10.00
F/B Council on Aging		\$ 0.69
F/B Extended Polling		\$ 1,409.65
F/B DEP Grant		\$ 700.00
F/B Bulletproof Vests		\$ 1,651.37
F/B Solarize Mass		\$ 226.79
F/B Emergency Management	\$ 1,850.00	
F/B Selective Enforcement Grant	\$ 2,365.66	
F/B Small Communities Grant	\$ 3,000.00	
	<u>\$ 88,050.43</u>	<u>\$ 88,050.43</u>

Balance Sheet - Receipts Reserved for Appropriation

Cash	\$ 205,487.48	
Ambulance Receivable	\$ 154,845.10	
Deferred Revenue - Ambulance		\$ 154,845.10
F/B Reserved - Ambulance		\$ 205,487.48
	<u>\$ 360,332.58</u>	<u>\$ 360,332.58</u>

Balance Sheet - Revolving Fund

Cash	\$ 388,648.30	
Departmental Receivable	\$ 25,693.00	
Warrants Payable		\$ 807.24
Accrued Payroll		\$ 2,913.75
Deferred Revenue - Departmental		\$ 25,693.00
F/B Cingular Tower Funds		\$ 219,778.34
F/B Cable		\$ 61,245.12
F/B Conservation Wetland Fees		\$ 49,078.71
F/B Ambulance Donations		\$ 85.46
F/B Municipal Software Revolving		\$ 26,649.65
F/B Insurance Reimb		\$ 8,331.48
F/B Bolton Fair Lease		\$ 9,452.59
F/B Library Memorial Fund		\$ 8,596.64
F/B Recycling Programs		\$ 2,309.40
F/B Park & Recreation Gift		\$ 2,543.42
F/B Conservation Gift		\$ 1,860.69
F/B Law Enforcement Trust		\$ 1,734.01
F/B 275th Donation		\$ 1,126.08
F/B Cultural Council		\$ 908.30
F/B COA Donations		\$ 32.28
F/B Fire Outside Details		\$ 689.50
F/B Highway Gift		\$ 400.00
F/B Police Gift		\$ 382.46
F/B Fire Donations		\$ 175.00
F/B Bolton Flag Fund Gift		\$ 70.00
F/B World War II Memorial Gift		\$ 25.00
F/B Conservation Vernal Pool		\$ 25.00
F/B Eagle Scout Gift		\$ 25.00
F/B DARE Gift		\$ 31.44
F/B Wreath Donations		\$ 1,181.33
F/B Selectmen Gift		\$ 16.11
F/B Cadet Program		\$ 3,100.00
F/B Sidewalk Gift		\$ 5,000.00
F/B Senior Fuel Assistance		\$ 5,143.30
F/B Police Revolving	\$ 25,069.00	
	<u>\$ 439,410.30</u>	<u>\$ 439,410.30</u>

Balance Sheet - Consultant Revolving Fund

Cash - Restricted Savings	\$	16,222.90	
Warrants Payable			\$ -
F/B Houghton Farm Peer Review			\$ 1,674.00
F/B Century Mill Estates Peer Review			\$ 806.00
F/B Craftsman Village Peer Review			\$ 1,997.42
F/B 147 Long Hill Road Consultant			\$ 1,030.00
F/B 580 Main St. Condyne			\$ 1,500.00
F/B Cons. Wetlands and Wildlife Inc.			\$ 1,759.16
F/B Heritage Properties			\$ 500.07
F/B Syncarpha Solar Project			\$ 300.00
F/B Bolton Solar 2 Project			\$ 2,670.00
F/B Heritage Prop/Sunset Ridge			\$ 542.80
F/B Sunset Ridge			\$ 233.20
F/B Walker Development			\$ 3,130.00
F/B Habitech			\$ 55.00
F/B 34 Fox Run			\$ 25.25
	\$	16,222.90	\$ 16,222.90

Balance Sheet - Capital Projects Fund

Cash	\$	1,088,813.01	
Warrants Payable			\$ 815.96
BAN's Payable			\$ 1,223,855.00
F/B Fire Apparatus			\$ 7,762.65
F/B Still River Traffic Lights			\$ 24,530.00
F/B Town Hall Repairs			\$ 29,546.57
F/B Berlin Road Culvert			\$ 27,000.00
F/B Wilder Road Culvert			\$ 19,000.00
F/B Defibrillators			\$ 0.92
F/B Sanding Body Replacement	\$	56,000.00	
F/B DPW Truck	\$	86,395.02	
F/B Police Cruiser	\$	25,965.07	
F/B Backhoe	\$	75,338.00	
	\$	1,332,511.10	\$ 1,332,511.10

Balance Sheet - Non-Expendable Trust Fund

Cash - Restricted Savings	\$	68,270.13	
F/B Cemetery Perpetual Care Principal			\$ 30,724.13
F/B Houghton High School			\$ 12,000.00
F/B M. Edes Scholarship			\$ 10,000.00
F/B Whitcomb Benevolent			\$ 5,000.00
F/B Sullivan Scholarship			\$ 4,146.00
F/B G. Brown Library			\$ 2,700.00
F/B G. Brown School			\$ 2,700.00
F/B Nursing			\$ 1,000.00
	\$	68,270.13	\$ 68,270.13

Balance Sheet - Expendable Trust Fund

Cash - Investment	\$	1,802,129.90	
F/B Stabilization Fund			\$ 984,659.09
F/B Capital Stabilization Fund			\$ 70,047.57
F/B Affordable Housing Trust			\$ 279,845.24
F/B Conservation Fund			\$ 31,343.98
F/B Nursing			\$ 10,508.97
F/B Cemetery Perpetual Care Income			\$ 8,826.95
F/B Dewhurst, Fire			\$ 4,237.98
F/B Joan Sullivan Scholarship			\$ 4,179.53
F/B Dewhurst, Police			\$ 3,602.33
F/B Bolton History Fund			\$ 3,327.94
F/B Houghton School Fund			\$ 1,738.38
F/B Gerdon Brown School			\$ 792.80
F/B Gerdon Brown Library			\$ 631.71
F/B Sign Fund			\$ 526.16
F/B Whitcomb Benevolent Fund			\$ 216.22
F/B Lucy Bowen Library			\$ 113.39
F/B OPEB Trust Fund			\$ 397,575.11
F/B M. Edes Scholarship			
	\$	43.45	
	\$	1,802,173.35	\$ 1,802,173.35

Balance Sheet - Agency Fund

Cash - Unrestricted	\$ 548,108.52	\$ -
Warrants Payable		\$ -
Due to Commonwealth		\$ 3,118.75
Guaranteed Deposits		\$ 1,068.56
Planning Board Escrow - Century Mill Estates Old Stone Estates		\$ 228,101.72
Planning Board Escrow - Century Mill Estates Affordable Trust		\$ 6,944.00
Planning Board Escrow - Houghton Farm		\$ 7,476.00
Planning Board Escrow - Steven Venincasa		\$ 7,150.00
Planning Board Escrow - Driveways		\$ 7,000.00
Planning Board Escrow - Woodview Develop		\$ 2,997.50
Planning Board Escrow - Hudson Rd. Common Driveway		\$ 1,000.00
Planning Board Escrow - Burnham Rd 4-4C Driveway		\$ 1,000.00
Planning Board Escrow - Long Hill Rd Parcel 33		\$ 1,000.00
Planning Board Escrow - Lot 2 Vaughn Hill		\$ 1,000.00
Planning Board Escrow - Main Street 4D/16		\$ 1,000.00
Planning Board Escrow - Harvard Road Lots 1 and 2		\$ 1,000.00
Planning Board Escrow - 34 Fox Run		\$ 1,000.00
Planning Board Escrow - 121 Oak Trail		\$ 1,000.00
Planning Board Escrow - 153 West Berlin Road		\$ 5,890.00
Planning Board Escrow - Bolton 2 Solar		\$ 25,000.00
Planning Board Escrow - Tree Replacement		\$ 12,000.00
Board of Health Escrow - 244-248 Harvard Road		\$ 13,965.90
Board of Health Escrow - 662-664 Main Street		\$ 13,858.68
Conservation Escrow - Century Mill Estates		\$ 117,000.00
Conservation Escrow - High Oaks Realty Trust		\$ 19,550.00
Conservation Escrow - Applewood Construction		\$ 31,559.25
Conservation Escrow - Old Stone Estates 112-526		\$ 10,075.00
Conservation Escrow - Sidopoulos Wetland		\$ 7,186.00
Conservation Escrow - Duval & Klasnick		\$ 6,300.00
Conservation Escrow - Heritage		\$ 5,000.00
Conservation Escrow - David White		\$ 4,200.00
Conservation Escrow - Mechlin Bundy Bylaw		\$ 798.00
Conservation Escrow - 1141 Main Street		\$ 1,284.00
Conservation Escrow - GQGC Wetland		\$ 1,650.00
Conservation Escrow - Danforth Brook		\$ 766.00
Conservation Escrow - Ragozzino OOC 112-535		\$ 169.16
	<u>\$ 548,108.52</u>	<u>\$ 548,108.52</u>

Balance Sheet - Long Term Debt Group

Amount to be Provided for Payment	\$ 9,055,000.00	
Bonds Payable - Public Safety Center		\$ 3,991,000.00
Bonds Payable - Library Exp/Renovation		\$ 2,009,000.00
Bonds Payable - Refunding		\$ 510,000.00
Bonds Payable - Wastewater Treatment Plant		\$ 1,250,000.00
Bonds Payable - APR's		\$ 590,000.00
Bonds Payable - Emerson Remodeling		\$ 367,000.00
Bonds Payable - Landfill Closure		\$ 166,000.00
Bonds Payable - Nashoba Realty Land		\$ 105,000.00
Bonds Payable - Barrett's Hill Land		\$ 30,000.00
Bonds Payable - Savignano Land		\$ 24,000.00
Bonds Payable - Sawyer Repairs		\$ 13,000.00
	<u>\$ 9,055,000.00</u>	<u>\$ 9,055,000.00</u>

TOWN OF BOLTON

Encumbrances and Carry Forwards to Fiscal Year 2018

Conservation	Repair Fyfreshire Dam Wall & Embank ATM 5/15 Art. 20	0200-10-171-70-71620-ART0	\$	36,000.00
Planning	Pedestrian Mobility Fund ATM 5/14 Art. 20	0200-10-175-70-71420-ART0	\$	4,000.00
Public Safety	PSB Parking Lot Repairs ATM 5/16 Art. 14	0200-20-200-70-71514-ART0	\$	31,000.00
Public Safety	117 Speed Signs ATM 5/17 Art. 23	0200-20-210-70-71723-ART0	\$	25,000.00
Fire	Fire Engine 1 Repairs ATM 5/16 Art. 20	0200-20-220-70-71520-ART0	\$	19,770.00
Ambulance	New Ambulance ATM 5/14 Art. 27	0200-20-231-70-71427-ART0	\$	2,854.46
Ambulance	Ambulance SUV ATM 5/17 Art. 21	0200-20-213-70-71721-ART0	\$	25,000.00
School	Wastewater Treatment Repair ATM 12/16 Art. 2	0200-30-300-70-71702-ART0	\$	88,924.00
School	Boiler Replacement FSS ATM 5/17 Art. 29	0200-30-300-70-71729-ART0	\$	30,000.00
School	Driveway Repair Emerson ATM 5/17 Art. 30	0200-30-300-70-71730-ART0	\$	14,000.00
School	Carpet Replacement FSS ATM 5/17 Art. 31	0200-30-300-70-71731-ART0	\$	17,200.00
School	Interior Painting FSS ATM 5/17 Art. 32	0200-30-300-70-71732-ART0	\$	11,000.00
School	Locker Replacement FSS ATM 5/17 Art. 33	0200-30-300-70-71733-ART0	\$	10,400.00
Highway	Culvert Replacement Meadow Long Hill & Randall ATM 5/14 Art. 24	0200-40-421-58-58030-ART0	\$	25,199.80
Highway	Plow and Sander Truck Repair ATM 5/17 Art. 24	0200-40-421-70-71724-ART0	\$	35,000.00
Highway	938G Loader Repair ATM 5/17 Art. 25	0200-40-421-70-71725-ART0	\$	17,925.00
Highway	Wilder Rd Culvert Eng STM 6/15 Art. 7	0200-40-421-70-71607-ART0	\$	9,001.47
Highway	Berlin Rd Culvert Eng STM 6/15 Art. 8	0200-40-421-70-71608-ART0	\$	16,800.96
Highway	New DPW Dump Truck ATM 5/17 Art. 26	0200-40-421-70-71726-ART0	\$	100,000.00
Highway	117 Traffic Calming Project ATM 5/17 Art. 27	0200-40-421-70-71727-ART0	\$	20,000.00
Highway	DPW Office Expansieon STM 6/15 Art. 10	0200-40-421-70-71610-ART0	\$	1,647.48
Unemployment	Unemployment Settlement STM 12/16 Art. 3	0200-90-913-70-71703-ART0	\$	191.90

Total Carried Forward

\$ 540,915.07

Accountant	Office Supplies	0200-10-135-52-52000-ENC0	\$	316.91
Town Clerk	Town Bylaws	0200-10-161-52-52000-ENC0	\$	730.00
Town Hall	Belmont Springs	0200-10-192-54-54000-ENC0	\$	10.36
Public Safety	Belmont Springs	0200-20-200-52-52400-ENC0	\$	48.88
Police	Colonial Dodge	0200-20-210-52-52000-ENC0	\$	35.00
Police	24 Trauma LLC	0200-20-210-52-52000-ENC0	\$	125.00
Police	24 Trauma LLC	0200-20-210-52-52000-ENC0	\$	75.00
Police	W.B. Mason	0200-20-210-52-54000-ENC0	\$	388.34
Ambulance	Moore Medical	0200-20-231-58-58500-ENC0	\$	1,252.30
Highway	gas card use for June	0200-40-421-52-52000-ENC0	\$	1,724.01
Highway	Southworth Milton	0200-40-421-52-52410-ENC0	\$	2,284.36
Highway	truck repairs	0200-40-421-52-52410-ENC0	\$	5,570.00
Highway	Long hill road	0200-40-422-58-58420-ENC0	\$	2,947.00
Sewer	WhiteWater	0200-40-440-52-52000-ENC0	\$	714.98

Total Encumbered

\$ 16,222.14

Encumbrances \$ 16,222.14

Articles \$ 540,915.07

\$ 557,137.21

EXPENDITURES - GENERAL FUND

<i>Department</i>	<i>Budgeted</i>	<i>Transferred</i>	<i>Total Available</i>	<i>Expenses</i>	<i>Encumbered</i>	<i>Unused Balances</i>
GENERAL GOVERNMENT						
Moderator	10.00	0.00	10.00		0.00	10.00
Selectmen Salary	900.00	0.00	900.00		0.00	0.00
Selectmen's Expense	17,547.00		17,547.00		0.00	0.00
Administrator Salaries	197,090.85	802.55	197,893.40		0.00	143.71
Administrator Expenses	2,900.00	29.74	2,929.74		0.00	0.00
Advisory Comm. Expenses	180.00	0.00	180.00		0.00	0.00
Accountant Salary	48,058.48	0.00	48,058.48		0.00	25.00
Accountant Expenses	\$26,250.00	0.00	\$26,250.00		0.00	0.08
Assessor's Salaries	52,851.80	0.00	\$52,851.80		316.91	42.33
Assessor's Expense	83,246.00	0.00	\$83,246.00		0.00	0.00
Treasurer Salaries	141,764.66				74,942.09	8,303.91
Treasurer Expense	43,840.00	14,887.06	\$156,651.72		0.00	0.00
Law Committee	40,000.00	(2,706.33)	\$41,133.47		0.00	0.00
MIS Expense	58,796.00	61,071.60	\$101,071.60		0.00	0.00
Town Clerk Salaries	91,467.68	9,200.00	\$67,996.00		0.00	2,256.86
Town Clerk Expense	5,620.00	0.10	\$91,467.78		0.00	0.00
Election Wages	3,145.00	(0.10)	\$5,619.90		730.00	70.52
Election Expense	7,000.00	0.00	\$3,145.00		0.00	68.00
Registrars Wages	150.00	0.00	\$7,000.00		0.00	1,080.51
Registrars Expense	1,955.00	0.00	\$150.00		0.00	0.00
Conservation Comm. Wages	44,500.00	0.00	\$1,955.00		0.00	64.60
Conservation Comm. Exp.	29,400.00	296.13	\$44,796.13		0.00	0.00
Planning Board Wages	56,292.60	(296.13)	\$29,103.87		0.00	14,020.42
Planning Board Expense	3,425.00	0.00	\$56,292.60		0.00	11,908.03
Board of Appeals Expense	200.00	0.00	\$3,425.00		0.00	762.14
Agricultural Commission	1,746.00	0.00	\$200.00		0.00	135.00
Economic Development	1,000.00	0.00	\$1,746.00		0.00	23.41
Town Buildings Expense	128,761.00	0.00	\$1,000.00		0.00	737.62
Town Hall Expense	29,420.00	409.36	\$128,761.00		0.00	227.25
Building Insurance Expense	49,011.00	133.00	\$29,829.36		10.36	0.00
Town Reports	3,700.00	65.17	\$49,144.00		0.00	0.00
Reserve Fund	100,000.00	32,000.00	\$3,765.17		0.00	0.00
			\$132,000.00		0.00	10,951.47
TOTAL GENERAL GOVERNMENT	1,270,228.07	115,891.95	1,386,120.02	1,334,231.89	1,057.27	50,830.86

EXPENDITURES - GENERAL FUND

PUBLIC SAFETY

Public Safety Building	176,279.00	0.00	\$176,279.00	175,997.55	48.88	232.57
Police Dept. Salaries	1,075,565.00	19,108.85	\$1,094,673.85	962,675.35	0.00	131,998.50
Police Dept. Expense	153,195.00	0.00	\$153,195.00	\$137,944.08	623.34	14,627.58
Fire Dept. Wages	106,685.00	10,300.87	\$116,985.87	116,985.87	0.00	0.00
Fire Dept. Expense	56,878.00	(8,696.60)	\$48,181.40	48,181.40	0.00	0.00
Ambulance Wages	117,639.00	(1,724.44)	\$115,914.56	97,180.71	0.00	18,733.85
Ambulance Expense	66,440.00	1,724.44	\$68,164.44	66,912.14	1,252.30	0.00
Building Inspector Wages	28,078.00	0.00	\$28,078.00	24,484.79	0.00	3,593.21
Building Inspector Expense	2,530.00	0.00	\$2,530.00	2,177.13	0.00	352.87
Plumbing Inspector Expense	17,060.52	0.00	\$17,060.52	17,060.52	0.00	0.00
Wiring Inspector Expense	19,777.80	0.00	\$19,777.80	19,777.80	0.00	0.00
Emergency Management	5,100.00	0.00	\$5,100.00	3,900.00	0.00	1,200.00
Animal Control Salary	17,879.58	0.00	\$17,879.58	17,879.58	0.00	0.00
Animal Control Expense	2,200.00	0.00	\$2,200.00	1,475.32	0.00	0.00
Traffic Lights	3,200.00	0.00	\$3,200.00	673.38	0.00	724.68
Forestry Salary	5,837.44	0.00	\$5,837.44	5,277.44	0.00	2,526.62
Forestry Expense	41,700.00	0.00	\$41,700.00	30,848.00	0.00	560.00
Communication Expense	171,000.00	0.00	\$171,000.00	167,597.52	0.00	10,852.00
TOTAL PUBLIC SAFETY	2,067,044.34	20,713.12	2,087,757.46	1,897,028.58	1,924.52	3,402.48
						188,804.36

SCHOOLS

Nashoba School District	13,472,254.00	0.00	\$13,472,254.00	13,472,254.00	0.00	0.00
Minuteman Vocational	398,810.00	0.00	\$398,810.00	398,810.00	0.00	0.00
Post Secondary Voc Ed	33,174.00	0.00	\$33,174.00	16,420.00	0.00	16,754.00
TOTAL SCHOOLS	13,904,238.00	0.00	13,904,238.00	13,887,484.00	0.00	16,754.00

EXPENDITURES - GENERAL FUND

PUBLIC WORKS & OTHER						
Highway Dept. Wages	705,574.91	0.00	\$705,574.91	626,704.17	0.00	78,870.74
Highway Dept. Expense	128,705.00	0.00	\$128,705.00	114,619.18	9,578.37	4,507.45
Highway Improvement Wages	8,000.00	0.00	\$8,000.00	8,000.00	0.00	0.00
Highway Improvement Expenses	202,100.00	15,300.00	\$217,400.00	214,451.61	2,947.00	1.39
Snow & Sand Wages	38,000.00	21,467.81	\$59,467.81	59,467.81	0.00	0.00
Snow & Sand Expenses	142,000.00	294,819.85	\$436,819.85	\$436,819.85	0.00	0.00
Street Lights	6,750.00	398.45	\$7,148.45	7,148.45	0.00	0.00
Transfer Station Wages	43,086.96	1,663.17	\$44,750.13	44,750.13	0.00	0.00
Transfer Station Expense	116,936.00	(1,633.14)	\$115,302.86	115,302.86	0.00	0.00
Landfill	6,100.00	0.00	\$6,100.00	5,847.59	0.00	252.41
Sewer	8,000.00	714.98	\$8,714.98	8,000.00	714.98	0.00
Water	5,000.00	0.00	\$5,000.00	4,888.57	0.00	111.43
Cemetery	8,000.00	0.00	\$8,000.00	7,025.00	0.00	975.00
TOTAL PUBLIC WORKS & OTHER	1,418,252.87	332,731.12	1,750,983.99	1,653,025.22	13,240.35	84,718.42
HEALTH						
Animal Inspector Salary	26,574.06	0.00	\$26,574.06	25,224.26	0.00	1,349.80
Board of Health Expenses	13,751.06	0.00	\$13,751.06	12,850.56	0.00	900.50
Nurse Expense	5,213.84	0.00	\$5,213.84	5,213.84	0.00	0.00
TOTAL HEALTH	45,538.96	0.00	45,538.96	43,288.66	0.00	2,250.30
CHARITIES & VETERANS						
Council on Aging Salary	48,273.93	(931.86)	\$47,342.07	43,395.21	0.00	3,946.86
Council on Aging Expenses	23,101.00	931.86	\$24,032.86	24,032.86	0.00	0.00
Veterans Salary	4,875.60	0.00	\$4,875.60	4,875.60	0.00	0.00
Veterans Expense	\$17,610.00	0.00	\$17,610.00	13,708.74	0.00	3,901.26
Human Services & Safety	1,500.00	0.00	\$1,500.00	1,500.00	0.00	0.00
TOTAL CHARITIES AND VETERANS	95,360.53	0.00	95,360.53	87,512.41	0.00	7,848.12

EXPENDITURES - GENERAL FUND

CULTURE & RECREATION

Library Salaries	277,692.34	(6,576.45)	\$271,115.89	265,475.82	0.00	5,640.07
Library Expense	132,517.00	6,576.45	\$139,093.45	139,093.45	0.00	0.00
Recreation Wages	17,780.00	0.00	\$17,780.00	15,344.69	0.00	2,435.31
Recreation Expense	6,190.00	0.00	\$6,190.00	5,871.62	0.00	318.38
Parks Expense	3,620.00	0.00	\$3,620.00	3,295.24	0.00	324.76
Historical Commission	6,250.00	0.00	\$6,250.00	6,241.07	0.00	8.93
Memorial Day	1,300.00	0.00	\$1,300.00	1,300.00	0.00	0.00
TOTAL CULTURE & RECREATION	445,349.34	0.00	445,349.34	436,621.89	0.00	8,727.45

UNCLASSIFIED

Debt Principal:

Sawyer Repairs	4,000.00	0.00	\$4,000.00	4,000.00	0.00	0.00
Emerson School	91,000.00	0.00	\$91,000.00	91,000.00	0.00	0.00
Landfill Closure/Transfer Station	44,000.00	0.00	\$44,000.00	44,000.00	0.00	0.00
Barretts Hill Land	10,000.00	0.00	\$10,000.00	10,000.00	0.00	0.00
Nashoba Valley Land	35,000.00	0.00	\$35,000.00	35,000.00	0.00	0.00
Savignano Land	6,000.00	0.00	\$6,000.00	6,000.00	0.00	0.00
Schartner/Nicewicz APR	100,000.00	0.00	\$100,000.00	100,000.00	0.00	0.00
Refunding	525,000.00	0.00	\$525,000.00	525,000.00	0.00	0.00
Wastewater Treatment Plant	125,000.00	0.00	\$125,000.00	125,000.00	0.00	0.00
Library Expansion/Renovation	138,000.00	0.00	\$138,000.00	138,000.00	0.00	0.00
Public Safety Center	22,000.00	0.00	\$22,000.00	22,000.00	0.00	0.00
PSC/Library Renovation/Exp	120,000.00	0.00	\$120,000.00	120,000.00	0.00	0.00
Public Safety Center	185,000.00	0.00	\$185,000.00	185,000.00	0.00	0.00
Town Common Purchase	195,000.00	0.00	\$195,000.00	0.00	0.00	0.00
Berlin Road Culvert	268,000.00	0.00	\$268,000.00	0.00	0.00	195,000.00
Wilder Road Culvert	186,000.00	0.00	\$186,000.00	0.00	0.00	268,000.00
Still River Traffic Lights	270,000.00	0.00	\$270,000.00	0.00	0.00	186,000.00
DPW Backhoe Purchase	4,662.00	0.00	\$4,662.00	0.00	0.00	270,000.00
Sanding Truck	14,148.00	0.00	\$14,148.00	14,148.00	0.00	4,662.00
Fire Truck	35,000.00	0.00	\$35,000.00	35,000.00	0.00	0.00
Berlin Road Culvert	27,000.00	0.00	\$27,000.00	27,000.00	0.00	0.00
Wilder Road Culvert	19,000.00	0.00	\$19,000.00	19,000.00	0.00	0.00
Town Hall Repairs	32,696.57	0.00	\$32,696.57	32,696.57	0.00	0.00
DPW Sander Body Replacement	9,000.00	0.00	\$9,000.00	9,000.00	0.00	0.00
DPW Truck Purchase	14,000.00	0.00	\$14,000.00	14,000.00	0.00	0.00
DPW Backhoe Purchase	13,562.00	0.00	\$13,562.00	13,562.00	0.00	0.00
Police Cruiser Purchase	12,994.00	0.00	\$12,994.00	12,994.00	0.00	0.00

EXPENDITURES - GENERAL FUND

Debt Interest:

Sawyer School Repairs	868.50	0.00	\$868.50	868.50	0.00	0.00
Emerson School Restoration	20,839.00	0.00	\$20,839.00	20,839.00	0.00	0.00
Landfill Closure/Transfer Sta.	9,536.50	0.00	\$9,536.50	9,536.50	0.00	0.00
Barretts Hill Land	1,745.00	0.00	\$1,745.00	1,745.00	0.00	0.00
Nashoba Valley Land	6,133.00	0.00	\$6,133.00	6,133.00	0.00	0.00
Savignano Land	1,368.00	0.00	\$1,368.00	1,368.00	0.00	0.00
Wastewater Treatment Plant	61,312.50	0.00	\$61,312.50	61,312.50	0.00	0.00
Schartner/Nicewicz APR	29,120.00	0.00	\$29,120.00	29,120.00	0.00	0.00
Refunding	36,225.00	0.00	\$36,225.00	36,225.00	0.00	0.00
Library Expansion/Renovation	66,225.00	0.00	\$66,225.00	66,225.00	0.00	0.00
Public Safety Center	10,375.00	0.00	\$10,375.00	10,375.00	0.00	0.00
Sanding Truck	141.48	0.00	\$141.48	112.44	0.00	29.04
Fire Truck	2,100.00	2,100.00	\$4,200.00	279.22	0.00	3,920.78
Public Safety Center	98,818.75	0.00	\$98,818.75	98,818.75	0.00	0.00
PSC/Library Renovation/Exp	65,640.00	65,640.00	\$131,280.00	65,640.00	0.00	65,640.00
Police Cruiser Purchase	389.94	389.94	\$779.88	311.09	0.00	468.79
Berlin Road Culvert	2,680.00	2,680.00	\$5,360.00	2,138.04	0.00	3,221.96
Wilder Road Culvert	1,860.00	1,860.00	\$3,720.00	1,483.87	0.00	2,236.13
DPW Truck Purchase	1,040.00	1,040.00	\$2,080.00	829.69	0.00	1,250.31
DPW Backhoe Purchase	935.62	935.62	\$1,871.24	746.42	0.00	1,124.82
Town Hall Repairs	3,246.97	0.00	\$3,246.97	\$2,590.36	0.00	656.61
DPW Sander Body Replacement	650.00	0.00	\$650.00	518.55	0.00	131.45
State Assessments	9,337.00	0.00	\$9,337.00	8,357.00	0.00	980.00
County Retirement Assess.	339,612.00	0.00	\$339,612.00	339,612.00	0.00	0.00
Workers Compensation	29,500.00	0.00	\$29,500.00	26,787.00	0.00	2,713.00
Unemployment	10.00	0.00	\$10.00	0.00	0.00	10.00
Health Ins. - Town Share	432,000.00	0.00	\$432,000.00	391,684.75	0.00	40,315.25
OPEB Trust Fund	184,058.00	184,058.00	\$368,116.00	184,058.00	0.00	184,058.00
Life Insurance - Town Share	1,500.00	1,500.00	\$3,000.00	\$1,172.60	0.00	1,827.40
Medicare Ins. - Town Share	49,000.00	49,000.00	\$98,000.00	42,752.68	0.00	55,247.32
Other Insurance	73,200.00	0.00	\$73,200.00	72,914.00	0.00	286.00
Transfer out	70,000.00	0.00	\$70,000.00	70,000.00	0.00	0.00
TOTAL UNCLASSIFIED	4,115,529.83	309,203.56	4,424,733.39	3,136,954.53	0.00	1,287,778.86
CURRENT YR EXPENDITURE TOTAL	23,361,541.94	778,539.75	24,140,081.69	22,476,147.18	16,222.14	1,647,712.37

EXPENDITURES - GENERAL FUND

ENCUMBRANCES & CARRY FORWARDS FROM FISCAL YEAR 2016

Prior Year Bills	310.98	0.00	\$310.98	0.00	0.00
Town Administrator	47.95	0.00	\$47.95	0.00	0.00
Town Accountant	101.80	0.00	\$101.80	0.00	0.00
Town Clerk	2,424.99	0.00	\$2,424.99	0.00	0.00
Fyfreshire Dam Repair	36,000.00	0.00	\$36,000.00	0.00	36,000.00
Pedestrian Mobility	4,000.00	0.00	\$4,000.00	0.00	4,000.00
Town Hall Parking Lights	1,516.60	(1,516.60)	\$0.00	0.00	0.00
Town Hall	17.34	0.00	\$17.34	0.00	0.00
Public Safety	5,359.84	0.00	\$5,359.84	0.00	0.00
IMC Replacement Software	1,539.86	(1,539.86)	\$0.00	0.00	0.00
PSB Parking Lot Repairs	31,000.00	0.00	\$31,000.00	0.00	0.00
Police	494.03	0.00	\$494.03	0.00	31,000.00
Police Retro FY15	62,127.22	\$11,986.60	\$74,113.82	0.00	0.00
Police Retro FY16	74,976.00	(\$6,704.20)	\$68,271.80	0.00	0.00
117 Speed Signs	25,000.00	0.00	\$25,000.00	0.00	0.00
Fire Dept.	407.91	0.00	\$407.91	0.00	25,000.00
SCBA and Turnout Gear	10,351.28	(10,351.28)	\$0.00	0.00	0.00
Fire Engine 1 Repairs	19,770.00	0.00	\$19,770.00	0.00	0.00
Ambulance	1,950.83	0.00	\$1,950.83	0.00	19,770.00
New Ambulance	11,417.85	11,417.85	\$22,835.70	0.00	1.48
Chest Compression System	985.95	(649.35)	\$336.60	0.00	14,272.31
Ambulance SUV	25,000.00	0.00	\$25,000.00	0.00	0.00
Tree Warden	31,768.00	0.00	\$31,768.00	0.00	25,000.00
Dispatch Retro FY15	13,386.27	0.00	\$13,386.27	0.00	1,843.00
Dispatch Retro FY16	14,447.00	(8.91)	\$14,438.09	0.00	0.00
Eng & Eval Florence Sawyer Boiler	8,088.75	(8,088.75)	\$0.00	0.00	0.00
Emerson Boiler	37,500.00	0.00	\$37,500.00	0.00	0.00
Wastewater Treatment Facility Repair	88,924.00	0.00	\$88,924.00	0.00	0.00
Florence Sawyer Boiler	30,000.00	0.00	\$30,000.00	0.00	88,924.00
Emerson Driveway Repair	14,000.00	0.00	\$14,000.00	0.00	30,000.00
Carpet Replacement FSS	17,200.00	0.00	\$17,200.00	0.00	14,000.00
Interior Painting FSS	11,000.00	0.00	\$11,000.00	0.00	17,200.00
Locker Replacement FSS	10,400.00	0.00	\$10,400.00	0.00	11,000.00
Highway	28,279.80	0.00	\$28,279.80	0.00	10,400.00
Culvert Meadow, Long & Randall	25,199.80	0.00	\$25,199.80	0.00	27,805.66
Sanders	12.50	(12.50)	\$0.00	0.00	474.14
Cabinet Replacement 110	2,043.70	(2,043.70)	\$0.00	0.00	25,199.80
Wilder Road Culvert Eng.	13,263.47	0.00	\$13,263.47	0.00	0.00
Berlin Road Culvert Eng.	19,600.96	0.00	\$19,600.96	0.00	0.00
					9,001.47
					16,800.96

EXPENDITURES - GENERAL FUND

Truck and Plow Repairs	36.17	(36.17)	\$0.00	0.00	0.00	0.00
DPW Office Expansion	4,393.13	0.00	\$4,393.13	2,745.65	0.00	1,647.48
DPW Shop Improvements	135.00	(135.00)	\$0.00	0.00	0.00	0.00
Plow and Sander Repair	35,000.00	0.00	\$35,000.00	0.00	0.00	35,000.00
938G Loader Repair	25,425.00	0.00	\$25,425.00	7,500.00	0.00	17,925.00
DPW Dump Truck	100,000.00	0.00	\$100,000.00	0.00	0.00	100,000.00
117 Traffic Calming	20,000.00	0.00	\$20,000.00	0.00	0.00	20,000.00
Local Improvements	13,593.55	0.00	\$13,593.55	8,343.75	0.00	5,249.80
Transfer Station	9,967.30	0.00	\$9,967.30	9,967.30	0.00	0.00
Well Monitoring	884.25	0.00	\$884.25	884.25	0.00	0.00
Ground Maintenance	4,864.40	0.00	\$4,864.40	4,500.00	0.00	364.40
Board of Health	67.50	0.00	\$67.50	67.50	0.00	0.00
Council on Aging	54.28	0.00	\$54.28	54.28	0.00	0.00
Unemployment	7,292.00	0.00	\$7,292.00	7,292.00	0.00	0.00
Unemployment Settlement	25,100.00	0.00	\$25,100.00	24,908.10	0.00	191.90
TOTAL ENCUMBRANCES FROM FISCAL YEAR 2016	926,727.26	(7,681.87)	919,045.39	358,779.65	0.00	560,265.74

TOTAL EXPENDITURES - GENERAL FUND

22,851,148.97

TOWN CALENDAR AND OTHER HELPFUL INFORMATION

Advisory Committee	Meet on Tuesdays as needed, 7:00 p.m., 779-2297
Agricultural Commission	Meet on the 3 rd Tuesday at 7:30 p.m., 779-2297
Animal Control Officer	Contact Dispatcher at 779-2276
Appeals, Board of	Meet on the 1 st and 3 rd Wednesday as needed, 7:30 p.m., 779-3308
Assessors	Meet on Tuesday, 6-8:00 p.m. by appointment, 779-5556
Building Inspector	Hours are Monday, Wednesday & Saturday 8-9:00 a.m., Tuesday 7-8:00 p.m. at Town Hall or call the Building. Inspector's office and leave a message 779-3312 779-6402
Cemetery Committee	
Conservation Commission, Rebecca Longvall	
	Meet on the 1 st and 3 rd Tuesday, 7:30 p.m., 779-3304
Council on Aging	Meet on the 1st Tuesday, 10:00 a.m., 779-3313
Senior Center open Tuesday, Wednesday & Thursday 10:00 a.m. to 2:00 p.m.	
Economic Development Committee	Meet on the 1 st and 3 rd Monday, 7:00 p.m., 779-3308
Emergency Management Co-Directors	779-2276
Fire Department	Meet at Fire Station, Tuesday at 7:00 p.m., 779-2276
Health, Board of	Meet on the 2 nd and 4 th Tuesday, 6:30 p.m., 779-3301
Health and Permitting	Jenny Jacobsen, Administrative Assistant, 779-3301
Historical Commission	Meet on the 1 st and 3 rd Wednesday of the month, 779-5022
Housing Authority	As needed, 779-2297
Library Trustees	Meet monthly, as posted at the Library & Town Hall, 779-2839
Nashoba Regional School Committee	Meet Alternate Thursdays, 6:00 p.m., 779-0539
Nurse, Town and At Bolton Country Manor, 3 rd Thursday of the month 9:30 to 11:30 a.m.	
	Tamara Bedard 978-772-3335 x 340 or 1-800-427-9762
Parks & Recreation	Meet on the 1 st Monday of the month, Town Hall 7:30 p.m., 779-2297
Planning Board	Meet on the 2 nd & 4 th Wednesday, 7:30 p.m., 779-3308
Police Department - Dispatcher – Police & Fire Information (non-emergency)	779-2276
Public Ways Safety Committee	Meet on the 2 nd and 4 th Wednesday, 7:00 p.m., 779-2297
Public Works, Department of	779-6402
Selectmen, Board of	Meet on alternate Thursdays, 7:00 p.m., 779-2297
Tax Collector	Kristen Noel, 779-3310
Tax Collector, Assistant	Michelle Carlisle, 779-6116
Town Clerk	Pam Powell, 779-2771
Town Clerk, Assistant	Jennifer Marquis, 779-2771
Town Accountant	Ninotchka Rogers, 779-3310
Town Administrator	Donald Lowe, 779-3300
Town Planner (Planning Board, Board of Appeals)	Erica Uriarte, 779-3308
Town Secretary	Linda Day, 779-2297
Treasurer	Kristen Noel, 779-3310
Tree Warden	Mark Caisse, 779-6402
Veterans Agent	James Cabral, 838-2442

IN CASE OF EMERGENCY

Ambulance.....911

Fire.....911

Police.....911

POISON INFORMATION CENTER 1-800-222-1222



TOWN HALL HOURS

Monday	9 a.m. to 2:30 p.m.
Tuesday	9 a.m. to 4:00 p.m.
Tuesday evening	6-8:00 p.m.
Wednesday	9 a.m. to 2:30 p.m.
Thursday	9 a.m. to 2:30 p.m.
Friday	CLOSED

BUILDING INSPECTOR

Building Inspector	
Monday, Wednesday and Saturday morning at Town Hall	8 a.m. to 9:00 a.m.
Tuesday evening at Town Hall	7 p.m. to 8:00 p.m.

PHONE NUMBERS FOR TOWN HALL OFFICES

Accountant	779-3310
Assessors	779-5556
Board of Health	779-3301
Building Inspector	779-3312
Conservation Commission	779-3304
Council on Aging	779-3313
Tax Collector	779-6116
Town Administrator	779-3300
Town Clerk	779-2771
Town Planner	779-3308
Town Secretary	779-2297
Treasurer	779-3310

*** VISIT OUR WEBSITE AT www.townofbolton.com ***