

Minutes of Meeting: November 16, 2021 - 4:00pm

Attendees: Kelly Collins, Patricia Neron, Pam Czekanski, Robert Zak

Next Meeting December 15, 2021 - 4:00pm

Went over the Directors Report:

Kelly is going to print the minutes for the past 2 years.

DPW installed a new towel dispenser in bathroom

DPW got rid of dead squirrel in building. Still no answer from Randy about a permanent solution to the on going squirrel problem. Kelly keeps sending emails submitting work orders and getting no response.

As for the new Work Order System for DPW, Kelly said there is no update as of yet in October. Kelly keeps putting in requests.

Staff Issues

Employee's child has Covid, they are waiting to receive a negative Covid test before returning back to work.

Another employee is back to work after receiving a negative Covid test result.

Hudson Art and Framing order is ready for pickup.

Kelly will go to the tile store to pick out tile for the bathrooms and also pick up artwork once all staff is back to work

Science passes are back they have been reinstated by the Museum of Science.

Pam suggested Hot Spots to be added to the books and materials budget

Children's Room is now operating with no masks, it is going very well, no complications so far. (8-10 kids) 14 total allowed in space.

Program room has it's first booking in December - group of 10

Budget

CW Mars approved for \$11,900

Utilities - Library is using same amount of electricity etc, but the costs are rising

Propane is 50% over budget, we are going to rely on the town for utilities on the rise.

If the Town decides to go to GeoThermal, we are willing to cooperate.

Wage line is growing - do we need to cut staff or reduce salary?

State Grant Fund not increasing - new contribution \$5,000

Hot Spot Grant is state a State program

CW Mars pays for the assessment \$2,500

Budget Priority

Our first priority is to maintain open hours and keep staff constant

Instead of cutting staff, we decided to cut books & materials to 16%

We will cut Travel & Meeting for this year, we will save \$1,000 and also cut Misc programs this year we will save \$1,500

Shelver Wages - \$12.48 per hour we want to raise it to Mass minimum wage

January 2022 \$14.25

January 2023 \$15.00

Kelly is going to update Budget - email it to us then turn it in to Advisory

Bob will follow up with Brian Boyle about the sewage situation

Lighting assessment - software/firmware needs to be updated Randy is going to follow up with us, to see if we can update the software instead of having to get a new system.