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Council on Aging Board Meeting Agenda

Date:

Tuesday, May 23, 2023 - 10:00am

Senior Center at the Bolton Country Manor, 600 Main Street

Related Event:

[Council On Aging Board Meeting](#)

Council On Aging Board Meeting Agenda 05/23/23

10:00am -10:05am Citizen's Comments

10:05am - 10:15am Reading of Minutes April 2023 COA Meeting

Approval of April 2023 COA Minutes

Financial Report

10:15 – 11:30pm FOBS Update

20K Subcommittee Update

Outreach/Program Coordinator's Report

Other Board Concerns and Discussion

Director's Report

Source URL: <https://www.townofbolton.com/council-aging-coa/agenda/council-aging-board-meeting-agenda-5>

Town of Bolton C.O.A. Meeting
May 23, 2023

Meeting at the Senior Center

Members Present: Panny Gerken, Chair; Alice Roemer, Barbara Brown, Tom Byron, Chuck McCormack, Janet Smith

COA Director Lisa D'Eon, Program Coordinator Heather Goodsell

A quorum being present, the meeting opened about 10:04 AM.

The minutes from the April COA meeting were approved.

Lisa: Financials. All is well. Pushing to get all bills paid by end of year. Issue with tables, chairs, items stored in closet on 1st floor, people borrow but don't return. Lockable doors would be at our expense. By the end of June, all accounting categories should be in good balance.

FOBS: Cupcakes will be handed out on Thursday. Eagle Scout landscaping project has been approved. FOBS is the sponsor, Lisa and Heather will work with the scout identifying beneficiaries. (It has been a taxing process, but all is now in order.)

Chuck made a brief report on the \$20k subcommittee progress. One item would be a big, new, readable sign on the edge of the property along Main Street that identifies the Senior Center. Sign up Genius is now used for getting volunteers. Next meeting, June 13, 12:30.

Heather reported the Health Fair went super well. Everyone seemed happy, and there was no rain. Next year the fair should be promoted and touted as "Your COA in action", along with other promotions. Also, we need to do better to avoid conflicts with other scheduled events. Lisa and Heather will be using up vacation days in June.

Heather reports: See handout. Sign up Genius is great!

Lisa Director's Report: Very busy! Climate resiliency with students in Environmental Science from Minuteman Technical High School went very well. May has been very busy. June will focus on the budget ending the year. New construction in the Office Park will begin in the fall and last at least two years. Parking is a major issue for the Senior Center during this time and possibly after.

Alice pointed out that we should be very aware of the new High School to be built in Bolton, and its huge impact on the town budget. Some design items are controversial.

Next COA meeting is June 27th.

The meeting adjourned at 11:15.

Respectfully submitted: Tom Byron

Bolton Council on Aging
April FY23

Category	----Actual---		Spent Year-To-Date	Remaining %	Balance Remaining
	Total Year Budget	Spent %			
Town Warrant					
Fixed					
Salary	\$46,575.00	86.80%	\$40,426.56	13.20%	\$ 6,148.44
Wages	\$33,758.00	91.22%	\$30,793.20	8.78%	\$ 2,964.80
Software Support	\$ 1,190.00	100.00%	\$ 1,190.00	0.00%	\$ -
Building Lease	\$ 4,644.00	95.16%	\$ 4,419.00	4.84%	\$ 225.00
Cable/DSL	\$ 1,443.00	76.64%	\$ 1,105.85	23.36%	\$ 337.15
Telephone	\$ 581.00	74.96%	\$ 435.49	25.04%	\$ 145.51
Subtotal-Fixed	\$88,191.00	88.86%	\$78,370.10	11.14%	\$ 9,820.90
Discretionary					
Purchased Services	\$ 8,050.00	60.89%	\$ 4,901.46	39.11%	\$ 3,148.54
Supplies	\$ 1,850.00	190.84%	\$ 3,530.49	-90.84%	\$ (1,680.49)
Subtotal-Discretionary	\$ 9,900.00	85.17%	\$ 8,431.95	14.83%	\$ 1,468.05
Total Warrant Spending					
Grant					
Lisa- Extra 3 hours/TBD	\$ 6,763.00	74.72%	\$ 5,053.32	25.28%	\$ 1,709.68
Fitness/Balance	\$ 800.00	100.00%	\$ 800.00	0.00%	\$ -
Wellness	\$ 1,240.00	85.08%	\$ 1,055.00	14.92%	\$ 185.00
MCOA Dues	\$ 280.00	94.64%	\$ 265.00	5.36%	\$ 15.00
Other	\$ 8,028.00	5.11%	\$ 409.99	94.89%	\$ 7,618.01
Transportation	\$ 85.00	27.98%	\$ 23.78	72.02%	\$ 61.22
Total Grant Spending	\$17,196.00	44.24%	\$ 7,607.09	55.76%	\$ 9,588.91
FY22 Earmark Award	\$20,000.00				
Fuel Assitance Balance	\$ 2,442.48				
GO Bolton Balance	\$ 8,709.00				

May 2023 COA Meeting
Outreach/Programs Minutes

June is scheduled pretty light for programs because I have some time off.

June 6th is the movie matinee

June 8th Superintendent Kirk Downing will be here to discuss the new high school project budget plans

June 13th will be the new monthly craft class which will be paper quilling this month

20K mtg 12:30

June 14th is an ice cream social

June 21st we have Jumpin Juba coming back for our 2nd annual Concert on the Common

June 22nd Nashoba Neighbors will have an info session here

Fitness classes, art classes, farmers market and nurse visits will all be on their regularly scheduled days.

I am still wrapping up fuel assistance for the 2022-2023 season. Doing the 2nd round of deliveries is making the "season" run longer than anticipated. I am waiting on 1 more bill. The current balance is \$2442.48 which will be carried over to next season.

The MART pilot program is going well. I don't want to jinx it, but the tablet was functional all week last week after a new software update! The van is staying busy and we have been utilizing Clinton Livery quite a bit to subsidize the gaps in coverage.

I want to give a huge shout out to Chuck, during our 20K subcommittee meeting he suggested using Sign Up Genius for organizing volunteers. We used it for obtaining volunteers for our health fair and it was fabulous. We had plenty of help and it was so simple! We had people sign up to volunteer that I would have never thought to ask and it was so nice to have more people involved.