



Bolton Conservation Commission

Meeting Minutes



Date:	Tuesday, April 21 st 2020
Time/Location	7:00 p.m. Zoom (remote participation)
Commissioners Present:	Chair Brian Berube, Kip McNamara, Jeffrey Bryan, William Payne, Lori Stephenson, (Conservation Administrator, Rebecca Longvall)
Guests:	Christopher Post, Bruce Slater, Neil Gorman, Pamela Taylor, Mark Peters, Nan Schnitzler, Ken Troupe
Next Meeting:	Tuesday, May 5 th 2020 7:00pm, Zoom Remote Participation

Agenda Items

	Agenda Item	Action
1.	<p>Notice of Intent – Long Hill Road Assessor’s Map 4.D Parcel 60 – single family home, gravel driveway, well, septic system, grading and driveway</p> <p>Neil Gorman, of David E. Ross Associates and Bruce Slater were present to provide a summary of the proposed project and existing conditions on site. The location was chosen as it is the area outside of the riverfront area and floodplain on the 27 acres. The area has a previously established aquaculture practice and prior gravel pit. The Single-family home is located within 100’ buffer and 75’ adjacent upland resource area (AURA). The limitations on site are also inclusive of necessary setbacks from the roadway and board of health. These limitations include needs to be 50’ from tanks, 100’ from leach field. The pump chamber is proposed beneath the proposed section of the driveway to be paved. In total about 15,000 square feet of disturbance is proposed within the 100’ buffer and 75’ AURA. The nearest point of disturbance to be BVW is the well located 31’ from the resource area, the deck located 30’ from the resource area and the SFH structure located 38’ from the resource area.</p> <p>The alteration to the resource areas require mitigation in our bylaw therefore the following is proposed: Infiltration trench to accommodate roof runoff, plantings proposed, temporary slurry, and a stone recharge trench along the access road.</p> <p>Commission members inquired about: The size of the SFH, garage and associated septic system, alternative analysis regarding configuration of site moving further away from resource areas, site visit requested.</p> <p>The applicant and their representative agreed to a site visit after they stake out the proposed project on site by a surveyor then they will contact the commission to schedule site visits. The representative therefore requested a continuance.</p> <p>Roll Call Vote on motion: BB, WP, KM, JB, LS unanimous, YAY.</p>	<p>Chair Brian made a motion to continue the public hearing for the Notice of Intent for the proposed project to be located at Long Hill Road Assessor’s Map 4.D and Parcel 60 until the Conservation Commission’s next public meeting on may 5th 2020, the public hearing to be held at 715pm via zoom. Jeff seconded; all unanimously approve.</p> <p>Schedule site visits for the commission prior to the next meeting.</p>

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2.	<p>Request for Determination of Applicability – 787 Main Street – proposed driveway regrading, remediation area, and bioswale</p> <p>Chris Post was present. Commission members had been out on site.</p> <p>Roll Call Vote on motion: BB, WP, KM, JB, LS, unanimous, YAY.</p>	<p>Chair Brian made a motion to close the public hearing for 787 Main street. Lori seconded; All unanimously agree.</p> <p>Chair Brian made a motion to issue a negative three determination with three associated conditions for the proposed project associated with 787 Main street. William seconded; All unanimously agree.</p>
3.	<p>Request for Determination of Applicability – CSX Transportation – Annual vegetation management along railway</p> <p>Roll Call Vote on motion to close: BB, WP, KM, JB, YAY.</p> <p>Roll Call Vote on motion to issue Negative 5 Determination: BB, WP, KM, JB, YAY.</p>	<p>Chair Brian made a motion to close the public hearing for CSX Transportation. Jeff seconded; All unanimously agree.</p> <p>Chair Brian made a motion to issue a negative five determination for CSX Transportation Annual Vegetation Management Plan. William seconded; All unanimously agree.</p>
4.	<p>Enforcement Order – 175 Fox Run</p> <p>Property owner Mark Peters was present to provide a history to the conservation commission and further understand the expectations of the enforcement order.</p> <p>The Conservation Administrator reminded the applicant of the violation which had occurred impacting the Riverfront Area, Bordering Vegetated Wetland, Stream bed, bank, and the conservation restriction on site. The commission is awaiting a contact to show a wetland scientist has been hired to assist in the completion of the restoration work.</p>	Site visits to be scheduled
5.	<p>Emergency Certification – DCAMM earthen dam and pond off of Forbush Mill Road</p> <p>Conservation Administrator provided an update to the Conservation Commission regarding the original site visit and correspondence with DCAMM to bring the property into compliance and stabilize the site</p>	
6..	Taggart updates – outreach material to be provided and posted to the town website	
7.	<p>Vote – execute open space deeds</p> <p>TADMOR OS1 & OS2</p> <p>Roll Call Vote on motion accept OS1 & OS2: BB, WP, KM, JB, YAY.</p> <p>649 Main Street</p> <p>Roll Call Vote on motion accept OS for 649 Main Street: BB, WP, KM, JB, YAY.</p>	
8.	Discussion regarding Bill H4617	

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8.	Municipal Vulnerability Preparedness program – MVP Public Listening Session will be scheduled for the end of May. Information will be posted to the Town Website on the Conservation page. We are looking for community members of various backgrounds to contribute and participate. Please RSVP to the Conservation office via Phone 978-779-3304 or email rlongvall@townofbolton.com the agenda and log in information will be posted on the town website.	
9.	Volunteer Land Steward Position – position open, accepting applications	
10.	Minutes – Chair Brian made a motion to approve the minutes from the public hearing dated 4/7/2020. Jeff seconded; all unanimously approve. Roll Call Vote on motion: BB, WP, KM, JB, unanimous, YAY	
12.	Chair Brian made a motion to close the public meeting of the Conservation Commission April 21 st 2020. William seconded; all unanimously approve. Roll Call Vote on motion: BB, WP, KM, JB, unanimous, YAY	

Approved Meeting Minutes

Initials					
Commissioner	B. Berube	K. McNamara	L. Stephenson	W. Payne	J. Bryan