

**Public Ways Safety Committee
Minutes
Bolton, Massachusetts
February 23, 2022**

Members present: Mary Ciummo, Michael Keller, and Holly Lauer

The meeting was held via Zoom and called to order at 7:08 p.m.

The minutes from our February 9, 2022 meeting were reviewed and approved.

Review of meeting with Don Lowe: Committee was pleasantly surprised by Don's assessment of the process the Town has been dealing with citizen sign requests. Committee feels they can make a clear process recommendation for sign requests. They also appreciated his incite in the proposed large development in Lancaster and its comparison to past large developments in nearby towns.

Traffic sign request process: Committee revised the proposed process for sign requests that it had been working on, taking into account the Town Administrator's input. Sign requests from public citizens will go to PWSC. An online form is also to be created for the town website. Committee voted unanimously to update the memo of the process to be sent to DPW director Randy Heglin and Police Chief Nelson.

Update traffic Rules and Order: Committee has concerns about sign updates to the Town's Traffic Rules and Order. Mary looked over the current listing on the town website and found there were more deficiencies than the committee has aware of. The new light at Wattaquadoc and Main and various parking signs have not been updated in the document. Committee will notify the Select Board that the Traffic Rules and Order needs updating.

Lancaster development – letter of concern: Committee would like to write a letter of concern to the Lancaster Select Board and their Planning Committee, but would like to reach out to Chief Nelson and Randy Heglin for their input. Committee is concerned with increased traffic from trucks using 117 to access 495. Mike agreed to reach out to Chief Nelson, and Mary will reach out to Randy about what they would request or recommend for the letter.

The meeting adjourned at 7:53 p.m. Minutes submitted by Holly Lauer