

Town of Bolton C.O.A. Meeting
November 9, 2021

In-person meeting at the Senior Center

Members Present: Panny Gerken, Chair; Barbara Brown, Tom Byron, Bonnie Jaffe, Shirley Sefton, Carol O'Loughlin, Corinne Mackie, Alice Roemer
COA Director Lisa D'Eon, Program Coordinator Heather Goodsell
Guest: Mary Ciummo

The meeting opened about 10:02 AM.
The minutes from the October COA meeting were approved as amended.

Lisa reported the financials updated to last week in a spreadsheet.

FOBS input: 111 Thanksgiving dinners are ordered to handout on the common, 10 of these will be delivered. Concern about Covid effect on attendance at the Senior Center means alternate events and locations, drive-thru's, etc. Liberty Bones Trombones will be coming to Davis Hall in December, with lunch.

Heather's Outreach report: Fuel assistance application has changed, see handout. The new MART software is being used exclusively now, but it's not totally accurate so the numbers aren't complete. Heather and Lisa manned the Senior handout table alone at the halloween parade: perhaps some COA members should help next year? Honey handout volunteers needed. Budget level funded + 10% inflation for next year. State grant should go up. Need new programs: perhaps Bolton history presentation? A survey in the annual census? Come up with questions. Perhaps technology help program / team; "save your seniors". Perhaps some museum trips, since other trips can be expensive. Our goal is to expand our client base: get youngsters.

Director's report: Q ride MART software is used exclusively. Kudos to Heather for a year of hard work. Reports are not there yet. A pilot, "Go Bolton" is funded so Clinton Livery can be used when MART isn't available. Billing goes thru Sudbury.

Some Goals to consider: 1. Mental health post Covid, fitness, medications. 2. Technology. 3. Market the Senior Center: get new ideas, work with other town departments, groups.
Homework: write up some survey questions.

Next COA meeting Dec. 14 at the Senior Center.
The meeting adjourned at 11:20.

Respectfully submitted: Tom Byron

Bolton Council on Aging
FY22 Monthly Financial Report - November 2021

<u>Category</u>	<u>-----Actual---</u> <u>Year-To-Date</u>	<u>%</u>	<u>Total Year</u> <u>Budget</u>	<u>Remaining</u> <u>%</u>	<u>Balance</u> <u>Remaining</u>
<u>Town Warrant</u>					
<u>Fixed</u>					
Salary	14,560.38	33.01%	44103.18	66.99%	29542.8
Wages	10404	32.57%	31946.4	67.43%	21542.4
Software Support	1190	100.00%	1190	0.00%	0
Building Lease	2520	58.33%	4320	41.67%	1800
Cable/DSL	274.07	20.89%	1312	79.11%	1037.93
Telephone	158.36	29.99%	528	70.01%	369.64
Subtotal-Fixed	29106.81		83399.58		54292.77
<u>Discretionary</u>					
Purchased Services	1268.98	15.76%	8050	84.24%	6781.02
Supplies	688.19	37.20%	1850	62.80%	1161.81
Subtotal-Discretionary	1957.17		9900		7942.83
Total Warrant Spending	31,063.98		93,299.58		62,235.60
<u>Grant</u>					
To be determined	132.6	1.96%	6763	98.04%	6630.40
Fitness/Balance	800	100.00%	800	0.00%	0.00
Reflexology/Wellness	780	62.90%	1240	37.10%	460.00
MCOA Dues	265	94.64%	280	5.36%	15.00
Transportation	0	0.00%	85	100.00%	85.00
Total Grant Spending	1977.6	21.57%	9168	78.43%	7190.40

November 2021 COA Meeting

Outreach/Programs Report

Bus Trips- We are still looking for participants for the weekend away in Newport. There are at least 14 spaces left to fill to make this trip possible.

The 12/17 trip to Salem Cross Inn, Yankee Candle, Honey Bee Orchards, and Bright Nights is filling up nicely.

If everyone could help spread the word about both trips, it would be very helpful. Sometimes word of mouth is the best advertisement!

Halloween Walk Update- Parks and Rec printed a formal Thank You in the Bolton Independent and we were thanked for our support of the walk. There were about 500 kids who came through Trick-or-Treat Lane. Overall it was a great day!

Honey Update- The volunteer appreciation gift is ready for distribution. Since this gift is a Thank You from the Council on Aging, it would be nice if each member helped to hand deliver a few jars of honey. Please let me know if you can offer an hour to help!

Newsletter Banner- You may have noticed that Cia finalized the graphic for the newsletter banner! It looks really great and it is very eye-catching! I have a Thank You card to have everyone sign after the meeting, and I would like to see if we could include a gift card to a local business as a token of our appreciation?

Fuel Assistance- Tis the season to turn on the heat! It seems like this winter may be especially challenging for many of our seniors in town. Rising cost of fuel is likely to affect the tight budgets that many are on. I have revamped the application and clarified some things that had come up in recent years. Things like the fuel

assistance season, clarification on documents needed, and adding the option to still apply if you heat your home with gas or electricity also. I have attached a copy of the new application.

Statistics Summary- We talked last month about numbers and tracking. This month Lisa and I were better about tracking all of our interactions. Attached is a breakdown of the # of folks we worked with. I also want to note that the ride statistics are incorrect because I am exclusively using MART's software for ride booking and dispatching now.



Town of Bolton

Senior Fuel Assistance Application

Please fill out this form completely and sign at the bottom of the page. You ***must include*** documentation of your current gross income and your approved New England Farm Workers Council fuel assistance application. If approved, your fuel supplier will receive payment for 100 gallons of oil or \$225 towards other heating sources. Please contact Heather Goodsell at 978-779-3314 with any questions.

Name: _____

Address: _____

Telephone: _____ Email: _____

Name and Age of All Household Residents _____

Heat Source (Please Circle): Natural Gas Heating Oil Electric Other

If you have gas or electric, please submit a copy of your most recent bill.

Do you have assets, not including your home, totaling more than \$10,000? _____

Please provide any additional information you feel may be relevant: _____

Please attach copies of all sources of gross household income.

Signature _____ Date _____

By signing this affidavit, I hereby certify that all information is true.

Town of Bolton Fuel Assistance Program Low-income Heat Assistance Guidelines

1. Eligibility

This fund has been established to provide fuel assistance to low-income Bolton Seniors.

Applicant must provide documentation of income earnings in order to be eligible to participate in this program. Income shall include all sources, such as pensions, interest from savings accounts, IRA's, stocks, bonds, etc.

Applicants must also first apply to the New England Farm Workers Council, Fuel Assistance program. A copy of the approval from NEFWC must be submitted with this application. (If you need help applying, please reach out.)

Extraordinary circumstance will be considered.

2. Application Process

All required information must be included with the application. Application will be accepted from November 1, 2021-March 31, 2022.

All information received will be held in the strictest confidence.

3. Distribution of Funds

Funds will be distributed on a regular basis. The funds that are granted to applicants will be paid directly to the fuel provider.

If you need any further information or have questions, please contact Heather Goodsell @ 978-779-3314.

Please return completed application to:

Heather Goodsell, Outreach Coordinator

Bolton Council on Aging

600 Main St. #215

Bolton, MA 01740

Summary Statistics from 10/01/2021 to 10/31/2021**Filters:**

Age: >=60

Site(s): All

Deceased: No

City: Bolton

Activity Type	Duplicated	Unduplicated
Events	98	43
Rides	15	4
Services	32	25
Total People Served	145	61

FY23Budget COA

		Actual FY2019	Actual FY2020	Budget FY2021	Actual FY2021	Budget FY2022	Requested FY2023
5730	Dues/Membership	150	150	150	-	150	
Total Board of Health		14,145	13,405	16,353	14,328	15,315	
		45,583	47,836	52,695	50,410	53,263	
522	Nursing						
5200	Purchase of Services	5,748	6,036	6,338	6,337	6,655	
Total Nursing		5,748	6,036	6,338	6,337	6,655	
541	Council on Aging						
5101	Salary	36,566	32,909	41,783	41,984	44,103	45,215
5114	Van Drivers	9,761	10,503	0	-	0	-
5137	Wages	22,448	21,837	29,219	22,623	31,946	32,776
		68,775	65,249	71,002	64,607	76,050	77,991
5200	Purchase of Services	7,108	4,191	8,050	1,894	8,050	8,050
5243	Software Support	790	790	790	790	1,190	1,190
5271	Building Lease	3,630	4,269	4,482	4,320	4,320	4,644
5340	Telephone	475	500	485	475	528	581
5346	Cable/DSL	1,128	1,226	1,293	1,098	1,312	1,443
5400	Supplies	1,431	2,040	2,150	2,302	1,850	1,850
5480	Gasoline	2,592	2,832	-	-	-	-
Total Council of Aging		17,154	15,848	17,250	10,879	17,250	17,758
		85,929	81,097	88,252	75,487	93,300	95,749
543	Veterans Services						
5114	Wages	5,073	5,174	5,278	5,278	5,383	
5730	Dues	-	50	50	50	50	
5770	Veterans Benefits	31,150	31,145	33,000	38,049	33,000	
5781	Meetings	500	500	2,000	252	2,000	
		31,650	31,695	35,050	38,352	35,050	

