

**Public Ways Safety Committee
Minutes
Bolton, Massachusetts
December 8, 2022**

Members present: Mary Ciummo, Holly Lauer, Michael Keller, Steve McKeown and Shandy Carpenter

The meeting was held online via Zoom and called to order at 7:05 p.m. The minutes from our November 10 meeting were approved.

Sign request process discussion - The committee discussed sign request process recommendations for DPW Superintendent, Randy Heglin including:

- DPW is the administrating department
- Advisory group to be comprised of DPW, Police, Fire, and PWSC
- Develop a sign request form available as a hyperlink on the DPW web page, to be filled out by resident
- Advisory group to meet to discuss issues and arrive at a decision
- DPW to notify the resident of the decision
- DPW to Selectboard for approval
- DPW to notify the resident of the final decision

Schedule meeting with Town Administrator – The committee discussed scheduling a meeting with Don Lowe, possibly on January 26th/February 9th.

Master Plan update – Committee discussed Complete Streets updates including Harvard TIP grant new shared pathway plans, FSS Robotics school traffic considerations report to Steering Committee on December 9th.

The meeting adjourned at 8:01 p.m. Minutes submitted Shandy Carpenter