# Bolton library trustees meeting 12/4/23

Meeting was called to order at 5:01 via Zoom.

Attendees included Beth Nolan Connors, Caroline Robertson, Kelly Collins and Pam Czekanski. Megazone (MZ), who is a new member of the Friends, joined the meeting.

Minutes from October 26 meeting were approved. Caroline motioned and Beth seconded. Passed unanimously.

Director’s report was discussed. No building expenses should go into our budget as the DPW budget should reflect any of these expenses. We have issues such as the window seat repair and lightbulb replacements that the building needs. Kelly is working on getting the DPW to work on the lights. The bench is marked with caution tape to keep people off the bench until repairs can be made.

Request for bus stop for Parker Charter stop was discussed. The fact that the library is closed on Monday creates the biggest challenge. Kelly will call them back and let them know that we can’t accommodate this request.

Budget for the next fiscal year was discussed. Pam moved and Caroline seconded approving the budget as presented and discussed. We asked Kelly as department head to present the budget to Advisory.

Proposal to upgrade tech services position to assistant director was discussed. Beth motion to approve and Caroline seconded.

Action plan from the strategic plan exercised was discussed. The focus on communication and collection was viewed positively. MZ spoke to his involvement in the Friends.

Motion to adjourn at 6:05 pm by Beth and seconded by Caroline.

Next meeting will be held on Monday, January 8 at 5 pm on Zoom.