



Bolton Parks & Recreation Commission

Meeting Minutes

Date:	October 13, 2020
Time/Location	7:00 p.m. Zoom Meeting
Commissioners Present:	Ed Sterling, Lauren LaRosa, Greg Kabachinsk; Lauren Cilley didn't attend as she was sick
Guests:	
Next Meeting:	Tuesday, November, 10 th , 2020

Agenda Items

	Agenda Item	Action
1.	Approve Minutes from September 10th, 2020 meeting <ul style="list-style-type: none">•	Approved
2.	Field and Event Requests <ul style="list-style-type: none">• None	
3.	<p>Lisa introduced herself to the members and described her involvement with parks and recreation over the years. She will be working Monday Tuesday and Thursday 9am-12pm.</p> <p>Updates on all field conditions & communications We have heard that the softball field is in poor condition, and often muddy. A group from Stow asked to use the softball field and they were grateful for the opportunity to use it. We are not sure if the recent culvert replacement on Wattaquodack Road will help drainage on the field. It has been a dry summer so the softball field was more usable than normal.</p> <p>Pickup soccer games with unmasked teenage players have been observed at Forbush field. It is unclear if the Bolton Police will be willing to stop and issue verbal warnings. It was agreed that as soon as the soccer season is over (after the first weekend of November), the nets should be collected and locked in some way.</p> <p>Pete Rogers visiting the meeting said a light is burned out by a tree at Memorial Field. He will send a picture to Ed, who will forward a request to DPW to replace the bulb.</p> <p>It was agreed to remove one port-a-potty toilet from Memorial Field, as it is unnecessary. The one remaining toilet will be enough.</p> <p>Pete Rogers will meet Monday at 7pm, with Lisa and Lauren, online on Zoom.</p>	

7:30 – Updates on pesticide use on Town properties

Cons. Comm. is expecting Parks and Rec. to develop vegetation management plans (VMP) for park and sports properties that are beside wetlands. Ed and Lisa will meet with Rebecca Longvall of the Cons. Comm. to obtain maps of the wetland areas of concern on Bolton sports fields and park. We believe their areas of concern are Memorial Field, Forbush Field, and the Town Common. This is necessary to understanding how we need to prepare a vegetation management plan for the Common and our sports fields.

As a tangent to the discussion about the Forbush Field VMP, Ed described the over-capacity parking he observed along Forbush Road. He met with state agency DCAM, the landowners of the vacant field adjacent to the soccer parking area. DCAM was receptive to a proposal to expand the parking lot, at Town expense. BYSA showed little interest in expanding the parking area when Ed contacted them. Greg suggested we might consider a larger proposal to use the vacant field for extra soccer playing fields. Lisa will put it on our long range planning list for now.

Discussion on Recruitment of another Commissioner

The Commission is seeking another member to fill Laura Roberts vacant position. Lisa will check with Kristen in HR about newspaper advertising, and then ask Lauren Cilley to repost on Bolton social media.

Discussion of Putting up Halloween inflatables at Town Common

Ed to check the CONEX container at the landfill on condition of Halloween inflatables. Can use electricity there to test inflatables. Greg decided not to contact vendors and real estate companies, as neighborhoods seem to be doing well organizing their own festivities.

Discussion of Holiday Tree Lighting event

We will decorate the Common holiday tree and pavilions the first week after Thanksgiving. Lisa and contact high school students again (through Ali if needed) who can assist putting up the tree ornaments.

Review of Porta potty budget

Under Purchase of Services, the port-a-potty expenses have used about 36% of that line item.

General financial update

The overall Park-and Rec. expenses YTD have consumed about 33% of our FY2021 funds. Lisa will check on the balance in our Parks and Rec. Revolving Fund.

The Triple contract is going to end this fall, so Lauren R. will check on other teams interested in playing baseball in Bolton.

	<p>New Business</p> <p>Lacrosse coach called wants a new sign/banner on their fence announcing registrations. An informal vote was taken and no Commissioner objected to a registration banner being put up. Ed can check with Don Lowe on whether Selectmen could approve it.</p> <p>New trees should be planted at the Common. Several trees have failed and are standing only with bracing. Ed will speak with Stephen Schneider again about the timing of planting replacements.</p> <p>Lynn Dischler and her garden group with watering plants at the Common this Friday. Lisa to ask DPW to close the pump down not earlier than Oct. 24th</p>	
6.	<p>Items for next agenda</p> <ul style="list-style-type: none"> • Holiday tree & Pavilion decorated in November • Vegetation management plan clarification • Summer & Fall sports wrap up-what was learned 	
7.	Next Meeting: Tuesday, November 10th 2020 7:00 pm	

Approved Meeting Minutes

Initials	<i>LL</i>	<i>LC</i>	<i>GK</i>	<i>ES</i>	
Commissioner	L. LaRosa	L. Cilley	G. Kabachinski	E. Sterling	