



Bolton Conservation Commission

Meeting Minutes



Date:	Tuesday, August 20 th 2019
Time/Location	7:00 p.m. Houghton Building
Commissioners Present:	Chair Brian Berube, Jeffrey Bryan, William Payne, Kip McNamara Lori Stephenson & Conservation Administrator, Rebecca Longvall)
Guests:	Gavin Robinson, Leroy Millet
Next Meeting:	Tuesday, September 3 rd 2019 7:00pm, Houghton Building

Agenda Items

	Agenda Item	Action
1.	Approve Minutes <ul style="list-style-type: none">Minutes were approved	Jeff makes a motion to approve minutes as drafted for the public meeting of 8/6/2019. Kip seconded; all unanimously approve.
2.	Public Hearing – Request for Determination of Applicability – 570 Main Street Map 4.C Parcel 38 – proposed improvements to the athletic field Applicant nor representative were present. Work has been approved by Parks and Recreation at their June 6 th meeting. Conservation Administrator gave a brief summary of proposed work: 1) grade and loam existing playing surface; including scraping high areas and regarding to pull rain water towards the southern end to eliminate pooling. 2) adding French drain along eastern, western and southern ends to aid in proper draining. 3) Replace and extend existing fence along roadway to add additional parking options. Extend existing fence along eastern side to protect field and players from vehicles. The Commission will carry out a site visit prior to the next public meeting. They will make a decision at the next public meeting.	Chair Brian makes a motion to close the public hearing. Site Visit to follow. Decision on September 3 rd 2019.
3.	Public Hearing – Notice of Intent - Spectacle Hill and South Bolton Road at junction between Mill Pond road and Wheeler road – drainage improvements: replacement of one road culvert along with installation of proposed catch basins, manholes and associated grading. DPW Director Joe Lynch was present to provide a summary to the commission. The plans will need to include details regarding the restoration area detail, actual location of catch basin, proposed trees to be removed, limit of work, erosion and sediment control location. Gavin Robinson of 328 S. Bolton Road was present to inquire about added water into the hydrologic system from Century Mill Estates, the roadway strength to manage the large truck traffic, and clarification on choice of material for riprap.	Chair Brian makes a motion to continue the public hearing until the next meeting of the Conservation Commission to be held September 3 rd 2019 at 7:40pm. Jeff seconded; all unanimously approve

	Agenda Item	Action
4.	<p>Public Hearing – Notice of Intent – South Bolton Road – drainage improvements: proposed catch basin and discharge pipe</p> <p>DPW Director Joe Lynch was present to provide a summary to the commission. The plans will also need to</p> <p>Leroy Millet of 45-Wheeler Road was present to inquire if the engineers are taking into consideration any changes regarding increased water to the hydrologic system. In addition, he wanted to clarify that he had not seen the final plans but had been briefed previously of the concept. The DPW Director stated Ducharme and Dillis completed an analysis that included these sources of water to the system at a specific state taking into consideration proper maintenance of these off-site sources.</p> <p>There was a revision noted at the meeting that is necessary.</p>	<p>Chair Brian makes a motion to continue the public hearing until the next meeting of the Conservation Commission to be held September 3rd 2019 at 7:45pm.</p> <p>William seconded; all unanimously approve.</p>
5.	<p>Tom Denney Nature Camp – The commission discussed the list of activities submitted by Tom Denney Nature Camp. The inquiry was specific to maintenance related items, mowing in particular. The Commission approved the area mowed this year (only) for continued mowing for the upcoming years of camp. However, the area will still follow the mowing schedule where the rest of the field remains until after July 15th to accommodate migratory bird species who prefer these areas as nesting sites.</p>	<p>Commission authorized mowing of same area mowed this year at the corner of the field adjacent to the trail and up to the stone wall.</p>
6.	Next Meeting: Tuesday September 3rd 2019 7:00pm, Houghton Building	

Approved Meeting Minutes

Initials					
Commissioner	B. Berube	W. Payne	C. McNamara	L. Stephenson	J. Bryan