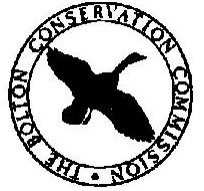




Bolton Conservation Commission

Meeting Minutes



Date:	Tuesday, September 15 th 2020
Time/Location	7:00 p.m. Zoom (remote participation)
Commissioners Present:	Chair Brian Berube, Kip McNamara, Emily Winner, Lori Stephenson, William Payne, (Conservation Administrator, Rebecca Longvall)
Guests:	Matt Marro, Gary Cantwell
Next Meeting:	Tuesday, September 29 th 2020 7:00pm, Zoom Remote Participation

Agenda Items

	Agenda Item	Action
1.	<p>Notice of Intent – 265 Sawyer Road – <i>proposed inground pool</i></p> <p>Matt Marro was present to represent the applicant and provide a brief summary of the proposed work.</p> <p>The Commission conducted a site visit on September 9th 2020. Matt Marro established Whitman and Bingham Associates are working to draft new plans that clarify the location of the reserve area within the existing leaching field footprint. Matt inquired if the commission would be able to condition the location of the reserve area.</p> <p>The Conservation Administrator noted the commission should wait until the plans have been submitted which show the reserve area within the existing leaching trenches.</p> <p>Emily requested the plans show full scope of work and Brian noted the limit of work not shown establishing where the location of the erosion controls.</p> <p>Matt Marro will submit to the commission on behalf of the applicant an updated set of plans showing:</p> <ol style="list-style-type: none">1) The limit of work2) Erosion and sediment controls in the form of straw wattles and silt fence3) Access road detail for machinery/equipment4) Entire scope of work: pool, patio, fence5) Reserve leaching field outside of resource areas/within existing leaching field footprint <p>The current proposed pool location is within the current reserve area and the applicant is awaiting approval from the Board of Health to establish the areas between the existing leach field infrastructure may be utilized as a reserve area.</p> <p>Roll Call: LS, KM, WP, EW, BB unanimous, YAY</p>	<p>Chair Brian makes a motion to continue the public hearing for the Notice of Intent regarding 265 Sawyer Road until the Commissions next public meeting on September 29th 2020 at 8:05pm. Kip seconded, all were in agreement.</p>

	Agenda Item	Action
2.	<p>Request for Determination – 147 Sugar Road – <i>proposed tree removal</i> Gary Cantwell was present. The Commission conducted a site visit for the proposed tree removal at the rear of the home in close proximity to the resource area. Conditions:</p> <ol style="list-style-type: none"> 1) Two of the 5 trees at the rear of the single-family home located at 147 Sugar Road shall be left as a snag or spike; cut leaving 6' – 8' of the trunk to create wildlife habitat 2) No stump grinding shall take place related to the removal of trees within the resource area at the rear of the single-family home. <p>Roll call vote on motion to close the public hearing: BB, KM, WP, EW, LS unanimous, YAY Roll call vote on motion to issue a negative 3 determination: BB, KM, WP, EW, LS unanimous, YAY</p>	<p>Chair Brian made a motion to close the public hearing regarding 147 Sugar Road. Emily seconded; all unanimously agree.</p> <p>Chair Brian made a motion to issue a negative 3 determination with the two conditions as discussed for the public hearing regarding 147 Sugar Road. Emily seconded; all unanimously agree.</p>
3.	<p>Request for Certificate of Compliance – 460 Main Street – <i>regarding the work conditioned for repair and replacement of drain with a box culvert, repair to island and sidewalks.</i></p> <p>The conservation commission has received the updated narrative and is awaiting inspection logs. The applicant submitted a request via email to request a continuation of the agenda item until the next concom meeting.</p> <p>Roll call vote on motion to continue: BB, KM, EW, WP, LS unanimous, YAY</p>	<p>Chair Brian made a motion to continue the agenda item for 460 Main Street Request for Certificate of Compliance until the next meeting of the Conservation commission on September 29th 2020 at 8:10pm. Emily seconded; All unanimously agree.</p>
4.	<p>Minutes – Chair Brian made a motion to approve the minutes from the public hearings dated 09/03/2020 with the change of removing the repeated commission member name. Kip seconded; all unanimously approve. Roll Call Vote on motion: BB, KM, EW, WP, LS unanimous, YAY</p>	<p>Chair Brian made a motion to accept the minutes associated with the public meeting of the Conservation Commission on September 3rd 2020. Kip seconded; all unanimously approve.</p>
5.	Volunteer Land Steward Position – position open, accepting applications	
6.	Taggart Updates – property owner paid visit to town hall and inquired about rustic bench to be donated when property acquisition is finalized	
7.	<p>Conservation Management and Maintenance Items: Vaughn Hill Conservation Area – Violation of individual lighting candles and incense Wilder Pond Conservation Area – Duck board missing from stream crossing</p>	<p>Post signage and reported to public safety officers</p> <p>Duck board to be replaced with another crossing</p>
8.	Mail – none	

	Agenda Item	Action
10.	Chair Brian made a motion to close the public meeting of the Conservation Commission September 15 th 2020. Emily seconded; all unanimously approve. Roll Call Vote on motion: BB, KM, EW, WP, LS unanimous, YAY	

Approved Meeting Minutes

Initials					
Commissioner	B. Berube	K. McNamara	L. Stephenson	E. Winner	W. Payne