



Bolton Parks & Recreation Commission

Meeting Minutes

Date:	Tuesday, January 8, 2019
Time/Location	7:00 p.m. Library Meeting Room
Commissioners Present:	Laura Roberts, Linda Herbison, Lauren Cilley
Guests:	Jason Reese, Boys Lacrosse
Next Meeting:	Tuesday, March 12, 7:00 p.m., Town Hall upstairs

Agenda Items

	Agenda Item	Action
1.	Approve Minutes from December 6, 2018 Minutes <ul style="list-style-type: none"> Minutes were approved 	
2.	Field and Event Requests <ul style="list-style-type: none"> Girl Scouts will have a drive through cookie sale on the Common on January 19 	
3.	Nashoba Lacrosse <ul style="list-style-type: none"> Jason Reese from Nashoba Lacrosse discussed Tower Field and Derby Field with us. His organization is working on adding a fence at Tower Field. Laura will put him in contact with Joe Lynch from DPW so they can work together on this. Nashoba Lacrosse will put together donations and possibly a grant to fund this fence. This will increase safety for the players and for drivers on 117. We discussed possible solutions for the rocks and divots in Derby Field. This important project will be expensive and time-consuming but it is important to the safety of our athletes. In the future, Nashoba Lacrosse would also like to add a storage shed at Tower. 	
4.	Updates from Commissioners <ul style="list-style-type: none"> Budget: <ul style="list-style-type: none"> There is a meeting with Advisory on January 16. Before this, Laura will answer questions sent by Craig Lauer, our Advisory liaison. Property Updates: <ul style="list-style-type: none"> Some of the sprinkler heads at Memorial Field are damaged or incorrectly placed. Bolton Youth Baseball uses their own funds and labor to keep the fields in pristine condition, and working sprinklers are important for this. Parks & Rec voted to fund this repair out of our Equipment budget. Laura will notify Pete Rogers and DPW so that this project can begin. Event Updates <ul style="list-style-type: none"> Parks and Rec voted to approve the 2019 swim lesson schedule and the revised registration form. Laura will update the town website with these documents and put out a Facebook post. Swim Lesson & Camp Registration will be held March 16. Linda will invite Macey MacAskill, our other swim teacher, to attend. The Easter Egg Hunt is scheduled for Saturday, April 20. Lauren agreed to head this up. We will discuss details at our March 12 meeting. Tammy Ballard agreed to head up the summer concert series, working with Allison Bush who will research bands to perform. 	<p>Laura will contact DPW about the sprinkler repairs and the Tower Field fence.</p> <p>Linda will invite Macey MacAskill to the swim lesson and camp registration event.</p> <p>Lauren and Laura will attend the January 16 Advisory meeting.</p>

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5.	Parks & Recreation Annual Report <ul style="list-style-type: none"> We reviewed the draft annual report that Tammy had written and made some minor updates. We voted to approve this report. Laura will make the final updates and submit the report. 	Laura will submit the report.
6.	Items for next agenda <ul style="list-style-type: none"> Plan Easter Egg Hunt Update on 2019 swim lesson program 	
7.	Next Meeting: March 12	

Approved Meeting Minutes

Initials					
Commissioner	K. Regan	L. Cilley	L. Herbison	L. Roberts	T. Ballard