

Town of Bolton C.O.A. Meeting
October 12, 2021

In-person meeting at the Houghton Building

Members Present: Panny Gerken, Chair; Barbara Brown, Tom Byron, Bonnie Jaffe, Shirley Sefton, Chuck McCormack, Corinne Mackie, Alice Roemer

COA Director Lisa D'Eon, Program Coordinator Heather Goodsell

Guests: Mary Cuimmo, Catherine Pfau

The meeting opened about 10:20 AM, after changing location due to power outage.
The minutes from the September COA meeting were approved.

Catherine Pfau from Nashoba Neighbors provided a detailed update on this new service being developed for Bolton, Berlin, and Lancaster seniors. This subscription service is complimentary to the COA services, and the Board supports and encourages Nashoba Neighbors.

Lisa reported the financials in a two page handout. The special \$20k item from the state might actually happen. A new color printer and two ergonomic chairs are requested for the office. Food insecurity might be addressed with a once a month lunch at the Senior Center. Tech education for seniors was discussed. Panny assigned homework: each member come up with one item for spending the \$20k.

FOBS input: Tomorrow is the annual FOBS meeting on zoom at 7 pm. Nov. 16 is the Thanksgiving drive-thru dinner handout at the Common: volunteers needed to help and do deliveries. FOBS is worried about attendance at its Tuesday Connection events when held at the Senior Center and will consider alternatives as much as possible.

The Christmas overnight trip is filling up nicely. Note: all trip participants must be vaccinated. A new day trip is planned for December 17th, a Friday for 40 persons at \$85 per person. See the newsletter for details. Fuel assistance donations request goes out with the census again, made out to the Town of Bolton. Note: these donations and donations to FOBS aren't really tax deductible because of changes to the tax codes. FOBS has two buckets for donations: one is assistance, the other is general. Also, Oct. 30, 2 – 4 is the Halloween parade, volunteers needed to hand out candy. 500 kids expected.

Heather suggested we honor about 50 volunteers who help seniors. Perhaps a ½ # honey with a note. Agreed. A rep from the State Senator's office will come to the Senior Center one day each month to address seniors questions. The Holiday luncheon is set for December 7th at noon, at Barber's Crossing. It will be a buffet, capped at 75 persons, costing the COA \$37 each, with a \$15 charge per person.

Outreach report: Intense time is spent on 1-3 needy cases. Please log all the time! RCAP relations are good; new manager is fabulous, but maintenance is bad. The Van pilot program is rough; retraining van driver is needed; the problem is the tablet. Another driver is needed. Attendance at the Senior Center had been rising before Covid; now seniors are hesitant to come.

Next COA meeting Nov. 9 on the Common.
The meeting adjourned at 11:40.

Respectfully submitted: Tom Byron

COA Monthly Bills FY22

Warrant 7/14/21 –

POS – Lisa D'Eon - \$110.00 – Stamps for Newsletter

MPLC – Movie License - \$225.00

Software Support - \$1190.00

Building Lease (RCAP rent) – July/August - \$720

Warrant 7/28/21 –

POS – WB Mason – Office Supplies – \$55.98

AA Limousine – Maine Bus Trip - \$600

Davis Bates, Storyteller – Senior Cookout - \$175.00

TPX Phone – \$39.59

Comcast - \$86.73

Building Lease (RCAP rent) – September - \$360.00

Grant – MCOA – Dues - \$265.00

Fitness – \$400

Warrant 8/25/21 –

POS – Bolton Orchard gift card for newsletter contest winner - \$25

Comcast – \$93.67

Supplies – Market Basket – \$86.98

Building Lease (RCAP Rent) – October - \$360

Grant – Fitness - \$410.00

Warrant 9/8/21 –

TPX Phone - \$39.59

Supplies – Postage for newsletters - \$69.59

Bolton Orchards gift cards for Bingo - \$20.16

Dunkin Donut gift cards for Bingo - \$25.00

Grant – Fitness - \$160.00

Warrant 9/22/21 –

TPX Phone - \$39.59

Comcast - \$93.67

Supplies – WB Mason – Office Supplies – 92.65

Building Lease (RCAP Rent) – November/December- \$720

Grant – Fitness - \$200

Warrant 10/6/22 –

Supplies –

Market Basket – Senior Center Snacks/Water - \$36.96

Heather - Bolton Orchards – Coffee Creamer and Gift Card - \$28.99

Lisa – USPS – Newsletter Postage – \$116.00

Grant – Fitness - \$250

Bolton Council on Aging
FY22 Monthly Financial Report - October 2021

<u>Category</u>	<u>----Actual---</u> <u>Year-To-Date</u>	<u>%</u>	<u>Total Year</u> <u>Budget</u>	<u>Remaining</u> <u>%</u>	<u>Balance</u> <u>Remaining</u>
<u>Town Warrant</u>					
<u>Fixed</u>					
Salary	11,184.06	25.36%	44103.18	74.64%	32919.12
Wages	7956	24.90%	31946.4	75.10%	23990.4
Software Support	1190	100.00%	1190	0.00%	0
Building Lease	2160	50.00%	4320	50.00%	2160
Cable/DSL	274.07	20.89%	1312	79.11%	1037.93
Telephone	118.77	22.49%	528	77.51%	409.23
Subtotal-Fixed	22882.9		83399.58		60516.68
<u>Discretionary</u>					
Purchased Services	1190.98	14.79%	8050	85.21%	6859.02
Supplies	476.33	25.75%	1850	74.25%	1373.67
Subtotal-Discretionary	1667.31		9900		8232.69
Total Warrant Spending	24,550.21		93,299.58		68,749.37
<u>Grant</u>					
To be determined	132.6	1.96%	6763	98.04%	6630.40
Fitness/Balance	800	100.00%	800	0.00%	0.00
Reflexology/Wellness	620	50.00%	1240	50.00%	620.00
MCOA Dues	265	94.64%	280	5.36%	15.00
Transportation	0	0.00%	85	100.00%	85.00
Total Grant Spending	1817.6	19.83%	9168	80.17%	7350.40

