



Bolton Parks & Recreation Commission

Meeting Minutes

Date:	Wednesday, March 28, 2018
Time:	7:00 p.m. [Duration: 2 hours]
Location:	Houghton Building
Next Meeting:	Monday, April 16, 2018

Invitees / Attendees

* In Attendance	# Unexpected Absence	@ Expected Absence	+ Visitor
* Karen Regan		* Linda Herbison	
* Joyce Sidopoulos		* Laura Roberts	
+ Ali Web, Nashoba Youth Field Hockey			

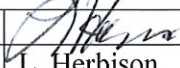

Decisions

Decision Description	Approved By
Motion to approve Nashoba Youth Field Hockey request for use of Derby Field in September/October as described in field use application. <i>Motion Proposed by:</i> Sidopoulos <i>Seconded by:</i> Regan	Regan, Sidopoulos, Herbison, Roberts
Motion to approve use of Memorial Field by Bolton Youth Baseball and Softball for Baseball Opening Day on 4/21/18 as described in field use application <i>Motion Proposed by:</i> Sidopoulos <i>Seconded by:</i> Regan	Regan, Sidopoulos, Herbison, Roberts
Motion to approve use of Forbush Fields by Bolton Youth Soccer for Spring soccer beginning as soon as fields are released and as described in field use application. <i>Motion Proposed by:</i> Sidopoulos <i>Seconded by:</i> Regan	Regan, Sidopoulos, Herbison, Roberts
Motion to approve use of Memorial Field by Bolton Youth Baseball and Softball beginning 4/13/18 (or when fields are released) and continuing through 6/30/18. <i>Motion Proposed by:</i> Sidopoulos <i>Seconded by:</i> Regan	Regan, Sidopoulos, Herbison, Roberts
Motion to approve use of Horse Ring for dog training exercises as described in field use application. <i>Motion Proposed by:</i> Sidopoulos <i>Seconded by:</i> Regan	Regan, Sidopoulos, Herbison, Roberts
Motion approve group setting up a table to collect of used soccer equipment donations at Forbush Field. <i>Motion Proposed by:</i> Sidopoulos <i>Seconded by:</i> Regan	Regan, Sidopoulos, Herbison, Roberts
Motion to purchase 4 Dog Waste Bag dispensers for Memorial Field (2), Town Common (1) and Forbush Fields (1) add a new line item to P&R budget for routine purchase of dog waste replacement bags. <i>Motion Proposed by:</i> Regan <i>Seconded by:</i> Sidopoulos	

Action Items

Action	Owner	Due Date
Submit bulleted list of potential responsibilities for P&R Staff person to Regan	Regan	4/6/18
Prepare budget update and projections for end of fiscal year for next meeting.	Roberts	4/16/18
Send beach, event, and other estimated expenditures for FY18 to Roberts	All	4/13/18

Approved Meeting Minutes

Initials					
Commissioner	K. Regan	J. Sidopoulos	L. Herbison	L. Roberts	N/A

LIST OF TOPICS / AGENDA

1. Field Requests

Commission reviewed and approved all field requests as detailed above. The Commission noted the following outstanding field requests: Lacrosse.

2. Other P&R Business:

Town Common: Commission discussed the agreement made between the Bolton Conservation Trust and the Board of Selectman related to the Town Common. The Commission agreed that all event requests will still come to P&R through the form and procedures detailed on the P&R Webpage.

Hometown Heroes: Regan gave an update on Hometown Heroes fundraising and planning for Hometown Heroes day on September 16, 2018.

Easter Egg Hunt: Roberts provided and update on the planning for the Egg Hunt.

Persons Park: Regan gave an update and potential next step of all interested parties visiting the property together to evaluate condition and associated costs.

3. Topics for next agenda

- **Assets document details provided by DPW**
- **Budget check in and determination of additional 2018 expenditures**
- **Playground Evaluation**
- **Revolving account**
- **P&R position description**
- **Easter debrief**

Learn to Swim Registration: Linda reported that Registration will be April 3rd at 6:30 PM at the Library. Laura reported that BEST Soccer, Adventure Day Camp, Tom Denney and Tennis Camp will also attend. A fitness instructor has expressed interest in doing a workout class while swim lessons are going on.

Horse Ring and Sheep Field Request – Joyce reported on field request for dog competition training.

Minutes from last meeting. Linda made a motion to approve the minutes from the last meeting. Joyce Seconded. Passed unanimously.