

Select Board  
August 25, 2022

Stanley Wysocki, Chair  
Robert Czekanski  
Emily Winner

Via Zoom Remote Conferencing\*

Don Lowe, Town Administrator  
Jenny Jacobsen, Town Secretary

Mr. Wysocki called the meeting to order at 7:00 pm. The meeting was recorded.

#### TEMPORARY SIGNS

Myke Farricker was in attendance to request placement of temporary signs for the Ride to Defeat ALS Bike Ride on Sunday, September 18th. The event had previous approval by the Select Board.  
**On a motion made by Czekanski and seconded by Winner, the Board voted unanimously by roll call to approve the temporary sign as requested. (Czekanski-yes, Winner-yes, Wysocki-yes)**

Ann Gillespie was in attendance to request placement of temporary signs for the 5<sup>th</sup> annual Bolton & Harvard Open Studios on October 1<sup>st</sup> – 2<sup>nd</sup>, 2022. The signs will be on private property with position. The signs are the same as previously used.

**On a motion made by Czekanski and seconded by Winner, the Board voted unanimously by roll call to approve the temporary sign as requested. (Czekanski-yes, Winner-yes, Wysocki-yes)**

Mark Walters was not in attendance to request placement of temporary signs for the 2022 Bicycles Battling Cancer ride on Saturday, September 24<sup>th</sup>, 2022. The event had previous approval by the Select Board.

**On a motion made by Czekanski and seconded by Winner, the Board voted unanimously by roll call to approve the temporary sign as requested. (Czekanski-yes, Winner-yes, Wysocki-yes)**

#### BOLTON ACCESS TELEVISION

Nicki McGachey of Bolton Access Television was in attendance to request the release of funds from the PEG Cable account for operation expenses in the amount of \$26,264.06. Ms. McGachey apologized for the background noise.

**On a motion made by Czekanski and seconded by Winner, the Board voted unanimously by roll call to release the funds as requested.. (Czekanski-yes, Winner-yes, Wysocki-yes)**

#### EVENT APPROVALS

Cultivate Care Farms, 401 Main Street

Megan Moran was in attendance to request to hold two ticketed events in October at Cultivate Care Farms: Pride Day, Saturday October 1<sup>st</sup> from 10am-3pm and Fall Market, Saturday October 29<sup>th</sup> from 11am-3pm. Police approval was received for the events.

**On a motion made by Czekanski and seconded by Winner, the Board voted unanimously by roll call to approve the events as requested. (Czekanski-yes, Winner-yes, Wysocki-yes)**

Bolton Volunteer Fire Association Muster League

Jeff Weinfurt, Margy Diaz, and Hank Staake were in attendance representing Bolton Volunteer Fire Association to request to hold the annual Wachusett muster league event in June 2023. Mr. Weinfurt provided details about the event which has been recurring for over 90 years rotating between the 8 member towns. Bolton has hosted the event at least every 8 years, last held in 2013. The Board had some concerns about the location as it would involve closure of a portion of Main Street for a period of 6 hours. The closure would also require the closure of the library. The association has looked for alternate locations but the course needs 300+ feet of straight flat running room and safe locations for spectators. The ground must be flat and able to support antique fire equipment. The association plans to work with the businesses in town. Ms. Diaz was on the call and explained that at this time they were not looking for approval but for support. Mr. Czekanski reminded the group that the intersection at Wattaquodock Hill Road has completely been reconfigured since the last time the town hosted the event. The Association plans to work with DPW and DOT to place appropriate signage in advance of the event. Mr. Czekanski voiced his preference to have the group find an alternate location. At the recommendation of Mr. Lowe the item was tabled until the second meeting in September.

**PUBLIC HEARING- THE INTERNATIONAL, LLC**

Mr. Wysocki opened the hearing on the application of Escalante - The International LLC, 2930 Bledsoe Street, Suite 124, Fort Worth, Texas 76107 and the International Beverage Service Company LLC, 159 Ballville Rd, Bolton, MA 01740 for the amendments to the definition of premises for the club all alcoholic beverages license at 159 Ballville Road.

Mr. Lowe explained that this a revote of a vote that was taken at the August 4<sup>th</sup> meeting. The advice from ABCC on how to proceed did not include the need for advertising and abutters' notifications. The abutters have been duly noticed and the hearing was properly advertised. Mike Goggin of Par5 Golf and Kelly Cardoza of Avalon Consulting were in attendance.

Mr. Wysocki asked for public comments. There were none.

**On a motion made by Czekanski and seconded by Winner, the Board voted unanimously by roll call to close the hearing at 7:27pm. (Czekanski-yes, Winner-yes, Wysocki-yes)**

**On a motion made by Winner and seconded by Czekanski the Board voted by roll call vote 3-0 to approve the request to alter the premises for the existing all-alcohol club license at 159 Ballville Road to the club house on August 30<sup>th</sup>, 2022. (Czekanski-yes, Winner-yes, Wysocki-yes)**

**On a motion made by Czekanski and seconded by Winner the Board voted by roll call vote 3-0 to approve the request to restore the premises of the all-alcohol club license at 159 Ballville Road to its original dimensions on Tuesday, September 6<sup>th</sup>. (Czekanski-yes, Winner-yes, Wysocki-yes)**

**BABA & THE LEGACY KITCHEN ALCOHOLIC BEVERAGES LICENSE**

Manager Emily Wang was not in attendance. Mr. Lowe reported the Alcoholic Beverage Control Commission has approved the application.

**On a motion made by Winner and seconded by Czekanski the Board voted by roll call vote 3-0 to to issue the Annual All Alcoholic Beverages On-Premises License to Bolton Baba LLC/Baba & The Legacy Kitchen for 544 Wattaquodock Hill Road. (Czekanski-yes, Winner-yes, Wysocki-yes)**

## TOWN PLANNER INTRODUCTION

The Board welcomed Todd Miller who joins the Town of Bolton on September 6<sup>th</sup> as the Town Planner. Mr. Lowe reported that the previous Town Planner Valerie Oorthuys left consummate instructions for Todd to move forward with ongoing projects. Mr. Miller expressed his great excitement to join the town.

## TOWN ADMINISTRATOR REPORT

### Asset Management Planning Grant-

Mr. Lowe requested authority to sign any future paperwork related to the Asset Management Planning Grant.

**On a motion made by Czekanski and seconded by Winner the Board voted by roll call vote 3-0 to authorize the Town Administrator to sign all future documents related to the Asset Management Planning Grant. (Czekanski-yes, Winner-yes, Wysocki-yes)**

### Boards and Committees Update-

Mr. Lowe asked for guidance on how to proceed with the scheduling of Boards and Committees. The Board asked for one board/committee per meeting as agenda space allows.

### Derby Field Update-

Mr. Lowe reported on the meeting held with Conservation, DPW, and Parks and Recreation to discuss the needs and wants for the renovation. By the end of September Mr. Lowe plans to have plan to present to the Board. The staff is very excited to be working on the project. Mr. Lowe plans to meet with the school and solicit feedback from the groups that currently use the field.

## SELECT BOARD BUSINESS

### Cemetery Rules and Regulations-

The Board reviewed the new fee structure for burials which was anticipated following the meeting with the Cemetery Committee on June 9, 2022. The grave opening fees were raised to accommodate an increase from the contractor. A standard burial is \$600 and a Saturday/Sunday burial is \$650.

**On a motion made by Czekanski and seconded by Winner the Board voted by roll call vote 3-0 to approve the revised fee schedule. (Czekanski-yes, Winner-yes, Wysocki-yes)**

**On a motion made by Czekanski and seconded by Winner the Board voted by roll call vote 3-0 to approve the revised Rules and Regulations to reflect the new fee schedule. (Czekanski-yes, Winner-yes, Wysocki-yes)**

### Signs at First Parish Church-

Mr. Wysocki summarized Building Inspector Mike Sauvageau's email explaining that the existing signs at the First Parish Church are grandfathered. If the church adds any additional signage and if the church plans to erect signage outside their property, Select Board approval will be necessary.

Mr. Lowe agreed that the existing signs have variable messaging but consistent dimensions. A different location on the premises, locations off the premises or change to dimensions would require approval.

### Bolton Senior Housing Corporation Lease, 600 Main Street

Mr. Lowe explained that the lease is a renewal. There are no changes to conditions and the lease has been reviewed by the senior center director.

**On a motion made by Czekanski and seconded by Winner the Board voted by roll call vote 3-0 to execute the lease between the Bolton Senior Housing Corporation and the Town of Bolton. (Czekanski-yes, Winner-yes, Wysocki-yes)**

### Minutes-

No minutes were approved.

Executive session

**On a motion made by Czekanski and seconded by Winner the Board voted at 7:45 pm pursuant to MGL c. 30A, §21(a)3 to discuss strategy with respect to collective bargaining with The Teamster's Union, Local 170 if an open meeting may have a detrimental effect on the bargaining or litigating position of the Select Board and the chair so declares and to approve executive session minutes. (Czekanski-yes, Winner-yes, Wysocki-yes)**

The Board returned to open session at 8pm.

**On a motion made by Czekanski and seconded by Winner the Board voted at 8:00pm to adjourn. (Czekanski-yes, Winner-yes, Wysocki-yes)**

Respectfully submitted by J. Jacobsen.