



Bolton Conservation Commission

Meeting Minutes



Date:	Tuesday, April 7 th 2020
Time/Location	7:00 p.m. Zoom (remote participation)
Commissioners Present:	Chair Brian Berube, Kip McNamara, Jeffrey Bryan, William Payne, Emily Winner, Lori Stephenson, (Conservation Administrator, Rebecca Longvall)
Guests:	Bob Pace Sr., Christopher Post
Next Meeting:	Tuesday, April 21 st 2020 7:00pm, Zoom Remote Participation

Agenda Items

	Agenda Item	Action
1.	<p>Request for Determination of Applicability – Lot 12 Moderator Way – single family home, grading and driveway with recharge trench</p> <p>Original proposed single-family home was proposed within the 100' AURA. This has since been moved out of the resource area and is proposed just outside of this 100' AURA and buffer to bordering vegetated wetlands. The new plan also establishes a recharge trench to reduce any potential runoff or erosion as is to be constructed so that it will remain permanently in place.</p> <p>Bob Pace was present to summarize the proposed changes.</p> <p>Roll Call Vote on motion: BB, WP, KM, JB, LS, EW, unanimous, YAY.</p>	<p>Chair Brian made a motion to close the public hearing Jeff seconded; all unanimously approve.</p> <p>Chair Brian made a motion to issue a negative three determination with the discussed special conditions. Emily seconded, all unanimously approve.</p>
2.	<p>Request for Determination of Applicability – 787 Main Street – proposed driveway regrading, remediation area, and bioswale</p> <p>Chris Post was present. Commission members had been out on site. A commission member inquired about the material to be utilized.</p> <p>The Commission suggested a continuation for a chance for DEP to provide commentary.</p> <p>The applicant requested a continuation until April 21st 2020.</p> <p>Roll Call Vote on motion: BB, WP, KM, JB, LS, EW, unanimous, YAY.</p>	<p>Chair Brian made a motion to continue the public hearing until April 21st 2020 at 7:15pm. Jeff Seconded; All unanimously agree.</p>
3.	<p>Taggart updates – The BOS voted 2-1 and Advisory voted 3-1 on recommending the article for the Town Meeting Warrant.</p>	

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4.	<p>Vote – Authorize signatory for “wet” signature for Registry of Deeds</p> <p>Vote April 7th 2020 Public Meeting of the Town of Bolton Conservation Commission</p> <p>Brain Berube made a motion for the duration of Governor Baker’s order imposing strict limitations on public meetings and public gatherings, that the Conservation Commission empowers their Conservation Administrator with the ability to provide a “wet” signature to the bottom of documents that the Conservation Commission has already voted upon and signed electronically solely for the purpose of registering and recording these documents at the Worcester Registry of Deeds. This Vote shall be recorded at the Worcester Registry of Deeds and the associated book and page shall be referenced next to the signature of the Conservation Administrator on all issued documents related to this vote.</p>	
5.	<p>Municipal Vulnerability Preparedness program – MVP Community Resiliency Building Workshop will be held remotely April 15th 2020 from 9am – 5pm, (with a two hour break from 12pm – 2pm). We are looking for community members of various backgrounds to contribute and participate. Please RSVP to the Conservation office via Phone 978-779-3304 or email rlongvall@townofbolton.com for agenda and log in information as we approach the workshop date</p>	
6.	<p>Volunteer Land Steward Position – position open, accepting applications</p>	
7.	<p>Minutes – Chair Brian made a motion to approve the minutes from the public hearing dated 3/23/2020. Emily seconded; all unanimously approve. Roll Call Vote on motion: BB, WP, KM, JB, LS, EW, unanimous, YAY</p>	
8.	<p>Mail: property going into foreclosure lot 2 on Harvard road 300 Harvard road - <i>Twin Maple open space abuts this property</i></p>	
9.	<p>Chair Brian made a motion to close the public meeting of the Conservation Commission April 7th 2020. William seconded; all unanimously approve. Roll Call Vote on motion: BB, WP, KM, JB, LS, EW, unanimous, YAY</p>	

Approved Meeting Minutes

Initials					
Commissioner	B. Berube	K. McNamara	E. Winner	W. Payne	J. Bryan