

Town of Bolton C.O.A. Meeting  
March 8, 2022

Meeting at the Senior Center

Members Present: Panny Gerken, Chair; Barbara Brown, Tom Byron, Shirley Sefton, Corinne Mackie, Alice Roemer, Janet Smith

COA Director Lisa D'Eon, Program Coordinator Heather Goodsell

Guests: Mary Cuimmo

The meeting opened about 10:01 AM.

The minutes from the February COA meeting were approved

Lisa reported the financials: See the detailed handout. \$5,600 of the budget needs to be spent before the end of the fiscal year. Heather and Lisa will make a list of options, including a heavy duty color printer. Better signage is needed for the Senior Center. Socialization events are very important. Discussion followed on how to reach out to more seniors: reinvention of the Welcome Wagon, immediate need for a separate community center / senior center.

FOBS input: March 15 meatloaf meal, volunteers needed for deliveries. Wreath making in April, with snack. May, Senior Appreciation Month, will sponsor a health fair and bag lunch on the 17th. This summer, perhaps a cookout at Slaters again?

Heather reports: Fun Fridays are expanding. Qride takes up 3-4 hours per week plus 10-15 hours for end of month reports. Not getting any better. Very cumbersome. It might get scrapped. Wheat might replace Meals on Wheels, which has only 3 people now. But, we do not want to loose Nashoba kids doing deliveries. 2 summer trips are being developed.

Lisa requested volunteers to help fill Easter eggs tomorrow. A Nashoba student is recording town history and looking for people to interview.

More discussion on how to increase senior participation. Perhaps pickle ball.

Next COA meeting April 12, at Senior Center.

The meeting adjourned at 11:19.

Respectfully submitted: Tom Byron



Bolton Council on Aging  
FY22 Monthly Financial Report - March 2022

<u>Category</u>	<u>Year-To-Date</u>	<u>----Actual---</u> %	<u>Total Year</u> <u>Budget</u>	<u>Remaining</u> %	<u>Balance</u> <u>Remaining</u>
<u>Town Warrant</u>					
<u>Fixed</u>					
Salary	29,753.82	67.46%	44103.18	32.54%	14349.36
Wages	21420	67.05%	31946.4	32.95%	10526.4
Software Support	1190	100.00%	1190	0.00%	0
Building Lease	3600	83.33%	4320	16.67%	720
Cable/DSL	742.44	56.59%	1312	43.41%	569.56
Telephone	316.72	59.98%	528	40.02%	211.28
Subtotal-Fixed	57022.98		83399.58		26376.6
<u>Discretionary</u>					
Purchased Services	3838.41	47.68%	8050	52.32%	4211.59
Supplies	1356.76	73.34%	1850	26.66%	493.24
Subtotal-Discretionary	5195.17		9900		4704.83
Total Warrant Spending	62,218.15		93,299.58		31,081.43
<u>Grant</u>					
To be determined	1147.6	16.97%	6763	83.03%	5615.40
Fitness/Balance	800	100.00%	800	0.00%	0.00
Reflexology/Wellness	1240	100.00%	1240	0.00%	0.00
MCOA Dues	265	94.64%	280	5.36%	15.00
Transportation	9.3	10.94%	85	89.06%	75.70
Total Grant Spending	3461.9	37.76%	9168	62.24%	5706.10



## **COA Monthly Bills FY22**

Warrant 7/14/21 –

POS – Lisa D'Eon - \$110.00 – Stamps for Newsletter

MPLC – Movie License - \$225.00

Software Support - \$1190.00

Building Lease (RCAP rent) – July/August - \$720

Warrant 7/28/21 –

POS – WB Mason – Office Supplies – \$55.98

AA Limousine – Maine Bus Trip - \$600

Davis Bates, Storyteller – Senior Cookout - \$175.00

TPX Phone – \$39.59

Comcast - \$86.73

Building Lease (RCAP rent) – September - \$360.00

Grant – MCOA – Dues - \$265.00

Fitness – \$400

Warrant 8/25/21 –

POS – Bolton Orchard gift card for newsletter contest winner - \$25

Comcast – \$93.67

Supplies – Market Basket – \$86.98

Building Lease (RCAP Rent) – October - \$360

Grant – Fitness - \$410.00

Warrant 9/8/21 –

TPX Phone - \$39.59

Supplies – Postage for newsletters - \$69.59

Bolton Orchards gift cards for Bingo - \$20.16

Dunkin Donut gift cards for Bingo - \$25.00

Grant – Fitness - \$160.00

Warrant 9/22/21 –  
TPX Phone - \$39.59  
Comcast - \$93.67  
Supplies – WB Mason – Office Supplies – 92.65  
Building Lease (RCAP Rent) – November/December- \$720  
Grant – Fitness - \$200

Warrant 10/6/21 –  
Supplies –  
    Market Basket – Senior Center Snacks/Water - \$36.96  
    Heather - Bolton Orchards – Coffee Creamer and Gift Card - \$28.99  
    Lisa – USPS – Newsletter Postage – \$116.00  
Grant – Fitness - \$250

Warrant 10/20/21 –  
POS – Painting Class - \$78.00  
TPX Phone - \$39.59  
Supplies – Market Basket/WB Mason – 211.86  
Building Lease - \$360.00  
Grant – Fitness - \$160.00

Warrant 11/3/21 –  
Supplies – Postage/ Shaws - \$103.99

Warrant 12/1/21 –  
POS – Honey for volunteers - \$185  
TPX Phone - \$39.59  
Comcast – \$93.67  
Supplies- Market Basket, Walmart (craft supplies),  
    Amazon(Halloween parade supplies)- \$315.57  
Building Lease - \$360.00  
Grant – Fitness - \$360.00

Warrant 12/15/21-  
POS - Painting Class and Make/Take Sign Craft – \$202.00  
Supplies – Senior Center/Office Supplies and postage - \$250.00

Warrant 12/29/21 –

POS- Holiday party supplies and postage - \$124.32

TPX Phone - \$39.59

Comcast – 2 months - \$187.34

Grant – Fitness -\$160

Warrant 1/12/22 –

POS – Office/Senior Center supplies, holiday concert and luncheon food-\$429.44

Supplies – Amazon(Bunn coffee filters) - \$16.99

Building Lease – March/April 2022 Rent - \$720

Warrant 1/26/22 –

TPX Phone - \$39.59

Comcast – \$93.98

Grant – Fitness - \$550 (Invoices from Nov.- Jan.)

Warrant 2/9/22

POS - Holiday Luncheon – \$876.55

POS - Lisa D'Eon - Newsletter Postage - \$116

Grant – Fitness - \$200

Warrant 2/23/22

POS – Ellen Callas, Art Instruction - \$108.00

POS – Therapy Gardens – \$199.00

TPX Phone - \$39.59

Comcast - \$93.98

WB Mason, Office Supplies - \$85.57

Grant – Fitness and Mileage Reimbursement - \$169.30

Warrant 3/9/22

POS - Lisa D'Eon, Newsletter Postage - \$87.00

POS - Market Basket, Senior Center Supplies - \$94.27

POS – WB Mason, Office Supplies, New Desk Chairs - \$147.85





## March 2022 COA Meeting Outreach/Programs Report

March is here and full of great activities. The community room is open for programs! Some activities I would like to highlight are: VNA Nurse visit today at noon, art class every Wednesday, Zumba every Wednesday, Taijifit and Silver Sneakers every Thursday, Fun Friday outing every Friday this month, Becoming a Soup Master workshop (in memory of Flo) on 3/16 at 11:30AM, Town Nurse visit, with blood sugar screening on 3/17, Blue Cross, Blue Shield-Medicare Basics zoom workshop on 3/22 at 6:30PM, Beeyonder Virtual Travel to Argentina on 3/23 at 3:30PM, book club 3/24 at 7PM.

I have attached the Summary Statistics for February. It was a slow month activity wise due to the community room being closed, but Lisa and I did a lot of check-ins and outreach support.

The Mart van is getting busier! Scheduling fun activities every Friday has helped get people out and about. We are still working on the pilot with MART and Qryde. There hasn't been much change in the past month, the software developers have made a few changes that should help the end of month reporting go smoother. Fingers crossed!

Fuel assistance is still available. I will be sending out a reminder to anyone who hasn't returned their application letting them know that the deadline to apply is approaching.

I am meeting with Jodi at Wheat this week to discuss using their lunch meals for our MOW clients. I think this could really benefit our seniors because the quality of the food is great and they deliver daily as opposed to 2X a week.



Newsletter submissions for the April newsletter are due by Wednesday 3/16.

I looked into the Connecticut River Cruise from Northfield Mountain. They are hoping to open back up to the public in July 2022, but are not taking reservations right now. Hampton Beach will hold the Sand Sculpture Contest from June 16-18th. Another option I looked into was a cruise on the Indian Princess on Webster Lake, then lunch.



**Summary Statistics from 02/01/2022 to 02/28/2022****Filters:**

Age: &gt;=0

Site(s): All

Deceased: No

Archived: No

City: Bolton

Activity Type	Duplicated	Unduplicated
Events	60	38
Services	12	11
Total People Served	72	42

