Summer Program Counselors and Supervisors

### Location: Resolute Property, 75 Hudson, Rd, Bolton, Massachusetts

**Salary:**

- Summer Program Counselors: $15.00

- Summer Program Supervisors: $18.00

**Age Requirement:**

- Counselors: Must be at least 16 years old (work permit required)

- Supervisors: Must be at least 18 years old

**Schedule:**

- Monday - Friday

- Counselors: 25 hours per week, 8:30 am to 1:30 pm

- Supervisors: 35 hours per week, 8:30 am to 3:30 pm

**Description:**

We are seeking enthusiastic individuals to join our team for our 8-week summer programs, running from June 24th to August 16th in Bolton, Massachusetts. Our programs offer a variety of activities and sports including art, crafts, games, archery, baseball, basketball, dance, golf, lacrosse, soccer, softball, and swimming.

**Responsibilities:**

Program Counselors:

- Lead activities and games with energy and enthusiasm, ensuring the safety, well-being, and enjoyment of each participant.

- Interact positively with supervisors, participants, and parents.

- Act as positive mentors and role models for all participants and fellow counselors.

- Facilitate activities at designated program areas.

- Ensure all participants are engaged and having a great time.

- Assist with set-up and clean-up for recreational events and activities.

- Provide basic first aid or medical support for minor injuries if necessary.

Program Supervisors:

- Plan and implement daily activities and oversee the supervision of counselors.

- Provide leadership and positive guidance to participants, counselors, and parents.

- Handle emergencies and provide basic first aid or medical support for minor injuries.

- Ensure the safety, well-being, and enjoyment of each participant.

- Act as mentors and role models for all participants and counselors.

- Facilitate activities and oversee program areas.

* Assist with set-up and clean-up for recreational events and activities.

**Requirements:**

* Must enjoy working and playing with children.
* Attend basic first-aid training and orientation in June.

- Excellent communication and interpersonal skills.

- Interest in sports and/or arts/crafts.

- Must pass a Mandatory Criminal Offender Record Information (CORI) background check.

**Additional Notes:**

- All counselors are responsible for ensuring everyone participates in all activities and has a great time!

**How to Apply:**

Please submit your application online thru open.gov - Viewpoint [**https://boltonma.portal.opengov.com/categories/1074/record-types/1006539**](https://boltonma.portal.opengov.com/categories/1074/record-types/1006539)

If you have any questions please email, Lisa Shepple at [parks@townofbolton.com](mailto:parks@townofbolton.com).

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