

**Public Ways Safety Committee  
Minutes  
Bolton, Massachusetts  
October 10, 2018**

**Members present:** Mary Ciummo, Mike Keller, Holly Lauer, Leslie Breeze.

The meeting was called to order at 7:05 p.m.

The minutes of the June 13, September 12 and 27, 2018 meetings were reviewed and approved.

**Review meeting with DPW:** the Committee has a good working relationship with DPW and felt that the meeting went well.

**Line painting estimate costs:** Based on the estimated cost figures in the Traffic Line Inventory spread sheet provided to us by DPW, the total estimated cost of painted fog lines on our 12 budgeted roads, including double center lines on Manor Road and a small section of Sugar Road is \$7,788.15. West Berlin Road, which is also painted, was not included on the list. This leaves little money left for signage, which runs \$100 - \$150 per sign. The Committee agrees that we should increase our budget of \$8,100 for FY20. Holly will email Leslie Caisse for a copy of the Traffic Line Inventory spread sheet, making a note of the exclusion of West Berlin Road, and Leslie will email Chief Nelson to ask his officers when out on patrol to make note of signs that need replacing.

**Wide-neck intersections inventory:** per Joe Lynch's request, the Committee will compile a list of all these intersections. A street list was reviewed by the Committee who began identifying intersections that were wide-neck or double barrel.

**Complete Streets:** Mary reported back to the Committee what transpired at the kick-off meeting for Tier 2, the Prioritization Phase. Three of PWSC's reports (Main Street Safety Task Group, Existing Sidewalks, and Mobility), along with other town reports, plans and studies, were reviewed by Howard Stein Hudson. The project manager from HSH is Elizabeth Flanagan. The schedule for the Prioritization Phase follows: early November a WikiMap for community input will be available on the Town website along with a paper copy in designated areas such as the senior center. Mid-November (before Thanksgiving) a public information meeting will be held. Data from the WikiMapping will be shared, along with additional mapping. HSH will then compile all public input, do a detailed analysis of all data, and draft a comprehensive report for Town review. April 1<sup>st</sup>, submission date for the finalized Tier 2 report for approval by MassDOT. May 1<sup>st</sup>, a quick turnaround of one month to apply for Tier 3, the funding phase. Tier 3 funding

is highly competitive, with a couple of towns going for a second round. MassDOT will be looking for big impact projects that will incorporate improvements for pedestrians, cyclists, and mass transit. It could take about 6 weeks to process and approve funding so that it is possible that Bolton could have a project funded for summer 2019. Design is not included, but that cost could be funded under Chapter 90 money. Tier 3 money can fund one project or several.

**2018 Moving Together conference:** There are several sessions that would be of benefit to the Committee. Holly will attend. Mary will ask Don Lowe for funding approval.

The meeting adjourned at 8:20 p.m.

Minutes submitted Mary Ciummo.

*M. Ciummo*  
*B. Breeze*  
*H. C. M. Lowe*  
*D. O'Neil*