



Bolton Parks & Recreation Commission

Meeting Minutes

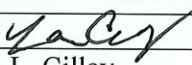


Date:	Thursday, December 6, 2018
Time/Location	7:00 p.m. Houghton Building
Commissioners Present:	Laura Roberts, Linda Herbison, Lauren Cilley
Guests:	
Next Meeting:	Tuesday, January 8, 7:00 p.m., Bolton Public Library

Agenda Items

	Agenda Item	Action
1.	Approve Minutes from November 1, 2018 Minutes <ul style="list-style-type: none"> Minutes were approved 	
2.	Field Requests <ul style="list-style-type: none"> None 	
3.	Updates from Commissioners <ul style="list-style-type: none"> Budget: <ul style="list-style-type: none"> Our budget has been submitted with a request for a Parks & Rec coordinator and a request for the same cost of living raise for lifeguards and swim teachers as other town employees received. For all other items we requested level funding. Property Updates: <ul style="list-style-type: none"> When Cove Portapotties picked up the portapotties from Forbush and the lacrosse fields, deep ruts were left in the fields that will need to be repaired. Laura discussed this with Mike Cove, and he would like to repair the ruts himself instead of paying to have them repaired. Laura has passed this to DPW and asked Joe Lynch to coordinate this with Mike. Resurfacing and repainting the Murphy Court is waiting for DPW to get an estimate of what it will cost. Murphy Insurance has offered to contribute to this project. Musical instruments have been installed on the Common as an Eagle Scout project. Tammy worked with donors from Cabelas to install extensive Christmas decorations on the Common. These decorations will be stored in the Memorial Field fieldhouse. We will need to find volunteers to help take down these decorations after Christmas. 	<p>Lauren will investigate snowshoeing vendors</p> <p>Linda will get the new swim lesson schedule created and posted in preparation for March signups.</p>

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	<ul style="list-style-type: none"> Event Updates <ul style="list-style-type: none"> Lauren is looking into a place that might rent snowshoes for a snowshoeing event. This event might include tiki torches and we hope it will take place on a full moon to have more light. Cub Scouts and Girl Scouts are interested in selling hot chocolate for any event we have on Common. Tree Lighting has been delated for 2 weeks because of weather. We discussed the idea of box sledding on the hill on the Common, but at this time there is no Commissioner to available to take the lead on planning the event. The Easter Egg Hunt is scheduled for Saturday, April 20. Laura checked with Little League and this will not conflict with their opening day. Alison Bush is interested in helping with the summer music series again. We are waiting to hear about the grant that Tammy applied for. <p>Swim lesson registration is scheduled for Saturday, March 16 as part of a camp fair. Linda needs to prepare next year's schedule.</p>	
4.	Parks & Recreation Annual Report <ul style="list-style-type: none"> Tammy is working on the narrative part of this report. We brainstormed about the mission, priorities, and accomplishments of Parks & Rec. We want to cover the expanded activities and grant writing we could do with a paid Parks & Rec coordinator. This is due January 16, 2019. 	Tammy will draft the narrative so we can review it at the January meeting.
	Items for next agenda <ul style="list-style-type: none"> Review annual report. Plan Easter Egg Hunt Update on 2019 swim lesson program Strategize on priorities for remaining budget. 	Laura will finalize this request.
6.	Next Meetings: Tuesdays January 8, February 12, and March 12 <ul style="list-style-type: none"> Our meetings are moved to Tuesdays for the next 3 months 	

Approved Meeting Minutes

Initials					
Commissioner	K. Regan	L. Cilley	L. Herbison	L. Roberts	T. Ballard