



Bolton Parks & Recreation Commission

Meeting Minutes

Date:	April 14 th 2020
Time/Location	7:00 p.m. Remote Zoom
Commissioners Present:	Ed Sterling, Linda Herbison, Lauren Cilley, Greg Kabachinski, Laura Roberts, Ali Webb (P&R Coordinator)
Guests:	

Agenda Items

Agenda Item	Action
Approve Minutes from March 10th, 2020 Minutes Minutes were approved	
Property Update Covid-19 Action Plan. Commissioners discussed what to do with fields on 5/4/20, currently the date that the state has for reopening builds/schools/businesses etc. The commission agreed if school closing were extended then the sport fields should remain closed too, and with thoughts that DPW would need time to ramp up work to get fields ready to be used, plus a feeling that opening should be a gradual process the Commission decided to review field opening at the next meeting 5/14/20, even if schools returned on 5/4/20. If all restrictions due to Covid-19 are lifted before 5/14/20, the commission will hold an emergency meeting to address field closing. Memorial Light Project update. Lights installation is completed. Review of field conditions following this project has begun. Irrigation system has been inspected by DiMeco and all is working correctly. Joe Lynch has reviewed the field as part of spring field opening plans and BYBS have a list of action points to do, emailed today, Joe will review and approve for opening. Murphy's Light. Advisory added an additional \$425 to P&R Y21 budget to cover light repair.	
Financial Update Parks and Rec budget remaining \$5235. There will be little outgoings for the remainder of this year due to cancelations during Covid-19 restrictions. Discussion on whether Bolton youth sports may need support if spring seasons get completely cancelled.	
Swim Program Online payment. The commission reviewed the proposed online payment page. Amendments; add Liability form, and change Preferred Class drop to have all classes with times for people to choose, then delete preferred class time. Covid-19 Plan. Look at recommended guidelines from Mass.gov, Parks & Rec Dept, and DCR. Review beach opening and swim program at May meeting. Current sign ups - 23 children.	
Continue to Review & Revise Field Use Policies and Fees Final review of Bolton Parks & Recreation Rules and Regulations.	

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	<p>Agreement on field fees. Final document attached. <i>Motion Proposed by: Linda Herbison</i> <i>Seconded by: Laura Roberts</i> <i>Unanimous vote.</i></p>	
	<p>Events</p> <p>Memorial Day. Ed will reach out to Don Baum to confirm Parks & Rec's involvement with the day. DPW has ordered flag sticks and flowers. Bolton Access TV are happy to film, especially if there needs to be social distancing.</p> <p>Summer Concerts. Cancel this year's concerts due to unknown Covid-19 restrictions that may be in place during the summer.</p>	
	<p>New Business</p> <p>Sheep Ring Field. Any thoughts on needing to provide Sheep Ring as a sports field? The Commission decided during this time we had no sports needing to utilize this space currently.</p> <p>New Commissioner. Laura and Lauren will continue to speak to interested people, and invite them to the next meeting.</p>	
	<p>Items for next agenda</p> <p>Covid-19 Actions for Field and Beach Opening, plus Swim Lessons.</p>	
	<p>Next Meeting: Tuesday May 12th, 7:00 pm</p>	

Approved Meeting Minutes

Initials					
Commissioner	L. Roberts	L. Cilley	L. Herbison	E. Sterling	G. Kabachinski