



Bolton Parks & Recreation Commission

Meeting Minutes




Date:	Thursday, August 13, 2019
Time/Location	7:00 p.m. Houghton Building
Commissioners Present:	Laura Roberts, Linda Herbison, Ed Sterling
Guests:	Ali Webb
Next Meeting:	Thursday, September 10, 7:00 p.m.

Agenda Items

	Agenda Item	Action
1.	Approve Minutes from July <ul style="list-style-type: none">Minutes were verbally approved.	
2.	Hiring Recreation Coordinator <p>Town Meeting approved a part time recreation coordinator. The Commission advertised for a part time coordinator, and Ali Webb responded. Ali has a B.A. degree in Art and Design. She has a high school aged child, and has experience with Nashoba Youth Hockey League. The hours of proposed work are between 10 and 12 hours per month <i>week</i>. Linda moved to approve the hire, Ed seconded. Unanimous approval.</p>	Ali will work at Town Hall, and will meet with Don Lowe to establish a work area and filing system. The Commission will provide her with a list of priorities to address.
3.	Persons Park parking <p>Anonymous complaint made to Selectman J. Keep about parking problems down at the Persons Park dock. Vehicles parking right at the dock, blocking access. Children swimming off the dock. We should review signage down there about parking and swimming, with a plan to add more signs in the Spring. Question was asked about DPW plowing the Persons Park driveway in the winter; we will need to ask DPW.</p>	Ed will check on any current signage by the Persons Park dock and report back with suggestions. Will also ask DPW about plowing
4.	Field Requests <ul style="list-style-type: none">Bolton Youth Software is finding their field very wet, "swampy." The problem is caused by blocked culverts under Wattaquodack Hill Road with overgrown vegetation and incorrect pitch.Field Hockey is also unhappy with their field.Possibly change the orientation of Derby Field 90 degrees, to create a separate playing field, in an effort to reduce the wear and tear on the playing field.	DPW met with Mike Gorr and repairs are underway but will take 12 months. Laura, Ali and DPW met onsite to review the Derby area

5.	Updates from Commissioners <ul style="list-style-type: none"> • Event Updates <ul style="list-style-type: none"> ○ Halloween Planning for Oct. 26th event to be discussed next meeting. We need to send a memo to the Selectmen about Halloween plans soon. There will not be a parade. No rain date planned, will be held indoors. ○ • Other Items <ul style="list-style-type: none"> ○ New picnic table arrived at Town Beach. ○ No picnic tables at Town Common presently. Ed spoke with Eliz. Schoepke of the Trust. They are working with a Boy Scout to build several picnic tables for the Common pavilion. ○ Ed spoke with Martha Remington. Current Persons Park sign is OK at present location. New small sign on the road is needed saying PERSONS PARK to identify the park entrance. ○ Some Town Beach swim lesson payments are not being recorded properly at Town Hall. Money is taken, but no forms are associated with it. Parks and Rec personnel at the Library are recording payments and names properly. 	Ed will meet with Martha.
9.	Meeting ended at 8:10pm. Next Meeting: Sept. 10 at 7:00 pm, Houghton Building, 2nd Floor	

Approved Meeting Minutes

Initials					
Commissioner	E. Sterling	L. Cilley	L. Herbison	L. Roberts	