



Bolton Parks & Recreation Commission

Meeting Minutes

Date:	January 14 th 2020
Time/Location	7:00 p.m. Houghton Building
Commissioners Present:	Linda Herbison, Lauren Cilley, Ed Sterling, Greg Kabachinski (Ali Webb – P&R Coordinator)
Guests:	
Next Meeting:	Tuesday, February 11 th , 7pm

Agenda Items

	Agenda Item	Action
1.	Approve Minutes from December 10th, 2019 Minutes <ul style="list-style-type: none"> Minutes were approved 	
2.	Property Update <ul style="list-style-type: none"> Town Common Clear Up Following a first attempt to clear the fire remnants on 1/11, the commissioners available will meet again on 1/19 to continue to clear nails and ashes. The high school volunteers will meet at the same time to remove holiday lights and decorations. Forbush Parking Ed has met with DCAM at Forbush to open a conversation about using a portion of their property to extend parking at Forbush Fields. DCAM appeared open to this possibility and Ed will continue a discussion with them to find out what will be needed to make this happen. Ed has reached out to Tom Guyer BYSA to find out their opinion on this project. Derby Field Ed had also explored the ideas around Derby Field improvement project. He had spoken to Conservation Commission re wetland, and the possibilities appear limited due to 200ft buffer, plus the old leaching field that is under the field. Resurfacing maybe a possibility, Ed plans to reach out to Joel Bates & Joe Lynch to discuss ideas/costs/funds. 	Greg leading clean up on 1/19, and in contact with high schoolers. Ed to follow up with DCAM.
3.	Financial Update Ali distributed monthly budget update – no concerns.	
4.	Continue to Review & Revise Field Use Policies and Fees Ed and Ali to meet with Don. Ali to share documents with Greg so he can review and work on ideas with Ali and Ed to move forward.	Ali to arrange a meeting with Don to discuss.
5.	Commission's Roles 2020 <ul style="list-style-type: none"> Ed Sterling – Temporary Chair Linda Herbison – Swim Program Lauren Cilley – Easter Event Ed Sterling & Greg Kabachinski – Halloween & Holiday Celebration 	
6.	Revolving/Stabilization Account After a discussion on the article needed for Town Meeting for P&R to have a different account. It was felt the commission needed additional information.	Ali to arrange a meeting with Don to discuss.

	Agenda Item	Action
7.	Approve Annual Report Annual Report reviewed. <i>Motion Proposed by: Linda Herbison</i> <i>Seconded by: Greg Kabachinski</i>	
.	Items for next agenda <ul style="list-style-type: none"> • Field Fees & Policy • Easter Planning • Bolton Conservation Trust 	
7.	Next Meeting: February 11th Tuesday, 7:00 pm	

Approved Meeting Minutes

Initials					
Commissioner	L. Roberts	L. Cilley	L. Herbison	E. Sterling	G. Kabachinski

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