



Bolton Parks & Recreation Commission

Meeting Minutes

Date:	November 12th 2019
Time/Location	7:00 p.m.
Commissioners Present:	Laura Roberts, Lauren Cilley, Ed Sterling, Linda Herbison, Greg Kabachinski (Ali Webb P&R Coordinator)
Guests:	Erika Mond, Rebecca Whittemore, Liz Schoepke, Perquita Loring, Micheal Gore, Pete Rogers, Vince LaRosa
Next Meeting:	December 10th 2019

Agenda Items

Agenda Item	Action
Approve Minutes from October 2019 Minutes <ul style="list-style-type: none">Minutes were approved	
Natural Playground at the Town Common - BCT & The Golden Turtle Robotics Team. <p>Presentation from The Golden Turtle Robotics Team, copy of the presentation attached to minutes.</p> <p>BCT will provide trained people to install for spider web climbing rope.</p> <p>Liz has been talking with The Natural Play Company in NH.</p> <p>Letter provided by BCT to support project.</p> <p>Proposal for spider web climbing net to be built within the natural play area at the town common, with approval from the Selectmen, and with the condition of a playground inspector, inspecting on completion.</p> <p>Ed proposed, Lauren 2nd, unanimous.</p>	Ali - to help put together pack for Jenny/Selectmen ASAP.
Review Revised Field Use Policies and Fees <p>Policies that have reviewed/updated;</p> <p>Fee reduction for field use.</p> <p>Chemical forms to be created and included in yearly/seasonal maintenance plans.</p> <p>Tier system for field use approval, yearly, season, event or private use.</p> <p>Organizations are prohibited from subletting town fields.</p> <p>Review discussion, with BYBS.</p> <p>BYBS continually invest in Memorial Field, and this will continue to be reflected in any fee decisions going forward. BYBS currently pay no fees and the commission anticipate the same field fee for the coming year.</p> <p>BYBS subletting to Tripleplay, 2K per year, going to 3k in the future contract July 2020.</p> <p>P&R will work with BYBS and Tripleplay to ensure the new contract and conditions work for both baseball organizations needs.</p> <p>Tripleplay use the Babe Ruth diamond, with School District and BYSB.</p>	

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<p>Review and Vote on Lifeguard and Swim Instructor hourly rate. The commission discussed as part of the budget, whether they increase the lifeguard hourly pay in consideration of minimum wage increase in coming years. The commissioners agreed a 50c increase for returning lifeguards, no increase for new lifeguard. Lauren motioned to approve the lifeguard increase in addition to 2% raise. Ed 2nd unanimous</p>	
<p>Review and Vote on Proposed FY21 Budget Budget level funded. Laura motioned to approve the proposed budget FY21. Lauren 2nd unanimous</p>	
<p>Property Update Memorial Lighting update email from BYBS attached. Murphy Basketball Lights - Sign waiting on quote. Tower Field - Lacrosse Project, email attached. Town Common - Picnic tables will be purchased in the spring by BCT. Holiday Tree is in waiting to be planted ASAP. Ed working with BCT to make this happen. Persons Park - 12 x 6 sandwich signs with arrow. Ed motions for P&R to purchase sign. Greg to 2nd. unanimous</p>	
<p>Town Common Tree Lighting & Menorah The commission discussed working in partnership with BCT this year on the event. It was agreed to we would. Greg 1st Linda 2nd unanimous Event date - Saturday 7th Rain date Sunday 8th Lauren & Greg are the subcommittee to lead this event. Ed will reach out to Sam re pallets Ali to contact Stephanie Schneider about Cub Scout providing Hot Choc, and Girls Scouts for baked goods.</p>	
<p>Camp Fair Camp fair, the commission will not run a camp fair this year. It did not increase swim lesson sign ups, just made additional work. Laura Motioned Linda 2nd unanimous</p>	
<p>Wedding Request Special Event request at Town Common. Commission approved, Ali can give normal Coordinator approval.</p>	
<p>Items for next agenda</p> <ul style="list-style-type: none"> • Calendar of Events • Commission Roles 	
<p>Next Meeting: Tuesday December 10th, 7:00 pm</p>	

Approved Meeting Minutes

Initials					
Commissioner	L. Roberts	L. Cilley	L. Herbison	E. Sterling	G. Kabachinski

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