

Annual Town Report



**Bolton,
Massachusetts**

2023

THE
TWO HUNDRED AND EIGHTY-FIFTH
REPORT
OF
SEVERAL BOARDS AND TOWN
OFFICERS FOR THE YEAR ENDING
DECEMBER 31, 2023

TOWN OF BOLTON
MASSACHUSETTS

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ELECTED TOWN OFFICIALS

MODERATOR

Douglas Storey 2024

TOWN CLERK

Pamela H. Powell 2024

SELECT BOARD

Robert Czekanski 2024

Brian J. Boyle, Jr. 2025

Stanley M. Wysocki 2026

BOARD OF HEALTH

Christopher Slade 2024

Wendy Karlon 2025

Christopher Rogers 2026

BOARD OF ASSESSORS

Jeffrey D. Nichols 2024

Wendy Rogers 2025

Charlotte Johnson-Zembko 2026

CEMETERY COMMITTEE

Brenda Baum 2024

Betsy Taylor-Kennedy 2025

Donald Baum 2026

CONSTABLES

Barbara Brown 2025

Harold Brown 2025

David Goulding 2025

Christopher Rogers 2025

Sean Collins 2025

LIBRARY TRUSTEES

Robert Zak 2024

Caroline Robertson 2025

Pamela Czekanski 2026

PARK AND RECREATION COMMISSIONERS

Martha Babbit 2024

Edward Sterling 2025

Erika Mond 2025

Kelsey Griggs 2026

Mary Miskin 2026

PLANNING BOARD

Erik Neyland 2024

Mark Sprague 2025

James Barr 2026

Michael Gorr 2027

Austen Groener 2028

NASHOBA REGIONAL SCHOOL DISTRICT COMMITTEE

Michael Horesh 2024

Amy Vessels 2025

Amy Cohen 2026

FEDERAL AND STATE REPRESENTATIVES

UNITED STATES CONGRESS:

Senator Elizabeth Warren (D)

2400 JFK Federal Building, 15 New Sudbury Street, Boston, MA 02203

(617) 565-3170

309 Hart Senate Office Building, Washington, D.C. 20510

(202) 224-4543

E-mail through web site: www.warren.senate.gov/

Senator Edward Markey (D)

975 JFK Federal Building, 15 New Sudbury Street, Boston, MA 02203 (617) 565-8519

255 Dirksen Office Building, Washington, D.C. 20510 (202) 224-2742

E-mail through web site: www.markey.senate.gov

Representative Lori Trahan (D)

3rd Congressional District

126 John St., Suite 12, Lowell, MA 01852 (978) 459-0101 Mon-Fri 8:30am-5:30pm

15 Union St, 4th Floor, Lawrence, MA 01840 (978) 258-1138

Tues & Thurs 8:00 am-12:00 pm

2439 Rayburn House Office Building, Washington, DC 20515 (202) 225-3411

E-mail through web site: <https://trahan.house.gov/contact/>

MASSACHUSETTS GENERAL COURT:

Senator Robyn Kennedy (D) First Worcester

24 Beacon St, Rm 507, Boston, MA 02133 (617) 722-1544

Email: Robyn.Kennedy@masenate.gov

Representative Kate Hogan (D)

3rd Middlesex District

First Division Chair

24 Beacon St, Rm 370, Boston, MA 02133 (617) 722-2600

Email: Kate.Hogan@mahouse.gov

SELECT BOARD

MEMBER	TERM END
BRIAN BOYLE	2025
ROBERT CZEKANSKI, CHAIR	2024
STANLEY WYSOCKI	2026



2023 SELECT BOARD ANNUAL REPORT

The pace of commercial and municipal construction in Bolton slowed from the prior year due to labor constraints and rising material costs. Some municipal projects were re-bid to obtain lower costs and some projects were put on hold due to bids coming in well above estimates. The cost for common materials such as asphalt continues to rise, but at a slower pace than the past eighteen months. This effort to control costs enabled the town to maintain a sound financial position throughout the year. The town will continue to be cautious in its spending in the coming year. Property values rose throughout Bolton.

Commercial development continued but at a slower pace than expected at the beginning of the year. Revenue from permitting and inspection of commercial projects was delayed and may be stretched out over more than one year. Education continues to consume a rising portion of the town's revenues. Debt payments for the new high school will add to that pressure.

Property taxes, which are the source of 94.7% of all town revenue, increased by \$759,024 from the prior year to \$26,981,282. During that same period, the combined educational costs from Nashoba Regional School District and Minuteman Regional Vocational High School increased by \$868,530 (\$562,785 and \$305,745 respectively). That education costs rise faster than tax revenue has forced the town to use "Free Cash" to fund the annual budget for the past two years. Our financial policy is to only use Free Cash for one-time capital projects and purchases. Using Free Cash to fund the annual budget means the town will have to borrow to pay for capital expenditures. (It is called "Free" cash because it is not tied to any expenditure: it is "free" of any encumbrance. The source of Free Cash is unspent money from the prior fiscal year and unexpected revenue from grants, excise taxes, licenses fees, fines, etc. The amount of "Free Cash" available to Bolton is certified by the state of Massachusetts in October of each year.)

Non-educational costs rose by \$593,133. This increase is for salaries, wages, materials and services purchased by the Police, Fire, EMS, Public Works, Library, Council on Aging, Conservation Commission, Board of Health, Veterans Services, Parks and Recreation, General Administration, and other Departments, Boards, and Committees. It also includes payments for insurance, debt, Other post-employment benefits (OPEB), employee health insurance, and the employee retirement system.

At present, the Town has a “AAA” credit rating from Standard & Poors. A high credit rating allows the town to borrow at the lowest possible rates in the debt markets.

COMMERCIAL PROJECTS

159 Ballville Road - Escalante Golf (The International)

In 2022, Escalante hired noted golf course architects Bill Coore and Ben Crenshaw to renovate the older Pines course at the club. The work continued through 2023 with a re-opening planned for 2025.

580 Main Street - Wood Partners

This 229-unit rental housing project continues to progress. The inclusion of affordable housing units in the development puts Bolton well above the 10% affordable housing inventory goal set by the state. Communities with less than 10% affordable housing must suspend local zoning and conservation laws for developments that include affordable housing. Being above the 10% threshold will save Bolton tens of thousands of dollars each year in legal fees and engineering studies associated with these 40B projects.

718 Main Street – The Bolton General Store

The Bolton General Store reopened with tenants including the Kitchen Sink Candle Company and The Bolton Barber Shop.



711-713 Main Street – Baird Bolton, LLC

Restoration of these two buildings will bring more activity to the center of Bolton. Renovation of the buildings has been conducted with students from Minuteman Regional Vocational High School.

MUNICIPAL PROJECTS

- Emerson School Fuel Tank Monitoring System-completed
- Fire Station Roof Replacement-in process
- Town Hall Repairs-in process
- Sawyer Road Culvert-in process
- Main Street/Forbush Mill Road/Green Road Rotary-in process
- Library Waste Line Repair-in process
- Houghton Building Repairs-in process
- Replacement of Well and Heating System Components at Public Service Building-in process

- Design work for Derby Field Renovation-in process
- Replacement of Path Over Stream Between Florence Sawyer School and Horse Ring Field in process

New High School

In September, voters overwhelmingly approved the budget for construction of a new high school



in Bolton. Construction will start in 2024, with occupancy expected in August, 2027. The facility will provide better educational resources for students and teachers, be a “greener” building than the current school, and during construction local businesses will benefit from the influx of workers.

Other Items of Note

The Police Department acquired a “Comfort Resource Dog”, Denny, in March. Denny was acquired as a puppy and paired with its owner, in this case the NRSD School Resource Officer, for training. The purpose of the Comfort Resource Dog is to provide a calming influence at the high school in support of its efforts to deal with the



students in the general population who are stressed and those students with special needs. A private donation from Bolton residents provides for the cost of acquisition of the dog, its training, veterinary care and maintenance of the dog.

In February, the Select Board voted to replace the use of stickers on trash bags at the Transfer Station with “Pay-As-You-Throw” (PAYT) bags. Residents can exchange their bag stickers for PAYT bags (or buy new PAYT bags) at town hall or at the transfer station. Only PAYT bags are accepted for household waste as of July 1, 2023.

In October, Town Administrator Donald Lowe informed the Select Board that he intended to retire effective 30 June 2024. In the weeks following the announcement, the Select Board established a search committee to select a replacement for Mr. Lowe. The Select Board would like to take this opportunity to thank Mr. Lowe for his 14 years of service to the town. Many positive changes have occurred in the town at-large and within town government during his tenure. His integrity and leadership provided the basis for improvement in every area of town government.

The Select Board would also like to note that Police Chief Warren Nelson announced at the beginning of 2024 that he would retire at the end of the fiscal year. Chief Nelson started as a patrolman in Bolton in 1992. During his 30 years in the police department, he was well known to the townspeople and demonstrated exemplary dedication and commitment.

TOWN ADMINISTRATOR

DON LOWE JULY 1ST, 2024



The year 2023 was one that saw the Town once again continue to manage our budgets as conservatively as possible. We were able to pay for the deficit in our Snow and Ice budget with budget offsets at the end of Fiscal Year 2023.

The start of the year 2023 effectively realized the conclusion of the global pandemic. Remote meetings, periodic distribution of COVID test kits, improved remote self-service offerings and a few plexiglass dividers are among the waning remnants of the global pandemic.

The Town of Bolton received \$1,600,000 in ARPA (AMERICAN RESCUE PLAN) funding. For calendar year 2023, the Select Board authorized to allocate ARPA funds for the following purposes:

- \$129,600 for Public Safety Building Maintenance
- \$13,200 for Houghton Building Maintenance
- \$59,500 for Town Hall Maintenance
- \$94,500 for DPW Building Maintenance
- \$27,495 for Florence Sawyer School cafeteria door
- \$23,500 for Florence Sawyer School Fuel Tank Monitoring System

- \$1,387.13 additional funds for DPW Furnace Replacement
- \$8,816 for COVID Test Kits
- \$12,404.82 for Electronic Voting System Expansion
- \$17,500 for Percolation Testing
- \$129,858.56 for DPW Waste Oil Disposal Fees
- \$25,000 for Florence Sawyer School Well Pump Replacement
- \$86,000 in additional funding for Library Sewer Repair
- \$135,000 to replace flooring on the second floor of the Florence Sawyer School
- \$115,000 for a DPW Dump Truck (F550)
- \$7,200 for Library Maintenance

The 2023 Annual Town Meeting was held on without delay on May 1st. This meeting was held completely inside the High School Auditorium. The remote voting devices known as “the clickers” were implemented first with test votes and then for voting on the articles. Despite some early hiccups in the test votes, adjustments were made to the display settings and the clickers were very successful in expediting the voting process. Residents audibly approved of the new technology for speeding up the meeting process. All of the clickers were

collected at the conclusion of the meeting. Once again, the success of this meeting was made possible due to the hard work of many people including Nikki McGachey and her staff at Bolton Access Cable. At this meeting, voters funded the following capital articles:

- \$345,000 for the replacement of the original Fire Station Roof
- \$949,000 for the acquisition of a new Fire Truck

The Town operating budget for Fiscal Year 2023 was \$27,486,447 vs. a budget of \$29,155,889.24 for Fiscal Year 2024. The Advisory Committee and the Select Board worked extremely hard to produce a budget that maintained the same level of town services year-over-year but did not require an operating override. All capital expenses were paid for with ARPA funds with the exception of the two items listed above.

A Special Town Meeting was conducted on Monday, September 18th, for the purpose of voting on a proposed new Nashoba Regional High School Building. The projected cost is \$241M. Due to the anticipated high number of attendees, the Special Town Meeting was held in the High School Gymnasium. After presentations, questions, and debate the Article passed on a vote of Yes – 459 and No – 58.

On Monday, September 25th, a Special Election was conducted so that voters could vote on the ballot question on whether or not to authorize borrowing for the High School Building Project. The results of this election were Yes – 834 and No – 228. This completed the required process for approvals and allowed the High School Building Committee to proceed with the High School Building Project.

For Fiscal Year 2024, I was again responsible for reviewing the capital requests of any town department which would cost more than \$10,000 and which would also have a five-year functional life span.

Throughout the year, the Town was again very successful in pursuing and receiving grants for various needs. The pursuit of these grant funds was initiated by various members of my staff. Grants awarded during 2023 included:

- \$1,300 MED-Project – to operate the RX drop box in Public Safety Building lobby
- \$3,000 - Bridge Academy for additional training of a Reserve Police Officer
- \$15,500 - Department of Fire Services Equipment Grant for the Purchase of rescue struts and rescue tools
- \$2,700 EMPG Grant for the Purchase of training program for firefighters related to scene management
- \$2,000 Forestry Grant for the Purchase of pipes and strainers for fire pond maintenance
- \$500,000 Complete Street Grant - To supplement the construction of a new Roundabout and Intersection Redesign at the Intersection of Main Street and Green/Forbush Mill Roads
- \$62,000 MassWorks Grant (Supplemental Award) for a total of \$1,000,000 – For the construction of a new Roundabout and Intersection Redesign at the Intersection of Main Street and Green/Forbush Mill Roads
- \$3,850 RDP (Recycling Dividend Program) Grant - For recycling initiatives (Styrofoam recycling, signage, supplies, fees, events, etc.)
- \$25,000 Hazard Mitigation Grant - For updating the Town's Hazard Mitigation Plan

- Safe Passage Bicycle Grant - No monetary value. Grant for bicycle safety/signage
- FoRRRwd Grant - No monetary value. Grant to study/address the critical highway safety concern of roadway departure crashes
- \$9,216 MassDevelopment Community Compact - For ride service utilizing Clinton's GoLivery service in addition to Mart
- \$7,000 Planning Assistance Grant – To evaluate Boltons existing Zoning and Subdivision Regulations and expand options to preserve open space and cluster development.
- \$39,519 Masstrails Grant – For the Bolton Trails Connectivity Project
- \$22,300 MVP Grant – For the Resilient Derby Field Project
- \$8,615,000 Regional Award for Forest legacy (including 1 parcel from Bolton) Nashua Wild & Scenic Rivers and Forests Project - for 2.098 acres along wild and scenic river watershed.

Beyond all of the grants listed above, State Representative Kate Hogan secured the following funding for the Town of Bolton:

- \$100,000 – FY'24 state budget earmark for the Engineering of a Second Means of Egress for the Emerson/Florence Sawyer School Complex

We had two changes to our staff in 2023.

In September 2023, Pam Harding was hired as our new Town Planner. Pam succeeded Todd Miller who served in this position for approximately 11 months. In September 2023, Lauren Ducat was hired into the newly-created part-time position of Admin to the Land Use

Department comprised of the Planning and Conservation Departments.

Additionally, the Parks and Recreation Coordinator position held by Lisa Sheppple was expanded from 19 hours/week to 32 hours/week to support the growth of Parks and Recreation programming.

The town continues to make good use of the Regional Hazardous Waste Facility located in Devens. We are now 1 of 13 member communities. At the end of 2023, the facility was continuing to cover all expenses and show a small profit. Some money has been put aside for a capital fund which should allow us to pay for future capital projects or improvements without seeking any additional funds from the member towns. I served as the Town's representative on the facility's Oversight Committee.

Once again, the Town was incredibly well-served by our many volunteers. Our volunteers do so much to support the Town. The commitment of our volunteers makes an incredibly positive impact on the quality of life in Bolton. Every town relies on volunteerism but the level of commitment and spirit of Bolton's volunteers is nothing short of amazing. I continue to offer my heartfelt thanks to each and every one of them!

During 2023 the State Legislature adjusted the cap that a community may allow for eligible Seniors for a rebate on property taxes from \$1,000 to \$1,500. The Select Board voted to raise Bolton's cap on our Senior Tax Rebate Program (STRP) so that eligible Bolton Seniors could realize this improved benefit.

The conclusion of 2023 saw me approaching the end of my fifteenth and final year as your Town Administrator. In October 2023 I informed the

Select Board of my intention to retire as of June 30, 2024. I was fortunate enough to be hired as your Town Administrator on March 2, 2009. It's hard to believe that I have been here for nearly 15 years. It has been an honor and a privilege to

serve the Town of Bolton in this capacity. I have always been proud to say that I work for this Town. I will leave with many fond memories and a belief that, together with our wonderful town employees, we have made a positive difference.

ADVISORY COMMITTEE

MEMBER	TERM END
BRIAN BOYLE, CHAIR THROUGH MAY 2023	MAY 8, 2023
OMID GHARONY	JUNE 30, 2024
GREG MYERS	JUNE 30, 2024
CRAIG LAUER, VICE-CHAIR	JUNE 30, 2025
BILL NICKLES	JUNE 30, 2025
DON COLE	JUNE 30, 2026
ROBERT GUERRIERO, chair since June 2023.....	JUNE 30, 2026



ADVISORY COMMITTEE ANNUAL REPORT

The Advisory Committee reviews the budgets presented by all town departments, committees, and boards, and it offers its opinion on each warrant article at Town Meeting. Our goal is to preserve and enhance the Town's financial integrity by protecting its assets and adhering to the limits defined by Proposition 2½. By attending to the Town's overall financial health, we aim to contribute to Bolton's status as a wonderful community now and into the future.

Prior to every Annual or Special Town Meeting, the committee reviews all warrant articles and offers a recommendation for approval or disapproval. The scope of our review includes: (i) the operating expenses of all departments, boards, committees, and officers; (ii) all capital project expenditures; and (iii) all proposed bylaw changes. Throughout the process, we work with the school district and Town Hall staff to understand the long-term financial constraints facing the town. Over the past several years, our work with the Town Administrator has helped us prioritize capital projects based on the criteria set forth in the Town's capital planning policy.

To prepare for the May 2023 Annual Town Meeting, the Advisory Committee met weekly beginning in January to review all proposed FY2024 operating budgets and capital requests. We sought to ensure that essential services would be provided at the lowest feasible cost. The total expenditures (operating & capital) approved by Annual Town Meeting for FY2024 were 5.6% above the prior fiscal year.

In 2023, the Advisory Committee took on the task of revising the Bolton Financial Policies document. This document was adopted in 2018 and provides guidance, objectives, and direction for the collection of financial policies in effect in

the Town of Bolton. The Advisory Committee has been reviewing the content of all financial policies and recommending changes where appropriate. The work is expected to be completed early in 2024.

In addition to focusing on Bolton's financial wellbeing, we provide citizens with information needed for meaningful participation in civic deliberations. We will continue to look for new and effective ways to seek input from, and share our analyses with, the public. As always, we thank all Department Heads and Town Hall staff who provide exceptional assistance throughout the year.

MODERATOR

MEMBER	TERM END
DOUG STOREY	2024



The Bolton Moderator presides over all Town Meetings including the Annual Town Meeting in May and any Special Town Meetings that are called throughout the year. The Moderator also serves on the Nominating Committee with the Town Clerk and the Chairman of the Board of Selectman. The Moderator also presides over the Annual Town Caucus in March and holds a

Candidates Night for those running in any contested elections. In 2023 we held our Annual Town Meeting on the first Monday in May per our normal schedule and a Special Town Meeting on September 18th, 2023 to approve the funding of the Nashoba Regional High School building project.

TOWN CLERK

PAMELA H. POWELL



POPULATION

RESIDENTS	5825
HOUSEHOLDS	1972
REGISTERED VOTERS	4230

DOG LICENSES ISSUED

INDIVIDUAL TAGS	1178
PERSONAL KENNELS	7
COMMERCIAL KENNELS	2

CERTIFICATES & PERMITS ISSUED

BUSINESS CERTIFICATES	15
RAFFLE PERMITS	2

VITAL STATISTICS

At the recommendation of the Registry of Vital Records and the United States Department of State, the individual names from vital records are no longer printed in the town report. This will help protect the privacy of individuals as well as help to curb identity theft.

BIRTHS	49
MARRIAGES	16
DEATHS	34

BOARD & COMMITTEE MEMBERS

APPOINTED BY: SELECT BOARD

Agricultural Commission:

Gentry Ferrell	6-30-2024
Angie Tollefson	6-30-2024

Animal Control Officer:

Phyllis Tower	6-30-2024
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Appeals, Board of:

Gerard Ahearn	6-30-2026
Elizabeth Hutchins	6-30-2028
Andy Kischitz	6-30-2024
Bryan Holmes	6-30-2025
Bradley Reed	6-30-2027

Associates:

Gabrielle Lomanno	6-30-2025
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Audit Advisory, NRSD:

David Yesue	6-30-2024
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Building Official:

Michael Sauvageau	6-30-2024
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Building Official, Asst.:

Christopher Rogers	6-30-2026
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Inspectors:

Wiring:

James Boodry	6-30-2024
Asst. Peter Casello	6-30-2024

Cable Advisory Committee

Kenneth Troup	6-30-2025
Robert Johnson	6-30-2025
Danielle Cochrane	6-30-2025
Edward Sterling	6-30-2025
Frances Morgan	6-30-2025
Jeffrey Larkin	6-30-2025
Jean-Pierre Van Steerteghem	6-30-2025

Conservation Commission:

Brian Berube	6-30-2025
William Payne	6-30-2026
Paal Brandvold	6-30-2026
Lorraine Stephenson	6-30-2024
James Geraghty	6-30-2025
Open Seat	6-30-2024
Open Seat	6-30-2026
Council on Aging:	
Anne 'Panny' Gerken	6-30-2024
Shirley Sefton	6-30-2026
Thomas Byron	6-30-2026
Barbara Brown	6-30-2026
Charles McCormack	6-30-2024
Alice Roemer	6-30-2024
Corinne Mackie	6-30-2025
Janet Smith	6-30-2025
Molly Myers	6-30-2025

Economic Development Committee:

Erik Neyland	6-30-2026
Amy Balewicz	6-30-2026
Sean Serell	6-30-2026
Alan Santos	6-30-2026
Lawrence Cedrone	6-30-2026
Sean Woods	6-30-2026

Emergency Management Co-Directors:

Chief Warren Nelson	6-30-2024
Fire Chief, Jeff Legendre	

Fire Chief & Forest Warden:

Jeffrey Legendre	6-30-2024
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Historical Commission:

Robert Busch	6-30-2025
Alice Coggeshall	6-30-2024
Robert Tattersall	6-30-2024
Nathaniel Smith	6-30-2026
Jeannemarie Padovano	6-30-2025
Martha Remington	6-30-2026
Open Seat	6-30-2026

Insurance Advisory Committee:

Kristen Noel	6-30-2024
David Farrell, Retiree	6-30-2024
Steve Kochis, Fire	6-30-2024
Nate Berry, DPW	6-30-2024
Scott Babineau, DPW	6-30-2024
Donald Baum, DPW	6-30-2024
Jason Puri, Police	6-30-2024
Mary Ann Kinirey, Police	6-30-2024
Kim Barry, Police	6-30-2024

MAGIC (Minuteman Advisory Group on Interlocal Coordination)*Bolton Representative:*

Donald Lowe	6-30-2024
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MAPC (MA Area Planning Council):

Todd Miller	6-30-2024
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MART (Montachusett Regional Transit Authority) Advisory Board:

Kenneth Troup	6-30-2024
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Master Planning Steering Committee:

Robert Roemer	Brian Boyle
Cia Ochsenbein	Mary Ciummo
Panny Gerken	Molly Myers
Kenneth Troup	Mark Sprague
Edward Sterling	Stacia Downing
Sharon Shepela	

Public Ways Safety Committee:

Shandy Carpenter	6-30-2026
Mary Ciummo	6-30-2024
Kathleen Andrews	6-30-2026
Michael Keller	6-30-2025
Christopher Strus	6-30-2027

Registrars, Board of:

Kristen Zina	6-30-2024
Pamela Powell	6-30-2025
Jennifer Marquis	6-30-2025

Tree Warden:

Mark Caisse	6-30-2024
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Veterans Agent:

Brian Stearns	6-30-2024
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APPOINTED BY: BUILDING OFFICIAL**Plumbing & Gas Inspector**

Robert Janda	6-30-2024
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Asst. Gas Inspector:

Jeremy Pierce	6-30-2024
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APPOINTED BY: NOMINATING COMMITTEE**Advisory Committee:**

Robert Guerriero	6-30-2026
Gregory Myers	6-30-2024
Omid Gharony	6-30-2024
Craig Lauer	6-30-2025
William Nickles	6-30-2025
Donald Cole	6-30-2026

APPOINTED BY: BOARD OF HEALTH**Animal Inspector:**

Phyllis Ann Tower	4-30-2024
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APPOINTED BY: MODERATOR**Law Committee:**

Gwendolyn Rogers	6-30-2024
Robert Roemer	6-30-2024

APPOINTED BY: LAW COMMITTEE**Town Counsel:**

Mirick, O'Connell	6-30-2024
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Labor Counsel:

Mirick, O'Connell	6-30-2024
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APPOINTED BY PLANNING BOARD:**Design Review Board:**

Michelle Tuck	6-30-2023
Natalie Gabrielle	6-30-2024
Danielle Spicer	6-30-2024

MAGIC (Minuteman Advisory Group on Interlocal Coordination) Bolton Representative:

Todd Miller	6-30-2024
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APPOINTED BY: TOWN CLERK**Assistant Town Clerk:**

Jennifer Marquis	6-30-2023
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**COMMONWEALTH OF MASSACHUSETTS
TOWN OF BOLTON
WORCESTER, SS
ANNUAL TOWN MEETING**

MONDAY, MAY 1ST, 2023

NASHOBA REGIONAL HIGH SCHOOL AUDITORIUM

7:00 P.M.

Mr. Storey, called the Annual Town Meeting to order at 7:06 pm after determining more than the required quorum of 75 voters had checked in. Mr. Storey acknowledged the warrant had been duly posted and was returned to the Town Clerk. He went on to introduce the members of the Board of Selectmen, Advisory Committee, Town Administrator, Town Counsel and Town Clerk.

After the pledge of allegiance, Mr. Storey explained how the meeting would be utilizing the new electronic voting devices. The 'clickers' were used for the second time this year. He indicated that they would be used for 2 test questions and most of the other articles in order for meeting members to feel comfortable using the devices.

The total in attendance was 144 of the 4230 total registered voters which is 3.4%.

Article 1: Accept Annual Reports

The Town voted to accept the reports of the Select Board and Advisory Committee, or any other Town officers, boards, or committees for the calendar year 2022.

Sponsor: Select Board

Note: Annual Reports are available at the Town Hall, Library and on our website at www.townofbolton.com/town-administrator/pages/town-annual-reports.

Select Board Recommendation: Approved (2 in favor, 0 opposed)

Advisory Committee Recommendation: Approved (5 in favor, 0 opposed)

Vote Required: Majority **Town Meeting Vote:** Majority in Favor

Article 2: Unpaid Bills for Fiscal Year 2022

The Town voted to transfer from available funds the sum of \$3,085.12 (three thousand eighty-five dollars and twelve cents) for the purpose of paying the following unpaid Fiscal Year 2022 bills, pursuant to Massachusetts General Laws Chapter 44, Section 64, or vote to transfer sums to pay any other unpaid bills from prior fiscal years.

FY22	\$125.12	RAPS Auto Parts Supply Inc.	Invoice 849796
FY22	\$2,960.00	Mirick O'Connell	Invoice 539182

Sponsor: Select Board

Summary: These are unpaid bills from the previous fiscal year for services that have been rendered.

Select Board Recommendation: Approved (2 in favor, 0 opposed)

Advisory Committee Recommendation: Approved (5 in favor, 0 opposed)

Vote Required: 4/5 Majority **Town Meeting Vote:** Majority in Favor

Article 3: Fiscal Year 2024 Operating Budget

The Town voted to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$29,155,889.24 (twenty-nine million one hundred fifty-five thousand eight hundred eighty-nine dollars and twenty-four cents), or any other amount, as set forth in the budget for the purposes of operating and maintaining the various departments of the Town, and to meet such appropriation:

- The sum of \$91,303.84 (ninety-one thousand three hundred three dollars and eighty-four cents) to be transferred from American Rescue Plan Act (ARPA) funds;
- The sum of \$75,000 (seventy five thousand dollars) to be transferred from the ALS Revolving Fund to be applied to the Fire/EMS Department budget;
- The sum of \$115,000.00 (one hundred fifteen thousand dollars) or any other amount, to be transferred from the Overlay Reserve Account;
- The sum of \$572,870.00 (five hundred seventy-two thousand eight hundred seventy dollars) or any other amount, to be transferred from free cash;
- The sum of \$28,301,715.40 (twenty-eight million three hundred one thousand seven hundred fifteen dollars and forty cents) to be raised by taxation or other sources.

Sponsor: Select Board

Select Board Recommendation: Approved (2 in favor, 0 opposed)

Advisory Committee Recommendation: Approved (4 in favor, 0 opposed)

Vote Required: Majority **Town Meeting Vote:** Majority in Favor

FY2024 BUDGET

		Approved FY2023	Requested FY2024	Approved FY2024
GENERAL GOVERNMENT				
114	Moderator			
5700	Other Charges	50	50	50
Total Moderator		50	50	50
122	Selectboard			
5101	Salary	900	900	900
5200	Purchase of Services	10,000	10,000	10,000
	Opioid Fund		845	845
5342	Advertising	250	250	250
5380	WHEAT	7,000	7,000	7,000
5420	Supplies	150	150	150
5730	Dues	1,220	1,220	1,220
5781	Meetings	100	100	100
		18,720	19,565	19,565
Total Selectboard		19,620	20,465	20,465
123	Town Administrator			
5101	Salary	145,413	172,245	172,245
5102	Hearing Officer	2,500	2,500	2,500
5114	Wages	62,076	69,618	69,618
5170	Deferred Compensation	8,000	8,000	8,000
5176	Disability/Life Insurance	2,347	2,347	2,347
		220,336	254,710	254,710
5204	Compensation Reserve	20,000	30,000	30,000
5201	Training	1,000	1,000	1,000
5340	Phone Reimbursment	1,200	1,200	1,200
5400	Supplies	500	500	500
5710	In-state Travel	950	950	950
5730	Dues	250	250	250
5781	Meetings	300	300	300
		24,200	34,200	34,200
Total Town Administrator		244,536	288,910	288,910
131	Advisory Committee			
5400	Supplies	20	18	18
5730	Dues	165	167	167
Total Advisory Committee		185	185	185
132	Reserve Fund	150,000	100,000	100,000
Total Reserve Fund		150,000	100,000	100,000

FY2024 BUDGET

			Approved FY2023	Requested FY2024	Approved FY2024
135	Town Accountant				
	5101	Salary	74,580	83,100	83,100
	5102	Stipend	1,000	1,000	1,000
			<hr/>	<hr/>	<hr/>
			75,580	84,100	84,100
	5200	Purchase of Services	2,000	3,750	3,750
	5243	Software Support	6,605	6,605	6,605
	5303	Audit	19,000	19,000	19,000
	5400	Supplies	400	400	400
	5781	Meetings	2,000	2,000	2,000
			<hr/>	<hr/>	<hr/>
			30,005	31,755	31,755
Total Town Accountant			<hr/>	<hr/>	<hr/>
			105,585	115,855	115,855
141	Board of Assessors				
	5102	Stipend	1,000	1,000	1,000
	5114	Wages	49,709	53,531	53,531
			<hr/>	<hr/>	<hr/>
			50,709	54,531	54,531
	5200	Purchase of Services	92,360	99,900	99,900
	5201	Training	860	860	860
	5243	Software Support	6,249	6,403	6,403
	5400	Supplies	600	600	600
	5710	In-state Travel	600	600	600
	5730	Dues	280	300	300
	5781	Meetings	150	150	150
	5782	GIS	5,700	7,900	7,900
			<hr/>	<hr/>	<hr/>
			106,799	116,713	116,713
Total Board of Assessors			<hr/>	<hr/>	<hr/>
			157,508	171,244	171,244
145	Treasurer				
	5101	Salary	93,226	100,838	100,838
	5102	Stipend	1,000	1,000	1,000
			<hr/>	<hr/>	<hr/>
			94,226	101,838	101,838
	5145	Longevity	16,050	17,050	17,050
	5243	Software Support	8,100	8,100	8,100
	5341	Postage	500	300	300
	5344	Tax Title Expense	8,000	8,000	8,000
	5420	Office Supplies	550	550	550
	5422	Bank Charges	4,300	4,300	4,300
	5710	In-state Travel	500	500	500
	5730	Dues	210	210	210
	5781	Meetings	250	250	250
			<hr/>	<hr/>	<hr/>
			38,460	39,260	39,260
Total Treasurer			<hr/>	<hr/>	<hr/>
			132,686	141,098	141,098

FY2024 BUDGET

			Approved FY2023	Requested FY2024	Approved FY2024
146	Tax Collector				
	5101	Salary	51,483	58,857	58,857
	5102	Stipend	1,000	1,000	1,000
			<hr/> 52,483	<hr/> 59,857	<hr/> 59,857
	5200	Purchase of Services	500	500	500
	5243	Software Support	11,900	11,900	11,900
	5341	Postage	9,187	9,187	9,187
	5344	Tax Taking Expense	2,000	2,000	2,000
	5400	Office Supplies	613	613	613
	5710	In-state Travel	500	500	500
	5730	Dues	210	210	210
	5781	Meetings	250	250	250
			<hr/> 25,160	<hr/> 25,160	<hr/> 25,160
Total Tax Collector			77,643	85,017	85,017
147	Human Resources				
	5114	Wages	8,359	8,609	8,609
			<hr/> 8,359	<hr/> 8,609	<hr/> 8,609
	5200	Purchase of Services	500	500	500
	5400	Supplies	200	200	200
	5710	In-state Travel	200	200	200
	5730	Dues	250	250	250
	5781	Meetings	200	200	200
	5787	Educational Assistance	3,840	3,840	3,840
			<hr/> 5,190	<hr/> 5,190	<hr/> 5,190
Total Human Resources			13,549	13,799	13,799
151	Legal Services				
	5200	Purchase of Services	70,000	70,000	70,000
Total Legal Services			70,000	70,000	70,000
155	MIS				
	5200	Purchase of Services	25,800	38,568	38,568
	5241	Repairs	600	600	600
	5243	Software Support	1,000	1,000	1,000
	5251	Web Services	17,928	18,635	18,635
	5850	Equipment	12,647	15,520	15,520
Total MIS			57,975	74,323	74,323
161	Town Clerk				
	5101	Salary	74,201	77,168	77,168
	5102	Stipend	1,000	1,000	1,000
	5114	Wages	34,471	39,077	39,077
			<hr/> 109,672	<hr/> 117,245	<hr/> 117,245

FY2024 BUDGET

			Approved FY2023	Requested FY2024	Approved FY2024
	5200	Purchase of Services	-	-	-
	5243	Software Support	2,000	3,000	3,000
	5251	Web Services	1,200	1,200	1,200
	5400	Supplies	350	350	350
	5730	Dues	150	150	150
	5781	Meetings	2,300	2,300	2,300
			<u>6,000</u>	<u>7,000</u>	<u>7,000</u>
Total Town Clerk			115,672	124,245	124,245
162	Elections				
	5114	Wages	4,090	2,915	2,915
	5200	Purchase of Services	4,670	5,500	5,500
	5400	Supplies	1,375	975	975
	5800	Capital Outlay	-	-	-
			<u>6,045</u>	<u>6,475</u>	<u>6,475</u>
Total Elections			10,135	9,390	9,390
163	Street Listing/Registrars				
	5114	Wages	200	200	200
	5200	Purchase of Services	2,600	2,800	2,800
	5400	Supplies	350	350	350
			<u>2,950</u>	<u>3,150</u>	<u>3,150</u>
Total Street Listing/Registrars			3,150	3,350	3,350
171	Conservation Commission				
	5114	Wages	65,310	69,628	69,628
			<u>65,310</u>	<u>69,628</u>	<u>69,628</u>
	5200	Purchase of Services	6,550	7,140	7,140
	5240	Land Maintenance	7,000	16,840	16,840
	5301	Training	800	500	500
	5305	Vernal Pool Study	50	50	50
	5342	Advertising	100	130	130
	5400	Supplies	400	400	400
	5710	In-state Travel	200	200	200
	5730	Dues	800	800	800
	5800	Land-Capital Improve.	1,000	10,020	10,020
	5850	Equipment	500	610	610
	5963	Conservation Fund	1,000	1,000	1,000
			<u>18,400</u>	<u>37,690</u>	<u>37,690</u>
Total Conservation Commission			83,710	107,318	107,318

FY2024 BUDGET

			Approved FY2023	Requested FY2024	Approved FY2024
175	Planning Board				
	5114	Wages	74,528	83,168	83,168
		New position		25,272	25,272
	5200	Purchase of Services	1,200	1,200	1,200
	5342	Advertising	250	250	250
	5400	Supplies	200	200	200
	5710	In-state Travel	400	400	400
	5730	Dues	1,800	1,800	1,800
	5781	Meetings	400	400	400
			4,250	4,250	4,250
Total Planning Board			78,778	112,690	112,690
176	Appeals Board				
	5205	40B Permitting	100	100	100
	5342	Advertising	100	100	100
Total Appeals Board			200	200	200
182	Economic Development				
	5200	Purchase of Services	750	750	750
Total Economic Development			750	750	750
190	Town Buildings				
	5210	Heating	2,800	3,500	3,500
	5211	Houghton Electric	7,300	6,700	6,700
	5240	Repairs and Maintenance (formerly Maint.	117,000	135,000	135,000
	5242	Grounds Maintenance	13,000	13,000	13,000
	5281	Trash Hauler	950	950	950
	5480	Propane	500	500	500
Total Town Buildings			141,550	159,650	159,650
192	Town Hall				
	5200	Purchase of Services	-	1,743	1,743
	5210	Heating	5,000	6,250	6,250
	5211	Electric	5,850	9,682	9,682
	5241	Repairs	-	-	-
	5340	Telephone	5,015	4,800	4,800
	5341	Postage	4,000	5,000	5,000
	5400	Supplies	3,500	4,375	4,375
	5800	Capital Outlay	9,468	9,468	9,468
Total Town Hall			32,833	41,318	41,318
195	Town Reports				
	5200	Purchase of Services	3,700	3,000	3,000
	5341	Postage	-	-	-
Total Town Reports			3,700	3,000	3,000
TOTAL GENERAL GOVERNMENT			1,499,814	1,642,857	1,642,857

FY2024 BUDGET

		Approved FY2023	Requested FY2024	Approved FY2024
PUBLIC SAFETY				
200	Public Safety Building			
5200	Purchase of Services	81,474	85,314	85,314
5210	Heating	15,500	19,375	19,375
5211	Electric	43,020	53,775	53,775
5240	Maintenance	36,075	36,075	36,075
5243	Software Support	6,555	6,555	6,555
5280	Trash Disposal	6,420	2,580	2,580
5340	Telephone	16,956	16,956	16,956
5400	Supplies	2,500	2,500	2,500
5486	Diesel	2,025	2,025	2,025
Total Public Safety Building		210,525	225,155	225,155
210	Police Department			
5102	Salary	134,722	142,896	142,896
5133	Wages	1,119,772	1,220,332	1,220,332
5140	Wages - Overtime	181,261	205,302	205,302
5176	Disability Insurance	674	674	674
		1,436,428	1,569,204	1,569,204
5201	Hired Services	7,000	7,075	7,075
5301	Training	3,000	3,000	3,000
5380	Lockup	1,960	1,960	1,960
5420	Office Supplies	5,250	5,250	5,250
5460	Firearms/Supplies	14,965	14,965	14,965
5580	Uniforms	24,000	23,000	23,000
5720	Out-of-State Travel	500	500	500
5730	Dues & Subscriptions	3,500	3,500	3,500
5851	Bulletproof vest	1,900	1,900	1,900
		62,075	61,150	61,150
5240	Repairs - Cruiser	25,000	25,000	25,000
5400	Supplies - Cruiser	7,500	7,500	7,500
5480	Gas - Cruiser	22,700	27,240	27,240
5482	Tires - Cruiser	5,000	5,000	5,000
		60,200	64,740	64,740
5850	Equipment/Cruiser	7,000	7,000	7,000
5870	Cruiser Purchase	53,750	60,905	60,905
		60,750	67,905	67,905
Total Police Department		1,619,454	1,762,999	1,762,999

FY2024 BUDGET

		Approved FY2023	Requested FY2024	Approved FY2024
230	FIRE/EMS			
	5101	Fire Chief	128,611	139,923
	5112	Wages - Inspections	750	750
	5113	Wages - Perm Firefighter	68,818	73,267
	5115	Wages - Firefighters	215,900	234,000
	5120	EMT Cadet Program	19,372	19,372
			<hr/>	<hr/>
			433,451	467,312
	5200	Purchase of Services	23,317	24,317
	5201	ALS Services	15,000	12,000
	5202	Coastal Medical Billing	9,300	16,000
	5211	Electric	700	700
	5241	Repairs	21,000	21,000
	5301	Training	8,600	8,600
	5400	Supplies	4,500	4,500
	5460	Operating Supplies	5,620	5,620
	5480	Gasoline	5,100	12,000
	5486	Diesel	6,000	6,000
	5487	Automotive	4,000	4,000
	5580	Uniforms	16,026	17,000
	5730	Dues/Memberships	1,600	1,600
	5780	Fire Ponds	20,000	20,000
	5782	Recognition Expense	1,000	1,000
	5850	Equipment	7,500	7,500
			<hr/>	<hr/>
			149,263	161,837
			<hr/>	<hr/>
	Total Fire/EMS Department	582,714	629,149	624,149
241	Building Inspector			
	5112	Wages - Inspector	31,801	33,072
	5113	Wages - Asst. Inspector	1,071	1,071
	5114	580 Main Street Inspections	-	100,000
			<hr/>	<hr/>
			32,872	134,143
	5240	Vehicle Maintenance	2,080	2,080
	5301	Training	250	570
	5400	Supplies	450	600
			<hr/>	<hr/>
			2,780	3,250
			<hr/>	<hr/>
	Total Building Inspector	35,652	137,393	137,393
243	Plumbing & Gas Inspector			
	5200	Purchase of Services	19,401	19,983
		Reinspection	150	150
			<hr/>	<hr/>
	Total Plumbing & Gas Inspector	19,551	20,133	20,133
244	Wiring Inspector			
	5200	Purchase of Services	22,491	23,166
		Reinspection	150	150
			<hr/>	<hr/>
	Total Wiring Inspector	22,641	23,316	23,316

FY2024 BUDGET

			Approved FY2023	Requested FY2024	Approved FY2024
291	Emergency Management				
	5200	Town-wide Emergency Notification	3,900	3,900	3,900
Total Emergency Management			3,900	3,900	3,900
292	Animal Control Officer				
	5112	Wages	17,644	18,173	18,173
	5113	Wages	2,610	2,688	2,688
			20,254	20,862	20,862
	5200	Purchase of Services	950	950	950
	5400	Supplies	400	400	400
	5710	In-state Travel	1,000	1,000	1,000
			2,350	2,350	2,350
Total Animal Control Officer			22,604	23,212	23,212
293	Traffic Lights				
	5211	Electric	1,000	1,000	1,000
	5241	Repairs	800	800	800
Total Traffic Lights			1,800	1,800	1,800
294	Tree Warden				
	5102	Salary	3,796	3,910	3,910
	5137	Police Details	3,000	3,000	3,000
			6,796	6,910	6,910
	5253	Tree Trimming	50,000	50,000	50,000
	5700	Disposal	15,000	15,000	15,000
			65,000	65,000	65,000
Total Tree Warden			71,796	71,910	71,910
299	Dispatchers				
	5300	Regional Dispatch	204,606	212,921	212,921
Total Communications			204,606	212,921	212,921
TOTAL PUBLIC SAFETY			2,795,243	3,111,888	3,106,888

FY2024 BUDGET

			Approved FY2023	Requested FY2024	Approved FY2024
EDUCATION					
301	Nashoba Regional School District				
	5691	Bolton Assessment - Operating Exp.	16,767,363	17,262,451	17,262,451
		Track & Field Debt	46,533	48,742	48,742
		Leach Field Debt	17,085	58,287	58,287
		HS Feasibility Study Debt	1,420	37,805	37,805
	5915	NRHS - Excluded Debt	121,407	109,308	109,308
Total Nashoba Regional School District			16,953,808	17,516,593	17,516,593
302	Minuteman Regional Voc Tech				
		Bolton Assessment	893,714	1,199,459	1,199,459
Total Minuteman Regional Voc Tech			893,714	1,199,459	1,199,459
TOTAL EDUCATION			17,847,522	18,716,052	18,716,052
PUBLIC WORKS					
421	Highway				
	5110	Salary	114,067	124,654	124,654
	5137	Wages	640,304	668,014	668,014
	5140	Wages - Overtime	20,000	20,000	20,000
			774,371	812,668	812,668
	5200	Purchase of Services	3,500	5,400	5,400
	5210	Heating	3,185	3,981	3,981
	5211	Electric	8,500	11,273	11,273
	5241	Repairs	54,700	54,700	54,700
	5340	Telephone	6,500	6,500	6,500
	5400	Supplies	10,000	10,000	10,000
	5480	Gasoline	16,000	19,200	19,200
	5480	Stickers	1,400	1,400	1,400
	5481	Oil/Lube	2,000	2,000	2,000
	5482	Tires	4,000	4,000	4,000
	5486	Diesel	8,000	9,600	9,600
	5487	Parts/Supplies	10,000	12,500	12,500
	5488	Equipment	6,000	6,000	6,000
	5580	Clothing Allowance	7,650	7,650	7,650
	5781	Training	800	800	800
			142,235	155,004	155,004
Total Highway			916,606	967,673	967,673
422	Construction and Maintenance				
	5137	Police Details	6,000	6,000	6,000
	5290	Public Ways Safety	9,100	9,100	9,100
	5842	Local Improvements	194,000	194,000	194,000
			203,100	203,100	203,100
Total Construction and Maintenance			209,100	209,100	209,100

FY2024 BUDGET

			Approved FY2023	Requested FY2024	Approved FY2024
423	Snow & Ice				
	5137	Wages	11,000	11,000	11,000
	5140	Wages - Overtime	27,000	27,000	27,000
			<u>38,000</u>	<u>38,000</u>	<u>38,000</u>
	5241	Repairs	20,000	20,000	20,000
	5290	Contract Services	30,000	30,000	30,000
	5400	Parts and Supplies	10,000	10,000	10,000
	5480	Gas	3,000	3,000	3,000
	5486	Diesel	9,000	9,000	9,000
	5488	Equipment	7,000	7,000	7,000
	5530	Road Salt	41,000	41,000	41,000
	5531	Sand	22,000	22,000	22,000
			<u>142,000</u>	<u>142,000</u>	<u>142,000</u>
	Total Snow & Sand		180,000	180,000	180,000
424	Street Lighting				
	5211	Electric	8,000	9,270	9,270
	5241	Repairs	900	900	900
	Total Street Lighting		8,900	10,170	10,170
433	Transfer Station				
	5137	Wages	42,182	55,931	55,931
	5140	Wages - Overtime	10,000	10,000	10,000
			<u>52,182</u>	<u>65,931</u>	<u>65,931</u>
	5211	Electric	2,200	2,609	2,609
	5280	Trash Disposal	85,000	99,000	99,000
	5281	Trash Hauling	15,000	15,000	15,000
	5282	Recycling Hauling	50,000	50,000	50,000
	5282-01	Recycling Processing	20,000	20,000	20,000
	5283	Trash Container Lease	1,500	1,500	1,500
	5284	Recyclable Container Lease	2,000	2,000	2,000
	5487	Maintenance	8,000	8,250	8,250
	5488	Equipment	3,000	3,000	3,000
			<u>186,700</u>	<u>201,359</u>	<u>201,359</u>
	Total Transfer Station		238,882	267,290	267,290
439	Landfill				
	5250	Well Monitoring	6,100	6,100	6,100
	Total Landfill		6,100	6,100	6,100
440	Sewer				
	5200	Purchase of Services	9,000	11,790	11,790
	5241	Repairs	1,000	14,000	14,000
	5400	Supplies	-	1,000	1,000
	Total Sewer		10,000	26,790	26,790

FY2024 BUDGET

			Approved FY2023	Requested FY2024	Approved FY2024
450	Water				
	5201	Purchase of Services	5,000	5,000	5,000
	5241	Repairs	1,000	2,500	1,000
Total Water			6,000	7,500	6,000
491	Cemetery				
	5200	Purchase of Services	3,000	3,800	3,800
	5242	Grounds Maintenance	5,000	5,000	5,000
Total Cemetery			8,000	8,800	8,800
TOTAL PUBLIC WORKS			1,583,588	1,683,422	1,681,922
HUMAN SERVICES					
510	Board of Health				
	5112	Wages - Animal Inspector	1,524	1,570	1,570
	5114	Wages	38,689	43,857	43,857
			40,213	45,427	45,427
	5302	Rabies Testing	345	560	560
	5304	Nashoba Associated Boards of Health	17,675	19,000	19,000
	5342	Advertising	100	100	100
	5400	Supplies	0	0	0
	5710	Travel	831	831	831
	5730	Dues/Membership	150	150	150
Total Board of Health			19,101	20,641	20,641
			59,314	66,068	66,068
522	Nursing				
	5200	Purchase of Services	8,101	8,709	8,709
Total Nursing			8,101	8,709	8,709
541	Council on Aging				
	5101	Salary	46,575	56,118	56,118
	5114	Van Drivers	-	-	-
	5137	Wages	33,758	42,026	42,026
			80,334	98,144	98,144
	5200	Purchase of Services	8,050	3,800	3,800
	5243	Software Support	1,190	1,200	1,200
	5271	Building Lease	4,644	4,551	4,551
	5340	Telephone	581	600	600
	5346	Cable/DSL	1,443	1,200	1,200
	5400	Supplies	1,850	4,500	4,500
	5480	Gasoline	-	-	-
			17,758	15,851	15,851
Total Council of Aging			98,092	113,995	113,995

FY2024 BUDGET

			Approved FY2023	Requested FY2024	Approved FY2024
543	Veterans Services				
	5114	Wages	5,544	5,711	5,711
	5730	Dues	50	50	50
	5770	Veterans Benefits	33,000	33,000	33,000
	5781	Meetings	2,000	2,000	2,000
			35,050	35,050	35,050
Total Veterans Services			40,594	40,761	40,761
TOTAL HUMAN SERVICES			206,101	229,533	229,533
CULTURE & RECREATION					
610	Library				
	5102	Salary	98,925	106,995	106,995
	5114	Wages	226,715	256,183	256,183
			325,640	363,178	363,178
	5200	Purchase of Services	11,898	12,181	12,181
	5201	Professional Development	460	500	500
	5210	Heat	19,450	23,000	23,000
	5211	Electric	22,370	30,043	30,043
	5241	Repairs	2,598	2,600	2,600
	5242	Repairs & Maintenance Bldg	200	200	200
	5243	Software Support	2,128	2,464	2,464
	5251	Web Services	150	150	150
	5340	Telephone	2,851	2,851	2,851
	5341	Postage	103	100	100
	5400	Supplies	7,787	8,405	8,405
	5580	Books	84,241	95,067	95,067
	5780	Miscellaneous/Programs	1,500	1,500	1,500
	5781	Travel & Meeting	-	1,000	1,000
			155,736	180,061	180,061
Total Library			481,376	543,239	543,239
630	Parks and Recreation				
	5113	Parks and Rec Coordinator	22,602	42,299	42,299
	5113	Wages - Swimming	19,490	16,698	16,698
			42,092	58,996	58,996
	5200	Purchase of Services	11,345	11,345	11,345
	5211	Electric	1,650	2,634	2,634
	5270	Equipment	2,600	2,600	2,600
	5400	Supplies	3,890	3,890	3,890
			19,485	20,469	20,469
Total Recreation			61,577	79,465	79,465

FY2024 BUDGET

		Approved FY2023	Requested FY2024	Approved FY2024
691	Historical Commission			
	5200 Purchase of Services	3,400	3,400	3,400
	5341 Postage	-	-	-
	5400 Supplies	2,500	2,500	2,500
	5730 Dues	250	250	250
Total Historical Commission		6,150	6,150	6,150
692	Celebration/Memorial Day			
	5400 Supplies	2,800	4,000	4,000
Total Celebration/Memorial Day		2,800	4,000	4,000
TOTAL CULTURE & RECREATION		551,903	632,854	632,854
DEBT SERVICE				
*	<i>Refunding JAN 2019</i>			
	59100-REFD Principal	465,000	375,000	375,000
	59250-REFD Interest	92,750	74,150	74,150
*	<i>Refunding AUG 2019 - Debt Excluded Portion</i>			
	59100-REF2 Principal	225,000	230,000	230,000
	59250-REF2 Interest	66,675	55,300	55,300
*	<i>Refunding AUG 2019</i>			
	59100-REF2 Principal	115,000	80,000	80,000
	59250-REF2 Interest	14,375	9,500	9,500
*	<i>Long Hill Road Culvert ATM 5/18 Art 25</i>			
	5950-0230 Principal	15,262	15,262	15,262
	5925-0230 Interest	1,831	3,816	3,816
*	<i>Flood Control /Improvements ATM 5/19 Art 18</i>			
	5950-0240 Principal	24,658	24,660	24,660
	5925-0240 Interest	3,452	7,397	7,397
*	<i>Taggart Property</i>			
	5950-0250 Principal	46,064	46,064	46,064
	5925-0250 Interest	3,685	6,910	6,910
*	<i>DPW Truck 2021</i>			
	5950-0260 Principal	57,500	-	-
	5925-0260 Interest	1,150	-	-
*	<i>Fire Truck 2022</i>			
	5950-0270 Principal	114,286	114,284	114,284
	5925-0270 Interest	16,000	34,286	34,286
Total Principal		1,062,769	885,271	885,271
Total Interest		199,919	191,358	191,358
TOTAL DEBT SERVICE		1,262,688	1,076,629	1,076,629

FY2024 BUDGET

			Approved FY2023	Requested FY2024	Approved FY2024
EMPLOYEE BENEFITS					
911	Worcester Regional Retirement Assessment				
	5170	WCRS Assessment	659,084	801,772	801,772
912	Workers Compensation				
	5171	Workers Comp	26,838	28,180	28,180
914	Health Insurance				
	5173	Group Health	672,109	722,023	722,023
	51731	Group Dental	20,897	20,897	20,897
	5174	OPEB	173,700	298,649	298,649
			866,706	1,041,569	1,041,569
915	Life Insurance				
	5175	Life Insurance	1,400	1,400	1,400
916	Medicare Tax				
	5175	Medicare 1.45%	59,841	65,234	65,234
TOTAL EMPLOYEE BENEFITS			1,613,868	1,938,155	1,938,155
OTHER INSURANCE					
945	Other Insurance				
	5740	General Insurance	76,178	79,051	79,051
	5741	Police Professional Liability (In General)	-	-	-
	5742	Bonding (employee)	1,122	1,200	1,200
	5744	Police & Fire Accident	43,569	45,747	45,747
	5745	Motor Vehicle (In General)	-	-	-
	5746	Deductible	5,000	5,000	5,000
	5747	Public Official Liability (In General)	-	-	-
TOTAL OTHER INSURANCE			125,869	130,998	130,998
TOTAL BUDGET			27,486,597	29,162,389	29,155,889

Article 4: Spending Limits of Revolving Fund Accounts

The Town voted pursuant to Massachusetts General Laws Chapter 44, Section 53E ½, to set the limits on the total amounts that may be expended from each of the Town's existing revolving funds established by Section 24-3 of the Code of the Town of Bolton for Fiscal Year 2024.

Fund:	Maximum Amount Expendable:
Web-based Municipal Software Services	\$ 30,000
Nashoba Cadet EMT Program	\$ 5,000
Tax Title	\$ 25,000
Senior Van	\$ 21,000
Parks and Recreation	\$ 25,000
Advanced Life Support (ALS)	\$250,000

Sponsor: Select Board

Summary: Under the amended Massachusetts General Laws Chapter 44, Section 53E ½ the Town must vote each year to set the total amounts that may be expended from each of the Town's revolving funds.

Select Board Recommendation: Approved (2 in favor, 0 opposed)

Advisory Committee Recommendation: Approved (5 in favor, 0 opposed)

Vote Required: Majority

Town Meeting Vote: Majority in Favor

Article 5: Regional Agreement

The Town voted to amend the regional school district agreement between the towns of Bolton, Lancaster and Stow as set forth in the amended agreement entitled the "Nashoba Regional School District Agreement" on file at the Town Clerk's Office and available online at bit.ly/3YyZBpr.

Sponsor: Nashoba Regional School District

Summary: In 2019, it was discovered that the eight-member composition of the Nashoba Regional School Committee (Stow-3 members, Bolton-2 members, Lancaster-3 members) was not in compliance with the Constitution's one person/one vote principle. As result, the Nashoba Regional School Committee, under the leadership of now former Bolton Representative Dr. Mary McCarthy, began the process of amending the Regional Agreement to achieve compliance. In that initial review, it became clear that the Regional Agreement had other elements that needed review. Due mainly to the pandemic and changes in District administration, the work of formally reviewing the agreement was postponed until 2021.

In October 2021, the School Committee created a Regional Agreement Amendment Advisory Committee (RAAAC) to review the agreement for updates and changes, and to bring it up-to-date with applicable laws and regulations considering it was last amended in 2003. The RAAAC met eleven times to discuss potential changes to the Regional Agreement. In addition, the RAAAC also met or consulted with District administration and representatives from the Department of Elementary and Secondary Education (DESE).

Note: The RAAAC is an *advisory* committee responsible for making recommendations to the School Committee. According to the current Regional Agreement and Massachusetts General Law, the School Committee itself is responsible for amending the document. The process then dictates unanimous approval at all three Town Meetings. In the end, the Commissioner of DESE must provide their final approval. The RAAAC's proposed version was placed before the Nashoba Regional School Committee on February 15, 2023 for public comment, explanation and deliberation. On March 1, 2023, after additional public comment and deliberation, the School Committee voted unanimously in favor of this final draft of the Nashoba Regional Agreement.

Select Board Recommendation:

Approved (2 in favor, 0 opposed)

Advisory Committee Recommendation:
Vote Required: Majority

Approved (4 in favor, 1 opposed)
Town Meeting Vote: Majority in Favor

Article 6: Town Clerk Position

The Town voted to authorize the Select Board to petition the General Court to enact special legislation to change the office of Town Clerk from elected to appointed, as set forth below; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Select Board approves amendments thereto before enactment by the General Court, which amendments shall be within the public purposes of said petition.

An Act Establishing the Appointed Office of Town Clerk in the Town of Bolton

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. Notwithstanding the provisions of section 1 of chapter 41 of the general laws or any general or special law to the contrary, there shall be established in the town of Bolton the appointed position of town clerk. The town clerk shall be appointed by and may be removed by the select board, and such appointment to be for a term not to exceed three years. The town clerk shall have all the powers and duties and be subject to the liabilities and penalties imposed by law on town clerks.

SECTION 2. Notwithstanding the provisions of section 1 above, any incumbent, in the office of the town clerk upon the effective date of this act shall continue to hold said office and to perform the duties thereof until the appointment of a town clerk to perform said duties pursuant to the terms of this act, unless he or she sooner vacates such office. Thereafter, appointments to the position of town clerk shall be made in accordance with Section 1.

SECTION 3. This act shall take effect upon its passage.

Sponsors: Select Board, Human Resources Director and Town Clerk

Summary: This is being proposed due to the increase in the specialization of the position since the current Town Clerk came into office 15 years ago, and to provide added flexibility in filling the position after the incumbent retires or vacates the office. The current Town Clerk is in favor of this change.

Select Board: Recommendation: Approved (2 in favor, 0 opposed)

Advisory Committee Recommendation: Approved (5 in favor, 0 opposed)

Vote Required: Majority

Town Meeting Vote: Majority in Favor

Article 7: Cemetery Committee Fees and Governance

The Town voted to amend Chapter 126, Cemeteries, of the Code of the Town of Bolton as follows:

1. By deleting Section 126-2.A in its entirety and replacing it with the following:
 - A. Fees for graves in any cemetery shall be established by the Cemetery Committee. One hundred percent of this fee shall be deposited in the burial fund (also known as the perpetual care fund), and the interest from this fund shall be used to maintain the cemeteries in accordance with Massachusetts General Laws, and the Code of the Town of Bolton.
2. By adding a new Section 126-5, as follows:

§ 126-5 Cemetery Committee

- A. There shall be a Cemetery Committee composed of three (3) members elected by the Town, each serving a term of three (3) years so that the term of office of at least one member expires each year.
- B. The duties of the Cemetery Committee shall include, but not be limited to, establishing rules and regulations for the Town's cemeteries and use thereof, upholding the Code of the Town of Bolton, and upholding other applicable laws.

Sponsor: Cemetery Committee

Summary: The Cemetery Committee is requesting a change to Chapter 126 of the Bylaws of The Town of Bolton and seeking to improve the care and upkeep of the cemeteries without impacting the tax base. This article also specifies the duties of the committee.

Select Board Recommendation: Approved (2 in favor, 0 opposed)

Advisory Committee Recommendation: Approved (5 in favor, 0 opposed)

Vote Required: Majority **Town Meeting Vote:** Majority in Favor

Article 8: Subdivision Bond Appropriations

Motion made by Stanley Wysocki, Select Board:

"I move that The Town appropriate \$115,140.00 from the proceeds of a surety bond issued by The Hanover Insurance Group to be spent under the direction of the Planning Board for the purpose of completing bonded work at the Keyes Farm subdivision, contingent upon the Planning Board finding that the developer of the subdivision is in default of its obligation to complete said work."

Vote Required on Amendment: Majority **Town Meeting Vote:** Majority in Favor

The Town voted to appropriate \$115,140.00 from the proceeds of a surety bond issued by The Hanover Insurance Group to be spent under the direction of the Planning Board for the purpose of completing bonded work at the Keyes Farm subdivision, contingent upon the Planning Board finding that the developer of the subdivision is in default of its obligation to complete said work.

Vote Required: Majority **Town Meeting Vote:** Majority in Favor

Sponsor: Select Board

Summary: This article would authorize the Planning Board to use bonds posted by subdivision developers to complete required work in subdivisions. Specific amounts and projects would be set forth in any motion under this article.

Select Board Recommendation: Approved (2 in favor, 0 opposed)

Advisory Committee Recommendation: Approved (5 in favor, 0 opposed)

Vote Required: Majority **Town Meeting Vote:** Majority in Favor

Article 9: Amend Bylaw on Door-to-Door Solicitation

Motion made by resident Christopher Siano:

Add Section D: "Youth Groups provided said group is Chartered, Founded or Based in the Town of Bolton; Chartered, Founded or Based in a surrounding community and services the youth of Bolton, or, associated with the Nashoba Regional School District."

Vote Required on Amendment: Majority **Town Meeting Vote:** Majority in Favor

The Town voted to amend the Code of the Town of Bolton as follows:

1. By deleting Chapter 193, Article II, Solicitors, in its entirety and inserting in its place the following Chapter 193, Article II, Door-to-Door Solicitation:

Article II Door-to-Door Solicitation

§193-3 Purpose.

The purpose of this Article II is to provide for the regulation of door-to-door solicitation for commercial purposes in the Town of Bolton, to promote public safety and consumer protection.

§193-4 Definitions.

For the purpose of this Article II, the following words as used herein shall be considered to have the meanings herein ascribed thereto:

Door-to-Door Solicitation - any one or more of the following activities, conducted by appearing in person at a Premises to provide information or literature:

- (i) Seeking to sell or to obtain orders for the purchase of goods, wares, merchandise, foodstuffs, and services of any kind, character or description whatever.
- (ii) Seeking to obtain subscriptions to books, magazines, periodicals, newspapers, and every other type or kind of publication.
- (iii) Seeking to obtain gifts or contributions of money, clothing, or any other valuable item for the support or benefit of any charitable or nonprofit association, organization, corporation, group, or project except as otherwise excluded by this Article II.

License - the photo identification card issued to a licensee.

Person - any individual, firm, co-partnership, corporation, company, association or joint-stock association, society, organization or league and includes any trustee, receiver, assignee, agent or other similar representative thereof, except as otherwise excluded by this Article II.

Premises - a building or portion of a building used for residential purposes, including the real estate upon which any such building is located, provided that the predominant use of the real estate is for residential purposes.

§193-5 Application for a License.

- A. Every person who engages in door-to-door solicitation, except as otherwise excluded by this Article II, either as a principal or agent, shall, before commencing business in the Town of Bolton make written application under oath for a license to the Chief of Police.
- B. Required information: Said application form will require the following information:
 - (1) The name, permanent address, and telephone number, and temporary address, if any.

- (2) A physical description of the applicant, setting forth the applicant's age, height, weight, color of hair and eyes.
 - (3) The name, address, and telephone number of the person, firm, association or corporation that the person represents or is employed by, or whose merchandise is being sold.
 - (4) A brief description of the business he or she wishes to conduct and of the methods to be used in furtherance of said business.
 - (5) The make, model, and license number of any vehicle to be used by the applicant in the conduct of their business.
 - (6) A statement as to whether the applicant has been convicted of any crime or ordinance violation related to any prior solicitation by the applicant within the last five years, the nature of the offense, and the place of conviction.
 - (7) A statement as to the period during which the applicant intends to carry on solicitation.
- C. The Police Chief shall not issue a license unless the above required information has been provided by the applicant or an explanation has been given for the applicant's inability to provide any of the foregoing information.
 - D. Applicants shall present to the Chief for examination a driver's license or some other proof of identity as may be reasonably required.

§193-6 Photograph Required.

The applicant shall permit the Police Department of the Town of Bolton to photograph said applicant for identification purposes.

§193-7 Issuance of License; Fee.

- A. No later than ten (10) calendar days after filing of such application, the Chief of Police, or their designee, shall issue the applicant a license in the form of a photo identification card showing the name and address of the licensee and authorizing them to solicit for the purposes described in their application subject to the Code of the Town of Bolton and the laws of the Commonwealth of Massachusetts. Failure by the Chief of Police to act on an application within ten (10) calendar days shall constitute approval of said application.
- B. The fee for such license shall be \$25, and said license shall expire one year from the date of issue, or on the day of its surrender or revocation, or on the filing of an affidavit of its loss to the Police Department on a form approved by the Town Solicitor.
- C. Grounds for disapproval of an application shall be:
 - (1) Applicant has a conviction in any state or federal court of the United States or any court of a territory of the United States for any of the following named offenses committed within the last seven (7) years: burglary, breaking and entering, larceny, robbery, receiving stolen property, assault, fraud, sexual misconduct as specified in Chapter 265,

Sections 13B and 22 through 24, and Chapter 272, Section 53A, of the General Laws, unlawfully carrying weapons, or the attempt of any such offense;

- (2) Applicant is a person who is a sex offender required to register with the Sex Offenders Registry Board and who is finally classified as a Level 2 or Level 3 Sex Offender, as such person have been found to have a moderate to high risk of re-offense and pose a substantial degree of dangerousness to minors and other persons vulnerable to becoming victims of sex crimes; or
- (3) The failure to include any of the information requested in the application.

§193-8 Identification Nontransferable; Display.

The photo identification card shall be nontransferable and shall entitle the licensee for the period indicated therein and for the purposes specified therein to solicit in the Town of Bolton, provided that the licensee shall have in his/her/their possession at all times while soliciting and shall further conspicuously display the photo identification card.

§193-9 Notification of Changes to Police.

If while the application is pending or during the term of any license granted thereon there is a change in fact, policy, or method that would alter the information given in the application, the applicant or licensee, as the case may be, shall notify the Police Department in writing within 24 hours of such change.

§193-10 License not to Constitute Endorsement

A license issued under this Article II does not constitute an endorsement by the Town of Bolton nor by any of its departments or officers of the purpose or of the person conducting the solicitation departments or officers of the purpose or of the person conducting the solicitation.

§193-11 Posted Premises.

No person shall engage in solicitation upon any premises without a prior invitation from the occupant thereof if such premises is posted against such solicitation by means of a notice prominently displayed upon which is printed the legend "no solicitors" or words of similar import. For the purposes of this section, the premises shall be deemed posted against solicitation if there is exhibited, on or near the main entrance to the premises or on or near the main door to any residence located thereon, a sign which bears the above legend.

§193-12 Prohibited Activities.

- A. No person engaged in solicitation shall, at the time of initial contact with a prospective customer or donor, fail to identify themselves and the purpose of the solicitation.
- B. No person engaged in solicitation shall misrepresent the purpose of their solicitation or use any false, deceptive or misleading representation to induce a sale or contribution, or use any plan, scheme or ruse which misrepresents the true status or mission of the person making the call.

- C. No person engaged in making a solicitation shall violate any of the provisions of Chapter 93A of the General Laws of Massachusetts, said chapter being entitled "Regulation of Business Practices for Consumers' Protection."

§193-13 Nuisance Activities.

The practice of any individual or group going in and upon private residences in the Town, not having been requested or invited to do so by the owner(s) or occupants of said private residences, for the purposes of soliciting after the owner has requested the individual to depart from the premises, either orally or in writing, is declared to constitute a violation of this Article II.

§193-14 Revocation of License; Notice; Appeals.

- A. Any license issued under the provisions of this Article II may be revoked by the Chief of Police of the Town of Bolton after notice and hearing for any of the following causes:
 - (1) Fraud, misrepresentation or false statement contained in the application for license;
 - (2) Fraud, misrepresentation or false statement made in the course of carrying on their business as solicitor;
 - (3) Any violation of this Article II;
 - (4) Conviction of any crime or misdemeanor involving moral turpitude; or
 - (5) Conducting the business of soliciting in an unlawful manner or in such a manner as to constitute a breach of the peace or to constitute a menace to the health, safety or general welfare of the public.
- B. Notice of the hearing for revocation of a license shall be given in writing, setting forth specifically the grounds of complaint and the time and place of hearing.
- C. Any person aggrieved by the action of the Chief of Police in the revocation of a license shall have the right of appeal to the Select Board. Such appeal shall be taken by filing with Select Board, within 14 days after notice of the action complained of has been mailed to such person's last known address, a written statement setting forth fully the grounds for the appeal. The Select Board shall set a time and place for a hearing on such appeal, and prior to that time, notice of the revocation and the right to a hearing shall be given to the licensee in writing. The decision and order of the Select Board on such an appeal shall be final and conclusive.

§193-15 Exemptions.

- A. The provisions of this Article II shall not apply to children 14 years old or younger who solicit under the supervision of an adult who shall be at least 18 years old and to whom the provisions of this article shall apply.
- B. The provisions of this Article II shall not apply to any person delivering products previously ordered or purchased.

- C. The provisions of this Article II shall not apply to route salespersons or other persons having established customers to whom they make periodic deliveries and who may from time to time call upon prospective customers along their regular service route to solicit an order for future periodic route deliveries.
- D. *The provisions of this Article II shall not apply to Youth Groups, provided said group is:*
- (1) *Chartered, Founded, or Based in the town of Bolton,*
 - (2) *Chartered, Founded, or Based in a surrounding community and services the youth of Bolton,*
 - (3) *or, associated with the Nashoba Regional School District.*

§193-16 No Solicitation List.

A "No Solicitation List" shall be established and maintained by the Bolton Police Department. Residents may submit their property for inclusion on the list without charge. Upon approval of the issuance of a license as provided herein, each such licensed entity or individual shall be provided with a copy of the No Solicitation List and may not solicit or canvass at such property.

§193-17 Violations and Penalties.

In addition to a possible revocation of a license as set forth in this Article II, the provisions of this bylaw may be enforced by noncriminal disposition pursuant to Chapter 1, General Provisions, Article III, § 1-5, of the Code of the Town of Bolton.

2. By amending Chapter 1, General Provisions, Article III, § 1-5, by inserting the following text (additions underlined):

Chapter	Violation	Enforcing Officer	Fine	
<u>193</u>	<u>Door-to-Door Solicitation Bylaw</u>	<u>Police Department</u>	<u>\$300</u>	<u>/offense</u>

Sponsor: Select Board

Summary: This article would bring the Town's Door-to-Door Solicitation regulations into compliance with First Amendment cases governing such activity. All door-to-door solicitors must be licensed by the Bolton Police Department and display a photo identification. This licensing process will include the issuance of the no solicitation list. Residents may elect to have their address added to the no solicitation list at any time.

Select Board Recommendation:

Approved (2 in favor, 0 opposed)

Advisory Committee Recommendation:

Approved (5 in favor, 0 opposed)

Vote Required: Majority

Town Meeting Vote: Majority in Favor

Article 10: Special Act to Acquire DCAMM Properties

The Town voted to authorize the Select Board to petition the General Court to enact special legislation to authorize the Commonwealth's Division of Capital Asset Management and Maintenance (DCAMM) to convey a parcel of land located off of Forbush Mill Road and identified on Assessors Map 5.A as Lot 8 and parcel identified on Assessors Map 5.A as Lot 10, as set forth below, provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Select Board approves amendments thereto before enactment by the General Court, which amendments shall be within the public purposes of said petition.

AN ACT AUTHORIZING THE DIVISION OF CAPITAL ASSET MANAGEMENT AND MAINTENANCE TO DISPOSE OF CERTAIN PARCELS OF LAND IN THE TOWN OF BOLTON

Whereas, The deferred operation of this act would tend to defeat its purpose, which is to authorize the commissioner of capital asset management and maintenance to convey certain parcels of land in the town of Bolton, therefore it is hereby declared to be an emergency law, necessary for the immediate preservation of the public convenience.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:

SECTION 1. (a) Notwithstanding sections 32 to 37, inclusive, of chapter 7C of the General Laws or any other general or special law to the contrary, the commissioner of capital asset management and maintenance may convey certain parcels of land, one located at the Northeast corner of the former Lancaster Industrial School for Girls, 220 Old Common Road, Lancaster and another parcel known as the Bolton Dam, located near the Lancaster town line, both in the town of Bolton, to the town of Bolton. The parcels are shown on plans on file with the division of capital asset management and maintenance. The exact location and boundaries of the parcels to be conveyed shall be determined by the commissioner after completion of a survey.

(b) Notwithstanding chapters 30B and 40 of the General Laws or any other general or special law to the contrary, the town of Bolton, acting by and through its Select Board, may enter into purchase and sale agreement, lease, or other agreement to acquire the parcels or acquire rights to the parcels.

(c) The uses of the parcels shall be restricted to general municipal purposes. The deed or other instrument conveying the parcel to the town of Bolton pursuant to this section shall state that said parcel shall be used solely for the purposes described in this subsection and shall include a reversionary clause that stipulates that if the parcels cease at any time to be used for the allowed uses title to the parcel shall, at the election of the commonwealth, revert to the commonwealth. Said reversionary clause shall contain provisions requiring that the town of Bolton receive reasonable notice of and a reasonable time to cure any allegation that the parcel(s) is not being used for the purposes set forth in this section.

(d) The consideration for the conveyance of the parcel pursuant to this section shall be the fair market value of the parcels as determined by the commissioner of capital asset management and maintenance based upon an independent professional appraisal, taking into consideration the restriction on the use of the parcel set forth in this section. The inspector general shall review and approve the appraisal. The inspector general shall prepare a report of such review of the methodology utilized for the appraisal and shall file the report with the commissioner of capital asset management and maintenance, the house and senate committees on ways and means and the joint committee on state administration and regulatory oversight.

SECTION 2. (a) If the town of Bolton does not complete the purchase of the parcels pursuant to section 1 on or before December 31, 2024, or such date thereafter as agreed to by the town of Bolton and the commissioner of capital asset management and maintenance, then, notwithstanding sections 33 to 37, inclusive, of chapter 7C of the General Laws or any other general or special law to the contrary, the commissioner of capital asset management and maintenance may sell, lease for a term up to 99 years, including all renewals and extensions, or otherwise grant, convey or transfer to purchasers or lessees an interest in the parcels described in section 1(a) or portions thereof, subject to the provisions of this

section and on such other terms and conditions as the commissioner of capital asset management and maintenance considers appropriate.

(b) The commissioner shall use appropriate competitive bidding processes and procedures when making any disposition under this section. Not less than 30 days before the date on which bids, proposals or other offers to purchase the parcels, or any portion thereof, are due, the commissioner shall place a notice in the central register published by the state secretary pursuant to section 20A of chapter 9 of the General Laws stating: (i) the availability of the parcels; (ii) the nature of the competitive bidding process; (iii) the time, place and manner for the submission of bids and proposals and the opening of the bids or proposals; and (iv) other information that the commissioner deems relevant. The commissioner shall also place notification in the central register of the individual or firm selected as party to any real property transaction involving the property and the amount of the transaction.

SECTION 3. Any purchase and sale agreement, lease or other document relating to the sale, lease, transfer or other disposition of the parcels, or any portions thereof, pursuant to section 1 or 2 shall provide that the commonwealth shall have no liability to any purchaser, lessee, transferee or successor to any purchaser, lessee or transferee of all or part of the parcels for any claims arising out of or related in any way to the conditions, known or unknown, of the parcels or otherwise in connection with any sale, lease, transfer or other disposition thereof.

SECTION 4. Any deed of conveyance from the commissioner pursuant to section 1 or 2 of this act may retain or grant rights of way or easements for access, egress, utilities and drainage across any other portions of the parcels and the commonwealth may accept from a purchaser such rights of way or easements in roadways or across any portions of the parcels to be conveyed or transferred for access, egress, drainage and utilities as the commissioner considers necessary and appropriate to carry out this act.

SECTION 5. The purchaser of the parcels, or any portions thereof, pursuant to section 2 of this act shall be responsible for all costs and expenses related to the purchase, lease or transfer of such parcel or parcels, including, but not limited to, costs associated with surveys, deed preparation and recording fees as such costs may be determined by the commissioner.

SECTION 6.

The cash proceeds of the sale of the parcels, or any portion thereof, pursuant to this act shall be deposited into the General Fund.

Sponsor: Select Board

Summary: The Division of Capital Asset Management and Maintenance (DCAMM) has declared these parcels to be surplus property. The first step in the process of the Town potentially acquiring the land is to have this proposed Home Rule Petition submitted to the legislature for approval. Once a survey has been performed and an acquisition price has been determined, the Town will need to vote at a future Town Meeting whether to acquire one or both of these parcels. Both parcels directly abut Town-owned land (Forbush Mill Field/conservation land)

Select Board Recommendation:

Approved (2 in favor, 0 opposed)

Advisory Committee Recommendation:

Approved (5 in favor, 0 opposed)

Vote Required: Majority

Town Meeting Vote: Majority in Favor

Article 11: Fire Station Roof Replacement

The Town voted to appropriate from the Stabilization Fund the sum of \$345,000 (three hundred forty-five thousand dollars) to fund the replacement of the Fire Station roof.

Sponsor: Department of Public Works

Summary: This article proposes to replace the original roof (circa 1965) which has failed. This roof was not replaced during the 2010 public safety building project. Temporary repairs have been made, but leaks remain which elude source identification and new leaks continue to appear. Water has gotten under the underlayment and is subject to freeze/thaw cycles. Water is also migrating into the vehicle storage area of the Fire Department.

Select Board Recommendation:

Approved (2 in favor, 0 opposed)

Advisory Committee Recommendation:

Approved (5 in favor, 0 opposed)

Vote Required: 2/3 Majority

Town Meeting Vote: 2/3 Majority in Favor

Article 12: Fire Engine 1 Replacement

The Town voted to raise and appropriate, borrow or transfer from available funds, a sum of money not to exceed \$949,000.00 (Nine Hundred Forty-Nine Thousand Dollars) for the acquisition of a fire truck, including the payment of all costs incidental and related thereto; and to meet this appropriation, authorize the Treasurer, with the approval of the Select Board, to borrow said amount under and pursuant to Chapter 44, Section 7(1), of the Massachusetts General Laws or any other enabling authority, and to issue bonds or notes of the Town therefor; provided, however that this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by Chapter 59, Section 21C, of the Massachusetts General Laws (Proposition 2½) the amounts required to pay the principal of and interest on the borrowing authorized by this vote.

Sponsor: Bolton Fire-EMS

Summary: Engine 1, the water supply truck for fire incidents, is a 25-year old vehicle. The vehicle also serves as our mutual-aid vehicle as part of the state wide mobilization plan. Many of the major components of this 25-year-old truck are extremely difficult to procure.

Select Board Recommendation:

Approved (2 in favor, 0 opposed)

Advisory Committee Recommendation:

Approved (5 in favor, 0 opposed)

Vote Required: 2/3 Majority

Town Meeting Vote: 2/3 Majority in Favor

Article 13: Citizens Petition: Stop Home Equity Theft

To see if the town will vote to upon issuance of a judgment foreclosing the right of redemption of a lien for taxes, the Town shall order a public auction of the foreclosed property and order distribution of proceeds consistent with the provisions of MGL Chapter 183, section 21 and sections 24 to 27, inclusive; provided, that the order shall treat the tax title holder like a mortgagee with the first priority interest in proceeds from the property, and treating the delinquent debtor as a mortgagor. However the first priority of the Town shall be to avoid the necessity of foreclosing and using the power of sale, by authorizing flexible repayment agreements, and Not employing section 215-2 of the bylaws, but instead facilitating the permitting required for a private sale of the smallest undivided portion of the parcel(s) prior to foreclosure to recoup delinquent taxes and collection costs. If after foreclosure, but prior to a public sale, the Town desires to retain a tax title property for Town Purposes it shall authorize such according to MGL Chapter 40, section 14 and Chapter 44, section 7.

Sponsor: Citizens Petition

Summary: This article requires that any tax title property foreclosed on by the Town of Bolton be sold at public auction to recoup delinquent taxes, allows the Town to receive from the sale proceeds all of the back

taxes due, plus all collections costs, interest due, legal fees, court costs and other charges or expenses. The former homeowner is entitled to receive any property equity which remains after making the Town whole for all its expenses due. Using the "statutory power of sale" would end the practice of "home equity theft" in Bolton. This article is in keeping with the proposed State Legislation H.2937, S.921 and S.1876 The article also prioritizes the need to work with property owners to create a reasonable repayment agreement, and allow the permitting necessary to sell at full market value, avoiding the need for a public auction sale in the first place. If the Town wishes to retain a foreclosed tax property it will follow the same procedure as it would to acquire any other property.

Select Board Recommendation: No Recommendation (2 in favor of no recommendation, 0 opposed to no recommendation)

Advisory Committee Recommendation: No Recommendation (5 in favor of no recommendation, 0 opposed to no recommendation)

Vote Required: Majority

Town Meeting Vote: Majority not in Favor

Authorize Town Election

The Town voted to meet at the Nashoba Regional High School Auditorium in Bolton, on Monday, May 8th, 2023, between the hours of noon and 8:00 p.m. to elect by ballot the following officers and to vote on the following questions.

ONE YEAR:	One Moderator, One Town Clerk, One member of the Parks/Recreation Commission
TWO YEARS:	One member of the Select Board
THREE YEARS:	One member of the Board of Assessors, One-member of the Cemetery Committee, One-member of the Board of Health, One Library Trustee, One member of the Nashoba Regional School District Committee, Two members of the Parks/Recreation Commission, One member of the Select Board
FIVE YEARS:	One member of the Planning Board

Question 1: Shall the Town of Bolton be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to acquire a fire truck, including the payment of all costs incidental and related thereto?

Vote Required: Majority

Town Meeting Vote: Unanimous in Favor

Meeting dissolved at 9:37 pm

BOLTON ANNUAL TOWN ELECTION

MONDAY, MAY 8, 2023

The election was held in the Nashoba Regional High School Auditorium. Polls were open the hours set forth in the Code of the Town of Bolton, 12 noon to 8 pm. Dinner was provided by Bolton Orchards. Snacks and drinks were provided by Clare Moses.

OFFICIALS DULY SWORN IN:

Warden:

Alice Roemer

Clerk:

Clare Moses

Constables:

Barbara Brown

Sean Collins

Christopher Rogers

Checkers:

Annelisa Addante

Donald Cole

Marci Nonni

Wendy Rogers

Counters:

Randy Porteus

Annelisa Addante

Lori Bernard

Patty Pleshaw

ANNUAL TOWN ELECTION OFFICIAL RESULTS

Total Number of Votes Cast = 261

Registered Voters in Bolton = 4230

% Voter Turnout= 6%

RACE/CANDIDATES	TOTAL VOTES
Moderator 1 year	
Douglas E. Storey	226
Town Clerk 1 year	
Pamela H. Powell	244
Select Board 2 year	
Brian J. Boyle, Jr.	238
Select Board 3 year	
Stanley M. Wysocki	209
Alan DiPietro	29
Board of Health 3 year	
Christopher J. Rogers	236
Board of Assessors 3 Year	
Charlotte Johnson-Zembko	231
Cemetery Committee 3 year	
Donald R. Baum	236

RACE/CANDIDATES	TOTAL VOTES
Library Trustee 3 year	
Pamela N. Czekanski	234
Parks and Rec. 3 Yr -2 Seats	
Kelsey Griggs	224
Marybeth C. Miskin	231
Parks and Rec. 1 Year	
Write-In: Martha Babbit	49
NRSD Reg. School Comm 3 year	
Amy B. Cohen	225
Planning Board 5 year	
Write-In: Austen Groener	25
Question 1 – Bond Fire Truck	
Yes	195
No	54

Question 1: Shall the Town of Bolton be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to acquire a fire truck, including the payment of all costs incidental and related thereto?

RESULTS: YES – 195 NO – 54

SPECIAL TOWN ELECTION NASHOBA REGIONAL HIGH SCHOOL AUDITORIUM

MONDAY, SEPTEMBER 25, 2023

The election was held in the Nashoba Regional High School Auditorium. Polls were open from noon to 8 pm. Dinner was provided by Bolton Orchards.

Total registered voters: 4302

Total voters: 1062

Voter turnout: 25%

OFFICIALS DULY SWORN IN:

Warden:

Alice Roemer

Clerk:

Clare Moses

Checkers:

Corinne Mackie

Wendy Rogers

Nancy Federspiel

Nancy Jagodnik

Kathy Anestis

Carrie Burti

Counters:

Annelisa Addante

Patty Pleshaw

Randy Porteus

Lori Bernard

Constables:

Sean Collins

QUESTION 1: Shall the Town of Bolton be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay the Town of Bolton's allocable share of the bond issued by the Nashoba Regional School District for the purpose of paying costs of a new Nashoba Regional High School, 12 Green Road, Bolton, MA 01740 including site work and athletic fields, including the payment of all costs incidental or related thereto?

YES _____ NO _____

Vote Required: Majority

Vote: Majority in Favor

YES: 834 NO: 228

BOARD OF REGISTRARS

MEMBER	TERM END
VAUGHN MACKIE.....	2023
KRISTEN ZINA	2024
PAMELA H. POWELL	2025
JENNIFER MARQUIS.....	2025

The Board of Registrars is responsible for registering voters, maintaining the voting list, and producing the annual street list. According to state law and the Code of Bolton a true census count is done each year. State law requires the street list contain name, address, date of birth, occupation and citizenship. The information obtained from the census is used directly in preparing the street list, annual register of voters, and updating the voting list. The data is also used to prepare the school list and the required juror selection list. It may also be used to establish eligibility for residents' tuition at state colleges, veterans' benefits, senior citizen programs, and other benefits. The Police, Fire,

and Ambulance departments use the resident street list extensively.

Residents may now register to vote on-line at:

<http://www.sec.state.ma.us/ele/eleidx.htm>

Mail - In voter registration forms are also available on-line:

<http://www.sec.state.ma.us/ele/elepdf/Voter-reg-mail-in.pdf>

Voter Registration may also take place during business hours at the Town Clerk's office in the Town Hall. Please contact the Town Clerk's office at townclerk@townofbolton.com or call 978-779-2771 for further information.

PARKS AND RECREATION COMMISSION

MEMBER	TERM END
ED STERLING.....	2025
MARY MISKIN	2026
ERIKA MOND	2025
MARTHA BABBIT	2024
KELSEY GRIGGS DECAROLIS.....	2026

OVERVIEW

The Bolton Parks & Recreation Commission holds monthly meetings on the third Wednesday of each month. The Commission is responsible for managing the scheduling, maintenance, and operation of Bolton's parks,

fields, and recreation facilities. We work in partnership with youth sports, community groups, our schools, and local businesses to organize several of the town's community events, including the Easter Egg Hunt, the Halloween Treat Walk, Memorial Day, Winter Holiday celebration and summer events.

Additionally, the Commission hosted an expansive and meticulously curated summer program designed to cater to the varied interests and needs of the town's children. This comprehensive program aims to provide a structured yet enjoyable platform for the youth, ensuring that the summer months are filled with enriching activities and fosters skill development.

PARKS AND FIELDS -

The Parks & Recreation Commission is responsible for managing three parks in Bolton. Persons Park is used for fishing and boating, Pond Park is a recreational area that includes a skating rink, while the Town Common is a green area with walking and exercise trails, pavilions, an amphitheater, and an ice-skating rink. This year, the Town Common was used for three Backyard Bolton Farmers Markets in the summer and the Bolton-Harvard Open Artists Studio Fair in October. The December holiday tree lighting and bonfire were also held successfully and had a great turnout. The Commission has also installed protective hay bales to ensure safer sledding at the Common hillside. They are also in the process of developing a "natural play area" site at the Common area, but it requires several approvals.

The Commission also manages several sports fields, including Derby, Forbush, Memorial, and Tower fields. These fields are heavily used by local youth sports leagues, and the Commission provides port-a-potties for these organizations during the season.

TOWN BEACH -

The Parks & Recreation Commission has once again leased the Town Beach at Little Pond from the Boy Scouts, providing residents with a safe swimming spot on hot summer days. The Beach is open annually from Memorial Day through Labor Day. The commission also provides two port-a-potties on the property and employs

lifeguards daily from the last day of school in June to the start of school in August. Additionally, the Commission offers Red Cross-certified swim lessons for all ages at the Town Beach.

EVENTS -

The Commission is well-known for hosting three major events: the Easter Egg Hunt, the Halloween Treat Walk, as well as the December holiday tree lighting. Apart from these events, the Commission is also responsible for providing refreshments for the Memorial Day Parade, which concludes at Memorial Field. Additionally, the Commission holds an Opening Day event for the skating rink situated at the Town Common.

During the Halloween season, the town organized a parade and a "candy lane" featuring 35 stops along Mechanic Street to make the celebration more exciting.

Transitioning into the December holiday season, the Commission hosted a Tree Lighting event at the Town Common, capturing the magic with the assistance of



Bolton Access TV. The Nashoba High School Girls soccer team played a key role by illuminating the tree, adding a touch of community involvement to the festivities. The tree and pavilions at the Town Common were decorated with lights and ornaments to create a festive atmosphere, and the Menorah was set up to be lit each evening during Hanukkah. Santa Claus was present at the upper pavilion to greet the children, while the Scouts provided hot chocolate and desserts for the attendees.



In January, we organized a fun skating season "opener" at the Town Common, which

featured a performance by former Olympic skater Matt Savoie. Fortunately, we managed to get one day of good ice on the rink for this event, which happened to be the coldest day of the year!

BOY SCOUT CAMP RESOLUTE -

The Parks & Recreation Commission actively explored a collaboration with the Boy Scouts of America to leverage the facilities at Camp Resolute for our summer programs. The decision stemmed from the camp's underutilization in recent years. To gauge community interest, the Commission organized a Family Fun Day at Camp Resolute in August, which resonated positively with approximately 100 residents in attendance.

The commission is working with Camp Resolute to potentially host summer programs in 2024. The programs are expected to include expanded water sports, boating, archery, and the use of their dining hall during inclement weather.

PARKS & RECREATION COORDINATOR -

This position takes on the role of all administrative work and takes the lead on all project with the help of the Commissioners for a more proactively plan of long-range field improvement needs, engage in grant and donation-seeking activities, and reduce liability with regard to field use, events, program procedures, and part-time beach employees. Lisa Sheppple assumed the role of full-time coordinator in July, providing administrative support for the Commission. With increased hours (32 per week), she managed the Commission's business at Town Hall. The summer program organized by Lisa for the past three years, from June until August, continues to be popular at the Town Common and Memorial Field.

BOARD OF HEALTH

MEMBER	TERM END
CHRISTOPHER ROGERS, CHAIR.....	2026
CHRISTOPHER SLADE	2024
WENDY KARLON	2025

MISSION STATEMENT

The Board of Health is dedicated to keeping the Town of Bolton a healthy and environmentally safe place to live. We strive to do this through the development and implementation of programs that seek to prevent the outbreak of infectious diseases and by controlling environmental health hazards. Through the

enforcement of State statutes and regulations regarding on-site sewerage treatment and disposal systems (Title V), restaurant sanitation and tobacco control we further endeavor to protect, preserve and improve the health of our citizens. However, the Board must be willing to take criticism for not joining popular causes outside of its jurisdiction. The Board must stay

focused on its mission, and use sound judgement along with good engineering practices in making its decisions.

Our responsibilities are basically four areas, food preparation, animal health, personal health and sanitation.

Through Nashoba Associated Boards of Health (NABH), we have the services of a professional food inspector. All food preparation and storage facilities both public (school lunch rooms) and private, are inspected regularly in accordance with Federal and State standards.

Also, through NABH, we provide our town with Nursing services. These services are most often used by our senior citizens, but are available to all residents. The wellness and flu clinics as well as responding to general health threats are also

our responsibility. The Board continues to work with NABH on matters related to COVID-19 outbreak.

For sanitation, NABH provides us with a Registered Sanitarian who specializes in Sewage Disposal Systems. Bolton's Sanitarian possesses excellent knowledge of all state codes and has exceptional field experience regarding Sewage Disposal Systems.

This past year, the Board also updated its well regulations to require home owners to have their well tested prior to selling their home.

The Animal Inspector we hire directly. Our Inspector conducts annual inspections of all farms and farm animals, both hobby and commercial.

NASHOBA ASSOCIATED BOARDS OF HEALTH

BOLTON 2023

Nashoba Associated Boards of Health continues to serve the Town of Bolton and the Bolton Board of Health in meeting the challenges of environmental and public health needs in your community. The Nashoba Associated Boards of Health is a regional health district whose members include the Bolton Board of Health. The Health District is governed by the elected Board of Health members from member communities and meet quarterly to conduct the District business.

- Our public health nursing staff returned to pre-pandemic activities while working with our Public Health Educator to provide public health education programs to our communities.

- It is with great sadness that we needed to close the Nashoba Nursing Service and Hospice, our VNA, primarily due to the difficulty obtaining and retaining nursing staff; the service ended in June.
- As a recipient of a Public Health Excellence Grant, we have brought on staff to increase our presence in food service establishments and provide improved communication, and public health education to the Nashoba District. We have been able to bring on another Health Agent to improve our service to the communities.

We look forward to continuing our work with **Bolton's Board of Health** to meet the public health, environmental and nursing needs of your community.

ENVIRONMENTAL HEALTH DEPARTMENT

The Nashoba Sanitarian serving your community is always available at our Ayer office and has regular hours in the Bolton Town Hall to serve Bolton residents and work with Town Hall staff.

Food Service Licensing and Inspections: 24

This office licenses, inspects, responds to complaints and conducts follow up on concerns in licensed operations. Some of the inspection done this year were in response to COVID complaints.

Recreational Permitting and Inspections: 15

This office licenses, inspects and responds to complaints regarding recreational camps for children, bathing beaching and public and semi-public pools. We sample water at bathing beaches weekly, providing the results to community partners, to ensure swimming only occurs at those public and semi-public beaches which meet State regulations.

Housing & Nuisance Investigation: 1

This office inspects dwelling units for compliance with the State Sanitary Code upon compliant and prior to occupancy. We issue orders to take corrective actions, reinspect, and initiate legal action if necessary. Similarly, complaints from residents concerning unsanitary conditions or pollution are investigated.

TITLE 5 RELATED WORK – ON-SITE SEWAGE DISPOSAL

We received 19 applications for soil testing (testing necessary for the design of a sewage disposal systems) and witnessed 94 tests performed (perc tests and soil evaluation holes).

We received 25 applications for sewage disposal systems and reviewed 70 plans for new and replacement systems.

Our office prepared 35 sewage disposal system permits for the Board's review and approval: 12 for new construction and 23 for the replacement of failed systems.

We conducted 76 inspections during the construction of sewage disposal systems.

We reviewed 73 Title 5 inspection reports and we were available to provide consultation to your residents on matters relating to sewage disposal systems.

PRIVATE WELL RELATED SERVICES 24

Private wells are regulated by local regulation and we issued 14 well permits for new and replacement private water supply wells.

We reviewed water quality and quantity reports and interpreted the results for your residents.

RABIES CLINICS

Clinics were held in a handful of communities in cooperation with local veterinarians; clinics were open to the residents of all member communities.

NASHOBA NURSING SERVICE & HOSPICE

It was with great sadness that we closed the Nashoba Nursing Service and Hospice at the end of June 2023, what follows is a record of the activities in your community performed by the Nashoba Nursing Service and Hospice through the end of June.

Nashoba's Certified Home Health Registered Nurses visited and provided skilled services to patients in their home under physician's orders. The services included assessment of physical, psychological, and nutritional needs. Skills included teaching/supervision of medications, wound care, ostomy care, IV therapy on a 24-hour basis, catheter care, case management and referral to other services as needed.

Nashoba's Certified Home Care Aides provided assistance with daily activities of daily living including bathing, dressing, exercises and meal preparation.

Nashoba Therapists provided skilled physical, occupational, speech, and dietary therapeutic interventions through assessment, treatment and

education. Their integration of client, caregiver, and medical outcomes aims at attaining maximum functional dependence.

<u>Nursing Visits:</u>	96
<u>Home Health Aide Visits:</u>	3
<u>Rehabilitative Therapy Visits:</u>	155

COMMUNITY HEALTH NURSING

Nashoba's Community Health Nursing program provides an essential public health service to its member communities guided by the American Nurses Association (ANA) 16 Standards of Public Nursing Practice.

The Nashoba nursing team reviewed, investigated and reported on all mandated communicable and infectious diseases (including COVID-19) while working closely with the Massachusetts Department of Public Health's (MDPH) epidemiology team. Though this daily reporting and investigation work is not always visible, it is vital to protect the public from the spread of disease and includes:

- Working with MDPH and local boards of health to identify and manage clusters of disease/exposures in the District.
- Working with school nurses and childcare providers in the District to provide information, offer advice and support.
- Working with the Health Agents in our member communities to assist individuals in unsafe living situations, our goal is to improve their living conditions.

COMMUNICABLE DISEASE NUMBER OF CASES INVESTIGATED:

Anaplasmosis	3
Babesiosis	1
Cyclosporiasis	1
Hepatitis C	1
Influenza	10
Salmonella	1
SARS-CoV-2 (COVID-19)	77

The Nashoba nursing staff provided monitoring and guidance to **167** travelers and residents

throughout the District testing positive for TB infection (not contagious) this calendar year, and have also been managing **3** active TB cases in the District since Spring/Summer 2023 (monitoring continues to date). The towns in the Nashoba District fall into a **LOW RISK TB** category (as defined by MDPH).

In addition to the mandated disease surveillance and reporting, our staff serves as a resource to the community, addressing questions and concerns from the public on a variety of health and safety issues (immunizations, head lice, chronic disease management, safe drug/sharps disposal, dog bites etc.) in a variety of ways including:

- Monthly well adult clinics have been and continue to be offered throughout the District. Nashoba nursing staff conducted **134** total clinics this year, including **9** clinics in Bolton. Clinics provide the opportunity for residents to meet with the nurse for blood pressure checks, blood sugar screening, general health counselling, resource information and referrals as needed. District wide flu clinics are held in the fall.
- Nashoba conducted seasonal flu clinics in each community to make vaccinations available to everyone, including homebound residents. We administered **1564** flu shots to community members, including **209** Bolton residents.
- The nurses are available for and have made home visits to make general assessments, assist with coordinating care and services, provide support/teaching and make referrals to other local community resources. We made **7** home visits.
- Nashoba has offered community outreach and educational programs covering topics such as disease prevention, chronic disease management, emergency preparedness, mental health awareness, and overall wellness. We provided a Fall Prevention Program at the Bolton Country Manor and the Nashoba staff provided Grief Support

groups after the closing of Nashoba Nursing Service and Hospice.

- Nashoba staff attend and regularly participate in collaborative meetings, trainings, and conferences to keep current with the latest developments in local public health.
- Nashoba staff facilitated several meetings with key stakeholder groups to promote partnership, encourage strong regional communication, and foster working relationships. This has helped to identify common goals and guide future public health initiatives and outreach.

COMMUNITY HEALTH- COMMUNICATIONS AND PUBLIC HEALTH EDUCATION SUMMARY 2023

The Public Health Educator/Communications Specialist (PHE/CS) role has evolved since its inception in Sept 2021 to best support the needs of the District and the work of the Nashoba Associated Boards of Health's (NABH) Public Health Nursing and Environmental Health departments. In the past year, the PHE/CS has been communicating timely and relevant public health information to towns and stakeholders, providing educational opportunities across the District with a social determinants of health (SDOH) lens, advocating for improved resource access and health equity in the region, and partnering with a variety of community-based organizations. This work has included:

- Developing educational programs and presentations both independently and collaboratively with the PH nursing team- Public Health 101, Brain Health & Stroke Prevention, etc.
- Serving an overseeing administrative role during annual flu clinics.
- Providing education and advocacy related to treatment and de-stigmatization of substance use disorder, mental health.
- Providing public and written testimony to advocate for public health-related resources in the region.

- Maintaining up-to-date distribution lists, communicating within the district via channels such as quarterly newsletters, regular email updates, etc. pertaining to public health news, information and events such as flu and rabies clinics. Continuing to identify ways to diversify communication methods to reach as many community members as possible.
- Building and maintaining relationships with a broad range of stakeholders through meetings and attending community events to represent NABH.
- Serving as a resource for community members with public health-related questions across a broad range of topics.
- Attending trainings with an emphasis on health equity and public health service regionalization. MDPH has prioritized these areas because research has shown they have the biggest impact on health outcomes for the broadest range of people.
- Attended "Grantmakers" training and oriented to grant application process.
- Became certified in Mental Health First Aid for Adults.
- PHE/CS has utilized an SDOH lens to identify health inequities that most impact the NABH region to focus efforts and collaborate with community partners to lessen these gaps.
- Developing educational and communications materials for district and individual towns by request including print, electronic, presentation, and TV/news media materials.
- Maintaining and improving NABH website to keep info relevant and accessible. Maintaining and expanding upon a robust, in-depth Resources page on the website.
- Organizing events to facilitate the exchange of information such as networking events for Council on Aging

and Outreach Workers and local Boards of Health and learning events including a district-wide Mental Health Learning Collaborative.

- Maintaining agency social media to reach people in the district with current, relevant and seasonal public health information.

ANIMAL CONTROL OFFICER

TERM END

PHYLLIS TOWER 2024

This past year saw a high number of uncontrolled animals. Loose dogs, cats and livestock can lead to unfortunate incidents. Please check dog enclosures and electric fences often. For their safety don't leave dogs and cats



unattended while outdoors. Livestock fences should also be checked routinely. There are no bylaws

requiring cats to be contained indoors but it's highly suggested. Wildlife laws are enforced by

Massachusetts Fisheries and Wildlife. Animal control can advise residents with their wildlife concerns.

Dogs

Loose	42
Reported Missing	20
Found	16
Barking	1
Other	11

Other

Cats	11
Livestock	7
Wildlife	33

ANIMAL INSPECTOR

TERM END

PHYLLIS TOWER 2024

Barn Book

Residences with farm animals 48

Quarantines/Releases

Illegal import of a dog 1

PUBLIC WAYS SAFETY COMMITTEE

MEMBER	TERM END
MARY CIUMMO (CHAIR).....	2024
SHANDY CARPENTER	2026
MICHAEL KELLER	2025
STEPHEN MCKEOWN.....	2023
KATHLEEN ANDREWS	2026
CHRISTOPHER STRUS.....	2027

Bolton values its winding, stonewall and tree-lined country roads, many of which have been designated “scenic roads” pursuant to state law and Town bylaw. Pedestrians, bicyclists, and horseback riders share our roads with increasing car and truck traffic. The shared use of our roads for all travelers is becoming increasingly important in safety and quality of life aspects.

Marking its twentieth year, the Public Ways Safety Committee was created in 2003 as an outgrowth of the Main Street Safety Task Group of 2002. Appointees have staggered terms of 3 years. In July, Steve McKeown resigned from the Committee. Steve’s contributions were many and we very much appreciate all that he did. In October we welcomed two new Committee members: Kathleen Andrews and Chris Strus.

The Committee is an advisory resource for the town. Working in conjunction with the Department of Public Works, Police Department, Planning Department, Selectmen, and Town Administrator, the Committee shall identify, investigate, and propose solutions to safety concerns throughout the town. This shall include, but not be limited to, the examination of:

- Existing motorized local, commuter, and trucking traffic patterns.
- Existing non-motorized transit patterns.
- Existing traffic accident documentation recorded by the Police Department.
- Excessive traffic volumes.
- Signage and regulatory markings.
- Traffic speed and traffic calming measures.

- Safety for all users of the roadway, including pedestrians, cyclists, horseback riders, mass transit, and motor vehicles.
- Parking.
- Dangerous or problem sections of roadways or intersections.
- Emergency vehicle access.
- Impact of new development upon existing and planned transportation infrastructures.

The Committee consults with the Director of Public Works, Chief of Police, Town Planner, other boards and committees in Bolton and in neighboring towns, MassDOT and/or any other agency or committee in gathering information prior to bringing a specific proposal to the Board of Selectmen. The Committee has a line item in the DPW budget of \$9,100 for traffic signs and fog line painting on 13 roads.

The Committee’s activities in 2023 included:

- Serving as a resource for the Transportation task group of the Master Plan Steering Committee.
- Reviewed and processed six requests for road signage.
- Reviewed the Complete Streets Prioritization projects list at the request of the Town Planner for Complete Streets funding.
- Investigated other towns’ use of traffic calming methods.
- Working with DPW to identify thickly settled areas for townwide 25mph speed signage.

CONSERVATION COMMISSION

MEMBER	TERM END
BRIAN BERUBE, CHAIR.....	2025
LORRAINE STEPHENSON.....	2024
PAAL BRANDVOLD	2026
WILLIAM PAYNE	2023
JAMES GERAGHTY	2025
OPEN SEAT	2023

VOLUNTEER LAND STEWARD

OPEN	2025
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CONSERVATION DEPARTMENT STAFF

LAUREN DUCAT, LANDUSE ADMINISTRATIVE ASSISTANT	
REBECCA BUCCIAGLIA,	CONSERVATION AGENT

The Bolton Conservation Commission members are appointed by the Selectmen for the promotion and development of natural resources and protection of watershed resources as set forth in M.G.L. Chapter 40 Section 8C. The Conservation Commission manages, maintains, and acquires land for conservation and passive recreation. The Commission administers the Massachusetts Wetlands Protection Act and Bolton Wetlands Bylaw. The Commission works closely with local and regional boards, committees, and professional staff to preserve Bolton's character, valuable habitats and open spaces.

MEMBERSHIP AND ADMINISTRATION

The Conservation Commission consists of volunteer residents with 7 voting members. Residents can join as non-voting members to assist the commission and gain experience before joining as voting members. The Commission typically meets the first and third Tuesday of each month via the remote platform Zoom. All meetings are open to the public. During 2023, the commission held 23 public

meetings and reviewed new applications including: 22 Notices of Intent, 12 Requests for Determination of Applicability, 1 Abbreviated Notice of Resource Area Delineation, 4 Requests for Certificates of Compliance, 2 Amended Order of Conditions, and 4 Enforcement Orders. The Commission made site visits for each application and held numerous meetings with citizens, town boards, and developers. The Commission maintains a web page on the Town of Bolton website at www.townofbolton.com where agendas, minutes, links to trail maps, event postings, and various large projects/reports can be found.

WETLAND PROTECTION

In the administration of the State Wetlands and River Protection Acts and the Wetlands Bylaw, the commission serves the town in a regulatory capacity. Under these laws, the commission is charged with the review and control of activities in or near the town's wetlands, wildlife habitat areas, watershed and natural resources to prevent any adverse impact on those resources. Through public review and decision-making process, the commission regulates the work

done in these areas to ensure the protection of public and private water supply, protection of groundwater supply, flood control, storm damage prevention, prevention of pollution, and the protection of fisheries and wildlife habitat. The Wetlands Bylaw provides additional protection of wetlands for water quality and rare species habitat including rare plant species. The interests of the bylaw extend to agriculture, aquaculture, and recreation deemed important to the community. The commission is further charged with the responsibility of confirming wetland delineations for all protected wetland resource areas. Review of all projects under Bolton's Wetlands Bylaw is critical to the long-term protection of the resource areas. The Conservation Agent reviewed and commented on proposals brought to other boards and departments on behalf of the Commission.

OPEN SPACE CONSERVATION

The Commission continually works with the Bolton Conservation Trust (BCT) and a group of volunteers "Bolton Trails Committee". The commission would like to thank our volunteers who continuously support caring for our trails and residents who continuously support open space throughout Bolton. The Conservation Agent continues to serve as the representative for Bolton on the Wild and Scenic Stewardship Council along with associate representative Rona Balco.

LAND MANAGEMENT

Thank you to all the volunteers who help keep the trails clear and open space properties accessible. We are appreciative and grateful for the efforts put in to support the maintenance of our 47+ miles of trail throughout town over our 3,000+ acres of open space. The Commission's

management efforts consider not only human needs but the needs of wildlife and natural resource protection. The Commission will be continuing phases I and II of maintenance related to the earthen dams at Bower Springs Conservation Area. This project will ensure the stability and longevity of keeping the trails open to the public on one of our most popular and heavily trafficked properties. The Commission chose to approach this in a phased manner in an attempt to reduce impacts to the budget and site overall to contract work to remove woody vegetation along a portion of the earthen dam, stabilize, then grade and install material to the top of the earthen dam. This project is anticipated to take place over the next two years and may include disturbances to trail use during specific times of year. We appreciate your patience and understanding as we ensure this property and its popular trails are able to be kept open to the public for years to come. The Invasive Species Management Program has been ongoing. The second Learn to Fish program was held this year at Bower Springs in partnership with the Massachusetts Environmental Police and MassWildlife which again received very positive feedback, the commission hopes to continue to make this an annual event. The Commission also received an MVP Program Action Grant from EoEEA for the Future Resilient Field at Derby Project; which will complete design phase in June 2024. The Commission also is coordinating with our volunteers of the Bolton Trails Committee, on the MassTrails Grant to replace and repair 9 existing trail crossings.

Thank you for your continued support of our natural resources and Open Spaces. We hope you join us outdoors for at least one of our guided trail walks in the coming year!

PLANNING BOARD

MEMBER	TERM END
MICHAEL GORR (CHAIR)	2027
ERIK NEYLAND	2024
JAMES BARR (VICE CHAIR)	2026
BOB ROEMER	2025
AUSTEN GROENER	2028
MICHAEL LAU, ASSOCIATE	2025

The Planning Board is a five-member elected board with one appointed associate voting member, reviews and approves the division of land under the Subdivision Control Law pursuant to Massachusetts General Laws Chapter 41 in order to ensure the public safety, interest, and welfare of the residents of the Town of Bolton. The Board conducts meetings and public hearings in compliance with Massachusetts General Laws to review and consider Subdivision plans, Approval Not Required (ANR) plans, Site Plan Review, Scenic Roads, and Special Permit applications. The Planning Board guides the process of Zoning Bylaw amendments under the State Zoning Act (Massachusetts General Laws Chapter 40A) and adopts a Master Plan that is designed to provide a basis for decision-making regarding the long-term physical development of the town, pursuant to Massachusetts General Laws Chapter 41.

The Planning Board typically meets the second and fourth Wednesday of each month. All meetings are open to the public. Meetings were conducted remotely via Zoom Video Communications, Inc. pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, in response to COVID-19.

MEMBERSHIP AND ORGANIZATION

Peter Driscoll served as Chair of the Planning board until April, 2023. In May, 2023 the Planning Board nominated Michael Gorr to serve as Chairman, James Barr as Vice Chairman and Michael Lau was appointed as an Associate member.

The Planning Board appointed Michelle Tuck, Danielle Spicer, and Natalie Gabrielle as members of the Design Review Board. There are two vacant positions on the Design Review Board.

The Planning Board would like to extend a special thank you to Todd Miller, Town Planner who moved on from the position in July of 2023. Pamela Harding assumed the role as Town Planner in September, 2023.

Pamela Harding, Town Planner, also assumed the role as MAGIC Representative.

In addition to providing administrative and technical support to the Planning Board, the Planning Department fills a variety of community development roles. The Planning Department provides staff support to the Zoning Board of Appeals, Economic Development Committee, Affordable Housing Trust, Housing Production Plan Committee, Design Review Board, and Master Plan Steering

Committee. The Planning Department works closely with the Assabet Regional Housing Consortium to maintain the Town's supply of affordable housing units through the Department of Housing and Community Development's Subsidized Housing Inventory. Planning Department staff assist various Departments, Boards, and Committees on issues of land use policy.

PERMITTING ACTIVITY:

The Planning Board approved one Definitive Subdivision and Special Permit for a FOSPRD, five Special Permit applications and granted two applications for Scenic Road and Shade Tree Removals:

SPECIAL PERMITS

- Backland Lot Special Permit and shared driveway, o Main Street , Map 5.E Parcel 100 – Alpha Terra Design, LLC **Approved**
- 476 Main Street – United Cultivation, LLC Special permit to operate a marijuana establishment in the Business Zoning District **Approved**
- 525 Wattaquaddock Hill Road Dog Boarding and onsite grooming service located in the Residential Zoning District. **Approved**
- 146 Still River Road – for the creation of a detached accessory dwelling unit. **Approved**
- 580 Main Street Special Permit amendment to reduce the existing square foot office building from 140,000sf to 60,000sf and reconfiguring the parking lot from 414 existing space to 129 spaces. **Approved**

FOSPRD SPECIAL PERMIT AND DEFINITIVE SUBDIVISION APPROVAL

- South Bolton Road approved for the creation of six single family house lots and 13.85 acres of conserved open space, construction is expected to commence in 2024.

SCENIC ROAD HEARINGS

- Scenic Road and Shade Tree Joint Public Hearing with Tree Warden for Removal of 2 Public Shade Trees and 30 feet of stone wall for Lots 5 and 6 Meadow Road, Map 4.D. Parcel 104 – **Approved**
- Scenic Road and Shade Tree Joint Public Hearing with Tree Warden: Removal of 18 shade trees, and the removal of 40 feet of stone wall, Assessor's Map 4.D Parcel 101 - **Approved**
- Scenic Road and Shade Tree Joint Public Hearing with Tree Warden: Removal of 12 shade trees in the vicinity of 100 Meadow Road for the installation of utility poles within the public right of way, Assessor's Map 4.D Parcel 101 - **Approved**

APPROVAL NOT REQUIRED PLANS

The Planning Board endorsed the following four Subdivision Approval Not Required (ANR) plans:

- West Berlin Road , Map 3.B Parcels 92 – new lot creation.
- Forbush Mill Road, Map 6.B Parcel 34, Lot Line Adjustment
- 123 Nourse Road, Map 6.C Parcel 4 new lot creation
- 191, 199 Fox Run Road, Map 7.B. Parcels 134 and 133 lot line adjustment

With the assistance of the Board's consulting engineers at Nitsch Engineering and Places Associates, Inc., the Board reviewed plans, considered amendments, and monitored

ongoing construction of subdivisions and Special Permits:

- Keyes Farm Subdivision- Site Inspections and Peer Review
- Century Mill Estates Punch list and peer review
- Tadmore Subdivision Site inspection and Peer Review

PLANNING AND COMMUNITY DEVELOPMENT

Affordable Housing: The Planning Department attends regular meetings of the Assabet Regional Housing Consortium serving Bolton and six additional communities. The Consortium's affordable housing consultant is Metrowest Collaborative Development.

Housing Choice Capital Grant: As a Housing Choice Community, the Town applied for a Small-Town Capital Grant of \$100,000 towards Master Plan development over a two year period, with plan completion scheduled for the end of fiscal year 2024.

Housing Production Plan: The Housing Production Plan Committee (HPPC) appointed by the Planning Board met current requirements set forth in 760 CMR 56.03(4). This new plan provides a proactive approach for planning and developing affordable housing in a manner consistent with M.G.L. c.40B provisions. The plan was approved by the Massachusetts Department of Housing and Community Development (DHCD).

Making the Connections Pilot Program: The Town of Bolton is participated in a pilot program conducted by the Minuteman Advisory Interlocal Coordination (MAGIC) sub-regional planning group called "Making the Connections" to develop transportation options. The intent of

the pilot is to fill the gaps in the region's transit network. The program focuses on connecting seniors, people with disabilities, financially vulnerable residents, and veterans to health services, community resources, and economic opportunities. The Planning Department and Council on Aging requested and received \$4,000 in funding from the Making the Connections group and worked together to contract with Clinton Livery to provide fully subsidized rides to qualified residents.

Land Use Planning Grant: The Planning Board applied for and was granted \$7,000 to evaluate the current Zoning Bylaw and Subdivision Control Regulations related to the construction of Open Space Residential Design Developments. Expanding housing options and increasing the percentage of open space are goals of the evaluation. A public forum will occur in early 2024.

Master Plan Steering Committee: The Master Plan Steering Committee, originally appointed by the Planning Board in 2019, is in the process of updating Bolton's Master Plan to provide a basis for decision-making regarding the long-term physical development of the Town. The comprehensive plan will include elements such as goals and policies, land use, housing, economic development, natural and cultural resources, open space and recreation, services and facilities, schools, transportation, impact to town finances and taxes, and implementation. In 2021, the Committee successfully held the first public forum related to Town-wide visioning through the year 2035. Further forums and analyses will continue in 2024, with the goal of completing the Master Plan by summer 2024. The Committee reports directly to the Planning Board and Board of Selectmen. The Committee meets on a monthly basis.

ZONING BOARD OF APPEALS

MEMBER	TERM END
GERARD AHEARN	2026
BRYAN HOLMES	2025
ANDY KISCHITZ	2024
BRADLEY REED.....	2027
ELISABETH HUTCHINS.....	2028
GABRIELLE LOMANNO (ASSOCIATE).....	2025
VACANCY	

The Zoning Board of Appeals, consisting of five (5) full members and two (2) associate members, appointed by the Select Board. The Zoning Board of Appeals hears and issues decisions for applications for Special Permits, Variances, and Administrative Appeals from decisions of the Zoning Enforcement Officer, in accordance with Massachusetts General Laws Chapter 40A. In addition, the Zoning Board of Appeals hears and issues decisions for applications for Comprehensive Permits in accordance with Massachusetts General Laws Chapter 40B.

The Zoning Board of Appeals met on an as-needed basis during calendar year 2023. These meetings were conducted remotely via Zoom Video Communications, Inc. pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18.

MEMBERSHIP AND ORGANIZATION

The Select Board voted to reappoint Elisabeth Hutchins as a member of the Board.

The Select Board voted to reappoint Gabrielle Lomanno as a Associate member of the Board.

There was one vacancy for an Associate position on the Board throughout 2023.

PERMITTING ACTIVITY:

The Zoning Board of Appeals considered three (3) applications for Variances and one (1) application for a Special Permit.

VARIANCE APPLICATION:

- **716 Main Street** – Shaun Winner- Relief to allow a commercial and a nonconforming residential use in the Commercial Zoning District – **Granted**
- **36 East End Road** – Stephen Egnatz an application seeking relief from the front and side setback dimensional requirements of the Zoning Bylaw for the construction of a
- **580 Main Street** – Bolton Office Park, LLC Variance from the number of required parking spaces. **Granted**

SPECIAL PERMIT APPLICATION

- **113 Still River Road** – Thomas Broomfield to allow for the construction of an additional one-bedroom dwelling unit to a preexisting non-conforming use. **Granted**

CONSTRUCTION UPDATES:

- The Woods at Farm Road is under construction. The Zoning Board of Appeals granted a Comprehensive Permit to the applicant in October 2020. The development

consists of four (4) single-family detached homeownership units. One (1) of the units was sold to a qualified affordable purchaser. The development is located on property identified on Assessor's Map 3.C as Parcel 72. Occupancy Permits have been issued for all units.

- Mallard Lane – Age-restricted housing development proposed to consist of eleven (11) single family detached homeownership units. Two (2) of the units will be sold to qualified affordable purchasers. The

development is proposed off South Bolton Road on property identified on Assessor's Map 2.C as Parcel 25.1 – Roadway construction has commenced and the issuance of building permits is expected in 2023.

- Alta Nashoba Valley – Multi-family rental housing development proposed to consist of 229 rental units. Fifty-eight (58) of the units will be leased to qualified affordable renters. The development is proposed to be located at 580 Main Street and is expected to start construction in 2024.

HOUSING AUTHORITY

MEMBER	TERM END
MARK DUGGAN	2025
EILEEN GRIFFIN-WRIGHT	STATE APPOINTEE

MISSION STATEMENT

The mission of the Bolton Housing Authority is to provide housing affordable to people making less than 50% of the area median income.

The Housing Authority remains inactive except when asked by the Select Board to consult on

housing issues and will continue as such until there is an opportunity to provide housing to people earning less than 50% of the area median income.

AFFORDABLE HOUSING PARTNERSHIP TRUST

MEMBER	TERM END
KEVIN O'BRIEN	2024
HERB CABRAL	2023
SELECT BOARD	AS ELECTED

Bolton established the Housing Trust Fund in 2006. The Partnership has six members, three of whom are the current members of the Select Board and three others who are appointed by the Select Board. The Partnership decides how and when to use the resources of the Housing Trust Fund to further affordable housing in Bolton. The Partnership meets on an as-needed basis.

Money is contributed to the fund in a variety of ways, chiefly by contributions from developers in compliance with Bolton’s inclusionary housing bylaw. In some cases, the bylaw allows a developer to contribute land instead of cash. The Partnership has received such property from Houghton Farm. The Partnership may expend the funds to create or preserve affordable housing in Bolton. The fund currently has \$302,007.20.

ECONOMIC DEVELOPMENT COMMITTEE

MEMBER	TERM END
ERIK NEYLAND, CHAIR.....	2026
AMY BALEWICZ	2026
LARRY CEDRONE.....	2026
KRISTEN DEJOHN	2026
SEAN SERELL	2026
SEAN WOODS.....	2026
CRAIG MAXFIELD JOHNSON	2026

The Economic Development Committee (EDC) is an advisory committee comprised of seven members appointed by the Select Board for a term of three years, in accordance with Massachusetts General Laws Chapter 40, Section 8A. The Town Planner serves as an Ex-Officio non-voting member.

The Economic Development Committee’s mission is to help attract, retain, and grow businesses and jobs in Bolton to improve the economic environment and quality of life for its residents and meet the long-term needs of the community.

The Committee typically meets the first Monday of each month. All meetings are open to the public.

In 2023, all meetings were conducted remotely via Zoom Video Communications, Inc. pursuant to Governor Baker’s March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, in response to COVID-19.

On October 26, 2023 the Select Board voted to appoint Kristen DeJohn to the Economic Development Committee.

COMMITTEE INITIATIVES:

BACKYARD BOLTON

The EDC organized the 6th Annual Backyard Bolton

on two Saturdays in August and a rain date in October 2023. Backyard Bolton is a community event supporting local small farms, backyard growers, and small batch product producers. The EDC greatly appreciated the participation of every vendor including farms, musicians, organizations, and local small businesses.

WELCOME TO BOLTON SIGN

In 2016, the EDC and Agricultural Commission coordinated the permitting and construction of the Welcome to Bolton sign located at the corner of Sugar Road and Route 117. In 2023, the EDC created an online application for annual maintenance fee collections from participating businesses and farms. Next year, the EDC will work to fill the remaining vacant spaces on the sign.

SOCIAL MEDIA

The EDC continued to use social media to promote businesses on the Destination Bolton web and Facebook page. Thank you to Amy Balewicz for continuing to post video spotlight stories to highlight local businesses, organizations, and initiatives.

ADOPT-A-POLE INITIATIVE

The EDC organized the Annual Adopt-A-Pole initiative. The EDC coordinated the project to affix holiday wreaths to utility poles in the area of the Wattaquodock Hill Road and Route 117 intersection. The purpose of the project is to connect local businesses to the community through beautifying

the historic Town Center during the holidays. The EDC extends its gratitude to the 14 local businesses which donated to the initiative. In addition, the EDC sends a special thank you to the Department of Public Works for their assistance with installing and removing the wreaths.

HISTORICAL COMMISSION

MEMBER	TERM END
ROBERT BUSCH, CHAIRMAN	2025
JEANNEMARIE PADOVANO.....	2025
NATHANIAL SMITH.....	2026
ROBERT TATTERSALL.....	2024
ALICE COGGESHALL	2024
MARTHA REMINGTON	2026

INTRODUCTION

The Bolton Historical Commission was established in 1992 by Article 14 on the Annual Town Meeting warrant. The Commission is charged by the Town of Bolton and the Massachusetts Historical Commission to identify, evaluate, document, protect and preserve the historical, cultural and architectural resources of the Town. The Commission adjudicates the Demolition Delay Bylaw.

DEMOLITION PERMITS PROCESSED:

XP-23-1: **727 Main Street** (Garage.) Structure determined *Not Historically Significant*. Demolition permitted without delay

XP-23-2: **189 Bare Hill Road** (Garage.) Structure determined to be less than 75 years old and therefore not subject to the Demolition Delay bylaw. Immediate demolition allowed

XP-22-3: **40 Hudson Road** (House) Structure determined *Not Historically Significant*. Demolition permitted without delay.

XP-22-7: **22 West Berlin Road** (Main house and connected Barn). Determined *Historically Significant* and *Preferably Preserved*. Six Month Demolition Delay expired 30 May 2023. The Commission continues to be in contact with the property owner and the buildings are still standing as of Dec 31 2023

HISTORICAL MARKERS:

The cottage at Persons Park was demolished in March of this year. To commemorate the cottage and the original land donation the Commission procured and installed two granite benches at the Park close to the parking area created where the cottage had stood. One bench is engraved with the donor memorial information previously displayed on a bronze plaque mounted within the cottage. The second bench is engraved with an image of the cottage itself.

Together these provide a fitting memorial of this generous gift by the Persons family to the Town of Bolton.

HISTORIC DISTRICT PROGRESS:

Work is continuing on the East End area National Register Historic District (NRHD). Required materials were submitted to the Massachusetts Historical Commission (MHC), and review comments were received. At year-end the submission is being updated to address MHC comments and recommendations. Once finalized and approved by the MHC it will be submitted to the Department of the Interior for final approval. An informational forum for District residents is also scheduled in January 2024.

RECOGNITIONS:

Martha Remington and Nate Smith were reappointed as Commission members. The Commission is grateful for their continued service.

The Commission also thanks our professional Preservation Consultant, Anne M. Forbes, for her work to complete the East End Historic District application and for continuing to assist the Commission in related areas.

Finally, thanks to all Bolton citizens who appreciate the historic heritage of our Town, and especially the owners of historic properties who do such great work in restoring and maintaining these irreplaceable buildings that contribute so much to what makes Bolton a special place.

OTHER ITEMS OF INTEREST:

In late 2022 the Commission evaluated the Old Fire House located at the foot of Wattaquaddock Hill Road near the Public Safety building and, sadly, confirmed the DPW assessment that the building is not safe for continued use and is not practically restorable. The building remains standing as of year-end but the Commission expects to process a demolition permit for it in the near future.

The Commission receives frequent inquiries from current and prospective residents about historic properties in the Town. We are happy to provide these services and encourage such contacts.

One question that comes up frequently is whether special rules or Historical Commission approval are required for renovations of historic properties as some towns with Local Historic Districts do. The answer is “no.” Residents of historic properties apply for Building Permits exactly the same as non-historic properties. Bolton has no Local Historic Districts so special Historical Commission approval of renovations is not required.

The Commission would welcome an additional member to fill the currently open seat.

CONCLUDING STATEMENT:

Please visit the Commission’s web page for more information on Bolton History and the operation of the Historical Commission.

KENNETH TROUP PRESIDENT

In 2023, following several years of pandemic-related disruptions, a settling into what was considered the new normal was observed. Most in-person events, such as concerts, festivals, and community gatherings, resumed, indicating a return to familiar social activities. Meanwhile, government meetings largely remained on Zoom, a choice driven by the convenience it offered for board members and the enhanced participation it enabled from the community.

Regrettably, Bolton Access TV's Comcast funding faced additional declines that were due to the ongoing trend of people transitioning from traditional cable to streaming services. Fortunately, a Cultural Sector Recovery Grant from the Mass Cultural Council provided a much-needed boost. Regular production service client projects were maintained, involving collaboration on both live-streamed and recorded concerts for The Concord Band, The Wellesley Choral Society, and Voices of MetroWest.

Also of note, Comcast relocated the Government Channel from 99 to 22, a transition observed across many stations in Massachusetts.

PUBLIC PROGRAMMING

Throughout the year, Bolton Access TV remained dedicated to serving the community by recording local group meetings and events. This included a variety of occasions such as the Bolton Fair, Halloween Parade, Holiday Lighting, and Backyard Bolton, as well as the Wachuttes Fire Muster hosted in Bolton. In addition to producing the Veterans Day Tribute video, the team was pleased to film the return of the Veterans Day Luncheon.

The organization continued to play a crucial role in supporting local non-profit groups and town departments, contributing to increased community awareness of their initiatives and the preservation of significant town events. Notably, Bolton Access TV had the opportunity to document the installation of a pole-mounted Osprey nesting platform at Bolton Flatts, further enhancing efforts to capture historic occasions in town.

EDUCATION PROGRAMMING

Bolton Access TV closely collaborated with the Nashoba Regional School District, placing significant emphasis on informing the community about the new High School Building Project. This initiative included live streaming various public forums and conducting interviews with NRSD Administrators to discuss the plans.

Additionally, the organization partnered with Stow TV to broadcast a variety of high school concerts and athletic events. As has been the case in past years, the Bolton Access live stream and subsequent broadcast of the High School Graduation ceremony on channel 8 emerged as one of the most viewed videos of the year. Bolton Access TV also provided keepsake DVDs and USBs of the ceremony to graduates and their families.

Moreover, the team was pleased to support the Florence Sawyer School Robotics Team by supplying equipment and offering a learning opportunity. As part of their project requirements, the team created an entertaining and informative video on music education.

GOVERNMENT PROGRAMMING

Bolton Access TV continued its vital role in keeping the community connected by live

streaming and cablecasting various town boards and committees, such as the Select Board, Advisory Committee, and School Committee. In line with previous years, the organization served as the primary coordinator for School Committee meetings and distributed all recordings to the other towns within the Nashoba Regional School System.

Furthermore, Bolton Access TV assisted in managing the audiovisual setup for the Annual Town Meeting, ensuring smooth operation and recording of the event for later viewing on Channel 22 and online. Of particular significance was the management of the setup for a Special Town Meeting in September, organized to facilitate the vote for the new High School Building. This meeting was held at a different location than usual to accommodate the anticipated large turnout.

ADMINISTRATIVE UPDATE

Throughout 2023, the administrative team at Bolton Access TV maintained stability. Nicki McGachey fulfilled her duties as Executive

Director, while Buffy Cautela continued her role of Production Coordinator, offering support in filming, editing, and bulletin creation for the channels. Nick Kischitz remained instrumental as Production Assistant, overseeing scheduling for both channels. Gratitude is extended to Kara Killough and Bob Johnson for their valuable contributions to filming and broadcasting local government meetings and town events.

Within the board, Ken Troup retained his position as President, with Graham Slieker serving as Treasurer. Amie Alzapiedi, the part-time local bookkeeper, continued to collaborate with Nicki on budgeting and day-to-day financial management. Additionally, Bob Johnson and Ed Sterling provided essential technical assistance with the station's audio, video, and computer systems. Collaboration with Sterling Lancaster Community Television (SLCT) and Stow TV persisted, reinforcing the commitment to school-related content and offering financial support for the Nashoba Regional School Committee broadcasts.

CABLE ADVISORY COMMITTEE

MEMBER	TERM END
KENNETH F. TROUP	2023
ROBERT JOHNSON	2023
DANIELLE COCHRANE	2023
ED STERLING	2023
JEAN-PIERRE VAN STEERTEGHEM.....	2023
JEFFREY LARKIN	2023

The Cable Advisory Committee is charged with overseeing the town's contract for cable services with Comcast, which is up for renewal in 2024. During 2023, the Committee prepared a required Ascertainment Report that summarized townspeople's needs related to cable service and the needs of Bolton Access TV for continued funding from fees that Comcast provides the town

on a quarterly basis. The Ascertainment Report included information from a public hearing in November 2022 and public survey information. The Report was approved by the Select Board in late 2023 and sent as required to Comcast. The contract negotiation will conclude during the spring of 2024 so that a new 10-year contract will be awarded by July.

BUILDING DEPARTMENT

INSPECTORS

BUILDING INSPECTOR

MICHAEL SAUVAGEAU..... 2023
(978)779-3312

ASSISTANT BUILDING INSPECTOR

CHRISTOPHER ROGERS 2023

ADMINISTRATIVE ASSISTANT

KRISTEN ZINA

(978)779-3301

The Building Department continues to make great strides in using ViewPoint Cloud since the program was rolled out in January 2019. The new cloud-based software program allows for a smoother and faster application and inspection process with improved record-keeping. While onsite performing inspections, the building inspector now has the ability to look at ViewPoint on the department tablet. Contractors and residents pulling permits can now come to Town Hall and use the kiosk to submit their permit on line with ViewPoint if they need to. The building department has had positive feedback regarding the ViewPoint program and the ability to see the permitting process online from where they are located. The inspectors remind all residents that visible house numbers be displayed on homes when calling in an inspection.

The Building Department is located on the lower level of the Town Hall. The Building Department Administrative Assistant, Kristen Zina, is located in the Town Hall on the upper level.

The Building Inspector will continue to assist the public in meeting compliance as a "Stretch Code Community." The current codes became in full effect as of January 1, 2018. Contractors are expected to meet the current codes with Massachusetts Amendments including:

2015 International Residential Code
2015 International Building Code
2015 Mechanical Code
2015 Existing Building Code
2015 Fire Code
2015 Pool & Spa Code

The Tenth Edition of the Massachusetts State Building Code as been accepted and at this time is currently in a three week public hearing process required prior to enactment. Additionally, the Stretch Energy Code has current amendments that requires additional compliance for existing homes that remodel or add certain size additions on to the current dwelling. These amendments will be further enhanced this coming July. Please consult with a HERS Rater or research the Massachusetts Stretch Code if you intend to engage in a large addition or remodel.

Please be advised that the code requires a building permit for swimming pools. This requirement includes both in-ground and above-ground pools. While many conventional above-ground pools can easily meet the required code for construction, several code requirements such as fencing, gates and safety ladders need to meet specific requirements as well. This can only be determined by an inspection in conjunction with the issuance of a building permit. The blue inflatable pools as well as smaller erectable pools do not meet the

code requirements for installation. While you are not prohibited from erecting one of these types of pools, certain protective barriers need to be in place as well as the installation of gates, fencing and other requirements need to be met as well. In addition, electrical code requirements must also be met. Anyone who has any question that their pool may or may not comply with these requirements can call the Building Department for assistance.

All homes, regardless of their age, are required by law to have carbon monoxide detectors installed. Please contact the Fire Department for the location and type of detectors required.

This past year the department had an increase in overall building permits with solar and remodels being the greatest increases. Single family dwellings decreased slightly.

The Building Department issued 412 permits in 2023:

Additions.....12	Garages.....2	Siding.....8
Barns1	Fire Sprinklers4	Signs.....7
Cell Tower1	Foundations2	Solar Panels71
Commercial Building1	Remodeling.....62	Swimming Pools14
Decks17	Repairs10	Tents.....4
Demolition4	Roofing65	Weatherization40
Driveways.....4	Sheds6	Windows35
Dwellings.....3	Sheet Metal.....16	Wood/Pellet Stoves23

PLUMBING AND GAS

INSPECTORS	TERM END
PLUMBING AND GAS INSPECTOR	
ROBERT JANDA	2023
ASSISTANT PLUMBING AND GAS INSPECTOR	
JEREMY PIERCE	2023

There were 83 plumbing permits and 64 gas permits issued in 2023.

WIRING

INSPECTORS	TERM END
WIRING INSPECTOR	
JAMES BOODRY	2023
ASSISTANT WIRING INSPECTOR	
PETER CASELLO	2023

There were 271 electrical permits issued and approximately 271 inspections done in 2023.

In addition to scheduled inspections, the inspector responds to calls from residents seeking guidance and expertise pertaining to

electrical projects. The inspector responded to 24 calls in 2023.

An electrical permit is required for all electrical work being conducted for the protection of homeowners. Licensed electricians should have knowledge of the current electrical code.

BOLTON PUBLIC LIBRARY

TRUSTEE	TERM END
CAROLINE ROBERTSON, CHAIR	2025
PAMELA CZEKANSKI	2026
ELIZABETH NOLAN CONNERS	2024
ROBERT C. ZAK, JR.	2023 (RESIGNED)

In 2023, the first year of relatively normal interactions since the COVID-19 lockdown, the Trustees of the Library recognized an opportunity to reconsider library services and plan for the future. Toward that end, they engaged Hoadley Consulting to produce a strategic plan. Support for this effort included naming a representative committee of residents, holding a series of in-person meetings to identify strengths, challenges, and goals, issuing a community survey, and putting it all together in a document that will inform us as we navigate the coming years. The document is available to read here: <http://www.boltonpubliclibrary.org/strategic-plan.html>

The staff and trustees spent most of the year mobilizing resources to address comments made on the community survey that supported the strategic plan.

- Respondents asked for more access to the Program Room for community groups. The Board of Trustees increased the number of uses for each group from 4 to 6 per calendar year.
- Respondents asked for more genre fiction. We began purchasing more romance and

science fiction, and labeling the spines to make location easier for those browsing.

- Respondents valued the library as a quiet space for reading and study. In 2023 we became a third space for many, from those seeking a quiet work or meeting space to tutors with their students.

Finally, our community told us that they want more opportunities to meet neighbors, learn, and develop new skills via events that bring people together. This year, in-person programs and events for all ages were very well-attended. Our most popular summer event was a multigenerational escape room. Art instruction was particularly popular: our creative sessions were often fully subscribed within hours of posting announcements, and where time and budget allowed we were happy to add more sessions. Creative lessons for adults and teens included mindful stitching, needle felting, fused glass, calligraphy, metalsmithing, gardening, cyanotypes, alcohol inks, and painting with acrylics.

For children, we hosted storytimes (including some on Saturdays and in the evening), Rhythm Reads with Miss Kirsten (a music and movement program for toddlers), the only local chapter of Girls Who Code, Art Explorers, and Lego Club.

The library hosts ongoing programs for middle school students including a monthly drop-in art club and strategy board game club. For high school students, we continue to offer a book club, we have added a drop-in high school discussion group for youth led by youth to talk about topics that are important to them, as well as adding additional teen programs such as a collage class. Our Teen Advisory Board, composed of teen volunteers, has met monthly for 2 years.

This year we also offered summer reading programs for all ages, a spice-of-the-month club, kitchen knife skills for adults, online jobseeking courses for those aged 50+, and a workshop on mid-career change. The library is also home to Bolton's Senior Book Group, led by Shirley Sefton.

The Library is dedicated to serving the information, entertainment, and self-education needs of our community. We maintain a strong collection of traditional books and media. As a member of the C/W MARS network, we have access to over 150 other libraries in our region. Millions of items can be ordered and delivered here, usually within a few days. We can and do borrow items from all over the state, country, and world if need be.

The Library also maintains an array of nontraditional resources including e-books and e-audiobooks (Libby, the app from Overdrive) and movies (Kanopy and Hoopla, offered with a Boston Public Library e-card). In fall we began offering CreativeBug, with online video tutorials about arts and crafts. As the year ended, we introduced Ground News (a news aggregation service with bias checks), Great Courses (the classic education resource taught by respected scholars in all fields), and Craftsy (video art and

craft instruction). Midyear, we began offering Wonderbooks to young readers, later adding Tonieboxes for younger kids. In addition to enriching users' lives, all of these services save money by allowing residents to use and enjoy shared resources at no charge.

Our most notable personnel change this year was the loss of Bob Zak, an 18-year veteran of the Board of Library Trustees, who moved out of state. Bob was instrumental in shaping the library for almost two decades, from policymaking and budgeting to full participation in the building expansion project. We are grateful to have enjoyed his time and formidable array of skills for so long. After an interview process, the remaining Trustees chose Beth Nolan Connors to fill the remainder of Bob's term, which expires with the 2024 local elections.

The library staff participated in the strategic planning effort. All staff took continuing education courses. Kelly Collins (Director) attended the American Library Association conference in Chicago in June and returned with many actionable ideas. Kathy Blair (circulation) completed three of the four required courses toward her Basic Library Certification from the Commonwealth.

In other staff news, Jennifer March (technical services) resigned in order to take an opportunity at another library. Jeffrey Colangione (shelver) and Tim Joyner (technical services) joined the staff this year, though in Tim's case it's a rejoin because he is returning after several years working elsewhere. Finally, after almost 20 years in circulation and interlibrary loan, Linda McGeehan retired--though she favored us by agreeing to work as an occasional substitute.

The Friends of the Bolton Public Library enjoyed a similar year of growth and energy. They held two successful used book sales and a membership drive. The Friends also maintain the town's only bookstore, a rotating display of gently-used books and DVDs at the Library. This year the Friends continued to fund museum passes and summer reading events for all ages, as well as some special events. New active members led the way in establishing a refreshed social media presence via a dedicated website, Instagram, and Facebook. The Friends are also now accepting membership dues and donations via PayPal.

The Library's garden continues to be enhanced by planters and changing seasonal displays provided by Samantha Quoos of Bramble Garden in Hudson, MA.

The Trustees' year was marked by continuing cooperation with the DPW in overseeing and budgeting for the care of our building and grounds. Notable projects include continuing work toward a solution to the plumbing issue

that has closed the women's restroom since 2020, and removal of one of the historic (but diseased) trees at the front of the 1903 portion of the building.

Other collaborations include working with the Board of Health to serve as a distribution point for Covid test kits, with Parks and Recreation on the Town Halloween celebration, the local schools at the Children's Fair, and we staffed a booth at the Town's Pride celebration in June. We regularly host Every Child Ready to Read with local school personnel, and opened up our digital collections to Florence Sawyer School students via SORA, an app that works on their Chromebooks.

2024 promises to be a year of change and energy as we continue to fulfill community needs revealed in the strategic planning process. As always, residents' comments and concerns are welcome as they help us to develop a better library for everyone. Feel free to drop us a line at library@townofbolton.com

COUNCIL ON AGING

TRUSTEE	TERM END
PANNY GERKEN, CHAIR	2024
SHIRLEY SEFTON	2026
JANET SMITH	2025
ALICE ROEMER	2024
CORINNE MACKIE	2025
MOLLY MYERS	2025
BARBARA BROWN	2026
THOMAS BYRON	2026
CHUCK MCCORMACK	2024
DIRECTOR	
LISA D'EON	
ASST. TO THE DIRECTOR	
HEATHER GOODSSELL	

The Council On Aging (COA) worked closely with the Bolton senior community and their families in 2023. Over 4,000 hours of engaging programs were offered to help expand new horizons and learn new things.

Forever working toward the goal of enriching the lives of seniors, the COA continued to offer programs and resources that can help keep seniors healthy and strong. There were three exercise classes each week to keep seniors moving. The Town Nurse and VNA nurse came in monthly to check blood pressures and address general wellness concerns. Health related educational programs were offered, and two mobile farmer's markets visited 600 Main Street regularly. These markets made fresh fruits and vegetables accessible to not only seniors, but to the entire Bolton community. Keeping the well-being of seniors top of mind, the COA organized its largest and most comprehensive Health Fair yet. All of the 22+ vendors had a focus on a senior-related service or specialty. The fair was very well attended, and it provided valuable information and resources to the community.

The COA continued its assistance with Medicare questions and open enrollment. Appointments with a SHINE volunteer counselor or a member from Integrity Medicare Advisors were offered to the community. This support and guidance provided vital answers to questions, and walked seniors through the challenging process of enrolling in Medicare.

The Council On Aging provided MART van transportation to seniors and disabled persons. Rides to medical appointments, grocery stores, pharmacies, and more were given. The COA also benefited from a transportation grant that allowed the COA to offer even more options for transportation. The Go Bolton program utilized

the services of a locally owned livery company, allowing more seniors access to transportation.

The COA also provided support to seniors who needed fuel assistance. The Council On Aging helped seniors apply for the state program, as well as the Town Fuel Assistance program. The COA continued to monitor homebound seniors and were a resource for families dealing with challenging situations regarding their senior loved ones. A new mini food pantry was put in place at the senior center. The Sharing and Caring Pantry provided seniors with food item staples, as well as products that SNAP Benefits do not cover, such as incontinence products and various toiletries. A Grief and Support Group began meeting once a month at the senior center as well. This group is facilitated by a grief counselor from Nashoba Associated Boards of Health, and it is an invaluable outlet for community seniors who have experienced loss.

The health implications of loneliness are equivalent to smoking up to 15 cigarettes a day, and widespread loneliness is considered to be among the latest public health epidemics. The COA is working diligently to support senior's physical and mental health, and well-being. We provided numerous opportunities for seniors to connect and have fun. Some examples of the programs and events we furnished are weekly art lessons, Fun Friday trips, movie matinees, coffee socials, senior book club, musical entertainment and concerts, interesting guest speakers, craft instruction, bingo, picnic luncheons, ice cream socials, holiday parties and more. There were wonderful bus trips offered as well. Seniors took a luxury coach bus to Essex Connecticut and rode the Essex Steam Train and River Boat. Our next very sought-after day trip was a scenic train ride around Lake Winnepesaukee that also boasted a fabulous turkey dinner. Fun was had by all, and these day

trips were a great way for seniors to meet new people and get a change of scenery.

The Council On Aging is forever grateful for all of the wonderful volunteers and organizations who gave their time and support to help enrich the lives of the Bolton senior community. We would like to extend a heartfelt thank you to the Bolton Police Department, Bolton Fire-EMS Department and to all Town Departments and Administration, Nashoba Neighbors, Zoe Powers and the Powers Family, BATCO, Rep. Kate Hogan and District Director Karen Frecker, Nashoba Boards of Health, Bolton Lions Club, Rotary Club of Nashoba Valley, The Bolton Community Fund, Murphy's Insurance, Friends of the Bolton Public Library, Bolton Girls Scouts, Bolton Boy Scouts, the Davis-O'Toole family and Bolton Orchards, Nashoba Regional High School, Florence Sawyer School, First Parish Church, Trinity Church, and Holy Trinity Catholic Parish.

The Council On Aging would like to recognize and thank the Friends of Bolton Seniors (FOBS) for their incredible generosity and dedication to Bolton seniors. FOBS tirelessly supported the COA's efforts throughout the year which enabled us to provide more valuable programming and increased connections and assistance to our seniors. FOBS continues to

sponsor monthly Tuesday Connection events that include entertainment and a delicious luncheon. These programs are treasured by our seniors. FOBS also sponsored their amazing annual Thanksgiving Dinner. It was another huge success, and this meal afforded a fabulous dinner and fun, social holiday event to seniors who may not have had the opportunity to connect with family or the ability to prepare a meal of that magnitude on their own. This event provided more than a meal, it lent the sentiment of kindness, caring and friendship that is so needed by seniors, particularly around the holiday season. This wonderful group also sponsored the Annual Senior Picnic at Slater's Restaurant. So many seniors enjoyed the delicious food and great entertainment. FOBS continued to grant money from their SAF Fund to support seniors who were experiencing challenging hardships. The FOBS team consists of generous and warm-hearted volunteers who selflessly embrace the Bolton senior community with unwavering devotion and commitment. Thank you, Friends of Bolton Seniors for all you do. The Council On Aging looks forward to continuing our collaboration and efforts to better serve our remarkable senior community.

TREE WARDEN

MARK E. CAISSE

The Tree Warden works with National Grid, other utility companies and subcontractors to remove dead and diseased trees that endanger the traveling public and power lines. In addition, the department, in conjunction with the Historical Commission,

is working to maintain the rural character of Bolton through the ongoing tree replacement program.

Brush cutting and road-side cleanup will continue with the help of the Department of Public Works. If residents have a tree issue they would like addressed, they should

contact the Bolton Department of Public Works at 978-779-6402 or via e-mail at dpw@townofbolton.com.

DEPARTMENT OF PUBLIC WORKS

RANDALL W. HEGLIN, DIRECTOR OF PUBLIC WORKS

The Department of Public Works responsibilities include:

- Maintenance and repair of public roadways and associated storm drainage systems, street signs, traffic signs, traffic signals, public parking lots and guard rails.
- Removes roadside litter and brush.
- Maintains traffic markings.
- Maintains roads and building sidewalk safety in the winter by plowing and sanding.
- Maintenance and repair of all public buildings.
- Maintenance of public grounds.
- Assisting Cemetery Department with burials.
- Assisting the Tree Warden with tree removal and pruning.
- Overseeing the operations of the Town Transfer Station and Recycling Center.
- Applying for state and federal funding and administering as appropriate.
- Working with various boards and committees on projects that benefit the Town of Bolton.

The Department is committed to maintaining safe roads, buildings, and grounds while preserving the rural character of Bolton. We encourage online submittals through the website and calls from the public to make us aware of issues of public safety. Residents are encouraged to sign up on the Town's webpage to receive departmental news as well as CODE RED emergency notifications. These resources are very helpful in keeping residents informed of

Town business, project updates and in an emergency is how information will be effectively disseminated.

MAIN STREET AT FORBUSH MILL INTERSECTION

Due to the success of the Main at Wattaquaddock project with the MassWorks program, the Department applied for funding from this program for the traffic and pedestrian safety improvements at the Main Street, Forbush Mill Road and Green Road intersection. An application was submitted in 2021, but unfortunately was not chosen for funding. Reapplication was made in 2022 and the Town was awarded a grant in the amount of \$938,000 toward the project. Public Meetings were held, including at a meeting of the Select Board. With funding in place, design of the improvement project consisting of a roundabout commenced. Due to the current bidding climate, the costs of the project have increased where the project exceeds available funding. A request has been submitted to MassWorks for additional funding in the amount of \$62,000 to maximize the monies available through the MassWorks program. It is expected that the project will be advertised for bids in early 2024.

BUILDINGS

The diligent upkeep and repair of Town Buildings preserves an important and expensive Town asset. At the 2021 Town Meeting, voters

approved funding to undertake an assessment of town buildings, except for the school buildings. The physical assessment of the town buildings was completed with a final report received in early 2022. This report identified \$2 million in capital repairs including safety and code related issues. This identification of issues provided a multi-year plan moving forward to maintain these vital assets.

A structural assessment was undertaken of the Old Fire Station. Significant wood boring insect damage to the building was identified. Evaluation indicated that the damage is extensive and beyond repair. The building underwent a pre-demolition hazardous materials survey which revealed asbestos within the building. The asbestos has been abated and the building is cleared for demolition.

In 2022, the Department continued to address long standing issues at the Library and Public Safety Building.

In 2021, the Town contracted with the engineering firm of GGC to design a solution for the library sewer issue which has plagued the building since shortly after it opened. Video assessment determined that the main waste line under the building has settled resulting in frequent sewer backups. A solution has been designed and was advertised in 2022. There were no bidders for this project. In 2022, through consultation with the town's insurance carrier some of the costs for the repair will be covered by the insurance company. In 2023, the project was re-bid. Four plumbing sub bids were received but no bids were received from general contractors. At the end of 2023, the project is again out for re-bid with bid opening scheduled for early February 2024.

Also at the Library, a temperature monitor was installed. This sensor monitors temperature and humidity within the building. Reports indicate significant humidity swings in the building

throughout the year. These high and low humidity levels affect both the collections and the woodwork in the building.

To better understand the HVAC system and to develop a solution to the humidity issue, the town contracted with Guardian Energy Management Systems to undertake a retro-commissioning of the HVAC system.

At the Public Safety building, the underground storage tanks continue to be problematic. The Police Department tank was determined to have a bio growth in the tank resulting from the use of biofuel. The tank has to be regularly treated and undergo insitu cleaning. The underground storage tank at the Fire Station was removed and replaced with a double walled above ground tank.

There continues to be reliability issues with the heating and air conditioning system at the Public Safety building. Several failed heating coils were replaced. Two coils that failed caused significant water damage to the building, resulting in an insurance claim. The damage has been repaired. Like the Library, a retro-commissioning evaluation was done by Guardian Energy Management Systems. The goal of the study is to look at each component of the system and make recommendations to improve reliability, efficiency and occupant comfort in the building.

The roof over the vehicle bays in the Fire Station has experienced significant water leaks. A decision was made to commence with the design of the roofing system. The project was bid in 2023. The two lowest bidders had to be disqualified for cause. A contract was executed with the third bidder, Corolla Roofing. Preliminary work began in the fall and will be concluded in the Spring 2024.

At the Highway Garage, the department had to stop accepting waste oil and converted the waste oil heaters to conventional #2 fuel.

HIGHWAY

The Department undertook normal maintenance activities throughout 2023. These included but are not limited to roadside mowing and ditch maintenance, miscellaneous paving, catch basin repair and replacements, roadway sweeping, catch basin cleaning, and winter maintenance activities. It will be noted that the town has begun using a treated road salt in extreme cold storms, which is capable of working at much lower ambient temperatures. This will permit a reduced application rate of salt in extremely cold temperatures which is better for the environment. In addition, all the material spreaders are calibrated to ensure the correct amount of salt is applied to the roadways. The Department is also in the process of fabricating what is necessary to implement a liquid anti-icing program to further increase the effectiveness of the salt we use. Our goal is to apply the correct amount of anti-icing materials without over applying to achieve desirable results. It is also worthy of noting that use of sand as a grit material is being reduced significantly. This material is swept from the roads in the Spring and Summer, stockpiled, and undergoes laboratory testing with potential disposal in a controlled landfill at an additional cost. The sand also fills ditches and edges of the road impacting water flow off the roadways, deteriorating the pavement and impacting safe vehicular traffic.

The Department continues to be challenged by fallen trees which fall into the right-of-way. Often these trees also fall on power or communications lines inconveniencing residents. The Department assists the Tree Warden with his tree maintenance program.

CULVERT ASSESSMENT PROJECT

The town received a MADEP grant with town match to undertake an assessment of the culverts in town. The work includes identifying their location and condition. This work continues.

FORBUSH MILL CULVERT REPLACEMENT

There exist four (4) culverts on Forbush Mill Road. A few years ago, a failed culvert was temporarily repaired. Final repair involves the construction of a small bridge to comply with the MADEP stream crossing standards. The town has applied for FEMA Hazard Mitigation funding for the construction of this project. Word on this possible grant is not expected until early 2024.

ROAD RESURFACING & PAVING

The FY2024 paving program began in 2023 with work on the following streets.

Sargent Road – entire length – reclaimed and paved.

Flanagan Road – entire length – reclaimed and paved.

Berlin Road – S. Bolton Road to Jordan Rd – cold planed and overlayed.

Berlin Road – vicinity culvert replacement project – cold planed and overlayed area of settlement.

Jordan Road – entire length – thin overlay

Randall Road – Berlin Rd to Rocky Dundee -cold planed and overlayed.

Rocky Dundee – entire length – cold planed and overlayed.

Additional road work is scheduled in the 2024 season.

The work was completed by Sunshine Paving of N. Chelmsford MA and paid for by MADOT Chapter 90 funds. The roads to be paved are determined by a Pavement Management study that was undertaken in 2019/2020. At that time, the town's 60.3 miles of roadways were determined to have an average rating of 74.51/100 with a total backlog of work estimated at \$3.9M. The study estimated that \$450K is needed annually to maintain the rating of 74.5/100. The current annual Chapter 90 appropriation is \$289K. This means, the condition of the town's roads will decrease over time unless additional funds are appropriated for this purpose.

WASTEWATER TREATMENT FACILITY

The facility continues to treat the wastewater from the Library, Public Safety, Florence Sawyer and Emerson Schools effectively thereby meeting all discharge requirements.

TRANSFER STATION AND RECYCLING CENTER

The Transfer Station and Recycling Center had a very successful 2023. The facility continues to serve all residents and businesses of Bolton. In 2023, the Transfer Station converted to pay-as-you-throw colored bags from stickers. The conversion to specifically colored bags will allow staff at the transfer station to quickly visually confirm compliance with the established regulations. The Department appreciates the patience of the users of the transfer station during the transition from stickers to bags.

Trash bags are available for sale at the Transfer Station as well as the Town Hall.

Price per bag:

- Orange Bags (33 gallons) \$2.50 each
- Green Bags (15 gallons) \$1.25 each

The Town of Bolton is currently in our 13th year as a member of the Devens Regional Household Hazardous Products Collection Center. This facility operates ten months per year. This allows residents twenty opportunities per year to safely and properly dispose of hazardous products at the regional facility located on the Devens campus. Please visit www.devenshhw.com for dates and additional information.

The Bolton DPW held two very successful Styrofoam Recycling events in January and June of 2023. These events collected approximately 1200 pounds of Styrofoam! This is huge amount of Styrofoam that won't end up in a landfill.

The Styrofoam collected at each event is recycled by a facility out of Agawam called Gold Circuit E-Recycling. Gold Circuit is the leading recycler of foam materials in the area.

Items made from recycled Styrofoam include, but are not limited to:

- Picture Frames
- Baseboard or Ceiling Molding
- House or Building Insulation
- Insulation Board know as Extruded Polystyrene, or XPS

Styrofoam will be here long after you and I are gone. Make an effort to put this material to good use and out of our environment and landfills.

Recycling and Trash Statistics		
<u>Material</u>	<u>Tons</u>	
	<u>2022</u>	<u>2023</u>
Municipal Solid Waste (Trash)	641.89	659.89
Glass	49.29	56.27

Recycling and Trash Statistics		
Mixed Paper	59.82	117.22
Cardboard	104.18	70.46
Newspaper	27.05	32.79
Plastic/Cans	51.76	93.73
Furniture	24.91	20.20
Metal	68.73	52.31
Tires	1.69	1.77
Books	3.90	4.88
Electronics	13.10	15.95
Textiles	15.16	16.74
Fluorescent Bulbs (total bulbs)	800	688

Remember, recycling can seem overwhelming at times, but each and every act of recycling makes a difference!!!

The Town of Bolton was recognized, yet again, by the Central Mass Municipal Recycling Council for its outstanding solid waste program. The residents of the Town of Bolton should be very proud of their recycling efforts as you helped to

achieve an outstanding recycling rate averaging less than 1000 lbs./year of trash disposed per household! The state average is over 2000 lbs./year.

The Town of Bolton urges all residents to utilize the Recycling Center and to purchase products that contain recycled content. Please remember that the Transfer Station has permanent collections for books, clothing, electronics and furniture recycling in addition to the traditional recycled items.

We request that users of the Transfer Station and Recycling Center comply with the regulations of the facility. The protocols are enacted to comply with MADEP regulations as well as reducing costs to effectively market the recyclables.

Only green and/or orange purchased trash bags are to be placed in the compactor. Please don't get angry or agitated with the staff for enforcing the rules. Let's work together to decrease our carbon footprint.

Please refer to our website <https://www.townofbolton.com/transfer-station-recycling-center> for up-to-date information on accepted items and fees as well as recycling news and events including notices of change in hours of operation.

CEMETERY COMMITTEE

Donald Baum..... 2026

Brenda Baum..... 2024

Betsy Taylor-Kennedy 2025

The Cemetery Committee works with the Department of Public Works to continue the maintenance and landscaping of all cemeteries in Town including assisting with burials. Green burials are available in West and Pan Cemetery.

The Cemetery Committee meets regularly and has accomplished the following this year:

- Burials in 2023:
 - ✓ West Cemetery: 4
 - ✓ South Cemetery: 11

- The new storage building, a warrant article item funded at the 2022 ATM, was placed in South Cemetery. This shed holds tools and equipment necessary for the care and maintenance of the cemetery.
- The Committee proposed a Bylaw to the Select Board to establish the fees for each grave lot, with 100% of the fee deposited into the Perpetual Care account. This Bylaw was approved at the May 2023 Town Meeting. Effective July 1, 2023, plots are now available to Bolton residents at a cost of \$800.00 per grave.
- Jack Slade, a Bolton Scout, selected the Cemetery Committee and Department of Public Works to be the beneficiary of his Eagle Scout project. Jack chose to

memorialize the information in our town cemeteries. This effort entailed visiting each town cemetery and photographing the individual gravestones. This data has been uploaded into BillionGraves.com and will be available as an app. This app will be useful in identifying grave locations and will also assist individuals who are researching family ancestry. Information about this app will be available on the Town of Bolton website under Cemeteries. Thanks so much Jack, your efforts are greatly appreciated!

If residents wish to reserve a cemetery plot, schedule a grave opening or inquire about any other cemetery issue, please contact the Town of Bolton Department of Public Works at 978-779-6402 or dpw@townofbolton.com.

CULTURAL COUNCIL

TRUSTEE	TERM END
Pat Bensetler	2025
Margot Brody	2025
Margret Campbell.....	2029
Wendy Eldredge	2029
Beth Freidinger.....	2029
Holly Lauer (Treasurer)	2029
Jem Mix	2025
Clare Moses (Secretary).....	2025
Marilyn Geer Rivera	2029
Lyn Slade.....	2029
Chris Sterling (Chair).....	2024

The Bolton Cultural Council is responsible for awarding grants each year to support local and regional cultural events and activities. BCC funding is provided by the Massachusetts Cultural Council, which receives its funding from an appropriation in the state budget. Grant funds come solely from the state allocation; no Bolton taxpayer money is used. Any funds left over from canceled projects or unclaimed grants can be used for

grants the following year. The Bolton Cultural Council is one of a network of 329 local cultural councils that serve every municipality in the Commonwealth. The BCC is a volunteer board appointed by the Select Board. There are currently several vacancies on the council and residents of any age are encouraged to apply: Email boltonculturalcouncil@gmail.com with a statement of interest.

BOLTON CULTURAL COUNCIL FUNDING GUIDELINES

Only online applications are accepted.

Preference is given to Bolton-based nonprofit organizations and artists for projects that benefit the Bolton community.

Preference is given to nonprofit organizations from towns near Bolton for projects that serve Bolton residents and/or in which Bolton residents participate.

Preference is given to projects and activities that serve a broad demographic.

Preference is given to projects with an upcoming confirmed date and venue.

Producers of new and original activities are encouraged to apply.

AWARDS

The Bolton Cultural council met on November 30, 2023 and awarded 21 grants totaling \$6,600 for programs in 2024 in Bolton and the surrounding area:

\$150 for Nashoba First Robotics team

\$500 for Interpretive Stations – Rediscover Mapledale

\$175 for Tales of Wisdom for Young and Old – Friends of the Bolton Seniors

\$200 for Alexander’s Jazz Time Band – First Parish of Bolton

\$500 for Nashoba Symphonic Band

\$100 for SheGrooves; Using Our Voices for Positive Change – Kaye Kelly

\$200 for Outdoor Summer Concert Series – Old Methodist Episcopal Church of Berlin

\$500 for In School Enrichment and Field Trips – Bolton PTO

\$375 for Watercolor Class – Bolton COA

\$250 for Bach’s Lunch Concert Series – Groton Hill Music, Inc.

\$325 for Yours for Humanity – Abby – Friends of the Bolton Seniors

\$500 for Connecting with Veterans through the Healing Power of Music: A Live Music Series

\$150 for Fall Chamber Music Concert – Worcester Chamber Music Society

\$500 for Bolton & Harvard Open Studios

\$200 for Sounds of Stow 2023-2024 Concert Season

\$200 for 88th Regional Exhibition of Art and Craft – Fitchburg art Museum

\$100 for Open Door Connections – Discovery Museum

\$500 for Artistic Movement: Moving to Heal – Virginia Thurston Healing Garden

\$150 for Minuteman Regional High School FIRST Robotics Club

\$350 for Museum of Russian Icons – Bolton COA

\$675 for Spring Musical – Nashoba Drama

EMERGENCY MANAGEMENT

MISSION STATEMENT

To accomplish our goals, we work in a close partnership with Bolton's Police Department, Fire Department, Ambulance Department, Department of Public Works, Massachusetts Emergency Management Agency (MEMA), Federal Emergency Management Agency (FEMA), Board of Health, local businesses, and local interested citizens groups. We develop and maintain plans for effective response to emergencies, educate the public about preparedness, conduct training exercises and

drills for town employees and citizens, and support other Town departments in times of emergencies.

Bolton has adopted the National Incident Management System. We follow an all-hazard approach, preparing for any type of emergency, whether man-made or natural.

POLICE DEPARTMENT

ROSTER AS OF DECEMBER 31, 2023

CHIEF

WARREN E. NELSON, JR. 31 YEARS OF SERVICE

LIEUTENANT

LUKE HAMBURGER 18 YEARS OF SERVICE

SERGEANT

KIMBERLY BARRY 27 YEARS OF SERVICE

TYLER FORBES 1 YEAR OF SERVICE

DETECTIVE

JASON PUR 19 YEARS OF SERVICE

SCHOOL RESOURCE OFFICER

CASEY MCCARTHY 9 YEARS OF SERVICE

PATROL OFFICERS

DANIEL KELLER 17 YEARS OF SERVICE

JONATHAN PAIVA 4 YEARS OF SERVICE

DONALD CALDERAN 5 YEARS OF SERVICE

MADOLYN DYKE <1 YEAR OF SERVICE

RESERVE OFFICERS

MARY ANN KINIREY 15 YEARS OF SERVICE

BENJAMIN LAVINE 5 YEARS OF SERVICE

ERICA ABRO 5 YEARS OF SERVICE

NIKKI FAHLBECK 5 YEARS OF SERVICE

ADMINISTRATIVE ASSISTANT

LORRAINE KENNEY 25 YEARS OF SERVICE

Mission Statement

The mission of the Bolton Police Department is to forge a working partnership with all persons within the Town of Bolton, regardless of age, race, sex, religious or ethnic backgrounds. Through mutual respect and understanding we will solve problems in an effort to promote a better standard of living throughout the community. By embracing both the traditional values and innovative spirit that makes Bolton unique, we will reduce fear, control crime, and enhance the quality of life within the community.

Thank you for the opportunity to present the 2023 Annual Report for the Bolton Police Department.

Pursuant to the Police Reform Act of 2020, all reserve officers are required to attend and

successfully complete 200 hours of the MPTC Bridge Academy plus complete 2400 hours of worked time on patrol. Reserve Officer Mary Ann Kinirey completed the required 2400 hours of worked time on patrol and was certified by

the Massachusetts Police Training Committee as the equivalent status of a full-time police officer.

Staffing changes; Officer Girard transferred to Hudson PD, Sgt. Nadeau-Evans and Officer Dylan Reney left to seek other career prospects. Our newest hires were Officer Madolyn Dyke and Comfort Dog Denny.

During the fiscal year Officers made 1,367 motor vehicle stops and issued 1,001 citations. The department also responded to 195 motor vehicle accidents that were reportable to the Registry of Motor Vehicles. In the area of criminal activity, 30 individuals were arrested and 148 criminal summonses were requested over the course of the year.

The department continues to utilize its medication drug drop box in the PSB lobby and Internet Exchange Zone in the PSB vestibule. These two services are constantly used by the public and are both successful resources for town residents.

The Nashoba Regional Emergency Communication Center handled 81,121 service calls for the six communities that it serves with Bolton logging 14,168 of those calls. The Boxborough Police Department was added to the community towns dispatched by NRECC as the Town of Townsend police and fire left.

Contact with the public is the essence of community policing. Both the police and the public can initiate this communication to keep the dialogue open. You can speak with an officer or dispatcher any day of the year at any hour of the day. If you would like to report a speeding complaint or traffic issue, please download a traffic enforcement request form from the Police website and send it in to us.

I would like to thank our residents for their continuous support. Please feel free to reach out to us for any concerns at 978-779-2276 business line or 911 for emergencies.

On a final note, I plan to retire at the completion of the 2024 fiscal year on June 30, 2024 after 32 years of service with the Town of Bolton. I must thank my loving wife Teresa, our son Evan and daughter Morgan for their endless support throughout my entire career. They are the ones that have sacrificed the most for having a husband and father working in the public sector. Many times, the call to duty trumped a family event or some other special occasion. They are my true heroes. I also wish to thank all the residents of Bolton, Town Officials, and Town Employees for an amazing 32-year career.

Be safe,

Chief Warren E. Nelson, Jr.

COMMUNICATION CENTER

The Town of Bolton is a member of the Nashoba Valley Regional Dispatch District which is located at 270 Barnum Road, Devens, MA. The dispatch center handles Police, Fire, and Ambulance non-emergency and emergency calls for the towns of Bolton, Lancaster, Harvard, Lunenburg, Berlin, Devens, Ft. Devens, and Boxborough. The Executive Director of NVRDD is Anne Camaro. Further information about NVRDD and other resources can be found at www.nvrecc.us

It is the mission of the Nashoba Valley Regional Dispatch District to provide all Public Safety field personnel with professional communications services with an emphasis placed on safety,

accuracy, and cooperation. We are committed to answering all 9-1-1 and non-emergency calls for service with professionalism, integrity and compassion while dispatching police, fire, and emergency medical services with the utmost efficiency. Customer service is essential to our success, our professional and highly trained staff, will treat every citizen with empathy and respect that they so deserve.

Executive Director Anne Camaro

FIRE DEPARTMENT

ROSTER OF ACTIVE MEMBERS

FIRE CHIEF/PARAMEDIC..... JEFFREY M. LEGENDRE
DEPUTY CHIEF/PARAMEDIC DANA AMENDOLA
CAPTAIN/EMT PETER CASELLO
LIEUTENANT/EMT MATTHEW BOSSELAIT
STEVE KOCHIS
DOUGLAS HEFFEL

DEPARTMENT MEMBERS:

MATHEUS ALVES..... EMT
MATTHEW AMENDOLA..... PER-DIEM EMT
LAUREN BASTERI EMT
ERICK BENOIT FIREFIGHTER/EMT
KELSEY BENOIT..... EMT
GREG BOUTWELL FIREFIGHTER
GREG CHILDS FIREFIGHTER/EMT
ZACHARY CLEMENTS PER-DIEM FIREFIGHTER/PARAMEDIC
COLE CLERICUZIO EMT
TIM COLE PER-DIEM FIREFIGHTER/PARAMEDIC
MARGY DIAZ CADET COORDINATOR/EMT
CHIP DURANT..... FIREFIGHTER/EMT
THOMAS DURKIN FIREFIGHTER/PARAMEDIC
TED FLANAGAN..... PER-DIEM FIREFIGHTER/PARAMEDIC
LUIS FORTE FIREFIGHTER/PARAMEDIC

BRENDON GILCHRIST FIREFIGHTER
 NICK HOWARTH PER-DIEM FIREFIGHTER/PARAMEDIC
 HEATHER KEANE EMT
 ALLAN KUONG PARAMEDIC
 PAUL LATINO FIREFIGHTER/PARAMEDIC
 BRANDON MACNEILL FIREFIGHTER/EMT
 KOURY MCDOWELL PER-DIEM FIREFIGHTER/EMT
 EVAN NELSON EMT
 JEREMY O'CONNELL FIREFIGHTER/PARAMEDIC
 BRYAN PATCH PER-DIEM FIREFIGHTER/PARAMEDIC
 SARA PELTIER PER-DIEM EMT
 ANDREW PERRY PER-DIEM FIREFIGHTER/PARAMEDIC
 STEVE PROVENCHER PER-DIEM FIREFIGHTER/EMT
 MATTHEW RICE PER-DIEM FIREFIGHTER/PARAMEDIC
 JASON ROACH PER-DIEM FIREFIGHTER/PARAMEDIC
 GRACE ROGERS EMT
 ZOE ROGERS EMT
 DAN ROOT PER-DIEM FIREFIGHTER/PARAMEDIC
 HANK STAAKE EMT
 BRUNO TORRES CAPITAO-PARAMEDIC
 CHRIS TOTTA PER-DIEM EMT
 JEFF WEINFURT FIREFIGHTER/EMT
 BEN WILMOT PER-DIEM FIREFIGHTER/PARAMEDIC

Bolton Fire continued to serve our community and again we experienced an increase in emergency response this year. For calendar year 2023 the department responded to 3% more calls from the previous year of 2022. Members of the department participated in hands on training including live fire training as well as continued training on subjects such as building construction, water supply and pre-planning. EMS continued to train and learn new skills that will elevate the delivery of EMS to our town including advance trauma training, airway management, and medication delivery.

If you have interest in serving as a firefighter or EMT please contact either Chief Jeffrey M.

Legendre or Lieutenant Steve Kochis at (978) 779-2203.

Bolton Fire has been very fortunate to receive a number of grants this year to support the fire department budget with special projects or essential pieces of equipment.

Massachusetts Fire Equipment \$15,500
 MEMA \$2,700
 DCR \$2,000

Grants have added an additional funding for Bolton Fire-EMS. The funds were used to purchase tools and equipment for firefighter safety, such as thermal imagers, training software, nozzles and

extrication equipment for efficient operation at emergency scenes.

In addition to responding to emergencies, members of Fire-EMS have participated in several events throughout the town. These events include requests for public education, fire prevention at our schools, and community events such as the Halloween Walk and Holiday Lighting. We want to

take the time to thank the residents of Bolton for your continued support and we look forward to serving you in the future.

Sincerely,

Jeffrey M. Legendre

Fire Chief

Fire Calls for 2023

Total Calls – 1277

Automatic Fire alarm	72
Hazardous Materials	35
Service Call	43
Rescue	41
Brush/Illegal Burn.....	15
EMS	948
Structure fire.....	9
Motor Vehicle Fire.....	8
Motor vehicle accidents	100
Mutual-Aid Fire	6

EMS Calls for 2023

Total EMS Calls – 948

Canceled	121
Clinton Hospital	206
Refused Care.....	81
Marlboro Hospital	115
Emerson Hospital.....	119
Leominster Hospital.....	101
UMass University	97
Transports	746
Other Hospital	108

Inspections Performed-2023

Total inspections - 389

Driveway	6
Fire alarm	8
Smoke/CO ₂ detector.....	99
Fire drills.....	14
Sprinkler.....	16
Oil burner/tank	100
Tank removal.....	17
Propane	129

Permits Issued- 2023

Total permits - 920

Bonfire.....	2
Propane.....	129
Fire Alarm.....	18
Smoke/CO	140
Oil burner	95
Special permit	18
Open burning	5015
Sprinkler	3

DEPARTMENT OF VETERANS' SERVICES

BRIAN STEARNS, VETERAN'S AGENT 2023

The Veteran Services office is located at 23 Linden St., Berlin MA. Office hours are Monday through Thursday, 10:00am-1:00pm and by appointment if needed.

By appointment please call 978-838-2560 or email:vetservices@townofbolton.com or veteranservices@townofberlin.com.

The purpose of the Veterans Services Department is to assist eligible veterans and their dependents in procuring Federal, State and local financial and burial assistance benefits to which they may be entitled.

This year the Veteran's office and the Town of Bolton assisted local veterans and dependents with financial assistance. This office was able to provide various assistance through the MGL Chapter 115 program, US Department of Veterans Affairs, MassHealth, and Social Security.

Sadly, during the year, 1 Veteran from the Town of Bolton passed away.

Final Salute

Joseph Giunta – US Air Force - Korea

I would like to thank Mr. James Cabral for volunteering in the Veterans Office as the Assistant VSO. I would also like to thank the Veterans of Bolton, Select Board and all Town officials for their ongoing support of our Veteran community.

Respectfully submitted,

Brian Stearns

Veteran Service Officer

LAW COMMITTEE

GWENDOLEN ROGERS 2023
BOB ROEMER 2023
BRIAN BOYLE 2025
ROBERT CZEKANSKI 2024
STANLEY M. WYSOCKI 2023

The Law Committee acts as agent of the Town to engage counsel and to institute, prosecute, defend, compromise and settle all claims, suits and actions brought by or against the Town or protect the Town with liability insurance from any or all claims. Town and Labor Counsel

previously selected by the Committee is Mirick O'Connell Attorneys at Law, whose activities and budget are managed by the Town Administrator and, with respect to legal fees and expenses in excess of budgeted amounts, reviewed by the Advisory Committee.

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To: The citizens of Bolton and Nashoba Regional School District Families

The 2023 calendar year was a landmark year for the Nashoba Regional School District. In September of 2023, the residents of Bolton, Lancaster, and Stow approved at town meeting and at the ballot box, to incur a debt not to exceed approximately \$241,000,000 for the construction of a new Nashoba Regional High School. The success of that initiative reflects our towns' commitment to education for current and future generations. Over the course of the next three years, residents and visitors will see the construction of our new state-of-the-art high school that will provide our students with outstanding learning environments while remaining fiscally responsible. This project, which is projected to be a LEED-certified gold facility, will be a representation of how important education is to the residents of our towns and we look forward to opening day in the fall of 2027 when our students walk through the doors for the first time.

As you will see within the school reports, we continue to advance goals and initiatives outlined in our strategic plan. From the central office, we have launched a new website and communication tools to ensure our constituents receive accurate and timely information about the workings of the school district. We are currently constructing a transparency web page for the business and finance department that will provide community members with an easy access way to view financial information.

The teaching and learning report outlines the work that has been done regarding strategic work directly related to student

learning and the classroom. Of note are the investments made in universal screening assessments, learning diagnostic tools, curriculum materials, and professional development. By investing in good tools and people, we are strengthening our teaching and learning model to ensure each and every student gets what they need to succeed. Those efforts contribute to our efforts on equity within and beyond the classroom and give us insight into how to be our best for our students.

The greatest asset to our school system are the faculty and staff who make learning happen every day. Teachers, assistants, administrators, support staff, custodians, extended day personnel, and food service personnel all contribute to the success of students on a daily basis. Investing in these important people gives our students consistency and excellence over time. Through the work of these important people, we are giving students the best opportunity to be successful beyond their time at Nashoba.

At Nashoba, we strive to inspire and challenge each and every student to realize their potential and be active contributors to their communities. It is through the support of our community members that we can provide the facilities, curriculum, professional development, and human resources that are needed to give our students an outstanding education. We are grateful for our residents and proud to be one Nashoba.

Sincerely,

Kirk Downing

Superintendent, Nashoba Regional School District

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The Florence Sawyer School

In 2023, Florence Sawyer School (FSS) experienced a year of accomplishments, festivities, and significant transformations that reshaped our campus. Florence Sawyer School students challenged themselves and grew academically and socially from preschool through the eighth grade.

Our school is committed to all students achieving at high academic levels. We have developed a system of professional learning communities where grade level teams come together to review student data and plan instruction accordingly. The annual Report Card from the Massachusetts Department of Elementary and Secondary Education highlighted Florence Sawyer School's commitment to academic excellence, particularly in Mathematics. In 2023, U.S. News and World Report recognized FSS as among Massachusetts's Best Elementary and Best Middle Schools.

Florence Sawyer School remains dedicated to providing students opportunities beyond regular school hours to explore their passions and interests. Middle school athletics thrived, offering students a chance to enhance their skills, compete against peers, and build camaraderie. The basketball, baseball, softball, cross country, and track teams all achieved success with winning records. A newly established parent-run field hockey program at Florence Sawyer School completed an almost undefeated season.

The FSS Robotics program continued its growth, with all teams qualifying for the

state championship at WPI. The Sawyer Drama production of Annie, Jr. garnered consecutive sold-out nights, and the Investor's Club celebrated students finishing in the top ten of the SEC's Stock Market Game. FSTV produced entertaining and informative monthly news programs while the Jazz Band, grade-level bands, and chorus showcased their talents at various events. The Mural, Art, and Kindness Clubs added beautiful murals around the campus.

The Florence Sawyer Student Council had an extraordinary year of giving, partnering with Toys for Tots, The Nashoba Valley Rotary Club, and Cradles to Crayons. In conjunction with the annual Student-Faculty Flag Football Game, their coordinated food and supply drive generated over 1,200 pounds of food and supplies for United Way/WHEAT.

A major physical change in 2023 was the creation of a de facto Early Childhood Center in the Emerson Wing. Moving third and fourth-grade classes to the Sawyer Wing allowed kindergarten and first-grade classes to join the Emerson Wing, creating a more self-contained learning environment for the youngest learners.

Additional changes included the addition of a Dean of Students to the administrative team, who successfully implemented the new advisory program, "Homebase," and provided in-the-moment support to students and teachers.

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FSS received strong support from other Town of Bolton Departments, including the Bolton Police Department, Bolton Fire Department, Bolton DPW, and Bolton Parks and Recreation Department.

We recognize the extraordinary support from the Parent Teacher Organization (PTO) and the FSS School Council. The PTO enriched the Sawyer Student experience through field trips, classroom support, and community events like Family Bingo Night and PTO Nights at the Worcester Railers and Worcester Red Sox. The School Council collaborated on the school improvement plan, aligning goals with the NRSD Strategic Plan and the qualities of the Portrait of a Nashoba Graduate.

In closing, and on behalf of the Florence Sawyer School community, I express gratitude for the town's and its citizens' ongoing support and the opportunity to work with, care for, develop, and teach the town's children.

Nashoba Regional High School

In 2023, Nashoba Regional High School (NRHS) had a productive year with notable achievements across various areas.

In January, over 200 students participated in the DECA regional competition, and 110 NRHS students qualified for the State Competition in March. The school also hosted the Central District Massachusetts Music Educators Association (CDMMEA) Concert, and eight students participated in the Massachusetts Music Educators Association (MMEA) Honors ensemble auditions.

February saw NRHS GSA organizing the Central MA Regional Leadership meeting, alongside events like the Winter Nashoba Symphonic Band Concert and DECA Mock Competition involving over 100 students.

In March, 112 students competed in the DECA state championship, with 23 NRHS students becoming State Champions and qualifying for the National Competition in Orlando. The MMEA Honors Ensemble Concert featured four vocal students, and NRHS FIRST Robotics Team 1768 won the North Shore Event and two technical engineering awards.

The spring season showcased achievements in the Spring Musical, "Mamma Mia," and instrumental and vocal concerts. NRHS GSA students presented a workshop during the district PD day on adults' validation of LGBTQ+ identities. The Worcester County Superintendent's award was given to our valedictorian, and the 2nd annual Shamrock Showdown dodgeball tournament took place.

April included the InternationalFest, highlighting the cultures of 19 different countries. Nashoba students attended a performance of Shakespeare's *Coriolanus* in Boston. The DECA National Championship in Orlando saw 26 Nashoba student participants, with two named international finalists and 11 named ICDC qualifiers. NRHS Robotics Team 1768 reached the division semifinals in the New England Championships, winning the Industrial Design Award, and competed at the World Championships in Houston. A Bridges to Malawi service trip provided Nashoba students valuable medical service learning experiences. The Art Department had a

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well-attended Art Showcase Evening, and 16 Nashoba students received recognition in the AATF Grand Concours, a French National Exam.

In May, a successful Junior Prom was held at Mechanics Hall. Audiences enjoyed the annual "Pops" Instrumental and Vocal Concerts, and Nashoba Symphonic Band Spring Concert earned two Gold Medals in the Great East Music Performance competition. Nashoba News and The Regional were recognized by the New England Press Association.

June marked the Senior Banquet, which is a celebration of our graduating class. The commencement ceremony was held on June 12th where we graduated 194 students from NRHS. Seven graduating seniors earned the MA State Seal of Biliteracy Award, and one earned the MA State Seal of Biliteracy with Distinction. The Nashoba Symphonic Band "Graduation" Concert honored six graduating seniors.

Over the summer students were involved in summer acceleration academies and teachers participated in the DESE instructional leadership institute for math and English. In August Nashoba hosted a fun and informational orientation with Freshman and new students.

In September, NRHS received recognitions, including being ranked No. 60 in Massachusetts and 1,659 in the nation among the 2023-2024 Best High Schools by U.S. News & World Report. The Healey-Driscoll Administration awarded planning grants to 31 high schools across the state, including Nashoba, to expand innovation

career pathways. A new Nashoba Regional High School was approved and funded.

The school initiated a focus on improving student engagement and sense of belonging, complemented by the continuation of the curriculum review cycle. The NRHS Robotics Team 1768 was invited to the prestigious Chezy Champs tournament in San Jose, and Tri-M National Music Honors Society inducted six new members.

October included Middle School Band Night at Football, the Fall High School Instrumental Concert, Nashoba Symphonic Band Concert, Homecoming Dance, our Senior Sunrise event, and a fun-filled Pep Rally.

November featured the Fall Vocal Concert, and a wildly funny performance for the Fall Play, which was "Clue". Students showcased their talents, with 16 participating in CDMMEA auditions and 11 eligible for honors ensembles. Our long standing EMT program welcomed another cohort of first year Cadets.

December concluded the year with the DECA Mock Competition, Challenge Day for sophomores with 100 participating on each of the two days, and the Holiday Concert featuring all nine ensembles. The NRHS GSA continued its leadership role by hosting the Central MA Regional Leadership meeting, and the school welcomed State Senator Kennedy and State Representative Kilcoyne for a visit.

Throughout the year, Nashoba Regional High School demonstrated its dedication to academic excellence, artistic achievements,

Nashoba Regional School District
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inclusivity, and community engagement, creating a positive environment for its students and staff.

Athletics

Nashoba Regional High School Athletics celebrated an amazing year with remarkable achievements across its sports programs. Boasting a participation of over 250 student-athletes each season, spanning twenty-two sports and fifty teams, our student-athletes demonstrated excellence not only on the field but also in the classroom, with an impressive seventy-three percent earning a spot on the honor roll.

The winter season was marked by thrilling competitions, with all teams competing in the state tournament. The boys' basketball team showcased their prowess with a commendable 20-4 record and were named the MIAA Division 2 Final Four champions. Adding to the excitement, the hockey team emerged as the tournament's underdog, securing the MIAA Division 3 State Championship at the TD Garden by defeating the top-seeded team in overtime.

Spring brought further triumphs, as the track teams clinched the Mid-Wach B league championship on our home track. Sawyer O'Riorden claimed the MIAA Division 4 Pole Vault State title. Both the boys lacrosse and softball teams also captured league titles. Our spring teams organized the Wolves Fight Cancer event to raise awareness. This event included baseball, softball, and lacrosse games, along with raffle baskets and donations to support the cause.

In the fall season, the girls' soccer team won the MIAA Division 2 Final Four trophy on our home turf. The boys' soccer team claimed the league title with an outstanding 17-1 record, marking the best performance in over a decade. The golf team secured the league title and were runners-up in the MIAA Division 2 Central Sectional. Notably, freshman Nolan Engelhardt of the golf team clinched the individual MIAA D2 sectional title, while senior Adam Balewicz secured the MIAA Division 2 State title in cross country, concluding the fall season on a high note.

Individual accolades shone bright throughout the year, with twenty-two Super Team honorees selected by The Telegram & Gazette, recognizing outstanding student-athletes across Central Mass. Notable Players of the Year honors included Dillan Lowe (Hockey), Ella Varnerin (Alpine Ski), and Declan Varnerin (Alpine Ski). Additionally, Caroline Collins and Lily Maher stood out by winning the 2023 MIAA Multimedia Sportsmanship contest, with a ceremony held at Gillette Stadium to celebrate their achievements.

In summary, Nashoba's sports teams had an exceptional year, with over ninety-five percent of varsity teams qualifying for statewide tournaments. The Wolves clinched nine league titles, three final four trophies, two individual state champions, and one team state championship. As our programs maintain high competitiveness, we remain committed to fostering and increasing school spirit.

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CENTRAL OFFICE DEPARTMENTS

Teaching and Learning Department

The Department of Teaching and Learning at Nashoba continues its mission to lead, support, and inspire our educators and students through innovative curriculum development, professional learning communities, purposeful assessment, and high-quality professional development. This past year, we have made significant strides in aligning our efforts with the NRSD Strategic Plan, ensuring that our initiatives meet the current educational needs and set the stage for future success.

School Improvement Plans for all six schools align with the NRSD Strategic Plan and Theory of Action. These plans incorporate objectives and initiatives that support our district-wide goals, fostering a unified approach. Focus areas include refining communication systems, developing clearly articulated curricula, integrating innovative practices, implementing professional learning communities, fostering shared leadership, and evolving safety practices and procedures.

In curriculum development, Nashoba educators built on the 5-phase, multi-year review process established in the previous year. This effort has led to the alignment of curriculum maps across the district and the creation of NRSD Front-Facing Curriculum Guides for families, accessible on the district's website under the Teaching and Learning page. The upcoming year will see the continuation of this curriculum work, expanding Curriculum Guides to include elementary core content areas and selected high school electives, enhancing

transparency and accessibility for district families and the community. The district's commitment to high-quality instructional materials has facilitated the successful implementation of Bridges in Mathematics for K-5 mathematics and OpenSciEd for 6-8 science. Currently, the district is in the selection phase for K-5 literacy and the research phase for K-12 music and 9-12 science curricula.

The Department of Teaching and Learning is excited about Nashoba's growth and innovation opportunities through the Innovation Pathways Program at Nashoba Regional High School, which is anticipated to launch in fall 2024. This program will blend advanced and applied learning within Nashoba's rigorous academic core, reimagining high school education with dynamic, workforce-aligned learning experiences.

In our ongoing effort to meet the diverse needs of our students, each one of our schools, K-8, has integrated the Professional Learning Community (PLC) model into their schedules. The PLC model serves as a cornerstone for the Multi-Tiered System of Support (MTSS) framework, ensuring that targeted supports are aligned with student needs. In PLCs, teacher teams regularly collaborate to analyze student data from universal screening measures, assessments, classroom work, and observations to inform targeted support strategies.

Professional development has been a cornerstone of our efforts to elevate educational practice within Nashoba. This

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past year, 72 educators participated in a universally designed district text study to deepen their understanding of the Universal Design for Learning framework. Our annual professional development day, Pave Your Path, Nashoba!, celebrated the voices of Nashoba graduates and provided an opportunity for Nashoba educators to engage in various professional learning sessions in connection with our Strategic Plan. From Teaching and Learning with Emerging Technologies to Taking a Deep Dive into Engineering is Elementary (EiE) units from the Museum of Science to Examining Unconscious Bias and Redesigning Curriculum with Design Thinking, our faculty and staff shared that they found the full array of sessions to be relevant, inspiring, and content-rich.

The Department of Teaching and Learning has actively sought grant funding to support and accelerate efforts to strengthen Nashoba's educational programming further. Through these efforts, Nashoba has secured several grants from the Department of Elementary and Secondary Education and competitive sources. Highlights include funding to support the My Career and Academic Plan (MyCAP) initiative, Instructional Leadership Institute participation, Genocide in Education professional learning, Summer Acceleration Academy, and a Deeper Learning Grant to support the development of high-quality instructional materials and pedagogies to foster student engagement, disciplinary thinking, and discourse.

As we look to the future, the Department of Teaching and Learning remains dedicated to its mission of providing a rigorous and

innovative education that inspires, engages, and challenges every student. We deeply thank our school communities for their unwavering support and partnership.

Technology

The Technology Department is playing a crucial role in supporting the district's initiatives outlined in the NRSD Strategic Plan. The comprehensive approach to technology deployment across different grade levels, from iPads in elementary schools to Chromebooks in middle and high schools, reflects a commitment to meeting the educational needs of students at various stages.

The provision of specialized programs in computer labs, such as Graphics Design and Computer-Aided Design, enhances the educational experience and provides students with opportunities for advanced learning.

The Chromebook 1-1 program offers students the flexibility to learn anytime, anywhere. The continuous monitoring and upgrades to network infrastructure, coupled with the utilization of tools like Google Admin Console, JAMF Pro Management Suite, and Symantec Ghost suite, demonstrate a proactive approach to maintaining a functional and efficient technology environment.

The emphasis on safety, both online and physically, is praiseworthy. The Lightspeed web content filtering system, cybersecurity training for teachers and administrators, and the addition of security cameras contribute to creating a secure learning environment. The implementation of the

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Raptor visitor management system further enhances safety measures by streamlining the visitor sign-in process while maintaining a high level of security.

Overall, the Technology Department's initiatives align well with the district's goals, ensuring that students have access to appropriate technologies, fostering a secure learning environment, and leveraging technology tools for efficient management and support of teaching and learning activities.

Health and Wellness

Nashoba Regional's Health and Wellness team utilizes evidence-based practices to promote individual and population-based student health, provide care coordination, advocate for quality student-centered care, and advance academic success. We are leaders who bridge health care, education, and collaborate to help create healthy communities. The district's Health and Wellness Department covers comprehensive services including first aid, emergency care, assessment, planning for the management of chronic conditions (e.g. asthma, diabetes, life threatening allergies), and preventing and responding to communicable disease. Additionally, we provide guidance on medication and health care procedure oversight, ensure the completion of mandated health related screenings, health education and health counseling, as well as ensure a safe and healthy school environment.

Last year, the Nashoba nursing team offered CPR and First Aid Training for faculty and staff, including coaches and extended learning staff, regularly

throughout the whole 2022-2023 school year. Training coaches guarantees compliance with the law and having staff in each school district wide promotes an additional overall emergency response within the schools.

In collaboration with the Nashoba Associated Board of Health, a flu vaccine clinic and a Health Fair were held at Nashoba Regional High School. Both the clinic and fair were well attended and served not only the Nashoba students and staff but the larger community as well.

Vaping diversion program and IDECIDE - Nashoba Regional High School, alongside over 100 other school districts across Massachusetts, utilized the iDECIDE (Drug Education Curriculum: Intervention, Diversion, and Empowerment) that was developed in collaboration between Massachusetts General Hospital (MGH), the Massachusetts Department of Public Health, and the Institute for Health and Recovery. iDECIDE aims to provide students experimenting with substances and/or who got caught using substances at school the knowledge, skills, and motivation necessary to make healthier decisions. The iDECIDE program replaced our previous vaping/substance diversion program.

Equipment Updates- Five (5) Automated External Defibrillators (AEDs) were purchased to replace the five (5) outdated AEDs districtwide. Zoll AEDs replaced the current Cardiac Science models that are no longer serviceable. Three (3) evacuation chairs were purchased and placed at each of the school campuses in Bolton, Lancaster

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and Stow. Plans to purchase and place two (2) more chairs at The Center School and Nashoba Regional High School are in place and should be complete by the end of the 2023-2024 school year.

Safety

Nashoba Regional continues to progress in the development of our safety measures to support our students and staff in buildings and offices districtwide. Security and safety audits continue each year. The need for a visitor management system was identified, and the Raptor System has been purchased and is implemented districtwide. A visitor management system empowers schools to streamline and control the visitor sign-in process while maintaining a high level of security. The system screens and tracks all visitors in real-time. The Health, wellness and safety budget utilized funds to purchase the equipment for the start up of this

The Extended Learning Program (ELP) continues to focus on its mission to create and maintain a nurturing environment where students feel comfortable pursuing new interests and connecting with new friends.

During the 2022/2023 school year, the Extended Learning Program made significant strides in its enrichment offerings by introducing an enrichment pilot initiative. This initiative opened Extended Learning Program enrichment opportunities to all K-5 district students. The overarching aim was to ensure that enrichment opportunities were equally available across all Extended Learning Program sites and that all interested students were able to participate.

security system and the IT budget will continue to fund its licenses in future years.

ALICE (Alert, lockdown, inform, counter, evacuate) is a training program that is used for all staff. ALICE utilizes a blended learning model that contains an on-demand e-learning curriculum that lays a foundation for the ALICE training with a trauma-informed approach in age-and-ability ways. ALICE is accessible to everyone in the district and keeps individuals prepared and safe with role-specific modules and robust resources that can be accessed throughout the year. Districtwide and school specific drills and training occur multiple times each year and are overseen by a certified ALICE instructor in collaboration with local law enforcement, fire and emergency medical services.

Extended Learning Program

This academic year, the Extended Learning Program has further extended its enrichment offerings, specifically by diversifying the format of enrichment programming to accommodate the varying schedules and needs of each family. This year's enrichment options include four-to-six-week focused sessions, four-day vacation camps, hour-long workshops, and daily free enrichment activities led by Extended Learning's dedicated staff.

Insights gathered from our 2023/2024 Enrichment Survey, which was distributed to Extended Learning Program families at the start of the year, and is available to all district families on our Extended Learning Program Enrichment page, informed this year's enrichment offerings. The survey showed continued elevated interest in

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2023 Bolton Annual Town Report

STEM/STEAM, art/drama, and movement-based programming.

As a result, the Extended Learning Program's Fall/Winter 2023 enrichment lineup included innovative programs like Buildwave, a hands-on building workshop that simulates a real life video game with weekly-tiered levels, Drama Out of the Box, an improv and team building workshop, and Soccer Stars, a soccer workshop geared towards students of all levels. As the program moves into Spring and vacation offerings it looks forward to welcoming Snapology, a STEM-based robotics program, Play-Well TEKnologies, a LEGO-based building program, Art-Ventures, Mad Science, and MVP Sports.

The Extended Learning Program is committed to ensuring clear and continuous communication regarding both our overall program and the enrichment opportunities that we offer. The Extended Learning Program aims to ensure that every family has easy access to information about the program and its offerings. To accomplish this the Extended Learning Program has expanded its use of communication channels to include The Common, the District Live Feed, [the Extended Learning Program's official website](#), and the monthly [Extended Learning Program newsletter](#). Additionally, the Extended Learning Program continues to work to maintain and improve its district website page to help ensure that families have efficient access to all things Extended Learning!

Nashoba Regional School District
2023 Bolton Annual Town Report

Daniel Joseph Aube **
Daniel Joseph Augustine
Carleigh Ann Babbitt
Nicholas Anthony Barber
Stephen Tennyson Barry *
Philip Ivan Baykov ***
Lydia Faith Beck
Sarah Marian Bell *
Jacob Stephen Belsanti
Simon Berzonskis **
Thomas Ellsworth Bloom **
Ryan Thomas Bowles ***
Anna Sophia Oliveira Braga
Tyler Gordon Brown **
Lilliana Delia Bruun *
Christopher Robert Bushnell
Catherine Isabel Bussiere
Allison Maria Buttiglieri
Jason Leonard Calheta
Aedan Michael Carey *
Samuel Anthony Carrara
Taylor Cecelia Catino
Prisca Donna Centofanti
Nicolas Lucca Cerioni *** §
Sofia Patricia Lee Charest *
Ben Christopher Child
Amelia Hannah Choi ***
Jax Xavier Christman
Calvin Warren Cochrane
Kelsey Ann Coffman
Sara Josephine Cohen ** §
William Andrew Cormack
Isabella Sera Cosentino *
Ainsley Olivia Cote
Emily Maureen Cote ** §
Bella Rose Cotter *** §
Grace Elizabeth Coyne

Avery Elizabeth Cullen **
David Richard Curran **
Matthew Raymond Curran
Alyssa Paige Dalto ** §
Amelia Arran David *
Andruw Sigmund Davies
Michael Patrick Dean
Kailee Darrell DeJesus *
Dylan Michel DeLisle **
Giorgio Louis DiDomenico **
Kylie Anne Doherty **
Zachary Edward Dolan
Luna Duffy-Kunst ***
Tatum Janice Dymont ** §
Gabriella Teresa Eagers *
Nolan James Ross Elliott ***
James Warren Erickson
Chloe Simon Fischer
Erik Robert Fish *** §
Brody Lawrence Flannery
Jake Anthony Fleming *
Celia Kathleen Fontaine *
Avery Lauren Frommer ** §
Zachary Edward Frommer
Edward Howard Gerecke **
Olivia Houghton Gervais
Grace Stella Elizabeth Glover *
Kayla Anne Gould
Ava Diane Gregg
Kyle David Gruca
Samuel Joseph Guiles **
Michael Aloysious Guthrie *
Emma Rose Hart
Michael James Hershberger
Cameron David Hill
Davita Rose Honig *** §
Ryan Chase Irvin ***

Nashoba Regional School District
2023 Bolton Annual Town Report

Mark Chandran Iyer ***	Nathaniel Stephen Maynard *
Sofia Lilly Jacobsen ***	Chase Alexander McClintock **
Samantha Marie Jefts **	Ronan Stephen McGowan
Evan Charles Johnson	Gianna Kaylee McIntyre
Maria Assumpta Wiranty Kawooya *** §	Zenna Mae Mclsaac ***
Jennifer Elizabeth Kearney *** §	Rangsima Meesat *
Carly Elizabeth Keeton ***	Hunter Chase Merrill *
Liam Scott Kelley	Gabriel Brian Merrow
Andrew John Kerouac ***	Jediah Ben Fednold Meunier
Stephan Francis Kerouac **	Jennifer Lily Milne ** §
Shen Mohammad Khan	Ashton Craig Molzahn *
Silas Saleem Khan *	Callum Lincoln Mond *
Mark Chester Kimball * §	Declan Lincoln Mond * §
Aaron William King	Samuel Robert Mongeon
Andrew Stetson Klein **	Eva Simone Mozynski **
Carlin Elizabeth Grace Krisher **	Katherine Elizabeth Mulligan *
Garrett Matthew Kydd	Cadence Elizabeth Murphy *
Aine Susan Marie Mccoy Lachance ***	Ciaran Shaw Murphy
Jack Andrew LeGarde	William Edward Nash
Evelyn Beatrice Laird **	Michelle Kim Nguyen *** §
Samuel Lin Lama	Andrew Tyler Nielsen
Garrett Joseph LaPosta	Kasha Marley Nutting
Riley Ann Larson ** §	Reuben Roy Irura Nyasani *
Emma Grace Legere	Keelie Tizita Oberlies *
Olivia Claire Liang *** §	Fedora O Ogoto ***
John James Light	Liam Michael Olsen *
Leonardo Pedersolli Lima	Nicholas Ryan Onesti
Dillan Paul Lowe ***	Richard Haynes Parse *
Christian Pdraig Lucking	Niklas Walter Pavia
Jade Tyler Luton	Sarah Katherine Pelletier
Aidan Nicholas MacDonald	Kiera Marjorie Petri **
Ryan Andrew Mahoney	Margaret Frances Pierson ** §
Sophia Ysabel March **	Jessica Faith Piotte * §
Benjamin Richard Martin ***	Brian Kelly Quill-Schuffels
Kaitlin Elizabeth Mathews	Joseph Patrick Quinn *
Kenzo Matsuo *	Sean William Reilly
Ryan James May *	Mariah Julianne Reisner *** §

Nashoba Regional School District
2023 Bolton Annual Town Report

Catherine Margaret Riseborough
Trevor Stephen Robichaud **
Eliza Hope Rogers **
Charlotte Mary Romeo ** §
Colin James Ruschioni
Caeleigh Denise Salmon **
Antonina Rose Salvatelli **
Eric Michael Schmidt
Lisa Lorth Shapiro
Emma Abigail Sheerin
Timothy Scott Shepple
Logan Carter Shilhanek
Morgan Elizabeth Silen
Benjamin Joseph Silvester
Ilianna Andrea Similia
Melina Whitney Spedden **
Alexis Antoinette Spellman
Theodore Jacob Stanton *
Zachary Joseph Stevens
Mia Ruth Stone *
Penelope Autumn Strauss **
Sidnie Laraison Teague **
Brady Andrew Thaxton
Annabella Harley Tijan *** §

Molly Claire Tobin
Catherine Reagan Traywick
Celia Duvall Tripi *** §
Theona Mary Aphrodite Tully ** §
Gabriel Alexander Valdez
Alanna Caroline Vanasse **
Declan Ian Varnerin
Ella Rose Varnerin *** §
Roman Anthony Vivirito *
Hanaa Wahid
Peter Wayne Ward *
Thomas Scott Webster
Matthew Robert Weinfurt
Ty Manning Whalen
Daniel Anson Yuen
Abigail Danielle Zacchini **
Maxin Evo Zarkov
Korbin Jacobs Zirker

§ NHS Senior Project
***Summa Cum Laude
**Magna Cum Laude
*Cum Laude

MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT

Kevin Mahoney, Interim Superintendent

For Period Between July 1, 2022-June 30, 2023

Submitted: January 4, 2024

Minuteman Achieves All In-District Enrollment 2 years in a Row!

For the second time in the district's history, all ninth-grade students in the fall of 2023 resided in Minuteman's member towns. In the past, Minuteman admitted students from both member towns and non-member towns, with tuition funded on a per-pupil basis by their respective communities. As of September 2023, about 93% of all grades 9-12 students reside in the nine member-town communities of Acton, Arlington, Bolton, Concord, Dover, Lancaster, Lexington, Needham, and Stow. Eight students from Bolton are part of the class of 2027. 36 Bolton students are part of the overall student body of Minuteman.

Minuteman Students Bring Home the Gold in SkillsUSA!

In June 2023 nine Minuteman students and four faculty members, traveled to Atlanta Georgia to compete in SkillsUSA National Leadership and Skills Conference. SkillsUSA is a national group that strives to teach workplace, personal, and technical skills to students of all levels across the country to prepare them to be outstanding citizens, contributing to the community and the workplace. Minuteman has had a very active SkillsUSA chapter for decades with 54 students participating in the 2022-23 school year. For the second year in a row, Minuteman won the national gold medal in the Career Pathways Showcase: Natural Resources, Agriculture, and Food! Minuteman came in 9th in the nation for their Entrepreneurial presentation.

Juniors and Seniors out on Co-op

Juniors and Seniors at Minuteman are eligible for Co-Op. Co-op students can work at job sites within the scope of their career majors. The co-op is open to seniors all year and for juniors it is open from January through June. 100 students were out on Co-Op during the school year of 2022-23. Five of those students reside in Bolton. These students were working for the following businesses: Tony's Auto Service, D&R Electric, P.J. Dionne, Marquis Tree Services, Ag Green, Lexington Golf Club, Lilac and Rose Baking Co, Goddard School, Kistler and Knapp, Builders, Magic Garden Lincoln, and W. Electrical Services. The Co-Op opportunities continue to grow year over year for future students.

Grants to Support High School and Adult Students

Minuteman Regional Vocational Technical School District received \$354,000 for Metal Fabrication & Joining Technologies. The school will train students for high-demand metal fabrication and joining technologies occupations. The school will expand and deepen its curriculum, add industry-recognized credentials, increase secondary enrollment in existing programs, and offer post-secondary opportunities for adults enrolled in the Minuteman Technical Institute (MTI).

Minuteman Regional Vocational Technical High School received \$500,000 in funding which will provide the high school with technology and equipment to support expanding the Animal

Science/Veterinary Science vocational program. The equipment will open opportunities for students to additional industry-recognized credentials and hands-on learning with state-of-the-art training tools.

MTI Continues to See Success!

Minuteman Technical Institute (MTI) offers 10-month and 15-week courses in various career trades for adults looking to gain technical skills in a new, high-demand profession. The 2022-23 year brought great growth through the Governor's Career Tech Institute Expansion, and since then MTI has been awarded just over \$3M.

Through new and continued partnerships with MassHire, North Atlantic States Carpenters Training Fund, AET Labs, Rolls Royce Naval, and the International Facilities Management Association to name a few, MTI collaborates and develops programming to meet workforce demands.

MTI students gain recognized industry credentials in OSHA and Hot Works and hours toward state licenses. A partnership with IFMA (International Facility Management Association) has led to the development of a Facilities Management program and directly addresses the need in the greater Boston area for certified Facilities Managers.

Currently, MTI is running eight of its nine programs and is at 74% capacity, the highest since COVID, and enrollment remains open

through September 29, 2023. 22% of our students are female, while 78% are male.

100% of Cosmetology program students who sit for the State Board of Cosmetology and Barbering exam pass on the first attempt. 98% of Welding students who take the American Welding Society certification tests pass on their first attempt. 97% of the Carpentry Pre-Apprentice program students are employed upon completion of the program and are retained beyond their first 30 days.

Minuteman Seniors are off to college and work!

The class of 2023 had a graduation rate of 100%. With 64% of students heading to either a two-year or four-year college and 36% heading into planned apprenticeships, trade school, or joining the workforce. The graduating class of 2023 graduates are attending schools such as Clark University, WPI, MIT, Emerson, The New School, Johnson and Wales University and Maine College of Art, and several more. Minuteman looks forward to watching students have continued success in the future as alumni.

District Budget

The approved district operating and capital budget for fiscal year 2024 is \$30,316,325, a 4.50% increase over the previous year. Bolton's share is \$1,199,459, which is an increase from the previous year (of \$305,745) and includes operating, capital, and debt assessments.

TREASURER

KRISTEN NOEL, TREASURER

MICHELLE CARLISLE, ASSISTANT TREASURER

The Town of Bolton continues to maintain an impressive AAA Bond Rating with Standard & Poors. The finance team participated in another successful audit in 2023. For the third consecutive year, the audit did not result in a management letter as a result of the Town's strong financial policies.

In 2023, the Town learned that the long-term health insurance joint purchasing group, Minuteman Nashoba Health Group would be disbanding at the end of fiscal year 2024. We were excited to be able to partner with MIIA Health Trust beginning in fiscal year 2025.

**Town of Bolton
Trust Funds**

07/01/2022 – 06/30/2023

	Non- Expendable	Expendable Balance				Unrealized Gain/Loss	Expendable Balance
	<u>Principal</u>	<u>7/1/2022</u>	<u>Deposits</u>	<u>Interest</u>	<u>Expended</u>		<u>6/30/2023</u>
Helen M. Brigham Nursing Fund	1,000.00	11,146.82		840.11			11,986.93
Gerdon A. Brown School Fund	2,700.00	986.65		254.98			1241.63
Gerdon A. Brown Library Fund	2,700.00	816.57		243.21			1059.78
Joan Sullivan Fund	4,146.00	3621.68		554.53			4176.21
Bolton History Fund		3513.41		243.03			3756.44
Francis E. Whitcomb Benevolent	5,000.00	505.68		380.80			886.48
Sign Fund		555.37		38.40			593.77
Perpetual Care Account	30,724.13						
Perpetual Care Income Account		10,813.37	1600.00	2872.83			15,286.20
Houghton High School Fund	12,000.00	2418.72		997.24			3415.96
Miriam S. Edes Fund	10,000.00	509.40		726.88			1236.28
Lucy F. Bowen Library Fund		119.67		8.28			127.95
Conservation Fund		1302.23	1000.00	47.30			2349.53
Dorothy Dewhurst Fund							
Fire Department							
Police Department		3803.85		263.12			4066.97
OPEB Trust Fund		1,507,003.17	173,700.00	38,204.01		89,828.91	1,808,736.09
Affordable Housing Trust		301,742.83		1755.72	-600.00		302,898.55
Stabilization Fund		1,047,434.79		80,318.75	-345,000	-5994.30	776,759.24
Wastewater Stabilization		0.0					0.0
	\$68,270.13	\$2,896,294.21	\$176,300.00	\$127,749.19	(\$345,600.00)	\$83,834.61	\$2,938,578.01

Town of Bolton

Total Outstanding Long-Term Debt As of June 30, 2023

Long Term Debt Inside the Debt Limit	Outstanding July 1, 2022	+ New Debt Issued	- Retirements	= Outstanding June 30, 2023	Interest Paid in FY2023
Buildings	3,438,296.00		503,367.00	2,934,929.00	132,725.63
Departmental Equipment	35,000.00		35,000.00	0.00	875.00
School Buildings					
School - All Other	571,000.00		115,000.00	456,000.00	24,030.00
Sewer					
Solid Waste					
Other Inside	385,704.00		151,633.00	234,071.00	16,169.37

SUB - TOTAL Inside	\$4,430,000.00	\$0.00	\$805,000.00	\$3,625,000.00	\$173,800.00
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Long Term Debt Outside the Debt Limit	Outstanding July 1, 2021	+ New Debt Issued	- Retirements	= Outstanding June 30, 2022	Interest Paid in FY2022
Buildings - Public Safety					
Gas/Electric Utility					
Hospital					
School Buildings					
Sewer					
Solid Waste					
Water					
Other Outside - Town Common					

SUB - TOTAL Outside	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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TOTAL Long-Term Debt	\$4,430,000.00	\$0.00	\$805,000.00	\$3,625,000.00	\$173,800.00

2023 W-2 SALARIES AND WAGES (Box 5)				
Abro, Erica	\$ 31,235.87	Dinjian, Riley	\$ 1,280.63	
Alphen, Elizabeth	\$ 934.21	Downey, Sean	\$ 1,466.25	
Altongy, Joseph	\$ 1,005.00	Ducat, Lauren	\$ 6,909.78	
Alves, Matheus	\$ 5,011.20	Duhame, Liam	\$ 1,365.00	
Alzapiedi, Robert	\$ 1,688.02	Dupuis, Catherine	\$ 2,200.24	
Amelotte, Laraine	\$ 1,500.00	Durant III, Wesley	\$ 7,020.43	
Amendola, Dana	\$ 53,892.78	Durkin, Thomas	\$ 4,744.23	
Amendola, Matthew	\$ 13,185.46	Dwinells, Scott	\$ 59,334.96	
Anestis, Kathryn	\$ 1,122.50	Dyke, Madolyn	\$ 86,721.80	
Babineau, Scott	\$ 69,314.78	Eska, Abbie	\$ 630.00	
Balco, Rona	\$ 1,390.00	Evans III, Walter	\$ 106,113.47	
Barnes, Emily	\$ 2,854.88	Fahlbeck, Nikki Ann	\$ 33,457.32	
Barry, Kimberly	\$ 115,118.49	Farnsworth, Donna	\$ 34,827.24	
Basteri, Lauren	\$ 10,732.48	Flanagan, Edward	\$ 4,228.21	
Baum, Donald	\$ 67,023.89	Forte, Luis	\$ 2,003.54	
Benoit, Erick	\$ 6,560.14	Forbes, Tyler	\$ 157,619.40	
Benoit, Kelsey	\$ 3,186.01	Galas, Kaytlyn	\$ 875.50	
Berry, Nathaniel	\$ 65,615.92	Galas, Peter	\$ 927.00	
Bezerra, Nicholas	\$ 1,140.00	Galeski, Ronald	\$ 9,338.21	
Blair, Kathryn	\$ 22,280.83	Garlock, Kelly	\$ 50,839.96	
Boodry, James	\$ 21,492.27	Gilchrist, Brendon	\$ 1,034.53	
Bosselait, Matthew	\$ 6,565.23	Girard, Nicholas	\$ 16,291.17	
Botelho, Eden	\$ 1,686.75	Goodsell, Heather	\$ 43,732.48	
Boutwell, Gregory	\$ 6,782.89	Gross, Dylan	\$ 14,888.16	
Brazeau, Dorothy	\$ 1,500.00	Gross, Quinn	\$ 12,425.69	
Bucciaglia, Rebecca	\$ 59,057.84	Hamburger, A. Luke	\$ 111,065.96	
Burgwinkle, Brian	\$ 12,670.92	Hannon, Nicholas	\$ 17,190.19	
Byler, David	\$ 46.54	Heffel, Douglas	\$ 5,894.28	
Caisse, Leslie	\$ 42,407.42	Heglin, Randall	\$ 118,561.24	
Caisse, Mark	\$ 8,640.24	Herbison, Linda	\$ 2,299.73	
Calderan, Donald	\$ 99,610.51	Hershberger, Michael	\$ 1,383.75	
Carlisle, Michelle	\$ 64,666.48	Homer, Wilson	\$ 9,335.63	
Casello, Peter	\$ 28,587.53	Howarth, Nicholas	\$ 15,901.95	
Childs, Gregory	\$ 15,584.89	Jacobsen, Jennifer	\$ 71,471.45	
Clements, Zachary	\$ 6,360.97	Janda, Robert	\$ 19,692.40	
Clericuzio, Cole	\$ 6,559.13	Johnson, Pamela	\$ 66.51	
Cohen, Sara	\$ 7,176.38	Kane, Edward	\$ 20,624.16	
Colangione, Jeffrey	\$ 1,425.00	Kantor, Mattias	\$ 2,298.41	
Cole, Timothy	\$ 26,363.77	Keane, Heather	\$ 2,856.54	
Collins, Kelly	\$ 102,565.34	Kelleher, Brennan	\$ 667.50	
Connors, John	\$ 880.00	Keller, Daniel	\$ 91,603.77	
Cormack, Chad	\$ 1,042.50	Kenney, Lorraine	\$ 64,029.78	
Cormack, William	\$ 2,381.25	Kinirey, Mary Ann	\$ 37,869.23	
D'Eon, Lisa	\$ 57,351.08	Koch, Helena	\$ 1,435.50	
Dahill, Zach	\$ 1,297.50	Kochis, Stephen	\$ 86,046.16	
Davis, Katerina	\$ 993.75	Kunce, Abigail	\$ 2,774.70	
Diaz, Margaret	\$ 7,668.22	Kuong, Allan	\$ 541.98	
Diaz, Normando	\$ 2,000.00	LaPlante, Jean	\$ 27,137.50	
		LaRoche, Denise	\$ 47,615.09	

2023 W-2 SALARIES AND WAGES (Box 5)					
Latino, Paul	\$	15,810.41	Reney, Dylan	\$	47,074.05
Lavine, Benjamin	\$	5,387.71	Rice, Matthew	\$	27,836.85
Legendre, Jeffrey	\$	131,732.93	Ringuette, Madeline-Belle	\$	2,496.90
Lowe, Donald	\$	183,084.44	Riveria,Jr., Edwin	\$	55,984.69
MacNeill, Brandon	\$	15,209.78	Roach, Jason	\$	15,550.97
March, Jennifer	\$	38,328.25	Rogers, Christopher	\$	934.55
Marquis, Jennifer	\$	44,262.13	Rogers,Eliza	\$	6,352.88
McCarthy, Casey	\$	91,139.58	Rogers, Grace	\$	5,258.32
McGeehan, Linda	\$	12,050.03	Rogers, Gwendolen	\$	1,500.00
McDowell, Koury	\$	32,513.34	Rogers, Ninotchka	\$	74,013.80
Mignault, Tyler	\$	2,103.75	Rogers, Zoe	\$	8,094.12
Miller, Todd	\$	47,077.71	Root, Daniel	\$	16,100.41
Mond, Callum	\$	1,301.25	Sauvageau, Michael	\$	31,636.70
Mond, Declan	\$	487.50	Schneider, James	\$	2,215.14
Mustard, Kelvin	\$	4,734.41	Sefton, Shirley	\$	1,500.00
Nelson, Evan	\$	19,456.70	Shepple, Lisa	\$	33,827.25
Nelson Jr., Warren	\$	131,708.96	Shepple, Timothy	\$	5,575.50
Noel, Emma	\$	4,737.00	Siano, Milan	\$	1,504.16
Noel, Gabriel	\$	15,643.50	Siano, Nikhil	\$	1,604.15
Noel, Kristen	\$	112,346.49	Smith, Peter	\$	1,046.25
Nonni, Marcia	\$	1,500.00	Soldi, Michael	\$	68,796.11
O'Connell, Jeremy	\$	212.44	Staake, Hank	\$	2,975.39
Paiva, Jonathan	\$	91,900.28	Stearns, Brian	\$	5,627.70
Patch, Bryan	\$	19,929.10	Taylor, Gordon	\$	1,235.00
Peltier, Sara	\$	6,505.70	Thel, Noel	\$	1,095.00
Penney, James	\$	70,873.64	Torres-Capitao, Bruno	\$	16,463.92
Perry, Andrew	\$	16,096.40	Tota, Christopher	\$	9,100.48
Pokorney, Colleen	\$	2,727.00	Toth, Andrew	\$	1,882.50
Polansky, Susan	\$	27,998.51	Tower, Phyllis	\$	19,755.54
Pontes-Toledo, Laura	\$	1,886.25	Vanasse, Alanna	\$	4,614.75
Powell, Pamela	\$	73,103.68	Vanasse, Samuel	\$	4,913.44
Provencher, Steven	\$	6,993.38	Weinfurt, Jeffrey	\$	4,454.64
Prybyla, Alexis	\$	1,620.00	Wilmot, Benjamin	\$	21,112.39
Puri, Jason	\$	90,352.94	Wrubel, Pamela	\$	28,173.34
Reed, Karen	\$	40,457.17	Wysocki, Stanley	\$	300.00
			Zina, Kristen	\$	44,568.67

Total Wages

\$ 4,423,243.39

BOARD OF ASSESSORS

WENDY ROGERS	2025
CHARLOTTE JOHNSON-ZEMBKO	2026
JEFFREY D. NICHOLS, CHAIRMAN	2024

The residential market continues its upward trend of higher sales prices, with 2022-2023 sales indicating a 20.6% increase in single family homes and an 17.1% increase overall. There were 9 new homes/condos permitted in 2023.

The Assessors Department continues to provide access to valuation data and the GIS tools through our online public portals. These portals provide easy access to a robust amount of data such as the Town's topographical, assessing, conservation, permitting, and future DPW and Fire Department information. The Assessors continue to maintain the highest level of GIS architecture compliance, as defined by the State Executive Branch, which is required as a condition for any future State grants for GIS data advancement.

The town's web site (www.townofbolton.com) is an excellent resource, and contains an abundance of town government information, town calendar, schedules, agendas, minutes, forms and links to other pertinent sites. The Assessors Department web pages provide links to extensive assessing office functions, forms, and information such as: property record cards (the detailed land, structure, valuation and ownership parcel information), Town tax maps, various forms and applications for real estate and vehicle excise. There are also info documents on the real estate valuation process, excise tax process, abutter's list requests, the town Valuation and Tax Summary report, historical market sales reports, Board of Assessors information, and related web site links such as the Registry of Deeds and the Department of Revenue. The goal is to provide most, if not all, of the data

electronically that you normally have gone to the Assessor's office for. Various assessing application forms can be downloaded for printing and submission. Each Summer the Assessors conduct interior inspections, on a rotational one-sixth of the residential parcels as required by the State. The total value of the town increased from \$1,214,488,080 in FY22 to \$1,442,380,880 in FY23 an increase of 18 %. The tax rate decreased from \$19.87 in FY22 to \$16.26 in FY23.

Real estate tax exemptions are available for persons qualifying as: veterans, elderly, surviving spouses/minors, and blind; as well as, tax deferrals for property owners who meet State requirements. By local adoption, Bolton provides for up to a doubling of the initial exemption amount. The exemption increases incrementally as annual taxes increase. Please contact the Assessor's Office for more information and applications.

TAX RATE RECAPITULATION

Fiscal Year 2024

II. Amounts to be raised

Ila. Appropriations (col.(b) through col.(g) from page 4)		29,506,269.92
Ilb. Other amounts to be raised		
1. Amounts certified for tax title purposes	0.00	
2. Debt and interest charges not included on page 4	0.00	
3. Final Awards	0.00	
4. Retained Earnings Deficit	0.00	
5. Total cherry sheet offsets (see cherry sheet 1-ER)	13,350.00	
6. Revenue deficits	0.00	
7. Offset receipts deficits Ch. 44, Sec. 53E	0.00	
8. CPA other unappropriated/unreserved	0.00	
9. Snow and ice deficit Ch. 44, Sec. 31D	0.00	
10. Other :	0.00	
TOTAL Ilb (Total lines 1 through 10)		13,350.00
Ilc. State and county cherry sheet charges (C.S. 1-EC)		74,151.00
Ild. Allowance for abatements and exemptions (overlay)		102,163.88
Ile. Total amount to be raised (Total Ila through Ild)		29,695,934.80

III. Estimated receipts and other revenue sources

IIIa. Estimated receipts - State		
1. Cherry sheet estimated receipts (C.S. 1-ER Total)	312,893.00	
2. Massachusetts school building authority payments	0.00	
TOTAL IIIa		312,893.00
IIIb. Estimated receipts - Local		
1. Local receipts not allocated (page 3, col (b) Line 24)	2,154,768.00	
2. Offset Receipts (Schedule A-1)	0.00	
3. Enterprise Funds (Schedule A-2)	0.00	
4. Community Preservation Funds (See Schedule A-4)	0.00	
TOTAL IIIb		2,154,768.00
IIIc. Revenue sources appropriated for particular purposes		
1. Free cash (page 4, col (c))	578,250.68	
2. Other available funds (page 4, col (d))	626,303.84	
TOTAL IIIc		1,204,554.52
IIId. Other revenue sources appropriated specifically to reduce the tax rate		
1a. Free cash..appropriated on or before June 30, 2023	0.00	
1b. Free cash..appropriated on or after July 1, 2023	0.00	

REPORT OF THE TOWN ACCOUNTANT
FOR THE FISCAL YEAR ENDING JUNE 30, 2023

The following is a list of all receipts and expenditures as per warrants, for ALL FUNDS,
for the period beginning July 1, 2022 through June 30, 2023.

RECEIPTS - GENERAL FUND

INCOME FROM TAXATION:

Personal Property Taxes

2021	\$1,158.36	
2022	\$746.56	
2023	<u>\$416,836.49</u>	\$418,741.41

Real Estate Taxes

2021	\$5,016.04	
2022	\$115,281.91	
2023	<u>\$24,535,496.72</u>	\$24,655,794.67

Motor Vehicle Excise Taxes

2018	\$99.59	
2019	\$373.03	
2020	\$1,810.71	
2021	\$6,699.39	
2022	\$175,233.35	
2023	<u>\$878,780.33</u>	\$1,062,996.40

Tax Lien Revenue		\$19,892.35
Rollback Taxes		\$1,825.78
Supplemental Taxes		\$7,450.39
Room Occupancy Tax	\$10,980.12	
Meals Tax	\$66,131.68	
Penalties & Interest Real & Personal	\$36,062.80	
Penalties & Interest Tax Lien	\$6,050.31	
Penalties & Interest Motor Vehicle Excise	<u>\$33,357.85</u>	\$152,582.76

CHARGES & FEES:

Registry Release Fees	\$3,220.00
Landfill	\$93,689.87
EV Charging Revenue	\$1,743.08
Police Admin Fees	\$12,079.54
Rentals	\$7,600.00
Other Departmental	\$2,543.75
Nashoba Board of Health	\$340.00
Town Clerk	\$8,212.47
Planning	\$3,223.96
Board of Appeals	\$6,360.00
Cemetery	\$7,200.00
Police	\$3,603.50
Fire Admin Fees	\$44,115.00
Assessors	\$522.75

FOR THE FISCAL YEAR ENDING JUNE 30, 2023

Tax Collector	\$5,600.00	
Treasurer	\$155.00	
Library	\$2,045.93	
Conservation Fees	\$13,702.50	
Other Departmental - School	<u>\$78,558.48</u>	\$294,515.83
LICENSES & PERMITS:		
Selectmen	\$15,817.67	
Driveway Permits	\$397.75	
Building	\$145,490.98	
Wire	\$34,198.37	
Plumbing	\$22,203.46	
Fire	\$4,833.16	
Dog Licenses	<u>\$14,606.31</u>	\$237,547.70
INCOME FROM STATE:		
Abatements to Blind/Elderly	\$3,012.00	
Veterans Benefits	\$22,062.00	
Lottery	\$228,710.00	
State Owned Land	\$17,892.00	
Misc. State Revenue	<u>\$30.00</u>	\$271,706.00
FINES:		
Court Fines	\$68,129.39	
Fines	\$2,627.50	
Parking Fines	<u>\$420.00</u>	\$71,176.89
MISCELLANEOUS:		
Earnings on Investments	\$46,561.09	
Cell Tower Revenue	\$207,024.98	
Miscellaneous Revenue	\$21,697.37	
Transfer from Trust Fund	\$345,000.00	
Transfer from Special Revenue Fund	<u>\$77,024.15</u>	\$697,307.59
TOTAL RECEIPTS - GENERAL FUND		<u><u>\$27,891,537.77</u></u>
<u>RECEIPTS - HIGHWAY FUND</u>		
RECEIPTS:		
Chapter 90	\$246,718.00	
Winter Recovery Assistance	<u>\$205,116.87</u>	
TOTAL RECEIPTS - HIGHWAY FUND		<u><u>\$451,834.87</u></u>
<u>RECEIPTS - STATE GRANTS FUND</u>		
RECEIPTS:		
ARPA Grant	\$834,991.42	
Library State Aid	\$11,996.31	

FOR THE FISCAL YEAR ENDING JUNE 30, 2023

Arts Lottery Council	\$5,709.02
Extended Polling Hours	\$4,973.72
Fire Safety Equipment	\$27,897.63
Council on Aging	\$17,196.00
Bullet Proof Vests	\$1,067.08
Selective Enforcement	\$5,801.39
AFG Grant	\$37,613.33
MVP Grant	\$136,122.83
Housing Community Development Grant	\$5,312.50
Community Compact Cabinet Grant	\$9,216.00
Emergency Management	\$5,232.02
MED Project Grant	\$1,300.00
DEP Recycling	\$6,600.00
MassWorks	\$138,299.71

TOTAL RECEIPTS - STATE GRANTS FUND	<u>\$1,249,328.96</u>
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RECEIPTS - RECEIPTS RESERVED FOR APPROPRIATION

RECEIPTS:

Commonwealth Transportation Infrastructure	\$206.30
Ambulance:	
Interest	\$3.44

TOTAL RECEIPTS - RECEIPTS RESERVED FOR APPROPRIATION	<u>\$209.74</u>
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RECEIPTS - REVOLVING FUNDS

RECEIPTS:

Police Outside Details	\$97,285.00
Parks and Rec	\$102,416.60
Municipal Software Fees	\$32,166.61
Insurance Proceeds	\$20,871.82
DARE Gift	\$0.14
Ambulance Donations	\$1,150.00
Wreath Donations	\$420.00
Hometown Heroes	\$1,315.00
Conservation Gift	\$6,000.00
Police Gift	\$10,600.00
Cable Fees	\$128,435.21
Library Memorial	\$1,100.00
Park and Rec Gift	\$450.00
Conservation Wetlands	\$13,988.75
Tax Title	\$360.80
Fire Outside Details	\$176,470.80
ALS	\$340,011.66
MART Van	\$17,830.36
Senior Fuel Assistance	\$8,229.00

FOR THE FISCAL YEAR ENDING JUNE 30, 2023

TOTAL RECEIPTS - REVOLVING FUNDS		<u>\$959,101.75</u>
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RECEIPTS - CONSULTANT FUND

RECEIPTS:

Century Mill Estates Peer Review	\$2,416.52
S Bolton FOSPRD	<u>\$1,620.00</u>

TOTAL RECEIPTS - CONSULTANT FUND	<u>\$4,036.52</u>
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RECEIPTS - CAPITAL PROJECTS FUND

RECEIPTS:

Transfer from General Fund	<u>\$257,769.43</u>
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TOTAL RECEIPTS - CAPITAL PROJECTS FUND	<u>\$257,769.43</u>
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RECEIPTS - EXPENDABLE TRUST FUNDS

RECEIPTS:

Earned Interest:	
Stabilization	\$74,313.89
OPEB Interest	\$128,032.92
Affordable Housing	\$1,755.72
Bolton History	\$243.03
Conservation	\$47.30
Dewhurst, Police	\$263.12
Whitcomb	\$380.80
Brown Library	\$243.21
Brown School	\$254.98
Nursing	\$840.11
Houghton School	\$997.24
Lucy Bowen Library	\$8.28
Cemetery Perpetual Care	\$2,872.83
Sign Fund	\$38.40
M. Edes	\$554.53
Joan Sullivan	\$726.88

CONTRIBUTIONS:

OPEB	\$173,700.00
Perpetual Care	\$1,600.00
Conservation	<u>\$1,000.00</u>

TOTAL RECEIPTS - EXPENDABLE TRUST FUNDS	<u>\$387,873.24</u>
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TOTAL RECEIPTS - ALL FUNDS	<u>\$31,201,692.28</u>
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TOWN OF BOLTON
EXPENDITURES-GENERAL FUND-FISCAL YEAR 2023

<u>Department</u>	<u>Budgeted</u>	<u>Transferred</u>	<u>Total Available</u>	<u>Expenses</u>	<u>Encumbered</u>	<u>Unused Balances</u>
GENERAL GOVERNMENT						
Moderator	50.00	0.00	50.00	0.00	0.00	50.00
Selectmen Salary	900.00	0.00	900.00	300.00	0.00	600.00
Selectmen's Expense	18,720.00	0.00	18,720.00	16,364.81	0.00	2,355.19
Administrator Salaries	220,336.48	15.78	220,352.26	220,352.26	0.00	0.00
Administrator Expenses	24,200.00	(20,015.78)	4,184.22	2,196.41	0.00	1,987.81
Advisory Comm. Expenses	185.00	33.00	218.00	218.00	0.00	0.00
Accountant Salary	75,580.48	0.00	75,580.48	75,580.48	0.00	0.00
Accountant Expenses	30,005.00	0.00	30,005.00	28,624.88	0.00	1,380.12
Assessor's Salaries	50,708.56	0.00	50,708.56	50,470.73	0.00	237.83
Assessor's Expense	106,799.00	0.00	106,799.00	102,653.64	0.00	4,145.36
Treasurer Salaries	94,225.60	0.00	94,225.60	94,226.12	0.00	(0.52)
Treasurer Expense	38,460.00	16,146.63	54,606.63	53,156.63	0.00	1,450.00
Tax Collector Salaries	52,483.12	0.00	52,483.12	52,483.12	0.00	0.00
Tax Collector Expense	25,160.00	0.00	25,160.00	24,779.85	0.00	380.15
Human Resource Salaries	8,358.57	0.00	8,358.57	8,359.00	0.00	(0.43)
Human Resource Expense	5,190.00	(3,000.00)	2,190.00	1,035.00	0.00	1,155.00
Law Committee	70,000.00	17,597.38	87,597.38	87,597.38	0.00	0.00
MIS Expense	57,975.00	1,327.75	59,302.75	59,302.75	0.00	0.00
Town Clerk Salaries	75,201.40	0.00	75,201.40	75,197.88	0.00	3.52
Town Clerk Expense	40,470.56	1,500.64	41,971.20	39,342.90	0.00	2,628.30
Election Wages	4,090.00	0.00	4,090.00	3,832.50	0.00	257.50
Election Expense	6,045.00	0.00	6,045.00	5,851.37	0.00	193.63
Registrars Wages	200.00	0.00	200.00	200.00	0.00	0.00
Registrars Expense	2,950.00	0.00	2,950.00	2,715.18	0.00	234.82
Conservation Comm. Wages	65,310.00	0.00	65,310.00	64,880.82	0.00	429.18
Conservation Comm. Exp.	18,400.00	0.00	18,400.00	12,241.06	0.00	6,158.94
Planning Board Wages	74,527.56	783.67	75,311.23	75,311.23	0.00	0.00
Planning Board Expense	4,250.00	(783.67)	3,466.33	1,412.25	0.00	2,054.08
Board of Appeals Expense	200.00	0.00	200.00	0.00	0.00	200.00
Economic Development	750.00	0.00	750.00	0.00	0.00	750.00
Town Buildings Expense	141,550.00	40,671.28	182,221.28	180,807.88	0.00	1,413.40
Town Hall Expense	32,833.00	480.00	33,313.00	30,187.95	0.00	3,125.05
Town Reports	3,700.00	0.00	3,700.00	2,379.63	0.00	1,320.37
Reserve Fund	150,000.00	(149,182.76)	817.24	0.00	0.00	817.24
TOTAL GENERAL GOVERNMENT	1,499,814.33	(94,426.08)	1,405,388.25	1,372,061.71	0.00	33,326.54
PUBLIC SAFETY						
Public Safety Building	210,525.00	0.00	210,525.00	206,375.17	0.00	4,149.83
Police Dept. Salaries	1,435,754.21	(57,020.00)	1,378,734.21	1,378,298.45	0.00	435.76
Police Dept. Expense	183,699.45	7,020.00	190,719.45	113,750.03	71,790.10	5,179.32
Fire/EMS Wages	414,079.00	14,135.43	428,214.43	432,014.05	0.00	(3,799.62)
Fire/EMS Expense	168,635.00	(10,745.21)	157,889.79	134,520.69	0.00	23,369.10
Building Inspector Wages	32,872.05	0.00	32,872.05	29,094.84	0.00	3,777.21
Building Inspector Expense	2,780.00	0.00	2,780.00	2,735.62	0.00	44.38
Plumbing Inspector Expense	19,551.43	0.00	19,551.43	19,401.46	0.00	149.97
Wiring Inspector Expense	22,491.08	0.00	22,491.08	22,491.30	0.00	(0.22)
Emergency Management	3,900.00	0.00	3,900.00	3,900.00	0.00	0.00
Animal Control Salary	20,253.96	0.00	20,253.96	19,054.70	0.00	1,199.26
Animal Control Expense	2,350.00	0.00	2,350.00	2,345.00	0.00	5.00
Traffic Lights	1,800.00	0.00	1,800.00	1,401.11	0.00	398.89
Forestry Salary	3,795.82	0.00	3,795.82	3,795.82	0.00	0.00
Forestry Expense	68,000.00	0.00	68,000.00	65,580.00	0.00	2,420.00
Communication Expense	204,606.00	0.00	204,606.00	204,606.00	0.00	0.00
TOTAL PUBLIC SAFETY	2,795,093.00	(46,609.78)	2,748,483.22	2,639,364.24	71,790.10	37,328.88

TOWN OF BOLTON
EXPENDITURES-GENERAL FUND-FISCAL YEAR 2023

<i>Department</i>	<i>Budgeted</i>	<i>Transferred</i>	<i>Total Available</i>	<i>Expenses</i>	<i>Encumbered</i>	<i>Unused Balances</i>
SCHOOLS						
Nashoba School District	16,953,808.00	0.00	16,953,808.00	16,953,808.00	0.00	0.00
Minuteman Vocational	893,714.00	0.00	893,714.00	893,714.00	0.00	0.00
Post Secondary Voc Ed	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SCHOOLS	17,847,522.00	0.00	17,847,522.00	17,847,522.00	0.00	0.00
PUBLIC WORKS & OTHER						
Highway Dept. Wages	774,370.96	(80,294.45)	694,076.51	689,029.33	0.00	5,047.18
Highway Dept. Expense	142,235.00	0.00	142,235.00	107,843.83	0.00	34,391.17
Highway Improvement Wages	6,000.00	0.00	6,000.00	2,313.75	0.00	3,686.25
Highway Improvement Expenses	203,100.00	(30,000.00)	173,100.00	154,577.66	0.00	18,522.34
Snow & Ice Wages	38,000.00	0.00	38,000.00	60,972.00	0.00	(22,972.00)
Snow & Ice Expenses	142,000.00	279,157.72	421,157.72	398,185.72	0.00	22,972.00
Street Lights	8,900.00	460.00	9,360.00	9,359.67	0.00	0.33
Transfer Station Wages	52,182.00	0.00	52,182.00	46,734.47	0.00	5,447.53
Transfer Station Expense	186,700.00	7,500.00	194,200.00	199,632.51	0.00	(5,432.51)
Landfill	6,100.00	722.06	6,822.06	6,822.06	0.00	0.00
Sewer	10,000.00	5,665.63	15,665.63	15,665.63	0.00	0.00
Water	6,000.00	0.00	6,000.00	3,474.13	0.00	2,525.87
Cemetery	<u>8,000.00</u>	<u>1,148.25</u>	<u>9,148.25</u>	<u>9,148.25</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PUBLIC WORKS & OTHER	1,583,587.96	184,359.21	1,767,947.17	1,703,759.01	0.00	64,188.16
HEALTH						
Animal Inspector Salary	1,524.18	0.00	1,524.18	1,524.12	0.00	0.06
Board of Health Wages	38,688.78	0.00	38,688.78	37,457.33	0.00	1,231.45
Board of Health Expenses	19,100.80	0.00	19,100.80	18,163.55	0.00	937.25
Nurse Expense	<u>8,100.95</u>	<u>0.00</u>	<u>8,100.95</u>	<u>8,100.96</u>	<u>0.00</u>	<u>(0.01)</u>
TOTAL HEALTH	67,414.71	0.00	67,414.71	65,245.96	0.00	2,168.75
CHARITIES & VETERANS						
Council on Aging Salary	80,333.76	0.00	80,333.76	80,165.64	0.00	168.12
Council on Aging Expenses	17,758.00	0.00	17,758.00	16,987.48	0.00	770.52
Veterans Salary	5,544.49	0.00	5,544.49	5,544.50	0.00	(0.01)
Veterans Expense	<u>35,050.00</u>	<u>0.00</u>	<u>35,050.00</u>	<u>31,597.64</u>	<u>0.00</u>	<u>3,452.36</u>
TOTAL CHARITIES AND VETERANS	138,686.25	0.00	138,686.25	134,295.26	0.00	4,390.99
CULTURE & RECREATION						
Library Salaries	325,640.20	0.00	325,640.20	317,542.32	0.00	8,097.88
Library Expense	155,735.80	0.00	155,735.80	157,384.08	0.00	(1,648.28)
Recreation Wages	42,092.02	0.00	42,092.02	37,395.28	0.00	4,696.74
Parks & Recreation Expense	19,485.00	0.00	19,485.00	15,531.20	0.00	3,953.80
Historical Commission	6,150.00	0.00	6,150.00	5,928.44	0.00	221.56
Memorial Day	<u>2,800.00</u>	<u>68.82</u>	<u>2,868.82</u>	<u>2,868.82</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CULTURE & RECREATION	551,903.02	68.82	551,971.84	536,650.14	0.00	15,321.70

TOWN OF BOLTON
EXPENDITURES-GENERAL FUND-FISCAL YEAR 2023

<u>Department</u>	<u>Budgeted</u>	<u>Transferred</u>	<u>Total Available</u>	<u>Expenses</u>	<u>Encumbered</u>	<u>Unused Balances</u>
UNCLASSIFIED						
<i>Debt Principal:</i>						
Aug 2019 Refunding Bond	340,000.00	0.00	340,000.00	340,000.00	0.00	0.00
Jan 2019 Refunding Bond	465,000.00	0.00	465,000.00	465,000.00	0.00	0.00
Taggart Property	46,064.15	0.00	46,064.15	46,064.15	0.00	0.00
DPW Truck	57,500.00	0.00	57,500.00	57,500.00	0.00	0.00
Long Hill Road Culvert	15,262.00	0.00	15,262.00	15,262.00	0.00	0.00
Spectacle Hill Flood Control	24,657.57	0.00	24,657.57	24,657.57	0.00	0.00
Fire Truck	114,285.71	0.00	114,285.71	114,285.71	0.00	0.00
<i>Debt Interest:</i>						
Aug 2019 Refunding Bond	81,050.00	0.00	81,050.00	81,050.00	0.00	0.00
Jan 2019 Refunding Bond	92,750.00	0.00	92,750.00	92,750.00	0.00	0.00
Taggart Property	3,685.13	0.00	3,685.13	2,890.32	0.00	794.81
DPW Truck	1,150.00	0.00	1,150.00	889.33	0.00	260.67
Long Hill Road Culvert	1,831.44	0.00	1,831.44	1,778.66	0.00	52.78
Spectacle Hill Flood Control	3,452.06	0.00	3,452.06	1,333.99	0.00	2,118.07
Fire Truck	16,000.00	0.00	16,000.00	15,340.96	0.00	659.04
State Assessments	72,782.00	0.00	72,782.00	72,782.00	0.00	0.00
County Retirement Assess.	659,084.00	0.00	659,084.00	659,084.00	0.00	0.00
Workers Compensation	26,838.00	0.00	26,838.00	23,827.80	0.00	3,010.20
Unemployment	0.00	0.00	0.00	0.00	0.00	0.00
Health Ins. - Town Share	672,108.84	(44,000.00)	628,108.84	630,251.27	0.00	(2,142.43)
Delta Ins. - Town Share	20,896.80	0.00	20,896.80	18,738.18	0.00	2,158.62
OPEB Trust Fund	173,700.00	0.00	173,700.00	173,700.00	0.00	0.00
Life Insurance - Town Share	1,400.00	0.00	1,400.00	1,081.45	0.00	318.55
Medicare Ins. - Town Share	59,840.79	607.83	60,448.62	60,448.62	0.00	0.00
Other Insurance	125,869.50	0.00	125,869.50	119,733.20	0.00	6,136.30
Transfer out	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL UNCLASSIFIED	3,075,207.99	(43,392.17)	3,031,815.82	3,018,449.21	0.00	13,366.61
CURRENT YR EXPENDITURE TOTAL	27,559,229.26	(0.00)	27,559,229.26	27,317,347.53	71,790.10	170,091.63

TOWN OF BOLTON
EXPENDITURES-GENERAL FUND-FISCAL YEAR 2023

<u>Department</u>	<u>Budgeted</u>	<u>Transferred</u>	<u>Total Available</u>	<u>Expenses</u>	<u>Encumbered</u>	<u>Unused Balances</u>
ENCUMBRANCES & CARRY FORWARDS FROM FISCAL YEAR 2022						
Prior Year Bills	0.00	3,085.12	3,085.12	3,085.12	0.00	0.00
Master Planning Tech	30,000.00	0.00	30,000.00	30,000.00	0.00	0.00
Town Buildings	79,550.00	0.00	79,550.00	77,252.77	0.00	2,297.23
Town Building Repairs	69,100.00	0.00	69,100.00	67,603.99	0.00	1,496.01
Security Camera System	8,445.57	0.00	8,445.57	0.00	0.00	8,445.57
Cruiser Camera System	615.41	0.00	615.41	0.00	0.00	615.41
New Ambulance	199.05	0.00	199.05	0.00	0.00	199.05
Wastewater Treatment Repairs	20,444.67	0.00	20,444.67	6,123.43	0.00	14,321.24
FSS Smoke Detectors	348.00	0.00	348.00	0.00	0.00	348.00
FSS Oil Tank Removal	30,000.00	0.00	30,000.00	30,000.00	0.00	0.00
Wastewater Treatment Repairs	18,326.61	0.00	18,326.61	1,110.88	0.00	17,215.73
Plow Equipment	10,000.00	0.00	10,000.00	9,895.00	0.00	105.00
S. Cemetery Facilities Shed	16,000.00	0.00	16,000.00	8,090.78	0.00	7,909.22
Library Driveway	30,000.00	0.00	30,000.00	30,000.00	0.00	0.00
Fire Station Roof Replacement	0.00	345,000.00	345,000.00	3,794.19	0.00	341,205.81
 FISCAL YEAR 2022	 313,029.31	 348,085.12	 661,114.43	 266,956.16	 0.00	 394,158.27
 TOTAL EXPENDITURES - GENERAL FUND				<u>27,656,093.79</u>		

EXPENDITURES - HIGHWAY GRANT FUND

EXPENSES:

Chapter 90	0.00
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TOTAL EXPENDITURES - HIGHWAY FUND	<u>0.00</u>
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EXPENDITURES - STATE GRANTS FUND

EXPENSES:

ARPA Grant	225,595.20
Election Grant	2,143.72
MVP Grant	119,520.89
Community Compact Grant	2,902.00
Housing Choice Grant	22,500.00
Emergency Mgt	2,413.22
Selective Enforcement	2,206.93
LEPC Grant	10.00
Police Safety Equip Grant	2,168.40
FEMA Grant	38,173.33
Fire Safety Equip Grant	12,939.63
VFA Grant	936.81
DEP Grant	25,333.50
MassWorks Grant	100,380.10
Council on Aging	9,912.17
Library State Aid	18,152.53
Arts Lottery Council	4,600.96
Transfer to General Fund	<u>635.14</u>

TOTAL EXPENDITURES - STATE GRANTS FUND	<u>590,524.53</u>
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EXPENDITURES - RECEIPTS RESERVED FOR APPROPRIATION

EXPENSES:

Transfer to General Fund	0.00
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TOTAL EXPENDITURES - RECEIPTS RES. FOR APPROP.	<u>0.00</u>
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EXPENDITURES - REVOLVING FUNDS

EXPENSES:

Insurance Proceeds	19,386.92
Municipal Software	24,904.21
Cable Fund	103,823.21
Hometown Heroes	1,188.43
Conservation Wetland Fees	3,660.50
Police Outside Details	113,561.25
Police Gift	2,800.00
Law Enforcement Trust	299.45
Fire Outside Details	182,700.96
ALS Revolving	286,476.24
MART Van Revolving	16,042.78
Fuel Assistance	11,944.03
Library Memorial	330.88
Parks and Rec Revolving	51,667.87
Wreath Donations	1,116.00
Transfer to General Fund	<u>75,000.00</u>

TOTAL EXPENDITURES - REVOLVING FUNDS

894,902.73

EXPENDITURES - CONSULTANT FUNDS

EXPENSES:

S. Bolton FOSPRD	1,113.75
580 Main Street Planning	850.00
580 Main Street Conservation	2,003.38
Mallard Lane	875.00
Woods at Farm Road	<u>232.00</u>

TOTAL EXPENDITURES - CONSULTANT FUNDS

5,074.13

EXPENDITURES - CAPITAL PROJECT FUNDS

EXPENSES:

Fire Truck 2021	17,706.17	
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TOTAL EXPENDITURES - CAPITAL PROJECT FUNDS	<u>17,706.17</u>
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EXPENDITURES - EXPENDABLE TRUST FUNDS

EXPENSES:

Affordable Housing Trust	600.00	
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TOTAL EXPENDITURES - EXPENDABLE TRUST FUNDS	<u>600.00</u>
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EXPENDITURES - STABILIZATION FUNDS

EXPENSES:

Transfer to General Fund	345,000.00	
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TOTAL EXPENDITURES - STABILIZATION FUNDS	<u>345,000.00</u>
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EXPENDITURES - AGENCY FUNDS

EXPENSES:

Licenses Due Commonwealth - Firearms	8,425.00	
Planning Board Escrow - Driveways	12,000.00	
Planning Board Escrow - Century Mill	25,000.00	
BOH Septic Escrow - Main St	13,858.68	

TOTAL EXPENDITURES - AGENCY FUND	<u>59,283.68</u>
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TOTAL EXPENDITURES - ALL FUNDS	<u>1,913,091.24</u>
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TOWN OF BOLTON

Encumbrances and Carry Forwards to Fiscal Year 2024

Town Buildings	Town Building lighting/repairs ATM 5/22 Art. 5	0300-10-190-70-72205-ART0	\$	1,496.01
Public Safety	Security Camera System ATM 5/21 Art. 15	0300-20-200-70-72115-ART0	\$	8,445.57
Police	Cruiser Camera System ATM 5/21 Art. 16	0300-20-210-70-72116-ART0	\$	615.41
Ambulance	Ambulance ATM 5/21 Art. 18	0300-20-230-70-72118-ART0	\$	199.05
Fire	Fire Station Roof Replacement ATM 5/23 Art 11	0300-20-230-70-72311-ART0	\$	341,205.81
School	Wastewater Treatment Repair ATM 5/18 Art. 6	0300-30-300-70-72106-ART0	\$	14,321.24
School	FSS Smoke Detector Replacement ATM 5/21 Art 25	0300-30-300-70-72125-ART0	\$	348.00
Highway	Wastewater Treatment Membrane Repair ATM 5/18 Art. 6	0300-40-421-70-71806-ART0	\$	17,215.73
Highway	Plow Equipment ATM 5/21 Art 20	0300-40-421-70-72120-ART0	\$	105.00
Highway	Cemetery Shed ATM 5/22 Art 13	0300-40-421-70-72213-ART0	\$	7,909.22

Total Carried Forward			\$	391,861.04
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Police	Motorola - Cruiser camera system	0200-20-210-52-52000-ENC0	\$	7,020.00
Police	MHQ - Cruiser purchase	0200-20-210-52-52000-ENC0	\$	60,904.95
Police	Atlantic Tactical - LE Vest	0200-20-210-52-52000-ENC0	\$	1,365.15
Police	Canon Financial	0200-20-210-52-52000-ENC0	\$	2,500.00

Total Encumbered			\$	71,790.10
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Encumbrances	\$	71,790.10
Articles	\$	391,861.04
	\$	463,651.14

TOWN OF BOLTON

As of June 30, 2023

Balance Sheet - General Fund

Cash - Unrestricted Checking	3,434,644.93	
Personal Property Receivable:		
2021	\$ 1,666.71	
2023	\$ 1,636.27	
Real Estate Receivable:		
2022	\$ 4,411.03	
2023	\$ 186,483.80	
Allowance for Abatements and Exemptions		\$ 320,994.78
Tax Lien Receivable	\$ 422,213.31	
Supplemental Tax Receivable		
2023	\$ 6,447.62	
Motor Vehicle Excise Receivable:		
2017	\$ 1,756.04	
2018	\$ 1,469.07	
2019	\$ 1,787.08	
2020	\$ 5,235.92	
2021	\$ 3,630.79	
2022	\$ 12,204.56	
2023	\$ 100,503.68	
Due from other governments	\$ -	
Tax Foreclosures	\$ 441,747.00	
Warrants Payable		\$ 165,725.14
Withholdings		\$ 18,328.48
Accrued Payroll		\$ 81,609.42
Abandoned Property and Unclaimed Items		\$ 125.36
Deferred Revenue - Real Estate & Pers. Prop.	\$ 120,349.35	
Deferred Revenue - Tax Liens		\$ 422,213.31
Deferred Revenue - Tax Foreclosures		\$ 441,747.00
Deferred Revenue - Motor Vehicle Excise		\$ 126,587.14
Prepaid Taxes		\$ 7,576.02
F/B Reserved for Encumbrances		\$ 71,790.10
F/B Reserved for Expenditures		\$ 687,870.00
F/B Reserved for Continuing Appropriations		\$ 391,861.04
Undesignated Fund Balance		\$ 2,009,759.37
F/B for Appropriation Deficits	\$ -	
	<u>\$ 4,746,187.16</u>	<u>\$ 4,746,187.16</u>

TOWN OF BOLTON

As of June 30, 2023

Balance Sheet - Highway Fund

Cash - Unrestricted Checking		\$	456,367.03
Warrants Payable		\$	-
F/B Designated State Grant	\$	456,367.03	
	\$	456,367.03	\$ 456,367.03

Balance Sheet - State Grant Fund

Cash - Unrestricted Checking	\$	1,416,013.78	
Warrants Payable			\$ 14,590.48
Accrued Payroll			\$ 1,108.71
F/B MASSGIS			\$ 2,547.00
F/B Library State Aid			\$ 61,311.71
F/B Arts Lottery			\$ 10,217.20
F/B Extended Polling Hours			\$ 6,671.52
F/B Council on Aging			\$ 12,123.04
F/B Council on Aging Earmark			\$ 19,640.00
F/B Community Policing			\$ 2,349.16
F/B Bulletproof Vests			\$ 1,471.81
F/B Clean Energy			\$ 276.22
F/B Clean Energy - Sawyer			\$ 975.06
F/B Small Scale Initiative			\$ 1,250.00
F/B Emergency Preparedness			\$ 8,443.92
F/B DEP Grant			\$ 4,404.64
F/B HeatSmart Grant			\$ 846.50
F/B Green Communities Grant			\$ 2,163.48
F/B IT Grant			\$ 104.03
F/B Pre-disaster mitigation Grant			\$ 16.09
F/B MassWorks Grant	\$	31,604.65	
F/B MVP Grant			\$ 11,228.39
F/B CARES Act Grant			\$ 14,860.59
F/B AFG-S Covid Grant			\$ 2,838.59
F/B EOPPS Grant			\$ 935.00
F/B ARPA Grant			\$ 1,273,101.08
F/B Neighborhood Outreach Grant			\$ 1,319.71
F/B Community Compact Cabinet Grant			\$ 8,712.00
F/B Housing Choice Community Dev Grant	\$	17,187.50	
F/B MED Project Grant			\$ 1,300.00
	\$	1,464,805.93	\$ 1,464,805.93

TOWN OF BOLTON

As of June 30, 2023

Balance Sheet - Receipts Reserved for Appropriation

Cash	\$	981.20	
F/B Reserved - CTIF			\$ 981.20
	\$	981.20	\$ 981.20

Balance Sheet - Revolving Fund

Cash	\$	498,625.34	
Departmental Receivable	\$	430,047.39	
Warrants Payable			\$ 3,143.95
Accrued Payroll			\$ 13,542.49
Deferred Revenue - Departmental			\$ 430,047.39
F/B Tax Title Revolving Fund			\$ 577.58
F/B Cable			\$ 24,612.00
F/B Municipal Software Revolving			\$ 33,230.10
F/B Insurance Proceeds			\$ 1,484.90
F/B Parks and Rec Revolving			\$ 127,642.10
F/B Police Revolving	\$	37,656.25	
F/B Conservation Wetland Fees			\$ 75,326.96
F/B Recycling Programs			\$ 2,959.40
F/B Law Enforcement Trust			\$ 607.25
F/B Selectmen Gift			\$ 16.11
F/B Conservation Gift			\$ 10,860.69
F/B Police Gift			\$ 10,167.11
F/B World War II Memorial Gift			\$ 25.00
F/B Library Memorial Fund			\$ 13,199.48
F/B Park & Recreation Gift			\$ 2,536.10
F/B Highway Gift			\$ 400.00
F/B Ambulance Donations			\$ 3,109.46
F/B DARE Gift			\$ 40.38
F/B Cultural Council			\$ 568.29
F/B Conservation Vernal Pool			\$ 25.00
F/B Fire Donations			\$ 175.00
F/B Bolton Flag Fund Gift			\$ 70.00
F/B Fire Outside Details	\$	2,800.00	
F/B Wreath Donations			\$ 424.17
F/B Cadet Program			\$ 12,741.00
F/B Sidewalk Replacement Gift			\$ 25,000.00
F/B Hometown Heroes			\$ 1,134.50
F/B MART Revolving Fund			\$ 3,370.64
F/B ALS Revolving Fund			\$ 151,569.03
F/B Veterans COLA			\$ 1,422.00
F/B Eagle Scout Gift			\$ 25.00
F/B Tree Replacement Gift			\$ 10,626.00
F/B Welcome to Bolton Sign			\$ 850.00
F/B Senior Fuel Assistance			\$ 6,567.62
F/B COA Donations			\$ 1,032.28
	\$	969,128.98	\$ 969,128.98

TOWN OF BOLTON

As of June 30, 2023

Balance Sheet - Consultant Revolving Fund

Cash - Restricted Savings	\$	43,210.65		
F/B Cons. Wetlands and Wildlife Inc.			\$	1,888.96
F/B Heritage Properties			\$	500.07
F/B 147 Long Hill Road Conservation			\$	193.80
F/B 11206931SLFCMR Peer Review			\$	254.22
F/B 580 Main Conservation			\$	1,689.62
F/B 21 Century Mill Estates Peer Review			\$	2,400.00
F/B Syncarpha Solar Project			\$	300.00
F/B Craftsman Village Peer Review			\$	1,668.06
F/B Bolton Solar 2 Project			\$	590.00
F/B Forbush/Main Peer Review			\$	4,730.00
F/B Hudson Road Subdivision			\$	57.87
F/B 649 Main Street			\$	1,810.00
F/B 21 Century Mill Rd Peer Review			\$	675.00
F/B S Bolton FOSPRD Peer Review			\$	506.25
F/B Environmental Pools Peer Review			\$	110.00
F/B 62 S Bolton Rd Peer Review			\$	3,000.00
F/B Still River Commons			\$	500.00
F/B The Woods at Farm Rd			\$	5,881.03
F/B Mallard Lane Peer Review			\$	1,400.00
F/B Alta 580 Main Peer Review			\$	14,822.57
F/B Sunset Ridge			\$	233.20
	\$	43,210.65	\$	43,210.65

Balance Sheet - Capital Projects Fund

Cash	\$	878,598.10		
BAN's Payable			\$	915,661.57
F/B Town Hall Repairs			\$	11,615.91
F/B Taggart Property	\$	105,692.45		
F/B Spectacle Hill Flood Control	\$	95,906.47		
F/B Long Hill Road Culvert	\$	58,660.00		
F/B DPW Truck			\$	115,000.00
F/B Fire Truck - 2022			\$	96,579.54
	\$	1,138,857.02	\$	1,138,857.02

TOWN OF BOLTON

As of June 30, 2023

Balance Sheet - Non-Expendable Trust Fund

Cash - Restricted Savings	\$ 68,270.13	
F/B Cemetery Perpetual Care Principal		\$ 30,724.13
F/B Houghton High School		\$ 12,000.00
F/B M. Edes Scholarship		\$ 10,000.00
F/B Whitcomb Benevolent		\$ 5,000.00
F/B Sullivan Scholarship		\$ 4,146.00
F/B G. Brown Library		\$ 2,700.00
F/B G. Brown School		\$ 2,700.00
F/B Nursing		\$ 1,000.00
	<hr/>	<hr/>
	\$ 68,270.13	\$ 68,270.13
	<hr/>	<hr/>

Balance Sheet - OPEB Trust Fund

Cash - Investment	\$ 1,808,736.09	
F/B OPEB Trust Fund		\$ 1,808,736.09
	<hr/>	<hr/>
	\$ 1,808,736.09	\$ 1,808,736.09
	<hr/>	<hr/>

Balance Sheet - Expendable Trust Fund

Cash - Investment	\$ 347,670.19	
F/B Cemetery Perpetual Care Income		\$ 15,286.20
F/B Gerdon Brown School		\$ 1,059.78
F/B Lucy Bowen Library		\$ 127.95
F/B Nursing		\$ 11,986.93
F/B Bolton History Fund		\$ 3,756.44
F/B Gerdon Brown Library		\$ 1,241.63
F/B Houghton School Fund		\$ 3,415.96
F/B Whitcomb Benevolent Fund		\$ 886.48
F/B Conservation Fund		\$ 2,349.53
F/B Sign Fund		\$ 593.77
F/B Dewhurst, Police		\$ 4,066.97
F/B Affordable Housing Trust		\$ 302,898.55
	<hr/>	<hr/>
	\$ 347,670.19	\$ 347,670.19
	<hr/>	<hr/>

Balance Sheet - Stabilization Fund

Cash - Investment	\$ 776,759.24	
F/B Stabilization Fund		\$ 776,759.24
	<hr/>	<hr/>
	\$ 776,759.24	\$ 776,759.24
	<hr/>	<hr/>

TOWN OF BOLTON
As of June 30, 2023

Balance Sheet - Private Purpose Fund

Cash - Investment	\$ 5,412.49	
F/B Joan Sullivan Scholarship		\$ 4,176.21
F/B M. Edes Scholarship		\$ 1,236.28
	<u>\$ 5,412.49</u>	<u>\$ 5,412.49</u>

Balance Sheet - Agency Fund

Cash - Unrestricted	\$ 254,657.86	
Due to Commonwealth		\$ 1,893.75
Guaranteed Deposits		\$ 1,068.56
Conservation Escrow - Danforth Brook		\$ 766.00
Conservation Escrow - Heritage		\$ 5,000.00
Conservation Escrow - Duval & Klasnick		\$ 6,300.00
Conservation Escrow - Century Mill Estates		\$ 127,628.39
Conservation Escrow - Mechlin Bundy Bylaw		\$ 798.00
Conservation Escrow - 1141 Main Street		\$ 1,284.00
Conservation Escrow - GQGC Wetland		\$ 1,500.00
Conservation Escrow - Applewood Construction		\$ 15,779.62
Planning Board Escrow - Driveways		\$ 4,000.00
Planning Board Escrow - Century Mill Estates Old Stone Estates		\$ 5,786.14
Planning Board Escrow - Woodview Develop.		\$ 2,997.50
Planning Board Escrow - Hudson Rd. Common Driveway		\$ 1,000.00
Planning Board Escrow - 153 West Berlin Road		\$ 5,890.00
Planning Board Escrow - Bolton 2 Solar		\$ 50,000.00
Planning Board Escrow - Tadmor Road Bond		\$ 3,000.00
Planning Board Escrow - Keyes Farm Road Bond		\$ 3,000.00
Zoning Board Escrow - Woods at Farm Road		\$ 3,000.00
Board of Health Escrow - 244-248 Harvard Road		\$ 13,965.90
	<u>\$ 254,657.86</u>	<u>\$ 254,657.86</u>

Balance Sheet - Long Term Debt Group

Amount to be Provided for Payment	\$ 3,625,000.00	
Bonds Payable - Jan 2019 Refunding		\$ 1,850,000.00
Bonds Payable - Aug 2019 Refunding		\$ 1,775,000.00
	<u>\$ 3,625,000.00</u>	<u>\$ 3,625,000.00</u>

ALPHABETICAL LISTING

ADVISORY COMMITTEE	8	SELECT BOARD	2
AFFORDABLE HOUSING TRUST	57	SPECIAL TOWN ELECTION	41
ANIMAL CONTROL OFFICER	49	TOWN ACCOUNTANT	45
ANIMAL INSPECTOR	49	TOWN ADMINISTRATOR	5
ANNUAL TOWN MEETING	12	TOWN CLERK	10
APPEALS, ZONING BOARD OF	42	TREASURER	97
BOARD OF ASSESSORS	102	TREE WARDEN	69
HEALTH, BOARD OF	44	VETERANS' SERVICES	82
REGISTRARS, BOARD OF	42	WIRING	64
BOLTON ACCESS TELEVISION	61	ZONING BOARD OF APPEALS	56
BOLTON ANNUAL TOWN ELECTION	39		
BOLTON PUBLIC LIBRARY	65		
BUILDING DEPARTMENT	63		
CABLE ADVISORY COMMITTEE	62		
CEMETERY COMMITTEE	74		
COMMONWEALTH OF MASS	16		
COMMUNICATION CENTER	79		
CONSERVATION COMMISSION	51		
COUNCIL ON AGING	67		
CULTURAL COUNCIL	75		
DEPARTMENT OF PUBLIC WORKS	70		
ECON DEV COMMITTEE	58		
ELECTED TOWN OFFICIALS	5		
EMERGENCY MANAGEMENT	76		
FEDERAL AND STATE REPS	5		
FIRE DEPARTMENT	79		
HISTORICAL	59		
HOUSING AUTHORITY	57		
MINUTEMAN	96		
MODERATOR	9		
NASHOBA ASSOC BOH	83		
PARKS AND RECREATION	42		
PLANNING BOARD	53		
PLUMBING AND GAS	64		
POLICE DEPARTMENT	77		
PUBLIC WAYS SAFETY COMMITTEE	50		

STAFF CONTACTS	
Animal Control	(978)772-1900
Assistant to the Town Administrator	(978) 779-2297
Assessors	(978) 779-5556
Board of Health	(978) 779-3301
Building Department	(978) 779-3301
Building Inspector	(978) 779-3312
Conservation Commission	(978) 779-3304
Council on Aging	(978) 779-3313
Parks and Recreation	(978) 598-5236
Tax Collector	(978) 779-6116
Building Inspector	(978) 779-3312
Conservation Commission	(978) 779-3304
Council on Aging	(978) 779-3313
Parks and Recreation	(978) 598-5236
Public Library	(978) 779-2839
Public Safety <u>Non-Emergency #</u>	(978) 772-1900
Public Works	(978)779-6402
Tax Collector	(978) 779-6116
Town Administrator	(978) 779-3300
Town Clerk	(978) 779-2771
Town Planner	(978) 779-3308

IN CASE OF EMERGENCY

Ambulance 911

Fire 911

Police 911

www.townofbolton.com