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|  | Bolton Parks & Recreation CommissionMeeting Minutes |

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| **Date:** | June 22nd, 2021 |
| **Time/Location** | 7:00 p.m. Zoom Meeting |
| **Commissioners Present:** | Ed Sterling, Greg Kabachinski, Lauren LaRosa, Tara Basta, Larry Cedrone |
| **Guests:** |  |
| **Next Meeting:** | Tuesday, July 13th, 2021 |

### Agenda Items

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|  | **Agenda Item** | **Action** |
| 1. | **Approve Minutes from May 11th, Meeting**   * Minutes were approved | Approved Unanimously |
| 2.  3.  4.  5. | **Field and Event Requests:**  **Nashoba Baseball Camp, Memorial Field, 7/12-15, 9-2:30PM**  **Bolton Backyard, Town Common, 8/21,8/28 & 9/11, 9-2**  **BYBS, Lighting Ceremony, 7/17**  **Master Plan Steering Comm mtg & sign, 7/17, 11-4- cancelled until Fall**  **Discuss Summer Concert Plans**  **Nashoba Valley Concert 7/18, 6:00PM – cost $500**  **Crocodile River Music 7/25, 6:00PM – cost $850**  **Robert Clark Magician 8/1, 6:00PM – cost $500**  **Waquasack family singers 8/22, 6:00PM – cost $350**    **Vote on purchases for remaining fiscal year**  **Skating rink liner- $300**  **Basketball Rims - $100**  **Stuff for Summer Camp - $500**  **Benches Town Common - $350 each**  **Welcome Sign - $60**  Persons Park cottage: the demolition permit was approved by our Commission in April, but we have not submitted it to the Building Inspector pending negotiations with the Bolton Historical Commission (BHC). BHC is entitled to an up to 6-month long historical review of the property, and Ed has received a proposal from BHC on how to proceed. He will distribute that to our members with his comments by July 5th. The cost of the demolition is not in the current FY2022 budget, so that will be a consideration in terms of timing.  Vegetation Management Plan: We still need to write up an Operations and Management plan (O&M Plan) for Town Common. Right now, the grass is looking brown and some weeds are appearing. Dan Gaffney called Ed and expressed concern about the condition of the lawn, esp. since we have asked Emerald Acres to hold off pending the O&M Plan and Cons. Comm. Approval. Dan is concerned about soil conditions and asked that it be addressed in the O&M Plan. Ed to work on this immediately. Irrigation would help the Common lawn as it does the sports fields at Forbush and Memorial. The existing well at Town Common is not capable of supporting irrigation according to Dan, and a new well would have to be dug. This would be something for a future Town Meeting to approve | Approved Unanimously  Approved Unanimously  Approved Unanimously  Approved Unanimously  Approved Unanimously  Approved Unanimusly |
|  | Post Meeting action items review:  Lisa – disseminate summer programs dropoff and pickup with parents and counsellors  Lisa – confirm with concert performers the approval of the Commission  Lisa – ask performers if they want or need the stage system at the Common Pavilion  Lisa – arrange for the purchases of end-of-year expenditures  Lisa – contact DPW if there is anything we can do about sprinklers running in the rain  Lisa – get new sign backdrop printed  Ed – get magnets to Lisa for new sign  Ed – finish Town Common O&M Plan, work with Dan Gaffney to review it  Ed – review and comments on Persons Park demolition proposal, distribute to our commissioners |  |
|  | **Meeting ended at 8:08PM** |  |
| 6. | **Items for next agenda**   * Program updates * Summer Concerts * Event Approvals |  |
| 7. | **Next Meeting: July 13, 2021, Tuesday, 7:00 pm** |  |

### Approved Meeting Minutes

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| **Initials** | *ES* | LC | GK | LL | TB |
| **Commissioner** | E. Sterling | L. Cedone | G. Kabachinski | L. LaRosa | T. Basta |