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Council On Aging Board Meeting

Date:

Tuesday, June 27, 2023 - 10:00am

Senior Center Community Room at the Bolton Country Manor, 600 Main St.

Council On Aging Board Meeting Agenda 6/27/23

10:00am -10:05am Citizen's Comments

10:05am - 10:15am Reading of Minutes from May 2023 COA Meeting
 Approval of May 2023 COA Minutes
 Financial Report

10:15 – 11:30pm FOBS Update
 COA Sign Update – Chuck McCormack
 Outreach/Program Coordinator's Report
 Other Board Concerns and Discussion
 Director's Report

Source URL: <https://www.townofbolton.com/council-aging-coa/agenda/council-aging-board-meeting>

Town of Bolton C.O.A. Meeting
June 27, 2023

Meeting at the Senior Center

Members Present: Panny Gerken, Chair; Alice Roemer, Barbara Brown, Tom Byron, Chuck McCormack, Shirley Sefton, Molly Myers
COA Director Lisa D'Eon, FOBS Mary Ciummo

A quorum being present, the meeting opened about 10:02 AM.
The minutes from the May COA meeting were approved.

Lisa: Financials. Everything is paid. Only payroll is left, as expected. The two page financial handout has the second page explaining the first. Payroll adjustments reflect the changes. Note: fiscal year 2024 is the last year Lisa and Heather will appear on our budget. After that, they will be on the town budget. Cable/DSL incorrect charges is an ongoing issue. The grant surplus carries over into next year. We are thrilled to have this excess to cover unexpected increases caused by inflation.

FOBS: Senior cookout Tuesday, August 15 at Slaters. Planning ahead for upcoming Tuesday Connections, concern about the upcoming construction may mean insufficient parking for events.

Chuck: \$20k spending update: inquires have been made for the cost and design of a separate Senior Center sign. Next subcommittee meeting, July 11, 11:15 AM.

Heather reports: See handout. Sign up Genius and Facebook have solved volunteer problems.

Lisa Director's Report: Issues with the air conditioning in the office may have melted things in the pantry. Planning on coordination with the Worcester folks to do something for Veterans since the town veterans agent will not cooperate. Note: Mary Boyd was named a 2023 Commonwealth Heroine by Rep. Kate Hogan. Concert on the common was not well attended so we might take a year or two off before doing that again. Chuck suggested an assistant person could do mundane things to free up Lisa and Heather to do more appropriate things: perhaps a STRP worker?

With aging baby boomers there will be a big increase in the senior population. We need to ramp up in order to meet the challenge.

The coming construction, parking issues, and the budget impact of the new high school building were noted.

Next COA meeting is July 25th.

The meeting adjourned at 11:18.

Respectfully submitted: Tom Byron

June 2023 COA Meeting
Outreach/Programs Minutes

See July newsletter for a list of all the latest happenings. I will be sending out volunteer requests for various programs on SignUp Genius.

I booked a 2nd bus trip! On August 10th we will be traveling to Connecticut for the Essex Steam Train & Riverboat excursion. I was able to work in the additional cost of the bus, along with the cost of the trip and still keep the cost down. (Cost is \$65 for Bolton/\$70 for all others, this includes transportation, drivers tip, Essex cost and lunch.) Because of no-shows on the last 2 trips, no one is going to be able to sign up without payment. This will ensure more of a commitment on their part.

I have secured a volunteer for Meals on Wheels deliveries this summer. Meagan Maher and her daughters will be covering again. This is their 3rd year and they have done a fabulous job in the past. I am still looking for volunteers to deliver WHEAT lunches on Mondays and Wednesdays.

The MART pilot is going well. The MySeniorCenter people have been adding new features to the app to enhance the user experience. The tablet has been working well (everyone knock on wood, please!) and last month the automated reports and my reports were VERY close. I am confident that soon we will be able to use the automated reports that the system is generating!

It is time to begin planning for the "Outstanding Senior Award" that will be given out at the Summer Cookout. I will post on social media and send the request to The Item and The Independent seeking nominations. We should plan to vote at our next meeting.

Bolton Council on Aging
June FY23

Category	----Actual---		Spent Year-To-Date	Remaining %	Balance Remaining
	Total Year Budget	Spent %			
Town Warrant					
Fixed					
Salary	\$46,575.00	98.45%	\$45,852.48	1.55%	\$ 722.52
Wages	\$33,758.00	104.76%	\$35,365.20	-4.76%	\$ (1,607.20)
Software Support	\$ 1,190.00	100.00%	\$ 1,190.00	0.00%	\$ -
Building Lease	\$ 4,644.00	95.16%	\$ 4,419.00	4.84%	\$ 225.00
Cable/DSL	\$ 1,443.00	102.11%	\$ 1,473.45	-2.11%	\$ (30.45)
Telephone	\$ 581.00	82.50%	\$ 479.30	17.50%	\$ 101.70
Subtotal-Fixed	\$88,191.00	100.67%	\$88,779.43	-0.67%	\$ (588.43)
Discretionary					
Purchased Services	\$ 8,050.00	69.83%	\$ 5,621.46	30.17%	\$ 2,428.54
Supplies	\$ 1,850.00	225.81%	\$ 4,177.49	-125.81%	\$ (2,327.49)
Subtotal-Discretionary	\$ 9,900.00	98.98%	\$ 9,798.95	1.02%	\$ 101.05
Total Warrant Spending					
Grant					
Lisa- Extra 3 hours/TBD	\$ 6,763.00	84.75%	\$ 5,731.56	15.25%	\$ 1,031.44
Fitness/Balance	\$ 800.00	100.00%	\$ 800.00	0.00%	\$ -
Wellness	\$ 1,240.00	99.35%	\$ 1,232.00	0.65%	\$ 8.00
MCOA Dues	\$ 280.00	94.64%	\$ 265.00	5.36%	\$ 15.00
Other	\$ 8,028.00	11.70%	\$ 939.48	88.30%	\$ 7,088.52
Transportation	\$ 85.00	100.00%	\$ 85.00	0.00%	\$ -
Total Grant Spending	\$17,196.00	52.65%	\$ 9,053.04	47.35%	\$ 8,142.96
FY22 Earmark Award	\$20,000.00				
Fuel Assitance Balance	\$ 2,251.82				
GO Bolton Balance	\$ 8,292.00				

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Software Support	\$ 1,190.00	100.00%	\$ 1,190.00	0.00%	\$ -	increased
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