

Bolton Parks & Recreation Commission Meeting Minutes

Date:	Thursday, July 9, 201	9
Time/Location	7:00 p.m.	Houghton Building
Commissioners Present:	Laura Roberts, Linda	Herbison, Lauren Cilley, Ed Sterling
Guests:	None	
Next Meeting:	Thursday, August 13,	7:00 p.m.

Agenda Items

	Agenda Item	Action
1.	Approve Minutes from June • Minutes were approved	
2.	Basketball Court Repaving Murphy Insurance is agreeing to pay \$5000 towards repaving the Memorial Field basketball court. Since the original job quote, the actual cost has increased to \$7500 for a better paving job designed to last 10 years. We agreed to add \$2500 from our FY2020 budget to cover the total cost.	
3.	Memorial Field Basketball Court Lighting Vandalism It has been discovered that the basketball court lighting timer was vandalized. The control box was broken into, and destroyed, by unknown persons who wanted to play beyond the normal hours. This is an \$800 loss. The electricity has thus been turned off. We will investigate a more substantial control box and timer system, possibly located inside the Memorial stone house. The Police Chief wants a sign to indicate the hours of play and the rules of the basketball court. We discussed the content of the sign: Hours are 8AM to 10PM; no profanity; no littering.	Laura will contact DPW about the sign and a new timer system.
4.	Trinity Church Requesting Extra Trash Barrel Trinity Church asked that a trash barrel be installed at the path between Memorial Field and the church parking lot. Trinity is finding a lot of trash on that pathway because people are too lazy to use other existing trash cans at Memorial Field. Approved to acquire a 55 gallon trash barrel painted "TRASH" on the sides.	Laura will ask DPW to provide a new trash barrel at the connecting path.
5.	Town Beach Accidental Closing Due to Wrong eColi Reading Town Beach was accidently closed due to an incorrect reading of the eColi report from the Board of Health. The limit of 235 was not reached. Rain can increase the amount of eColi temporarily, but a single digit reading is typical. Rain triggered a retest in 24 hours, but the report was misread. The Board of Health does the water testing.	From now on, only the Board of Health will act to close the Town Beach. Laura will post the readings on our webpage.
6.	Resident wants swimming lesson refund A resident requested a refund of the fee they paid for swim lessons, claiming the closure of the Town Beach due to the eColi reading, and the sight of some dead fish, made her feel the water was unsafe. As noted above, the closing of the Town Beach was an error. A few dead fish is not that uncommon. Our written refund policy is clear, that no refunds are made after June 4 th . It was agreed that the date of the lesson could be switched, as a concession.	Linda will contact the resident about the decision.

7. Field	discussion about turning Derby Field 90 degrees south into the woods. OTH will stick to 9:00am Sundays in the Fall.	Derby: A wetlands survey would be needed first. Laura to ask DPW about sports team use of that field.
	Event Updates Summer Concerts underway on weekends. Sunday at 6:00pm. Very well attended. Some discussion about competing ice cream trucks onsite. Other Items Storage chest at town beach being replaced. No picnic tables at Town Common presently. Not clear if Bolton Cons. Trust has any plans. Port-A-Potty from COVE now at Persons Park old garage. We will not be responsible to check it's condition. The cost of moving the Persons Park sign will cost \$100. This has not been budgeted. Perhaps Friends of Persons Park? Ed found that "Railroad Park" is not possible currently. The tax taking only involves a lien, not an acquisition of land by the Town. Town Beach swim lesson payments not being recorded properly at Town Hall. Money is taken, but no forms are associated with it. Library is recording payments and names properly. We need to send a memo to the Selectmen about Halloween plans soon. There will not be a parade. No rain date planned, will be held indoors. Parks and Rec coordinator position remains open. Two persons applied but withdrew to take jobs elsewhere.	Linda working with DPW Ed will ask Boy Scouts and BCT (D. Gaffney) Linda to discuss with Linda Day and Jenny Laura re-advertised it, Town website and MMA news.

Approved	Mosting	Minutes
TIPITOYCU	Miccung	Millinges

and to become	00 100		201		
Initials	Zhull-h		XAMIN	10	
Commissioner	E. Sterling	L. Cilley	L. Herbison	L. Roberts	T. Ballard



Bolton Parks & Recreation Commission Meeting Minutes

Date:	Thursday, August 13,	2019			
Time/Location	7:00 p.m. Houghton Building				
Commissioners Present:	Laura Roberts, Linda	Herbison, Ed Sterling			
Guests:	Ali Webb				
Next Meeting:	Thursday, September	10, 7:00 p.m.			

Agenda Items

	Agenda Item	Action
1.	Approve Minutes from July • Minutes were verbally approved.	
2.	Hiring Recreation Coordinator Town Meeting approved a part time recreation coordinator. The Commission advertised for a part time coordinator, and Ali Webb responded. Ali has a B.A. degree in Art and Design. She has a high school aged child, and has experience with Nashoba Youth Hockey League. The hours of proposed work are between 10 and 12 hours per month. Linda moved to approve the hire, Ed seconded. Unanimous approval.	Ali will work at Town Hall, and will meet with Don Lowe to establish a work area and filing system. The Commission will provide her with a list of priorities to address.
3.	Persons Park parking Anonymous complaint made to Selectman J. Keep about parking problems down at the Persons Park dock. Vehicles parking right at the dock, blocking access. Children swimming off the dock. We should review signage down there about parking and swimming, with a plan to add more signs in the Spring. Question was asked about DPW plowing the Persons Park driveway in the winter; we will need to ask DPW.	Ed will check on any current signage by the Persons Park dock and report back with suggesstions. Will also ask DPW about plowing

4. Field Requests

- Bolton Youth Software is finding their field very wet, "swampy." The problem is caused by blocked culverts under Wattaquodack Hill Road with overgrown vegetation and incorrect pitch.
- Field Hockey is also unhappy with their field.
- Possibly change the orientation of Derby Field 90 degrees, to create a separate playing field, in an effort to reduce the wear and tear on the playing field.

DPW met with Mike Gorr and repairs are underway but will take 12 months. Laura, Ali and DPW met onsite to review the Derby area

5.	Updates from Commissioners	
	 Event Updates Halloween Planning for Oct. 26th event to be discussed next meeting. We 	
	need to send a memo to the Selectmen about Halloween plans soon. There will not be a parade. No rain date planned, will be held indoors.	
	0	
	Other Items	
	 New picnic table arrived at Town Beach. 	
	 No picnic tables at Town Common presently. Ed spoke with Eliz. 	
	Schoepke of the Trust. They are working with a Boy Scout to build	
	several picnic tables for the Common pavilion.	
	 Ed spoke with Martha Remington. Current Persons Park sign is OK at 	
	present location. New small sign on the road is needed saying	Ed will meet with Martha.
	PERSONS PARK to identify the park entrance.	
	 Some Town Beach swim lesson payments are not being recorded 	
	properly at Town Hall. Money is taken, but no forms are associated with	
	it. Parks and Rec personnel at the Library are recording payments and	
	names properly.	
9.	Meeting ended at 8:10pm. Next Meeting: Sept. 10 at 7:00 pm, Houghton Building, 2 nd Floor	

Approved Meeting Minutes				
Initials SWSF-		Spalma	1	
Commissioner E. Sterling	/\ L. Cillev	L. Herbison	L. Roberts	

Town of Bolton Parks and Recreation Commission Athletic Field/Facilities Application			Bolton Town Hall 663 Main Street, Bolton, MA 01740 P: 978-779-2297 F: 978-779-5461 'D(1) www.townofbolton.com Deadline			
			App F	lications r orior to th	must be receive e sports season	ed thirty (30) days a commencing.
ORGANIZATIO	ON INFORMATION		The lead on	NA CONTRACTOR		
Name LINASE	ay byds		Organization	Nashov	a Givis y	buth Lacrosse
Position/Title	Prisiduat	2 10 10 10 10 71	Website nas	hobagi	vistaciosse.	ova
Address PO (30X 194 SH	WINA 017	75	V		0
Home Phone 97	18 298 5205	Cell Phone 204	6322808	Emal	I Address nasin	ova grystax (2)
Secondary Contac	ct Name	Phone		- 1	amail.	
TYPE OF USAGE/	ADDITIONAL SERVICE	THE PARTY OF THE P			Audiess	
Org. Type	Vouth	Adult		Neigh	borhood	Other
Field/Facility Activity	House Ring H	seasin Pi	ractice		oom o	Coulci
No. of F	Participants	No. of Spi	ectators	H0 000 &	No	o. of Buses
Additional Portab	e Units Needed (Y/N)					
IELD REQUEST	e Units Needes (1714)	Dates	s Requested	CHE DEV	Loca	ation (site number)
Day of the Week	Field/Facility Sta	art Date End D	late T	Imes	No. of Users	Complete Com
Monday				lijes	No. or Osers	Game/Practice
Tuesday Wednesday	The poly and	200-	- 	0		Practice
Thursday	HINA KINA DEPT	-3014 + ACK-	2014 2:30	- 730	23	Pastice
Friday				-	<u> </u>	_ ~
Saturday	- To The	(0) 10		100	·	4, 4
Sunday		EVI 1		×		time
 Participation F Certificate of I Fee schedule 	Roster, if applicable (mo Insurance with the Tow e can be found on the Rt	ust include breakdov vn of Bolton listed as	wn of Bolton re s additional Insu ition web site	esident vs. sured or sig	. non-resident p gned Liability W	iled to the Bolton Town Hall players) /alver.
This acceptance	ify the following: inderstand and agree to olton.	uphold the Parks an	nd Recreation r	rules and r	regulations for f	field, facility and park use in
ure JUMANI	rOvota /	••••••			Losto Hos	יייייייייייייייייייייייייייייייייייייי
UTE JAMMIL	y Cyota		Data Sacalya		Date Aug	29 7019
PARTMENT USE C	y Cypta / 10	bb	Date Receive	rd:	Date Aug.	29 2019
PARTMENT USE C	y Cyota	bb	Date Receive	/	Date Hug	29 70/9 t Fee

Town of Bolton

Parks and Recreation Commission

Special Event Application

Bolton Town Hall

663 Main Street, Bolton, MA 01740 P: 978-779-2297 F: 978-779-5461

www.townofbolton.com

Deadline

Applications must be received thirty (30) days prior to the requested event date.

		pevor to te	ie request ed ev en	t date.	
CONTACT INFORMATION					
Veffe Monstad	Bolton & Harvara	Open Stud	on-Dr	06F	
Name	Organization (if applica	ble)	Profit/Non-Profit	1/1	
Co-char	www	v. boltoma	ward open	avistudios o	
Position/Title	Websi	te			
218 Sugar Rd. Batter	MA 1740				
Address	. 41 01.1		11 - 1 -		
612-817-4843	same	440	ette(a) baba	coolyvette.co	
Home Phone	Cell Phone	Email	Address	1 "	
Ann Gillespic					
Secondary Contact Name	Phone	Email	Address		
TYPE OF USAGE					
Event Type + Taiv	/ Scouts cam	ping for "	security"		
Location Requested Bolton	Common				
Event Date Sept. 28	29 Event	Time 10-40	n 9/28 - Scau	ts sleepover	
11-15 tents	UK	12-	4 on 9/29 1	UK	
No. of Participants	No. of Spectar	ors	No. of Cars/	Buses	
Entertainment Yes		Fundraiser	W		
	(No)	Concession for		(No)	
			7.770.70		
Water Needed Yes (No) Fee Charged for Event Yes (No)					
		CC CHARGE ICE	CYCIIL 16		
1					
Additional Portable Units Needed (Y/N)	Dates Reque		Loca		
1					
Additional Portable Units Needed (Y/N)	Dates Reque	sted	Loca	itiiam .	
Additional Portable Units Needed (Y/N) Additional Comments: The Special Event Application can be elemented by Bolton Town Hall. Please attach the form	Dates Reque	offbolton.com, or	Local	mailed to the	
Additional Portable Units Needed (Y/N) Additional Comments: The Special Event Application can be essention Town Hall. Please attach the formula of the property of the proper	Dates Reque	offbolton.com, or vents Application	Local	mailed to the	
Additional Portable Units Needed (Y/N) Additional Comments: The Special Event Application can be essential Event Applica	Dates Reque	officition.com, or events Application ule, clean up/trass licable	Local browght, faxed or n on: n removal plan, police	mailed to the detail if applicable	
Additional Portable Units Needed (Y/N) Additional Comments: The Special Event Application can be estable Bolton Town Hall. Please attach the formula of the Please attach the formula of the Please Breakdown of the Please attach the Technology of the Technology of the Please attach the Technology of	Dates Reque	offboltom.com, one vents Applicational income additional insure	Local browght, faxed or mon: n removal plan, police d (mandatory with use	mailed to the detail if applicable	
Additional Portable Units Needed (Y/N) Additional Comments: The Special Event Application can be ended to be added to be adde	Dates Requential to: parks@townsollowing to the Special Inportable bathroom sched sident participation, if approximation of Bolton listed as an Waiver (available online of the control of	offboltom.com, on events Application ule, clean up/trasticable additional insured at the Town Hall	Local browght, faxed or mon: n removal plan, police d (mandatory with use	mailed to the detail if applicable	
Additional Portable Units Needed (Y/N) Additional Comments: The Special Event Application can be estable Bolton Town Hall. Please attach the formula of the Please attach	mailed to: parks@towm bllowing to the Special I portable bathroom sched sident participation, if app Town of Bolton listed as an Waiver (available online of Parks and Recreation well	offboltom.com, or events Applicational, clean up/trassicable additional insured at the Town Hallosite	browght, faxed or non: n removal plan, police d (mandatory with use	mailed to the detail if applicable	
Additional Portable Units Needed (Y/N) Additional Comments: The Special Event Application can be estable Bolton Town Hall. Please attach the formula of the permit, parking plan, Breakdown of resident vs. non-resident vs. non-	Dates Requential Dates Requential Dates Requential Dates Requential Dates Date	officition.com, or events Application ule, clean up/trassificable additional insured or at the Town Hall	browight, faxed or non: n removal plan, police d (mandatory with use	mailed to the detail if applicable	
Additional Portable Units Needed (Y/N) Additional Comments: The Special Event Application can be end Bolton Town Hall. Please attach the following of the Please attach the following plan, Breakdown of resident vs. non-reduction of the Please attach the Tentertainment) or signed Liability Fee schedule can be found on the Non-profit/501c(3) certificate, if a	mailed to: parks@towm bllowing to the Special I portable bathroom sched sident participation, if app Town of Bolton listed as an Waiver (available online of Parks and Recreation well	officition.com, or events Application ule, clean up/trassificable additional insured or at the Town Hall	browight, faxed or non: n removal plan, police d (mandatory with use	mailed to the detail if applicable	
Additional Portable Units Needed (Y/N) Additional Comments: The Special Event Application can be estable Bolton Town Hall. Please attach the following plan, Description of Please attach the following: Certificate of Insurance with the Tentertainment or signed Liability Fee schedule can be found on the Non-profit/501c(3) certificate, if a Richard Comment of the Pollowing: By signing below, I certify the following:	mailed to: parks@towm bllowing to the Special I portable bathroom sched sident participation, if app Town of Bolton listed as an Waiver (available online of Parks and Recreation well applicable (mandatory to re ules and Regulatio	official to m. com, or events Applicationally the additional insured at the Town Hall site eceive reduced feeting Agreemen	browght, faxed or non: n removal plan, police d (mandatory with use)	mailed to the detail if applicable e of caterer or	
Additional Portable Units Needed (Y/N) Additional Comments: The Special Event Application can be end Bolton Town Hall. Please attach the following of the Please attach the following plan, Breakdown of resident vs. non-reduction of the Please attach the Tentertainment) or signed Liability Fee schedule can be found on the Non-profit/501c(3) certificate, if a	mailed to: parks@towm bllowing to the Special I portable bathroom sched sident participation, if app Town of Bolton listed as an Waiver (available online of Parks and Recreation well applicable (mandatory to re ules and Regulatio	official to m. com, or events Applicationally the additional insured at the Town Hall site eceive reduced feeting Agreemen	browght, faxed or non: n removal plan, police d (mandatory with use)	mailed to the detail if applicable e of caterer or	
Additional Portable Units Needed (Y/N) Additional Comments: The Special Event Application can be example and the following of the sign of	Dates Requential Dates Requential Dates Requential Dates Requential Date of the Special Institution of the Special Institution of Bolton listed as an Waiver (available online of Parks and Recreation well applicable (mandatory to not pules and Regulation of the Parks and Regulation	ofbolton.com, or events Application ule, clean up/trassicable additional insurer at the Town Hall site eceive reduced feeting Agreemer Recreation Rules at the guideline.	browight, faxed or mon: n removal plan, police d (mandatory with use) and Regulations for fie	mailed to the detail if applicable of caterer or	
Additional Portable Units Needed (Y/N) Additional Comments: The Special Event Application can be estable Bolton Town Hall. Please attach the following plan, Breakdown of resident vs. non-resident vs. non-resi	Dates Requential Dates Requential Dates Requential Dates Requential Date of the Special Institution of the Special Institution of Bolton listed as an Waiver (available online of Parks and Recreation well applicable (mandatory to not pules and Regulation of the Parks and Regulation	ofbolton.com, or events Application ule, clean up/trassicable additional insurer at the Town Hall site eceive reduced feeting Agreemer Recreation Rules at the guideline.	browight, faxed or mon: n removal plan, police d (mandatory with use) and Regulations for fie	mailed to the detail if applicable of caterer or	
Additional Portable Units Needed (Y/N) Additional Comments: The Special Event Application can be established Bolton Town Hall. Please attach the following: Open Flame permit, parking plan, Breakdown of resident vs. non-restricted of Insurance with the Tentertainment) or signed Liability Fee schedule can be found on the Non-profit/501c(3) certificate, if a Richard Special Richar	Dates Requential Dates Requential Dates Requential Dates Requential Date of the Special Institution of the Special Institution of Bolton listed as an Waiver (available online of Parks and Recreation well applicable (mandatory to not pules and Regulation of the Parks and Regulation	ofbolton.com, or events Application ule, clean up/trassicable additional insurer at the Town Hall site eceive reduced feeting Agreemer Recreation Rules at the guideline.	browght, faxed or mon: n removal plan, police d (mandatory with use) t nd Regulations for fie nes are violated, I may ne or the group.	mailed to the detail if applicable of caterer or	
Additional Portable Units Needed (Y/N) Additional Comments: The Special Event Application can be example and the following of the sign of	Dates Requential Dates Requential Dates Requential Dates Requential Date of the Special Institution of the Special Institution of Bolton listed as an Waiver (available online of Parks and Recreation well applicable (mandatory to not pules and Regulation of the Parks and Regulation	ofbolton.com, or events Application ule, clean up/trassicable additional insurer at the Town Hall site eceive reduced feeting Agreemer Recreation Rules at the guideline.	browight, faxed or mon: n removal plan, police d (mandatory with use) and Regulations for fie	mailed to the detail if applicable of caterer or	
Additional Portable Units Needed (Y/N) Additional Comments: The Special Event Application can be established Bolton Town Hall. Please attach the following: Open Flame permit, parking plan, Breakdown of resident vs. non-restricted of Insurance with the Tentertainment) or signed Liability Fee schedule can be found on the Non-profit/501c(3) certificate, if a Richard Special Richar	Dates Requential Dates Requential Dates Requential Dates Requential Date of the Special Institution of the Special Institution of Bolton listed as an Waiver (available online of Parks and Recreation well applicable (mandatory to not pules and Regulation of the Parks and Regulation	offbolton.com, on events Application ule, clean up/trassicable additional insured at the Town Hall osite eceive reduced feeting Agreemer Recreation Rules at the guideling be refused to make the second control of the guideling where the second control of the second control of the guideling where the second control of the second control o	browght, faxed or mon: n removal plan, police d (mandatory with use) t nd Regulations for fie nes are violated, I may ne or the group.	mailed to the detail if applicable of caterer or	
Additional Portable Units Needed (Y/N) Additional Comments: The Special Event Application can be end Bolton Town Hall. Please attach the following plan, Breakdown of resident vs. non-resident	mailed to: parks@towm bllowing to the Special I portable bathroom sched sident participation, if app Town of Bolton listed as an Waiver (available online of Parks and Recreation web applicable (mandatory to re ules and Regulation e to uphold the Parks and persons in the group with sion to use public areas man	offbolton.com, on events Application ule, clean up/trassicable additional insured at the Town Hall osite eceive reduced feeting Agreemer Recreation Rules at the guideling be refused to make the second control of the guideling where the second control of the second control of the guideling where the second control of the second control o	browght, faxed or mon: n removal plan, police d (mandatory with use) t nd Regulations for fie nes are violated, I may ne or the group.	mailed to the detail if applicable of caterer or	
Additional Portable Units Needed (Y/N) Additional Comments: The Special Event Application can be end Bolton Town Hall. Please attach the following plan, Breakdown of resident vs. non-resident	mailed to: parks@towm billowing to the Special I portable bathroom sched sident participation, if app Town of Bolton listed as an Waiver (available online of Parks and Recreation well applicable (mandatory to not ules and Regulation eto uphold the Parks and it persons in the group with sion to use public areas man	official ton. com, or events Applicationally the community of the Town Hall osite eceive reduced feeting Agreement Recreation Rules at the Town Hall osite eceive reduced feeting Agreement Recreation Rules at the guideline of the guideline of the refused to make the community of the guideline of the refused to make the community of the guideline of the community	browight, faxed or mon: n removal plan, police d (mandatory with use) nd Regulations for fie ness are violated, I man ne or the group. Date 9/9/	mailed to the detail if applicable of caterer or	

Town of Bolton
Parks in Recreation Commission

Special Event Application

Bolton Town Hall

663 Main Street, Bolton, MA 01740 P: 978-779-2297 F: 978-779-5461

www.townofbolton.com

Deadline

Applications must be received thirty (30) days prior to the requested event date.

Organization (If applicable) Profit/Non-Profit Position/Title Position/Title Position/Title Position/Title Phone Cell Phone Cell Phone Cell Phone Email Address Secondary Contact Name Phone Cell Phone Cell Phone Email Address Secondary Contact Name Phone Cell Phone Email Address Secondary Contact Name Phone Cell Phone Email Address Secondary Contact Name Phone Email Address No. of Cars/Buses Entertainment Yes No. of Spectators No. of Cars/Buses Entertainment Yes No. of Spectators No. of Cars/Buses Entertainment Yes No. Fee Charged for Event Yes No Additional Portable Units Needed (Y/N) Dates Requested Additional Comments: 1 Cureadu use the Common for Classes for Tinker Ruders (Author Promon Market Cars and End of Adultion Promon Profit Classes for Tinker Ruders (Author Promon Profit Cars Application Components) Bolton Town Hall. Please attach the following to the Special Event Application: Open Flame permit, parking plan, portable bathroom schedule, clean up/trash removal plan, police detail if applicable Breakdown of resident vs. non-resident participation, if applicable Certificate of Insurance with the Town of Bolton isted as an additional insured (mandatory with use of caterer or entertainment) or signed tilability Waiver (available online or at the Town Hall) Fee schedule can be found on the Parks and Recreation website Non-profit/501c(3) certificate, if applicable (mandatory to receive reduced fee) Rules and Regulations Agreement By signing below, I certify the following: I have read, understand and agree to uphold the Parks and Recreation Rules and Regulations for field, facility and part use in the Town of Bolton. This acceptance is on behalf of all persons in the group with me. If the guidelines are violated, I may be charged additional fees and future permission to use pub		ti vi		PSEWINGS 1	or to the reque	sted event a	ate.
Name Coder Independent Contractor Court of Non-Profit	CONTACT INFORMATION						
Position/Title Website Home Phone Cell Phone Cell Phone Email Address Event Type Uccation Requested Event Type Forticipants No. of Participants N					Pro-	Fit (noch	are even
Position/file Website Home Phone Cell Phone Cell Phone Email Address Home Phone Cell Phone Email Address Home Phone Email Address Home Phone Email Address Home Phone Email Address Event Type Location Requested Event Date No. of Participants N	leader la domata la				Profit/N	on-Profit	9
Address Home Phone Cell Phone Cell Phone Email Address Secondary Contact Name Phone The Or UsAGE Event Type Location Requested Botton Common No. of Participants No. of Spectators No. of Spectators No. of Cars/Buses Entertainment Yes Electricity Needed Yes No Fee Charged for Event Yes No Additional Portable Units Needed (Y/N) Additional Comments: I Our each use the Common for Classes for Time engaged to the Botton Town Hall. Please attach the following to the Special Events Application: Open Flame permit, parking plan, portable bathroom schedule, clean up/trash removal plan, police detail if applicable Breakdown of resident vs. non-resident participation, if application: Open Flame permit, parking plan, portable bathroom schedule, clean up/trash removal plan, police detail if applicable Certificate of Insurance with the Town of Bolton listed as an additional insured (mandatory with use of caterer or entertainment) or signed Liability Waiver (available online or at the Town Hall) Fee schedule can be found on the Parks and Recreation Rules and Regulations for field, facility and participations and Regulations Agreement By signing below, I certify the following: Non-profit/Solc(3) certificate, if applicable (mandatory to receive reduced fee) Rules and Regulations Agreement Date Quies and Regulations are violated, I may be charged additional fees and future permission to use public areas may be refused to me or the group. Date Received:	Position/Title	a 000117 (alkacta		inkerdatei	Dicous.	
Home Phone Cell Phone Cell Phone Email Address Feent Type Location Requested Both Town (Common Phone) Event Time No. of Participants No. of Spectators No. of Cars/Buses Entertainment Yes No Fee Charged for Event Yes No Additional Portable Units Needed (Y/N) The Special Event Application can be emailed to: parks@townofboilton.com, or brought, faxed or mailed to the Bolton Town Hall. Please attach the following to the Special Events Application: Open Flame permit, parking plan, portable bathrooms schedule, clean up/trash removal plan, police detail if applicable criticate of Insurance with the Town of Bolton listed as an additional insured (mandatory with use of caterer or entertainment) or signed Liability Waiver (vaulable) conline or at the Town Hall. Fee schedule can be found on the Parks and Recreation Rules and Regulations for field, facility and park use in the Town of Bolton. This acceptance is on behalf of all persons in the group with me. If the guidelines are violated, I may be charged additional fees and future permission to use public areas may be refused to me or the group. Date Plantament of Solton. This acceptance is on behalf of all persons in the group with me. If the guidelines are violated, I may be charged additional fees and future permission to use public areas may be refused to me or the group. Date Plantament of Solton. Date Plantament of Solton. Date Plantament or Solton. Date Plantament or Solton. Date Plantament or Solton. Date Plantament or Solton.	1 1 1 1	J BN	town II				Tarrier Street
Home Phone Cell Phone Email Address Secondary Contact Name Phone Email Address Event Type Location Requested Event Type Location Requested No. of Participants No. of Spectators No. of Cars/Buses Entertainment Yes No Entertainment Yes No Concession for Sale Yes No Water Needed Yes No Dates Requested Location Additional Portable Units Needed (Y/N) Dates Requested Location Additional Comments: I Chreached use the Comman for Classes for the Record and end of deving the Parks and Record to the Special Events Application: Open Flame permit, parking plan, portable bathroom schedule, clean up/trash removal plan, police detail if applicable Certificate of insurance with the Town of Bolton listed as an additional insured (mandatory with use of caterer or entertainment) or signed Liability Waiver (available online or at the Town Hall) Fee schedule can be found on the Parks and Recreation website Non-profit/501c(3) certificate, if applicable (mandatory to receive reduced fee) Non-profit/501c(3) certificate, if applicable (mandatory to receive reduced fee) Rules and Regulations Agreement By signing below, I certify the following: I have read, understand and agree to uphold the Parks and Recreation Rules and Regulations for field, facility and participation in the group with me. If the guidelines are violated, I may be charged additional fees and future permission to use public areas may be refused to me or the group. Date Received: Parenual by Bolton Parks and Recreation Commission Date Quite Parks and Recreation Commission Date Parks and Recreation Commission Date Received:		a ∞	HONAL	Cililato			
Secondary Contact Name Phone Email Address Secondary Contact Name Phone Email Address Event Type Event Type Event Type Event Date Event Date Entertainment Yes No. of Speciators No. of Speciators No. of Cars/Buses Entertainment Yes No Entertrainment Yes No Fee Charged for Event Yes No Additional Portable Units Needed (Y/N) Additional Comments: I Our Culdy use the Compron for Classes to Tinxerguither (with me made of the County of the C	Audi -		FMR-IN	11 = 10108	I know a You	000	Est I monself
Secondary Contact Name Phone Email Address Function Requested Botton Town Requested Phone Event Type Location Requested Botton Town Requested No. of Spectators No. of Spectators No. of Cars/Buses Fundraiser Yes No Electricity Needed Yes No Goncession for Sale Yes No Additional Portable Units Needed (Y/N) Dates Requested Location Additional Portable Units Needed (Y/N) Additional Comments: I Carcada use the Common for Classes for Tinker and end of daying the Personal For Classes for Tinker and end of daying the Personal For Classes for Tinker and end of daying the Special Event Application can be emailed to: parks@townorbolton.com, or brought, faxed or mailed to the Bolton Town Hall. Please attach the following to the Special Events Application: Open Flame permit, parking plan, portable bathroom schedule, clean up/trash removal plan, police detail if applicable Certificate of Insurance with the Town of Bolton listed as an additional insured (mandatory with use of caterer or entertainment) or signed Liability Waiver (available online or at the Town Hall) Fee schedule can be found on the Parks and Recreation website Non-profit/501c(3) certificate, if applicable (mandatory to receive reduced fee) Rules and Regulations Agreement By signing below, I certify the following: I have read, understand and agree to uphold the Parks and Recreation Rules and Regulations for field, facility and park use in the Town of Bolton. This acceptance is on behalf of all persons in the group with me. If the guidelines are violated, I may be charged additional fees and future permission to use public areas may be refused to me or the group. By signiture Mall Parks and Recreation Commission Date 9 1/ 7 1/48 Profit/Non Parks.	Home Phone					ceausi.	+ wkerchark
Event Type Location Requested Bolton Town Bolton Town No. of Participants No. of Spectators No. of Cars/Buses Entertainment Yes No. Electricity Needed Yes No. Mater Needed Yes No. Dates Requested Location Additional Portable Units Needed (Y/N) Dates Requested Location Additional Comments: I Careada use the Common for Classes for Tinkerguister (with an additional Portable Units Needed (Y/N) The Special Event Application can be emailed to: parks@townofbolton.com, or brought, faxed or mailed to the Bolton Town Hall. Please attach the following to the Special Events Application: Open Flame permit, parking plan, portable bathroom schedule, clean up/trash removal plan, police detail if applicable Breakdown of resident ys non-resident participation, if applicable of the Parks and Recreation website Non-profit/501c(3) certificate, if applicable (mandatory to receive reduced fee) By signing below, I certify the following: I have read, understand and agree to uphold the Parks and Recreation Rules and Regulations for field, facility and participation if applicable of the Parks and Recreation Rules and Regulations for field, facility and participation of applicable of the Parks and Recreation Rules and Regulations for field, facility and participation of applicable of the Parks and Recreation Rules and Regulations for field, facility and participation of applicable of the Parks and Recreation Rules and Regulations for field, facility and participation of the Parks and Recreation Rules and Regulations for field, facility and participation of applicable of the Parks and Recreation Rules and Regulations for field, facility and participation of the Parks and Recreation Rules and Regulations for field, facility and participation of the Parks and Recreation Rules and Regulations for field, facility and participation of the Parks and Recreation Rules and Regulations for field, facility and participation of the Parks and Recreation Rules and Regulations for field, facility and participation of the Receiv			Continone		Email Address		
Event Type Location Requested Bolton Town Bolton Town No. of Participants No. of Spectators No. of Cars/Buses Entertainment Yes No Electricity Needed Yes No Electricity Needed Yes No Dates Requested Location Additional Portable Units Needed (Y/N) Dates Requested Location Additional Comments: I already use the common for classes for inverguator with an end of daying the procession for the parts and for the parts and for the parts and send or daying the procession for the parts and for the parts and send or daying the procession for the parts and the parts and for the parts and the parts and for the parts and for the parts and for the parts and the	Secondary Contact Name		Phone		Fmail Address		ALL THE RESIDENCE
Event Date Mo. of Participants No. of Spectators No. of Cars/Buses Entertainment Yes No Electricity Needed Yes No Concession for Sale Yes No Additional Portable Units Needed Yes No Dates Requested Location Additional Comments: Additional Comment	TYPE OF USAGE				Entail Address	TO ALCOHOLD BY	MAZNATIWA DUMA BA
Event Date Mo. of Participants No. of Spectators No. of Cars/Buses Entertainment Yes No Electricity Needed Yes No Concession for Sale Yes No Additional Portable Units Needed Yes No Dates Requested Location Additional Comments: Additional Comment	Event Type	invera	arten Lan	tern Walk	1-000 to	211 +2000	1cma end
Event Date Mo. of Participants No. of Spectators No. of Cars/Buses Entertainment Yes No Electricity Needed Yes No Concession for Sale Yes No Additional Portable Units Needed Yes No Dates Requested Location Additional Comments: Additional Comment	Location Requested	201700	TAMA	mon		Dagrign	Savings
No. of Participants No. of Spectators No. of Cars/Buses Entertainment Yes No Electricity Needed Yes No Water Needed Yes No Fee Charged for Event Yes No Additional Portable Units Needed (Y/N) Additional Comments: I Carready use the common for classes for Toxicing after two daying him participation for Day and Special Event Application can be emailed to: parks@ttoxnfbolton.com, or brought, faxed or mailed to the Bolton Town Hall. Please attach the following to the Special Events Application: Open Flame permit, parking plan, portable bathroom schedule, clean up/trash removal plan, police detail if applicable Eretificate of Insurance with the Town of Bolton listed as an additional insured (mandatory with use of caterer or entertainment) or signed Liability Waiver (available online or at the Town Hall) Fee schedule can be found on the Parks and Recreation website Non-profit/501c(3) certificate, if applicable (mandatory to receive reduced fee) Rules and Regulations Agreement By signing below, I certify the following: I have read, understand and agree to uphold the Parks and Recreation Rules and Regulations for field, facility and participational fees and future permission to use public areas may be refused to me or the group. Signature Date Date Port Manager Parks and Recreation Commission Pate 2/17/// Profit/Nee Parks	Fuent Date	213	- CAA	Con in in in	L130 00 = 1	-30	9"
Entertainment Yes No. of Spectators Fundraiser Yes No Electricity Needed Yes No Water Needed Yes No Dates Requested Additional Portable Units Needed (Y/N) Additional Portable Units Needed (Y/N) Additional Comments: I Ouready use the Common for Classes for Turker quitter (worth permission of Comments) The Special Event Application can be emailed to: parks @townorbolton.com, or brought, faxed or mailed to the Bolton Town Hall. Please attach the following to the Special Events Application: Open Flame permit, parking plan, portable bathroom schedule, clean up/trash removal plan, police detail if applicable Breakdown of resident vs. non-resident participation, if applicable Certificate of Insurance with the Town of Bolton listed as an additional insured (mandatory with use of caterer or entertainment) or signed Liability Waiver (available online or at the Town Hall) Fee schedule can be found on the Parks and Recreation website Non-profit/501c(3) certificate, if applicable (mandatory to receive reduced fee) Rules and Regulations Agreement By signing below, I certify the following: I have read, understand and agree to uphold the Parks and Recreation Rules and Regulations for field, facility and part use in the Town of Bolton. This acceptance is on behalf of all persons in the group with me. If the guidelines are violated, I may be charged additional fees and future permission to use public areas may be refused to me or the group. FOR DEPARTMENT USE ONLY Date Received: Date Q 17 1/10 Profit/Nee Perfit				Lacine Inne	17/2/11	2 pr	
Entertainment Yes No Fundraiser Yes No Water Needed Yes No Concession for Sale Yes No Water Needed Yes No Fee Charged for Event Yes No Additional Portable Units Needed (Y/N) Dates Requested Doctor for Classes for Tinkergulation (John pamer) for Classes for Tinkergulation for Classes for Tinkergulation (John pamer) for Classes for Tinkergulation for Tinkergul			No. of 5	inectators	No	of Core / Duc	
Electricity Needed Yes No Concession for Sale Yes No Water Needed Yes No Fee Charged for Event Yes No Fee Charged for Event Yes No Additional Portable Units Needed (Y/N) Dates Requested Location Additional Comments: I already use the common for classes for Tinxerguiden (with parmeter Signature) and year tradition for classes for Tinxerguiden (with parmeter Signature). If already is the Special Events Application: Open Flame permit, parking plan, portable bathroom schedule, clean up/trash removal plan, police detail if applicable. Open Flame permit, parking plan, portable bathroom schedule, clean up/trash removal plan, police detail if applicable. Open Flame permit, parking plan, portable bathroom schedule, clean up/trash removal plan, police detail if applicable. Open Flame permit, parking plan, portable bathroom schedule, clean up/trash removal plan, police detail if applicable. Open Flame permit, parking plan, portable bathroom schedule, clean up/trash removal plan, police detail if applicable. Open Flame permit, parking plan, portable bathroom schedule, clean up/trash removal plan, police detail if applicable. Open Flame permit, parking plan, portable bathroom schedule, clean up/trash removal plan, police detail if applicable. Open Flame permit, parking plan, portable bathroom schedule, clean up/trash removal plan, police detail if applicable. Open Flame permit, parking plan, portable bathroom schedule, clean up/trash removal plan, police detail if applicable. Open Flame permit, parking plan, portable bathroom schedule, clean up/trash removal plan, police detail if applicable. Open Flame permit, parking plan, portable bathroom schedule, clean up/trash removal plan, police detail if applicable. Open Flame permit, parking plan, portable bathroom schedule, clean up/trash removal plan, police detail if applicable. Open Flame permit, parking plan, portable bathroom schedule, clean up/trash removal plan, police detail if applicable. Open Flame permit, parking plan, portable bathroom schedule, clean u				pectators -	l No	. Of Cars/Busi	23
Water Needed Yes No Fee Charged for Event Yes No Additional Portable Units Needed (Y/N) Dates Requested Location Additional Comments: I chreadly use the Common for Classes for Tinxerguiden (Location Previously Gramed) the Cart and end of daylight The Special Event Application can be emailed to: parks@townofbolton.com, or brought, faxed or mailed to the Bolton Town Hall. Please attach the following to the Special Events Application: Open Flame permit, parking plan, portable bathroom schedule, clean up/trash removal plan, police detail if applicable Breakdown of resident vs. non-resident participation, if applicable Certificate of Insurance with the Town of Bolton listed as an additional insured (mandatory with use of caterer or entertainment) or signed Liability Waiver (available online or at the Town Hall) Fee schedule can be found on the Parks and Recreation website Non-profit/501c(3) certificate, if applicable (mandatory to receive reduced fee) Rules and Regulations Agreement By signing below, I certify the following: I have read, understand and agree to uphold the Parks and Recreation Rules and Regulations for field, facility and park use in the Town of Bolton. This acceptance is on behalf of all persons in the group with me. If the guidelines are violated, I may be charged additional fees and future permission to use public areas may be refused to me or the group. Date Poate Date Date			1	Fun	draiser	Yes	No
Additional Portable Units Needed (Y/N) Dates Requested Location Additional Comments: 1 Chreadu use the Common for classes for moverculater (with permeter consumers) for classes for moverculater (with permeter classes) for moverculater (wit				The second second			No
Add itional Comments: I Aiready use the common for classes for Tinxergation (with permeter and plants) and year tradition to wick and end of daying his previously grants. The Special Event Application can be emailed to: parks@townofbolton.com, or brought, faxed or mailed to the Bolton Town Hall. Please attach the following to the Special Events Application: Open Flame permit, parking plan, portable bathroom schedule, clean up/trash removal plan, police detail if applicable. Breakdown of resident vs. non-resident participation, if applicable. Certificate of insurance with the Town of Bolton iisted as an additional insured (mandatory with use of caterer or entertainment) or signed Liability Waiver (available online or at the Town Hall) Fee schedule can be found on the Parks and Recreation website Non-profit/501c(3) certificate, if applicable (mandatory to receive reduced fee) Rules and Regulations Agreement By signing below, I certify the following: I have read, understand and agree to uphold the Parks and Recreation Rules and Regulations for field, facility and park use in the Town of Bolton. This acceptance is on behalf of all persons in the group with me. If the guidelines are violated, I may be charged additional fees and future permission to use public areas may be refused to me or the group. Date Open Flame Parks and Recreation Commission Date 9/17/1/0 Profit/Non-Parks Profit/Non-Parks Date 9/17/1/0 Profit/Non-Parks	Water Needed	Yes	(No)	Fee Charg	ged for Event	Yes	(No)
Rules and Regulations Agreement By signing below, I certify the following: I have read, understand and agree to uphold the Parks and Recreation Rules and Regulations for field, facility and park use in the Town of Bolton. This acceptance is on behalf of all persons in the group with me. If the guidelines are violated, I may be charged additional fees and future permission to use public areas may be refused to me or the group. Signature Date Percepted by Bolton Parks and Recreation Commission Date 9/17/10 Profit/Non-Profit	Open Flame permit, Breakdown of reside Certificate of Insurar entertainment) or sig	attach the foliographics parking plan, pent vs. non-resince with the Togned Liability \	llowing to the Sportable bathroor ident participation bwn of Bolton liste Waiver (available Parks and Recreat	pecial Events Ap in schedule, clean in, if applicable ed as an additiona online or at the To ion website	plication: up/trash removal p Il insured (mandato own Hall)	lan, police deta	il if applicable
By signing below, I certify the following: I have read, understand and agree to uphold the Parks and Recreation Rules and Regulations for field, facility and park use in the Town of Bolton. This acceptance is on behalf of all persons in the group with me. If the guidelines are violated, I may be charged additional fees and future permission to use public areas may be refused to me or the group. Signature Date Received: Date Received:	• Non-profit/501c(3) c		CONTRACTOR OF THE PROPERTY.	AND DESCRIPTION OF PERSONS ASSESSED.	ALCOHOL: NAME OF THE OWNER, THE O		
Approved by Bolton Parks and Recreation Commission Date 9/17/19 Profit/Non-Profit Fee	I have read, understate use in the Town of Both This acceptance is on additional fees and for Signature	following: and and agree olton. a behalf of all p uture permissi	to uphold the Par persons in the gro	ks and Recreation up with me. If the reas may be refus	Rules and Regulat guidelines are viol sed to me or the gr	ated, I may be o	
Approved by Bolton Parks and Recreation Commission Date 9/17/19 Profit/Non-Profit Fee	CX//Ve	100					
	Approved by Bolton Parks and	d Recreation C	Commission	Date 9/17/	19 Profit/Non-P	rofit	Fee

Town of Bolton **Bolton Town Hall** 663 Main Street, Bolton, MA 01740 Parks and Recreation Commission P: 978-779-2297 F: 978-779-5461 www.townofbolton.com Athletic Field/Facilities Application Applied to Burner (Sebercived Cilia (Ed) (EV) ORCYALIZATION IN EORI WAY TON Name Jason Reesey Organization Nashoba Youth Lacrosse (Boys) Position/Title VP Website nashobalaxcrosse.org Address 20 Eliot Drive Stow ma 01775 Home Phone Cell Phone 6178235769 Email Address nashobayouthlacrosse@gmail.com Secondary Contact Name Phone: **Emall Address** TRYHE (OHUSAGE/AUDHTONAUSERVIGE) Org. Type X Youth Adult Neighborhood Other Field/Facility Horserink/Derby/ and Tower Activity . Lacrosse Practices <20 <20 No. of Participants No. of Spectators No. of Buses Additional Portable Units Needed (Y/N) Dates Requested ** Location (site number) 13 GEORGEOUS SE **一、基础外的**自己的特殊和 Day of the Week Field/Facility Start Date **End Date** Times No. of Users Game/Practice Monday Tuesday Wednesday Horse Rink 9/11 10/23 5:30 - 6:3010 P Thursday Horse Rink 9/5 10/24 5:30 - 6:30 18 p Friday Saturday Derby 9/7 10/26 1 - 3 28 р Sunday The Athletic Field Use Application can be emailed to: parks@townofbolton.com, or brought, faxed or mailed to the Bolton Town Hall. Please attach the following to the Field Use Application: Participation Roster, if applicable (must include breakdown of Bolton resident vs. non-resident players) Certificate of Insurance with the Town of Bolton listed as additional insured or signed Liability Waiver. Fee schedule can be found on the Parks and Recreation web site Rillesend Regulations Agagemen By signing below, I certify the following: I have read, understand and agree to uphold the Parks and Recreation rules and regulations for field, facility and park use in the Town of Bolton. This acceptance is on behalf of all persons in the group with me. If the guidelines are violated, I may be charged additional fees and fujure permission to use public areas may be refused to me or the group. Signature Date FOR DEPARTMENT USE ONLY Date Received: Approved by Bolton Parks and Recreation Commission Date 9 9Profit/Non-Profit Fee