



# Bolton Parks & Recreation Commission

## Meeting Minutes

Date:	Tuesday, September 10, 2019
Time/Location	7:00 p.m. Selectman's Room, Town Hall
Commissioners Present:	Laura Roberts, Linda Herbison, Lauren Cilley, Ed Sterling, (Parks & Rec Coordinator Ali Webb)
Guests:	Bolton Conservation Trust - Burt Shnitzler & Dan Gaffney
Next Meeting:	Tuesday, October 8, 7pm

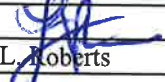

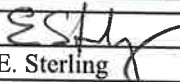
### Agenda Items

	Agenda Item	Action
1	<p>Approve Minutes from August 13, 2019 Minutes</p> <ul style="list-style-type: none"> <li>Minutes were approved</li> </ul>	
2	<p>Town Common - Bolton Conservation Trust</p> <p>Bolton Conservation Trust have kindly gifted the pavillion to the town, P&amp;R need to ensure we note Mass Cultural when the pavillion is used.</p> <p>The Trust still wish to purchase and gift 4 picnic tables for the common. Commision looked at options, and all agreed on, - Metal tables 8ft with wheelchair space. Trust to order.</p> <p>The Common's Natural Play area has started, with ground grading. Selectmen have requested plans updates before the next stage is built.</p> <p>Portable Stage also gift to the town. Storage is 2 boxes. Key to be cut for P&amp;R to have access to the storage shed. Stage suitable for outside weather, moveable.</p> <p>Tree Lighting - Permanent tree to possibly be planted. Tree ornaments in storage at DPW.</p> <p>Dog waste bags - Rebecca CC has some.</p>	<p>Ed to approach local tree company request tree.</p> <p>Ali to see Rebecca</p>
3	<p>Field and Event Requests</p> <ul style="list-style-type: none"> <li>Club Scout Pack 37</li> <li>Tinkergarten</li> <li>Bolton &amp; Harvard Open Studios</li> <li>NGL</li> <li>NYL</li> </ul> <p>Board motioned for Ali to approve all field requests going forward. Laura moved to approve, Linda seconded. Unanimous approval.</p>	<p>Ali to contact all requests and approve them.</p> <p>Note NYL need to adjust use of Derby on 10/26</p>
4	<ul style="list-style-type: none"> <li>Mosquito Concerns for Playing Fields</li> </ul> <p>Commission discussed town athletic field and concerns raised about spraying for mosquitoes, in the light of the EEE outbreak.</p> <p>We need to have a clear plan of action for future years. Plans to work with BOH on action plan. Plus article for Town Meeting re Mosquito Control.</p> <p>State aerial spraying set to take place on parts of Bolton over coming days, Forbush is outside of aerial spraying, so if BOH, BOS give permission, P&amp;R to approve spraying by BYSA.</p> <p>Linda moved to approve, Ed seconded. Unanimous approval.</p> <p>Commission also want to remind field users that even with spraying, personal precautions as set in State guidelines should still be used.</p>	<p>Ali - Email, youth sports with precautions.</p>

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5	<p>Property Updates</p> <ul style="list-style-type: none"> <li>Memorial Field Lighting Project</li> </ul> <p>Laura and Ali meet with Joe Lynch to discuss issues irrigation system following work on Baseball Lights, Memorial Field. Concerns were raised over damage to irrigation. Emails since from Heather March Takle have updated us that all repairs have been done to the irrigation, in partnership with Dale Dimeco.</p> <p>Commission recommends that lamp poles not to be brought in once ground frozen.</p> <ul style="list-style-type: none"> <li>Murphy Basketball Court</li> </ul> <p>Laura updated the commission on vandalism to the light timer for the basketball court, and that Joe Lynch is getting a quote for a bigger/strong metal box to house the timer.</p> <p>Advisory to be asked for monies.</p> <ul style="list-style-type: none"> <li>Tower Field</li> </ul> <p>Commission updated on Tower Field Renovation in partnership with NYL. Conversation has approved the project work. NYL is now meeting with Joe Lynch to review plans in light of DPW concerns.</p> <p>Commission discussed the need to review part of NYL Proposal, approved at 6/6/19 meeting, where it requests that NYL can charge other groups to use the field once renovated. This needs to be discussed further with NYL.</p>	<p>Ali to email DPW for update on Lighting Project, Timer Box and Tower Field Renovation.</p>
6	<p>Discussion on Field Use Policies</p> <p>P&amp;R to review rules &amp; Regs as they have out of date information.</p> <p>Look at different types of applications.</p>	<p>Ali to email local towns re rules.</p> <p>Ali to upload regs to google docs.</p>
7	<p>Summer Concerts and Cultural Grant</p> <p>Culture Concert - grant</p> <p>Commission agreed to run concerts again in 2020 - Sunday 6pm</p> <p>Look for ways to increase attendance. Ice Cream truck/food truck/food opportunity.</p>	
8	<p>Halloween Planning</p>	<p>Linda to contact Political Figures</p> <p>Ed to look for Master of Ceremonies</p> <p>Laura working on Fliers</p> <p>Ali to follow to do list for volunteers, trick or treating</p> <p>lane participates marketing.</p>
9	<p>Other Items</p> <ul style="list-style-type: none"> <li>New Ideas</li> </ul> <p>Tree Lighting partnership - plan to work with Bolton Conservation Trust this year.</p> <p>Town Wide Yard Sale -Commission happy to approach Bolton Local to offer to run this in 2020. We hope to have an online registration form.</p> <p>Look at Spring dates, consider when Trinity Church's Shop for Free, Library's Book Sale.</p> <ul style="list-style-type: none"> <li>Social Media Outlets</li> </ul> <p>Nextdoor, Facebook</p>	<p>Ali to contact Bolton Local.</p> <p>Ali to look into have a Commission profile on Nextdoor.</p>
7	<p>Items for next agenda</p> <p>Lifeguards pay</p>	
7.	<p>Next Meeting: Tuesday, October 8, 7:00 pm</p>	

#### Approved Meeting Minutes

Initials					
Commissioner	L. Roberts	L. Cilley	L. Herbison	E. Sterling	

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