

**Bolton Historical Commission
Minutes of Meeting
Feb 5, 2020
Town Hall**

Attendees:

Co-Chairmen: Martha Remington, Robert Busch

Members Present: Jeannemarie Padovano, Alice Coggeshall, William Nickles

Guests: Robert Tattersall

1. **Call to Order:** The meeting was called to order at 6:02 pm.
2. **Minutes:** The minutes of Jan 15, 2020, will be addressed at our March meeting. J. Padovano will correct the meeting minutes of Oct. 02, 2019, and bring a hard copy to the March meeting. A discussion of the minutes approval process resulted in the following:
 - a) Minutes will no longer be approved 'w/ corrections' ; they must be final and intact before the approval vote.
 - b) A Commissioner will record proceedings 'live' at the meeting. The DRAFT will be put up on GoogleDrive. Members will read and correct that DRAFT. The latest modifications will be brought to the next meeting for approval.
 - c) B. Busch will bring his laptop for a tryout of live-entry recording at our next meeting. Also he will contact Town Clerk Powell as to how she would like to receive her final hard copy minutes.

Members approved a motion to do a test run of these new procedures at the next meeting.

3. **Budget Review:** B. Busch, A. Coggeshall and M. Remington met with Advisory, resulting in a budget trim of \$100.00 in books and postage.
4. **Bollard Repair/Replacement:** Boliards at the Pan Cemetery have re-rusted and are in need of cleaning and repair. The Commission would ideally like to have the State put in a curb and green space and get rid of the Cape Cod berm there currently.
5. **Main Street Tree Damage:** Two trees have been cut into significantly due to Mass works project D. Lowe has been made aware that these trees, if they die within the next two years, will need to be replaced. The Tree Warden will be installing two new trees at Pan Cemetery.
6. **Scout Project Update:** none
7. **Keyes Farm Update:** B. Busch will contact Bob Pace for an update. The town received pictures of the plaque that was given to the Bonazolli family.
8. **NRHD Certificate Frames:** Members decided on a plain black frame with a white mat. Three frames have been purchased but additional frames can be purchased if needed down the road.