

ADVISORY COMMITTEE MEETING

Tuesday, February 8, 2022

6:30 PM

Virtual, via Zoom

Members present: Brian Boyle, Omid Gharony, Bob Guerriero, Craig Lauer, and Bill Nickles

Members absent: Ann Hurd

Call to order: Chairman Boyle called the meeting to order at 6:31 PM. The entire meeting can be viewed by going to:

[Advisory, Feb 8, 2022 - YouTube](#)

Agenda Item #1: Council on Aging budget (541)

- Panny Gerken presented the proposed Council on Aging budget.
- Salary and Wages reflected a COLA increase for a total wages increase of \$5,730.
- Other minor increases in several line items are due to costs of services going up.
- **MOTION:** Omid Gharony moved to approve the Council on Aging budget of \$98,092; seconded by Craig Lauer. **VOTING IN FAVOR:** Brian Boyle, Omid Gharony, Bob Guerriero, and Craig Lauer. Bill Nickles abstained as a board member of the Friends of Bolton Seniors. **VOTED AND PASSED. UNANIMOUS (4-0).**

Agenda Item #2: Building Inspector budget

- Mike Sauvageau presented several Building Inspector-related proposed budgets.
- Building Inspector (241)
 - Wages reflect a COLA increase.
- Plumbing and Gas Inspector (243)
 - An additional \$150 was added to the reinspection line to cover a fill-in inspector if needed.
- Wiring Inspector (244)
 - An additional \$150 was added to the reinspection line to cover a fill-in inspector if needed.
- **MOTION:** Craig Lauer moved to approve the Building Inspector, Plumbing and Gas Inspector, and Wiring Inspector budgets as presented for \$35,652, \$19,551, and \$22,641, respectively; seconded by Omid Gharony. **VOTING IN FAVOR:** Brian Boyle, Omid Gharony, Bob Guerriero, Craig Lauer, and Bill Nickles. **VOTED AND PASSED. UNANIMOUS (5-0).**

Agenda Item #3: Library budget (610)

- Bob Zak presented the proposed Library budget.
- Salary and Wages reflects an increase of \$21,765 over FY22, which includes COLA increases, step increases, and increasing shelvers' wages to meet the Massachusetts minimum wage threshold.
- Electricity reflects an increase of \$1,170 due to increasing energy costs.
- The books line item increased by \$4,485. This line item is fixed at 17.5% of the total library budget.
- **MOTION:** Craig Lauer moved to approve the Library budget as presented for \$481,376; seconded by Omid Gharony. **VOTING IN FAVOR:** Brian Boyle, Omid Gharony, Bob Guerriero, Craig Lauer, and Bill Nickles. **VOTED AND PASSED. UNANIMOUS (5-0).**

Agenda Item #4: MIS budget (155)

- Paul McKenzie presented the MIS budget.
- Software support decreased due to a reduction in the licenses need for GIS software.
- The equipment line increased by \$1,626 due to increased leasing costs.
- **MOTION:** Omid Gharony moved to approve the MIS budget as presented for \$57,975; seconded by Craig Lauer. **VOTING IN FAVOR:** Brian Boyle, Omid Gharony, Bob Guerriero, Craig Lauer, and Bill Nickles. **VOTED AND PASSED. UNANIMOUS (5-0).**

Agenda Item #5: Conservation Commission budget (171)

- Rebecca Longvall and Brian Berube presented the proposed Conservation Commission budget.
- Wages and Salary reflect COLA and step increases for a total increase of \$3,763 above FY22.
- A proposed increase to the Conservation Fund of \$500 would help with future land acquisition costs.
- **MOTION:** Craig Lauer moved to approve the Conservation Commission budget as presented for \$83,710; seconded by Omid Gharony. **VOTING IN FAVOR:** Brian Boyle, Omid Gharony, Bob Guerriero, Craig Lauer, and Bill Nickles. **VOTED AND PASSED. UNANIMOUS (5-0).**

Agenda Item #6: Advisory Committee business

- Meeting minutes from January 25, 2022, were presented. Motion to approve minutes by Craig Lauer, seconded by Omid Gharony; **VOTING IN FAVOR:** Brian Boyle, Omid Gharony, Bob Guerriero, Craig Lauer, and Bill Nickles. **VOTED AND PASSED (5-0).**
- The next Advisory Committee meeting will take place on February 16, 2022.

Adjourn: Meeting was adjourned at 7:40 PM

Approved by the Advisory Committee