

ADVISORY COMMITTEE MEETING

December 12, 2023

6:30

Virtual, via Zoom

Members present: Craig Lauer, Bob Guerriero, Don Cole and Bill Nickles

Members absent: Omid Gharony and Greg Myers

Call to order: The meeting was called to order at 6:30 PM. The entire meeting can be viewed by going to:

[Bolton Access TV – Advisory Committee Meeting](#)

Agenda Item #1: Ninotchka Rogers presented Town Financial Controls

- There are multiple checks and balances for financial controls appropriate for a town of Bolton's size.
- Town has a triple A rating which is the highest debt rating.
- The town has not received a management letter in the last four years. Management letters point out deficiencies in financial controls.
- Auditors come in every year to review the execution of controls.
- The town (ie. the waste transfer station) does not have much in the way of cash transactions.

Agenda Item #2: Transfer Request

- \$9,900 for Selectboard to conduct a recruitment search for town administrator.
- Flat-fee contract.
- Motion to approve transfer request by Craig Lauer, seconded by Bill Nickles: **VOTED AND PASSED UNANIMOUS (4-0).**

Agenda Item #3: Review of upcoming budget

- Bob Guerriero reviewed the preliminary budget by department.
- Bob Guerriero reviewed the preliminary capital requests.

Meeting adjourned at 7:15 PM.

Approved by the Advisory Committee