

Bolton Parks & Recreation

Rules & Regulations

A. Applicability

These rules and regulations shall apply to all parks, playgrounds, school grounds and other public open spaces under the jurisdiction of the Bolton Parks and Recreation Commission in the town of Bolton (hereinafter, public areas).

B. Authority

These rules and regulations are adopted and shared under the authority vested in the Park and Recreation Commission and the Board of Selectmen by the Town of Bolton.

C. Applications and Permits

All users of Bolton fields and facilities are required to follow the Town's rules and regulations. Applications must be submitted to the Parks and Recreation Commission for extended and/or sole use of the Town's fields and facilities (i.e., sports leagues, multi-day or single-day events). All applications must be received, at minimum, 30-days prior to the event/league start date.

Two types of applications are available for download from the Parks and Recreation Commission webpage on the Town of Bolton website or available in hard copy at the Bolton Town Hall:

- **Field/Facility Application**
- **Special Event Application**

Once the Application is approved, the Parks and Recreation Commission will issue the applicant a permit, which is to be displayed prominently for the duration of the season or held by the person orchestrating the event.

D. Hours

All public areas are open from dawn until dusk. Exceptions include:

- **Memorial Field** – The Murphy Basketball court is open to 10:00 p.m. (when lights are in use).

E. Use of Public Areas

1. No person shall, in any public area, utter any profane, threatening or abusive or indecent language or loud and raucous outcry, or act in an obscene or indecent manner.
2. The owner or person in control of dogs shall pick up after them in public areas.
3. Golf is prohibited in all public areas.
4. No commercial vendors are allowed without written permission from the Parks and Recreation Commission and Board of Selectmen.
5. No horses or motorized vehicles (including snowmobiles) are permitted on public areas.
6. No overnight parking without permission from the Bolton Police Department and written notification to the Parks and Recreation Commission.
7. No fires of any description shall be allowed in public areas without authorization from the Bolton Fire Department and Parks and Recreation Commission.
8. Users should supply their own first aid or medical supplies; these items are not available at the Town fields or facilities.
9. Any changes or enhancements to the field must include a formal operation and maintenance plan and be approved by the Parks and Recreation Commission, Board of Selectmen and any other necessary board or commission and must.
10. Use of field in the spring is contingent on the official release from the Bolton Department of Public Works Department. No event, practice or game is allowed on public areas until the formal approval is granted from the DPW.
11. Permitted organizations are required to line their own fields.

F. Damage to Public Areas

1. No person shall mutilate, remove or deface property in any public area.
2. All trash must be placed in appropriate trash containers.
3. Any destruction of fields during use is the responsibility of the user.
4. Users are responsible for evaluating field conditions and for canceling games, practices or events, as necessary, to prevent damage to fields or facilities.

5. Users are responsible for any damage incurred during games, practices or event to the field or facility.

G. Enforcement

The Parks and Recreation Commission reserves the right to cancel, revoke or restrict the use of fields or facilities by any organization should the Commission determine that the agreed upon rules and regulations are not being honored. Revoked permits can be appealed by scheduling an appointment during a regularly scheduled Parks and Recreation Commission meeting.

H. Post Season Storage or Event Breakdown

Users are required to store, breakdown and remove all temporary equipment or event apparatus 7 days after the conclusion of the season or event.

I. Fees

Fees for field, facility and park use to be determined by the Parks and Recreation Commission.

J. Field/Facility Specific Rules and Regulations

Memorial Field

In addition to the rules and regulations listed above, the following exceptions or additions apply to the basketball court at Memorial Field:

- The key for the lighting system may only be signed out by Bolton residents (key is stored at the Bolton Police station).
- A valid Massachusetts driver's license must be left at the police station in exchange for the key.
- Lights must be turned off no later than 10:00 p.m. and the key must be returned immediately to the Police Station.
- Upon season completion, batting cage nets, tarps and all non permanent fixtures are to be removed from the field.

Forbush Mill Field

In addition to the rules and regulations listed above, the following exceptions or additions apply to Forbush Mill Field:

- Upon season completion, all nets must be removed from the fields and stored in the designated area, with the exception of one set for each size for recreational use during the off season. At the completion of the fall season, ALL non-permanent equipment must be removed from the field and stored.

Town Beach

In addition to the rules and regulations listed above, the following exceptions or additions apply to the Town Beach (Little Pond):

- Boats, canoes, or moveable rafts are not permitted, except those provided by the Town of Bolton.
- Inflatables, such as air mattresses, inner tubes, etc. are not permitted.
- Long distance swimming is forbidden.
- No open fires allowed.
- Rowdy behavior or other improper conduct at the Town Beach is prohibited. Any form of rough play or that interferes with other persons' use and enjoyment of the beach, constitute improper conduct.
- No washing or bathing with soap.
- Persons using the property must do so at their own risk.

K. Portable Bathroom Service

The Town may provide **one** portable bathroom unit at the following properties:

Field
Forbush
Memorial
Horse Ring
Tower
Derby
Town Beach

Users requiring additional service are responsible for the ordering and for the expense of supplemental portable bathroom units. Additional units must be approved by Parks and Recreation in advance of the season or event for which they are needed. The portable bathroom request must be submitted with the field or special event application. Portable units must be ordered through the Town's preferred vendor (vendor information will be supplied by the Parks and Recreation Commission during application process).