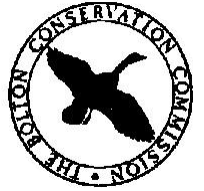




Bolton Conservation Commission

Meeting Minutes



Date:	Tuesday, May 5 th 2020
Time/Location	7:00 p.m. Zoom (remote participation)
Commissioners Present:	Chair Brian Berube, Kip McNamara, Jeffrey Bryan, William Payne, Lori Stephenson, (Conservation Administrator, Rebecca Longvall)
Guests:	Leroy Millet, Pamela Taylor, Nan Schnitzler
Next Meeting:	Tuesday, June 2 nd 2020 7:00pm, Zoom Remote Participation

Agenda Items

	Agenda Item	Action
1.	Request for Determination of Applicability – 45 Wheeler road – proposed pool Leroy Millet was present to provide a summary to the commission. The commission inquired if the pool could be moved entirely outside of the jurisdictional area, and requested a site visit. Roll Call Vote on motion: BB, WP, KM, JB, LS, unanimous, YAY.	Chair Brian made a motion to close the public hearing for 45 Wheeler Road until June 2 nd 2020 at 7:00pm to be held via Zoom. Lori seconded; All unanimously agree.
2.	Notice of Intent – Long Hill Road Assessor's Map 4.D Parcel 60 – single family home, gravel driveway, well, septic system, grading and driveway Neil Gorman, of David E. Ross Associates and Bruce Slater have requested via email a continuance until the next public hearing of the conservation commission. A site visit will be scheduled for the commission once the proposed project area is staked out. Roll Call Vote on motion: BB, WP, KM, JB, LS unanimous, YAY.	Chair Brian made a motion to continue the public hearing for the Notice of Intent for the proposed project to be located at Long Hill Road Assessor's Map 4.D and Parcel 60 until the Conservation Commission's next public meeting on June 2 nd 2020 at 7:15pm via zoom. William seconded; all unanimously approve.
3.	Enforcement Order – 175 Fox Run Commission members conducted a site visit noting no restoration work has been done. Erosion and sediment controls were needing repair and they look forward to reviewing the restoration plan for the site.	
4.	Emergency Certification – DCAMM earthen dam and pond off of Forbush Mill Road DCAMM is waiting on a letter or emergency order from Office of Dam Safety	
5.	Taggart updates – outreach material to be provided and posted to the town website	

	Agenda Item	Action
5.	Vote – Support MVP Action Grant Proposal Natural Resource Infrastructure and Soil Health Assessment and Plan Project Roll Call Vote on motion support grant application: BB, WP, KM, JB, LS YAY.	Chair Brian makes a motion to support the Action grant proposal. Jeff seconded; all unanimously approve.
7.	Municipal Vulnerability Preparedness program – MVP Public Listening Session will be held via Zoom on May 19 th 2020 from 7pm – 8pm. Information will be posted to the Town Website on the Conservation page. We are looking for community members of various backgrounds to contribute and participate. Please RSVP to the Conservation office via Phone 978-779-3304 or email rlongvall@townofbolton.com the agenda and log in information will be posted on the town website.	
8.	Volunteer Land Steward Position – position open, accepting applications	
8.	Minutes – Chair Brian made a motion to approve the minutes from the public hearing dated 4/21/2020. Jeff seconded; all unanimously approve. Roll Call Vote on motion: BB, WP, KM, JB, LS unanimous, YAY	

Agenda Item	Action
<p>Maintenance and Management Items:</p> <p>Hunting and trail marker removal violations at Annie More – no hunting on conservation properties Damage, mining or altering the conservation properties is prohibited without prior approval from the property owner. The Conservation Commission has not issued such permissions or approvals. The Conservation properties open at sunrise and close at sunset. If utilizing the property outside of that timeframe this is also an unauthorized use of the property that will cause you to be subject to enforcement of our regulations. Please stay on trails and do not climb historic structures.</p> <p>The Conservation commission has authorized the use of trail cameras if and where necessary on the conservation properties. There will be associated signage at the trail head stating “portions of the trail are monitored by a trail camera” when a camera is being utilized for conservation purposes.</p> <p>Please do not create new or cut through trails without requesting and receiving permission from the Conservation Commission per the Conservation Land Regulations. Unauthorized trails cause confusion in wayfinding as these are not mapped.</p> <p>Please park in designated parking areas and not on or along the roadway. We have 16 core conservation areas waiting for you to explore them. If one parking area is full, please visit a different property.</p> <p>There is a need to conduct an assessment of the maintenance of earthen dam at bowers spring assessment is needed and will likely include the removal of many large diameter trees and vegetation along the dam to ensure the integrity of the structure. This included the “beach” area needing to be assessed for proper stabilization along the earthen dam. This work will require a Notice of Intent filing.</p> <p>The brush along outer edge of lower pond to allow for emergency vehicle access and reduce invasive species will be trimmed back.</p> <p>The increased use on conservation properties highlights the importance of open space particularly during times of uncertainty. The increased use on conservation properties has also led to increased wear and need for communicating respectful use of conservation properties. Conservation properties have been posted with policies for conservation land use during the emergency state.</p>	
<p>9. Chair Brian made a motion to close the public meeting of the Conservation Commission May 5th 2020. Lori seconded; all unanimously approve. Roll Call Vote on motion: BB, WP, KM, JB, LS unanimous, YAY</p>	

Approved Meeting Minutes

Initials					
Commissioner	B. Berube	K. McNamara	L. Stephenson	W. Payne	J. Bryan