

Select Board  
October 14, 2021  
Via Zoom  
663 Main Street

Stanley Wysocki, Chair  
Robert Czekanski  
Jonathan Keep

Don Lowe, Town Administrator  
Jenny Jacobsen, Town Secretary

Mr. Wysocki called the meeting to order at 7:01.

#### FEDERAL COVID RELIEF FUNDING UPDATE

Mr. Lowe updated the Board on the Town's Cares Act Spending Update. The allotment of \$473,990 the Town has received \$403,989.88 and the Town is awaiting another \$70,000. The Town found good uses for all of the CaresAct money. Most was spent on Capital, Personal Protective Equipment and Cleaning. Capital expenditures included the second fly car for the Advanced Life Support, remote voting system, and equipment for teleworking. Money was given to the school district to improve ventilation and improve air quality.

The Board considered a request from Town Accountant Ninotchka Rogers to accept American Rescue Plan Act (ARPA) funds in the amount of \$1,621,868.

**On a motion made by Czekanski and seconded by Keep the Board voted unanimously by roll call vote to accept American Rescue Plan Act (ARPA) funds in the amount of \$1,621,868. (Czekanski-yes, Keep-yes, Wysocki-yes)**

Mr. Lowe updated the Board on the meetings that have been conducted including Town Accountant Ninotchka Rogers, Treasurer Kristen Noel, DPW Director Randy Heglin and his Administrative Assistant Leslie Caisse, Fire Chief Jeffrey Legendre, Advisory Chair Brian Boyle and Administrative Assistant Jenny Jacobsen to discuss potential spending of ARPA funds. The group identified that some of the funds could be used to offset the strain of anticipated unforeseen spending on building and water treatment facility maintenance. Other priorities identified included culvert repair/replacement.

Advisory Chair Brian Boyle added clarification that as the program is between the federal government and the municipality, the intent of coming to the Board is to inform the public of how the funds could be utilized.

Town Accountant Ninotchka Rogers commented that we have until 2024 to commit the funds and until 2026 to commit the funds.

#### MASTER PLAN STEERING COMMITTEE

Master Plan Steering Committee members Brian Boyle and Bob Roemer were present and shared a presentation that covered details about the Bolton Master Plan process, timeline, and components.

The Committee will have a public forum on Sunday October 17<sup>th</sup> at Florence Sawyer School Cafeteria with interactive stations to help identify goals.

Mr. Boyle thanked former Town Planner Erica Uriarte and Town Planner Valerie Oorthuys for their leadership and hands-on assistance with the work on the Master Plan Steering Committee. The Master Plan will provide a roadmap to the town for on how to achieve the aspirations identified.

## WEST AND SOUTH CEMETERY PLAQUES

Martha Remington of the Bolton Historical Commission appeared before the Board to request the placement of two 10" X 12" plaques at the West Burial Ground and South Cemetery. Ms. Remington shared the text of the plaques and presented the plaques for viewing. The heavy bronze plaques will be put up on granite pedestals with a low reveal.

Ms. Remington will notify the Department of Public Works prior to placement. Ms. Remington will notify the Cemetery Committee of the plaques.

**On a motion made by Keep and seconded by Czekanski the Board voted by roll call vote 3-0 to accept the plaques for placement as presented. (Czekanski-yes, Keep-yes, Wysocki-yes)**

## VETERAN'S AGENT

Mr. Lowe thanked Jim Cabral for his efforts for our Veteran's noting the Mr. Cabral has offered to be available to the new veteran's agent. Mr. Lowe introduced Brian Stearns who is the selected applicant for the position which was posted. Mr. Stearns is the Veteran's agent in the Town of Hudson. Mr. Stearns, who was present, shared his excitement for the opportunity to serve the veterans in the Town of Bolton.

On a motion made by Czekanski and seconded by Keep the Board voted by roll call vote 3-0 to appoint Brian Stearns as the Veterans agent for the Town of Bolton. (Czekanski-yes, Keep-yes, Wysocki-yes)

## DANGEROUS DOG UPDATES

Ms. Tower was on the call and shared an update on the dangerous dog at 79 Lancaster Road belonging to Ms. Monica Danaher. The kennel is in and the Danahers will be installing it over the weekend. Ms. Tower will inspect the kennel once it is installed. Ms. Danaher and Brody have completed 6 out of 10 training sessions.

Ms Tower updated the Board on the dangerous dog at 42 Fox Run Road owned by Mr. Neuman. Mr. Neuman indicated that the kennel was installed and that the insurance policy had been paid for. Thudley has a microchip and Mr. Neuman will follow up with a letter from the veterinarian to confirm.

Mr. Lowe updated the Board on the September 30<sup>th</sup>, 2021 hearing at the Clinton District Court. In attendance at that hearing were Mr. Lowe, Atty. Murphy, Mr. Wysocki and David Neuman who represented himself. A follow-up was scheduled for October 28<sup>th</sup> if the matter is not settled. The Town can notify the court if they are satisfied with Mr. Neuman's compliance with the order. Mr. Keep confirmed that when the dog is out it will be in the new enclosure within the fenced backyard.

## 58 MAIN STREET-GOOD LEAF HOLDINGS

Ben James of Good Leaf Holdings was in attendance and apprised the Board on the Community Outreach meeting that was held at Florence Sawyer. The turnout was small with about 11 residents who expressed concerns about property values, water usage, noise and odors. Mr. James went through each of the issues. The data is very limited regarding property values. Mr. James indicated that the daily water usage to be 1 20<sup>th</sup> of the daily draw from a local 71-unit housing development identifying Good Leaf as a small user of water. For odor and noise concerns, Good Leaf has hired the best engineers to address those concerns.

Board took public comment from Christopher Jacobsen in support of the project. Bolton Woods Road residents, Lou Varadi, David Bergsbaken, Shannon Becker, and Angela Snyder voiced concerns about the project related to noise, orders and water usage.

Mr. Lowe reported that negotiations on a Host Community Agreement with Good Leaf are ongoing. The two meetings held have been very productive.

#### TOWN ADMINISTRATOR REPORT

Covid-19 Update-As of October 7 the eligible residents to be vaccinated was at 91.8% and the number of unvaccinated individuals was 313.

Grant Updates-Under the bullet proof vest partnership the Town was awarded \$2012 for bullet proof vests. The Town has received an award in the amount of \$9,900 for the Municipal Roads grant to enhance traffic enforcement. The Town of Bolton received \$127,573 in our latest Green Communities Grant application process to be use for weatherization of the DPW building, unit heaters at the DPW building, weatherization at the Public Safety Building, weatherization at the Town Hall, installation of energy efficient lighting at the Town Hall, and installation of a demand control ventilation system in at the Emerson school gym. The grant was led by Town Planner Valerie Oorthuys. Ms. Oorthuys in a letter to Mr. Lowe credited the award to the strong partnership with the Department of Public Works, Rob Frieswick at the Nashoba Regional School district and the Planning Department.

#### SELECT BOARD BUSINESS

No public service announcements.

Board discussed a request from School Committee representative Mary McCarthy requesting a Board member representative from Select Board or Advisory Committee to serve on the Regional Agreement Advisory Committee to recommend changes to the agreement.

The Board asked Mr. Lowe to obtain more information and would revisit the topic at a future meeting.

Fee Schedule-Mr. Lowe presented the fee comparisons with neighboring towns and presented a fee schedule containing existing fees as well as a new proposed fee for commercial filming licenses. Mr. Keep asked why the Town is at the low end on the liquor license for some of the comparisons. The Board asked Mr. Lowe to do some averaging and come back to the Board for consideration.

**On a motion made by Czekanski and seconded by Keep the Board voted 3-0 by roll call vote to accept the commercial filming license fees in the amount of \$500 and the Commercial Filming on Town property fee in the amount of \$750/day. (Czekanski-yes, Keep-yes, Wysocki-yes)**

#### Bills/Payroll Warrants-

**On a motion made by Czekanski and seconded by Keep the Board voted 3-0 by roll call vote to accept approve the bills/payroll warrants W22-7 & W22-7A. (Czekanski-yes, Keep-yes, Wysocki-yes)**

#### Minutes

**On a motion made by Czekanski and seconded by Keep the Board voted 3-0 by roll call vote to accept approve the minutes of regular session September 9<sup>th</sup> and September 23<sup>rd</sup>. (Czekanski-yes, Keep-yes, Wysocki-yes)**

#### Executive Session

**On a motion made by Czekanski and seconded by Keep the Board voted 3-0 by roll call vote to enter into executive session at 8:50pm pursuant to MGL c. 30A, Section 21 (a) for purpose 2 & 3 to discuss strategy with respect to collective bargaining for the**

- Teamster's Union, Local No. 170
- The Bolton Police Union, Local 286, IUPA, AFL-CIO

**as the Chair finds that an open meeting may have a detrimental effect on the Board's bargaining position. (Czekanski-yes, Keep-yes, Wysocki-yes)**

The Board will return to open session for the purpose of adjournment only.

Approved via Zoom  
by SW, RC, & JK on 10-28-21

**Board voted unanimously to adjourn at 9:12pm on a motion made by Keep and seconded by Czekanski.(Czekanski-yes, Keep-yes, Wysocki-yes)**

Respectfully submitted by Jenny Jacobsen.