



Bolton Parks & Recreation Commission

Meeting Minutes

Date:	February 11 th 2020
Time/Location	7:00 p.m. Town Hall
Commissioners Present:	Linda Herbison, Lauren Cilley, Ed Sterling, Greg Kabachinski, (Ali Webb – P&R Coordinator)
Guests:	Martha Remington, Rona Balco, Lori Colby & Tom Guyer
Next Meeting:	Tuesday, March 10 th , 7 pm

Agenda Items

Agenda Item	Action
Approve Minutes from January 14th, 2019 Minutes <ul style="list-style-type: none">Minutes were approved	
Property Update Persons Park Note from Martha Remington the Commission needs to follow rules in this statement: Any time that the status of a National Register-listed building is to be the subject of discussion by a Bolton town board, the Bolton Historical Commission MUST be given advance notice. You should also make sure that those taking part in any such discussion have access to at least with the historic inventory form, or if feasible, the National Register form for the property. You can make the policy on that. Since the Persons Cottage is part of a large NR district, it may not be useful for the board in question to have the entire district documentation form, but if the property is individually listed, the NR form should certainly be provided. Persons Park Sign, 18"x18" , one signpost with sign on each side showing an arrow pointing into property. Quote from Masscor \$36.62 Will be sent to the Selectmen Meeting on 2/13/20 for approval. <i>Proposed; Linda</i> <i>Seconded; Greg</i> Vote; All Persons Park Cottage - Ed gave a brief history of the property, and the groups who have used the property, P&R, BCT and The Friends of Persons Park. Discussion with Martha Remington, Rona Balco and Lori Colby on past ideas to renovate the cottage, or add a pavilion. Lack of support from the town and money available, has always been an issue to get any conclusion of a use for the cottage. Updates have been done in past years, a new kitchen and bathroom added. Fire Chief has inspected the property, the cottage is in a hazardous condition, considering if it should be condemned. Decision to appoint a sub committee; Ed Sterling, representatives from BCT, FOPP, Historical Com, Selectmen.	Sign to be ordered - Ali

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<p>To evaluate the building, provide input on constructive usage of the building, and reach a conclusion on its disposition within a 1 year timeframe.</p> <p>Forbush Parking Tom Guyer from BYS attended the meeting and raised an issue with the new no parking signs along Forbush Road, especially the signs from Forbush Field down to the Lancaster town light . P&R stated this was additional signs added at the Selectmen Meeting, but we were unsure of who added them. The committee discussed the idea to extend the parking in the land belonging to DCAM, as discussed at the last meeting. Tom will talk with the BYS board to discuss need and funding.</p> <p>Memorial Field Electric bills for snack shack and Capital Field will be able to come through the P&R revolving account if approved in Town Meeting. We will assume responsibility as of 7/1/20</p> <p>Triple Play - Following a vote in the 10/8/19 P&R Meeting, there will be no subletting of Bolton Town property. P&R will send a letter to BYBS to advise them that Triple Play will be paying the 3k to the Town once the P&R revolving account is in place following approval at Town Meeting.</p> <p>Murphy Court Lights - We only have a 3k quote through DPW to fix lights, need to find more quotes and ideas to avoid more vandalism</p> <p>Town Common/Music License - Discussion on whether to acquire addition music licenses, or if the commission feel our current licenses are adequate.</p>	
<p>Financial Update Ali distributed monthly budget updates – no concerns.</p>	
<p>Revolving Account Ed proposed we present a revolving account article for 2020 Town Meeting.</p> <p><i>Proposed; Lauren</i> <i>Seconded; Greg</i> Vote; All</p>	
<p>Swim Program Registration will open 3/3/20 at the Town Library 6.30pm. Lauren will create a Facebook event. Need to put in an announcement to FSS backpack. Commission voted on Water Safety Instructor Training for one of our swim teachers, at a cost of \$300. <i>Proposed; Ed</i> <i>Seconded; Lauren</i> Vote; All</p>	
<p>Continue to Review & Revise Field Use Policies and Fees Continue at next meeting</p>	
<p>Easter Saturday April 11th Previous years we have used unwrapped candy, this year move to use per wrapped candy ; plastic eggs. Check last year's event numbers to plan;</p> <ul style="list-style-type: none"> ● Coffee/refreshments 	<p>Coffee - Linda Cider - Ed Count cups/crafts - Ali Order Candy & Eggs - Laure Book School - Ali</p>

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<ul style="list-style-type: none"> • Cups, crafts • Cider donation from Bolton Orchards High School volunteers - for face painting, Easter Bunny etc Book School	High School Volunteers - Ali
Items for next agenda <ul style="list-style-type: none"> • 	
Next Meeting: February 11th Tuesday, 7:00 pm	

Approved Meeting Minutes

Initials					
Commissioner	L. Roberts	L. Cilley	L. Herbison	E. Sterling	G. Kabachinski