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|  | Bolton Parks & Recreation CommissionMeeting Minutes |

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| **Date:** | November 9, 2021 |
| **Time/Location** | 7:00 p.m. Zoom Meeting |
| **Commissioners Present:** | Ed Sterling, Greg Kabachinski, Lauren LaRosa, Larry Cedrone, Lisa Shepple-Coordinator |
| **Guests:** | Chris Soucie, Sean Trainor |
| **Next Meeting:** | Tuesday, December 14th, 2021 |

### Agenda Items

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|  | **Agenda Item** | **Action** |
| 1. | **Approve Minutes from October 12th, Meeting**   * Minutes were approved | Approved |
| 2.  3.    4.  5.  6. | **Discuss/vote Proposal from Northeast Eagles** Approved as long as Don Lowe & Selectboard doesn’t need to approve it. Lisa or Lauren – develop a contract for the 3 year agreement NE Eagles is asking for. See if Don Lowe/Selectman needs approval. Sean / Chris could do contract.  **Update on Person Park** Price an asbestos test for Persons cottage. Probably will involve inside access unless we can limit it to the roof shingles. I bet we can’t do that, they probably need access to whole house and basement in order to say it is clean. Will cross that bridge once they are hired.  **Discuss Long Range Budget**  Lisa – work on irrigation proposal, and well drilling. Sullivan well drillers of Lancaster are probably the best. Ed – ask Kristen (HR) about increasing Lisa’s hours to full time. What do we need to do?  Ed – call around to see the hours of rec coordinators in nearby towns, get hours and salary information  **Halloween Overview**  All went well. Almost 500 kids attended, lots of people. New route on pavement worked out great. The parade ended on the side of FSS school. Lisa – just get Halloween 2022 on the calendar. Saturday Oct. 22 2022, rain date Oct. 29th.  **Discuss plans for decorating & approval to purchase items.**  December 4th, 5-7pm at Town Common. Set up artificial trees & garland for common. NRHS Chorus singers. Joel for music, Boy Scouts have hot chocolate & baked goods, Girl Scouts had games & gave out hand warmers & glow sticks. Bon Fire with old oil tank and wood pallets. Spend up to $500 for Christmas/holiday decorations and lights.  Ed – call Chip Durant, go to Pond Park with Chip, deal with the electric box, possible timer. Get key. get pickup truck Friday 19th to move the fake trees etc. from transfer station to Town Common. call Bob Johnson, get commitment from him to play Santa, contact Fire Department, are they willing to own the entire “bonfire” including cleanup? | Approved by P&R  Lisa will call for asbestos test      Approved to purchase |
| 7. | **Discuss New Programs/Summer**  Teaming up with Westboro Swim/tennis to offer classes, swim/gym/yoga  Baseball camp in March in NE Eagles cages  Preparing for Summer camps, hopefully registration opens in January |  |
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|  | **Items for next agenda**   * Summer Programs Plans |  |
|  | **Next Meeting: December 14, Tuesday, 7:00 pm** |  |

### Approved Meeting Minutes

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| **Initials** | *ES* | LC | GK | LL |  |
| **Commissioner** | E. Sterling | L. Cedrone | G. Kabachinski | L. LaRosa | T. Basta |