



Bolton Conservation Commission

Meeting Minutes



Date:	Tuesday, July 28 th 2020
Time/Location	7:00 p.m. Zoom (remote participation)
Commissioners Present:	Chair Brian Berube, Kip McNamara, Jeffrey Bryan, William Payne, Lori Stephenson, Kip McNamara, Emily Winner (Conservation Administrator, Rebecca Longvall)
Guests:	Kathy Anestis, Martha Remington, Don
Next Meeting:	Tuesday, August 18 th 2020 7:00pm, Zoom Remote Participation

Agenda Items

	Agenda Item	Action
1.	Request for Determination – 448 Still River Road – <i>proposed demolition and rebuilding of existing deck structure</i> Kathy Anestis was present to provide a summary of work and the location to the Commission. Chair Brian inquired about the footings; “Sona tube” Other Commission members had no comments or further issue with the proposed project. Roll Call Vote on motion: BB, KM, JB EW, LS unanimous, YAY; Roll Call Vote on motion: BB, KM, JB EW, LS unanimous, YAY	Chair Brian made a motion to close the public hearing for 448 Still River Road regarding the request for determination of applicability. Emily 2 nd all unanimously agree. Chair Brian made a motion to issue a negative three determination for the proposed demolition and rebuilding of the existing deck structure located at 448 Still River road. Emily seconded; All unanimously agree.
2.	Request for Certificate of Compliance – 460 Main Street – <i>regarding the work conditioned for repair and replacement of drain with a box culvert, repair to island and sidewalks.</i> The Conservation Administrator, representative, and applicant conducted a site visit at 2pm and established contrary to the narrative submitted with the request stating “no work had been completed under the order” work had been done and therefore the Conservation Agent requested an updated narrative of the work carried out. The applicant submitted a request via email to request a continuation of the agenda item until the next concom meeting. Roll Call Vote on motion: BB, WP, KM, JB EW, LS unanimous, YAY	Chair Brian made a motion to continue the agenda item for 460 Main Street Request for Certificate of Compliance until the next meeting of the Conservation commission on August 18 th at 7:15pm. Jeff seconded; All unanimously agree.
3.	Minutes – Chair Brian made a motion to approve the minutes from the public hearings dated 06/30/2020 and 07/10/2020. Emily seconded; all unanimously approve. Roll Call Vote on motion: BB, WP, KM, JB EW, LS unanimous, YAY	
4.	Volunteer Land Steward Position – position open, accepting applications	

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5.	Taggart Updates – The Conservation Administrator along with the Town Administrator are currently working on due diligence items for finalizing the acquisition along with finalizing the second grant submittal for the project.	
6.	Conservation Management and Maintenance Items: Chair Brian made a motion to transfer the line item conservation fund balance in the amount of \$100.00 to the Conservation Fund. Jeff seconded; all unanimously agree. Roll Call Vote on motion: BB, WP, KM, JB EW, LS unanimous, YAY	
7.	Mail – none	
8.	Conservation Management and Maintenance Items Continued: The Conservation Commission noted there have been reports of various motorized vehicles on Conservation Land including off-road Segway's and motorized bicycles. It was noted that: Motorized vehicles are prohibited on Conservation Land. This includes the above motorized vehicles as well. The Conservation Commission will be sending a news and announcement as a reminder to the community about the Conservation Land Use rules and regulations. The Commission will also be providing the Bolton Independent with a notice regarding the same reminders. The Conservation Administrator noted that the summer interns have been conducting forest inventory plots; explaining the orange and black polka dot survey tape individuals may be seeing on the Conservation properties. The Conservation Administrator has finalized the policies and procedures for volunteers on conservation land while under the existing emergency order from Governor Baker related to COVID-19.	
10.	Chair Brian made a motion to close the public meeting of the Conservation Commission July 28 th 2020. Emily; all unanimously approve. Roll Call Vote on motion: BB, EW, WP, KM, JB, LS unanimous, YAY	

Approved Meeting Minutes

Initials					
Commissioner	B. Berube	K. McNamara	L. Stephenson	W. Payne	J. Bryan