

ADVISORY COMMITTEE MEETING

Tuesday, February 22, 2022

6:30 PM

Virtual, via Zoom

Members present: Brian Boyle, Bob Guerriero, Craig Lauer, and Bill Nickles

Members absent: Omid Gharony, Ann Hurd

Call to order: Chairman Boyle called the meeting to order at 6:30 PM. The entire meeting can be viewed by going to:

[Advisory, Feb. 22, 2022 - YouTube](#)

Agenda Item #1: Re-vote of Board of Health, Nursing, and Treasurer budgets

- Several department budgets were discussed in previous Advisory Committee meetings, but at the time voting was deferred while waiting for additional information. Those department budgets were brought up for vote during this meeting.
- Board of Health (510)
 - The assessment from the Nashoba Associated Boards of Health increased by 27.25% to \$17,675 due to increasing population which was reflected in the recent decadal census.
 - **MOTION:** Craig Lauer moved to approve the Board of Health budget as presented for \$59,314; seconded by Bill Nickles. **VOTING IN FAVOR:** Brian Boyle, Bob Guerriero, Craig Lauer, and Bill Nickles. **VOTED AND PASSED. UNANIMOUS (4-0).**
- Nursing (522)
 - The Purchase of Services for Nursing increased by 21.73% to \$8,101 due to increasing population which was reflected in the recent decadal census.
 - **MOTION:** Craig Lauer moved to approve the Nursing budget as presented for \$8,101; seconded by Bill Nickles. **VOTING IN FAVOR:** Brian Boyle, Bob Guerriero, Craig Lauer, and Bill Nickles. **VOTED AND PASSED. UNANIMOUS (4-0).**
- Treasurer (145)
 - \$8,000 was added into the Tax Title Expense line, consistent with other past years.
 - **MOTION:** Craig Lauer moved to approve the Treasurer budget as presented for \$132,686; seconded by Bill Nickles. **VOTING IN FAVOR:** Brian Boyle, Bob Guerriero, Craig Lauer, and Bill Nickles. **VOTED AND PASSED. UNANIMOUS (4-0).**

Agenda Item #2: Town Clerk budgets

- Pam Powell presented several Town Clerk-related proposed budgets.
- Town Clerk (161)
 - Salary and Wages reflect a COLA increase.
 - **MOTION:** Craig Lauer moved to approve the Town Clerk budget as presented for \$115,672; seconded by Bill Nickles. **VOTING IN FAVOR:** Brian Boyle, Bob Guerriero, Craig Lauer, and Bill Nickles. **VOTED AND PASSED. UNANIMOUS (4-0).**
- Elections (162)
 - Elections wages were adjusted to \$4,090. Increase is primarily due to the need to hold three elections in FY23.
 - Purchase of Services reflects a proposed increase of \$2,000 due to the need to hold three elections in FY23.
 - **MOTION:** Craig Lauer moved to approve the Elections budget as amended for \$10,135; seconded by Bill Nickles. **VOTING IN FAVOR:** Brian Boyle, Bob Guerriero, Craig Lauer, and Bill Nickles. **VOTED AND PASSED. UNANIMOUS (4-0).**
- Street Listing/Registrar (163)
 - Street Listing/Registrar is level funded relative to FY22.
 - **MOTION:** Craig Lauer moved to approve the Street Listing/Registrar budget as presented for \$3,150; seconded by Bill Nickles. **VOTING IN FAVOR:** Brian Boyle, Bob Guerriero, Craig Lauer, and Bill Nickles. **VOTED AND PASSED. UNANIMOUS (4-0).**

Agenda Item #3: Economic Development budget (182)

- Erik Neyland presented the proposed Economic Development budget.
- Economic Development is level funded relative to FY22.
- **MOTION:** Craig Lauer moved to approve the Economic Development budget as presented for \$750; seconded by Bill Nickles. **VOTING IN FAVOR:** Brian Boyle, Bob Guerriero, Craig Lauer, and Bill Nickles. **VOTED AND PASSED. UNANIMOUS (4-0).**

Agenda Item #4: Planning Board and Appeals Board budgets (175,176)

- Valerie Oorthays presented the Planning Board budget.
- Wages reflect a COLA increase.
- Valerie requested an additional \$30,000 for the Planning Board operating budget to cover some of the costs of implementing the town's Master Plan. These funds would be used to secure grants and possibly to execute specific tasks in the Master Plan. There were questions about the details of the planned use of this fund and discussion about whether this request was more appropriate as a warrant article at Annual Town Meeting.
- Vote was deferred awaiting additional details on the plan to use the additional funds.

Adjourn: Meeting was adjourned at 7:26 PM

Approved by the Advisory Committee